

Committee Members:  
Dennis Baricevic  
Roger Lowry  
Brenda Wagner  
Pat Peck  
Denise Williams

**A G E N D A**  
**ADMINISTRATION COMMITTEE**  
Wednesday, January 13, 2016 – 7:00 p.m.  
Council Chambers  
Fairview Heights City Hall  
10025 Bunkum Road

**Public Participation**

**Approval of Minutes:** [November 10, 2015](#) & [December 9, 2015](#)

***Law Enforcement***

***Alderman Denise Williams, Chairman***

1. [State of the Department Report](#)
2. [9-1-1 Home Rule Authority Ordinance](#)
3. [Board of Fire and Police Commissioners Revised Ordinance](#)
4. [Convenience Store Security Ordinances](#)

***Finance***

***Alderman Roger Lowry, Chairman***

1. [Bill List Review](#)
2. [CMAQ/STP Grant Applications – Lincoln Trail Streetscape](#)

**THE CITY OF FAIRVIEW HEIGHTS**

**ADMINISTRATION COMMITTEE MINUTES  
Wednesday, November 10, 2015 - 7:00 p.m.  
Meeting Room A  
10025 Bunkum Road, Fairview Heights, IL**

**Committee Members in attendance** – Denise Williams, Roger Lowry, Brenda Wagner, Dennis Baricevic and Mayor Mark Kupsky, Ex-officio

**Committee Members absent** – none

**Other Aldermen in attendance** – Pat Baeske, Harry Zimmerman and Bill Poletti

**Staff in attendance** – City Administrator Jim Snider, City Clerk Karen Kaufhold, Parks and Recreation Director Angie Beaston, Public Works Director John Harty, Captain Chris Locke, Land Use and Development Director Tim Tolliver, Finance Director Scott Borrer (7:30) and City Attorney Representative

**Recorder** – Gina Rader

*No Public Participation*

**Approval of Minutes** – Motion and second to approve the October 14, 2015 Administration Committee minutes, were made by Alderman Brenda Wagner/Alderman Dennis Baricevic. The motion carried by voice vote and was unanimous.

**Law Enforcement Committee**

*Alderman Denise Williams, Chairman*

**No Items for Law Enforcement**

**Finance Committee**

*Alderman Roger Lowry, Chairman*

**Motion for Bill List Approval**

Motion and second to approve October Bill List in the amount of \$2,575,881.85 were made by Alderman Brenda Wagner/Alderman Dennis Baricevic. The motion carried by voice vote and was unanimous.

**City's Workers Compensation & Liability Insurance**

Brad Kreisler o Warma-Witter-Kreisler & Associates presented proposals from ICRMT for coverage of Workers Compensation & Liability Insurance beginning December 1, 2015 – November 30, 2016. Motion and second made by Alderman Dennis Baricevic/Alderman Brenda Wagner to approve proposal for \$754,900.00 and to forward to City Council. The motion carried by voice vote and was unanimous.

**Presentation of the Fiscal Year 2014-2015 Audit**

Brian Otten of Scheffel Boyle presented the City's annual audit to the committee. Motion and second to approve the Audit and forward to City Council were made by Alderman Brenda Wagner/Alderman Denise Williams. The motion carried by voice vote and was unanimous.

**Fiscal Year 2016-2017 Property Tax Levy**

A draft of the property tax levy ordinance, in recognition of the Library's levy request letter was presented. Motion and second to approve and forward to City Council. Motion made by Alderman Denise Williams/Alderman Brenda Wagner. The motion carried by voice vote and was unanimous.

**Consideration of FY 2016-2017 Property Tax Abatements**

Ordinances to abate the Library Levy and the two General Obligation Bond Levies were presented. Motion made by Alderman Denise Williams/Alderman Dennis Baricevic to forward ordinances to City Council. The motion carried by voice vote and was unanimous.

**Six Month Budget Review**

Finance Director Borrer provided a summary of the City's budget at the mid-point of the year. No motion is necessary.

**Finance Director Report**

Finance Director Borrer presented his written report for review.

**Adjournment 7:59 pm**

**Submitted by:**

\_\_\_\_\_  
**Recorder**

**THE CITY OF FAIRVIEW HEIGHTS**

**ADMINISTRATION COMMITTEE MINUTES**

**Wednesday, December 9, 2015 - 7:00 p.m.**

**City Council Chambers**

**10025 Bunkum Road, Fairview Heights, IL**

**Committee Members in attendance** – Denise Williams, Roger Lowry, Brenda Wagner, Pat Peck, Dennis Baricevic and Mayor Mark Kupsky, Ex-officio

**Committee Members absent** – none

**Other Aldermen in attendance** – Pat Baeske, Harry Zimmerman and Frank Menn

**Staff in attendance** - City Clerk Karen Kaufhold, Interim Finance Director Gina Rader, Parks and Recreation Director Angie Beaston, Economic Development Director Mike Malloy, Tom Weissert and City Attorney Representative

**Recorder** – Gina Rader

*No Public Participation*

**Law Enforcement Committee**

*Alderman Denise Williams, Chairman*

**No Items for Law Enforcement**

**Finance Committee**

*Alderman Roger Lowry, Chairman*

**Motion for Bill List Approval**

Motion and second to approve November Bill List in the amount of \$1,438,220.91, were made by Alderman Denise Williams/Alderman Brenda Wagner. The motion carried by voice vote and was unanimous.

**DCEO 2016 Magazine & Website**

Motion and second made by Alderman Brenda Wagner/Alderman Denise Williams to approve 2016 IL State of Innovation Ad. Total cost for the ad is \$4,820.00. \$1,000.00 will come from FY 15/16 Budget, \$3,820.00 will be taken out of the FY 16/17 Budget. The motion carried by voice vote and was unanimous.

The owner of Fairview Lounge requested for a review of the City of Fairview Heights Liquor License to allow his business to sell packaged liquor. Mayor Kupsky stated that the City would research this request.

**Adjournment 7:35 pm**

**Submitted by:**

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**Recorder**

DRAFT



# FAIRVIEW HEIGHTS POLICE

10027 BUNKUM ROAD ■ FAIRVIEW HEIGHTS, IL ■ 62208 ■ PHONE: (618) 489-2100 ■ FAX: (618) 489-2109  
ONLINE AT: [www.fairviewpd.org](http://www.fairviewpd.org) ■ [www.facebook.com/fairviewpd](https://www.facebook.com/fairviewpd)

## MEMORANDUM

**DATE:** January 6, 2016  
**TO:** ELECTED OFFICIALS  
**FROM:** Chief Nick Gailius  
**SUBJECT:** POLICE DEPARTMENT – MONTHLY REPORT FOR DECEMBER 2015

**AGENDA TOPICS:** The Department is working on the following that need to be discussed at the upcoming Law Enforcement Committee meeting. We would like action or input from Committee on these issues:

- ***Home Rule Authority regarding local 9-1-1 Ordinance:*** Attached is a proposed ordinance to apply our home rule powers in regards to our 9-1-1 dispatch center. This ordinance would invoke our rights, in an attempt to prevent the state from forcing our 9-1-1 center in Fairview Heights to shut down. This preemptive move has been taken by Belleville recently. And, O’Fallon may consider it in the near future. *Request a motion to move this proposed ordinance to Council.*
- ***Board of Fire & Police Commissioners Make-up:*** The Board currently consists of three (3) Fairview Heights residents, who are appointed by the Mayor. This proposal is to increase the number of Board members from three (3) to five (5). The reasons for this change are:
  - Currently, if two of the Board members talk about Board business, they are in violation of the Open Meetings Act (OMA). There is a special carve-out in the OMA for Boards of exactly five (5). Normally a majority of a quorum cannot talk about issues without complying with OMA. But, a special exception is made for five person boards, to allow two members to communicate. See 5 ILCS 120/1.02 “Meeting.”
  - It can sometime be difficult to schedule interviews and meetings with only 3 available. This would give latitude for some absences.
  - More members would allow for representation to be spread more evenly throughout the City.

*Request a motion to move this proposed ordinance to Council.*

- ***Convenience Store Armed Robberies:*** We had four (4) robberies at convenience stores in Fairview Heights in 2015. We had zero (0) in 2014. An analysis of these robberies showed that the common theme in these robberies is that (1) they occurred in the late evening/ early morning hours, and (2) the suspect wore a mask or otherwise disguised his identity. We have gone on site and looked at all of the convenience stores in the City. Belleville has an ordinance in place to place more security controls on convenience stores, as they are susceptible to specific crime and disorder problems. Attached is a copy of the Belleville ordinance. **Each of the Fairview Heights**

**convenience store robberies could have been prevented if the store kept its doors locked in the overnight hours.** *Staff requests guidance and input from the committee on establishing a similar ordinance in Fairview Heights.*

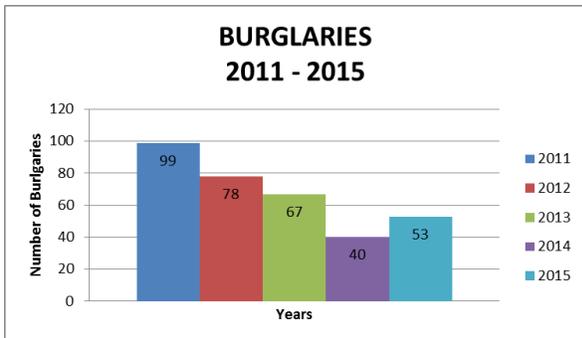
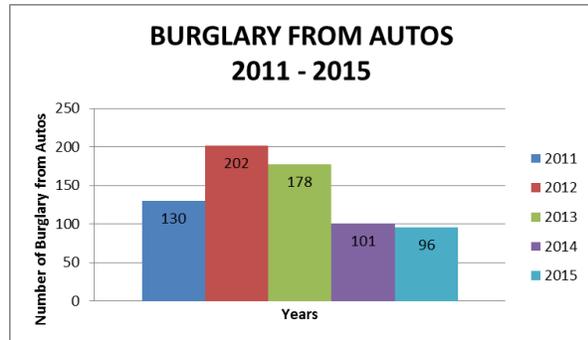
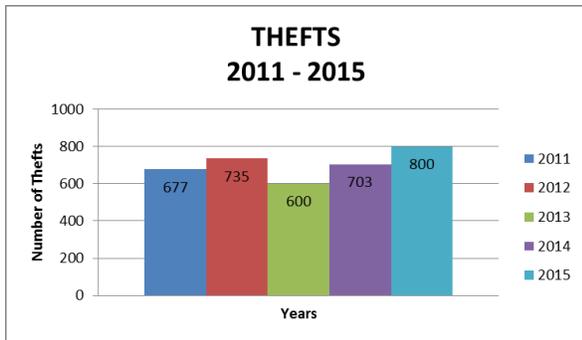
The following is a synopsis of police activity through December 2015.

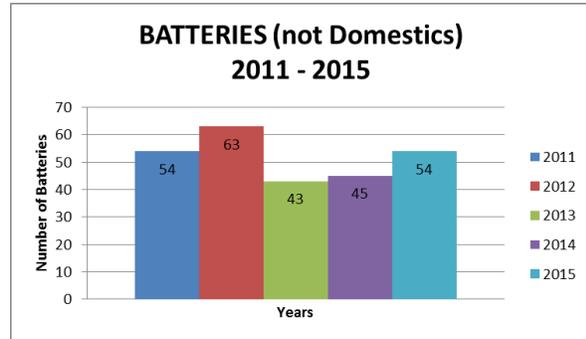
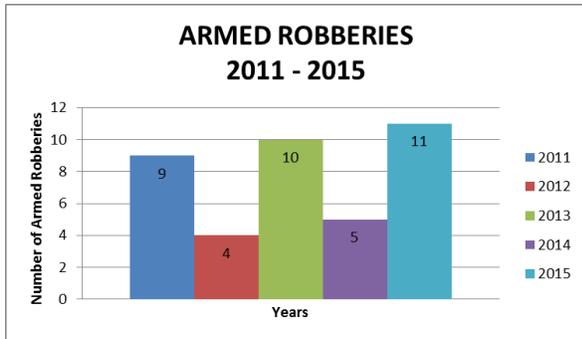
**CRIME** – (Through December 31, 2015)

(Note: This data is based upon unofficial statistics from the Department’s Computer Aided Dispatch (CAD) system. It is meant to give a snapshot of crime).

Below are 5 year trend charts for a more long term view of crime in Fairview Heights.

- There were 30,113 CAD activities, compared with 30,209 in 2014 (no change).
- We had one homicide this year – a domestic related shooting.
- Battery (non-domestic) ended with 54 reported, compared to 45 in 2014 (20% increase).
- We had eleven (11) robberies. This is up from five (5) robberies in 2014 (**120% increase**).
- There were 800 theft cases, compared to 703 in 2014 (14% increase).
  - A significant driver in the increase in theft cases relates to Identity Theft, specifically related to Federal Income Tax return fraudulent filings, where the crime does not occur in Fairview Heights, but the victims reside in the city.
- There were 96 car burglaries, compared to 101 in 2014 (5% decrease).
- There were 53 burglaries, compared to 40 in 2014 (33% increase).
- There were 12,574 self-initiated police activities the year.
- There were 333 fugitive arrests, 187 DUI arrests, 12 weapons arrests, 115 cannabis possession arrests, 37 drug paraphernalia arrests, and 67 controlled substances arrests.





## **STAFFING**

- FHPD is currently short two (2) sworn police officers. The Board of Fire and Police Commissioners has completed testing, interviewing, and backgrounds. A primary hiring list was established. Two (2) have been given conditional job offers. They will be sworn in on Tuesday January 19<sup>th</sup>, prior to the Council meeting.
- We are currently short one part time police dispatcher. One resigned to take a position as a graduate school director at SIU-E. Search for a replacement is in progress.
- In March and April, the Board of Fire and Police will begin the promotional testing process for the ranks of sergeant, lieutenant, and captain. While there are no openings in those positions, the Board is required to maintain eligibility lists, which expire every 3 years.
- Lt. John Proffitt graduated from the FBI – National Academy in December.
- Sgt. Wade Gummersheimer graduated from the Southern Police Institute’s Administrative Officer Course in November.

## **COMMUNITY RELATED ACTIVITIES:**

The following community related activities occurred in the last quarter of 2015

- The 23<sup>rd</sup> Annual Senior Academy concluded in October. There were 22 attendees this year. Topics included self-defense tips, drug awareness, Smart 911, gun safety and concealed carry laws, and disaster preparedness.
- The 4<sup>th</sup> Annual Citizens’ Police Academy concluded in mid-November. There were 18 attendees this year.
  - We had a very positive news story on the Citizens’ Academy done by Channel 4 News.
- 3 Crime Free Multi Housing Seminars were conducted. There were a total of 19 attendees.
- The MECOP (Cadet Corps) program held an orientation night for interested students and their parents. Over 40 students, plus parents attended the session. Following the session, 30 students committed to participate in the program. The program will start on January 9<sup>th</sup>.
- A traffic calming strategy meeting was held with Public Works regarding options for Frey Lane.
- Students graduated from the DARE program at William Holliday and from Grant Schools. The program is for all the 5<sup>th</sup> grade students in each district.
- The Youth In 2 Action mentoring group held a dinner for the children in the program. The Chief attended the dinner.

- The Honor Guard presented the colors at the Police Academy graduation in November.

## **PROJECTS/GRANTS:**

- **Dispatch Consolidation:** As discussed previously, O’Fallon and Fairview Heights jointly retained Mission Critical Partners to consult on the feasibility of consolidation 9-1-1/Dispatch operations between Fairview Heights and O’Fallon. The study is complete and is currently being reviewed by staff from both police departments. We expect to have a presentation of findings at the February Law Enforcement Committee meeting.
  - We have had numerous meetings with police chiefs in St. Clair and Madison Counties, the ETSB, and our attorneys about our options in this matter.
  - A letter was sent to all of the state legislators who cover the St. Clair and Madison County areas. A copy of the letter is attached.
- **Replacement Radio Consoles:** St. Clair County has negotiated an agreement with Motorola for replacement radio consoles. Our current consoles are only 8 years old. Sadly, Motorola will no longer support our current consoles. This was an expected issue, and \$200,000 was placed in the Capital Spending Plan for this item. As soon as St. Clair County submits official written information to the City, we will present the expenditure to Council for consideration and ratification.
- **Security Cameras:** We are still working on our third phase of security cameras for the community. In this phase, we are trying to place security cameras in the Ludwig/ Salem corridor. We also want to put in place capabilities to expand the system later. This would necessitate locating equipment on some high real estate in the east end of the City. Both the placement of security cameras in Ludwig/ Salem and the locating of transmitters is presenting some technical difficulties that staff is working through.
- **Body Worn Cameras:** Although money has been allocated this year for the purchase of BWC’s, we are nowhere near ready or capable of purchasing any. We do not anticipate being in a position to purchase any during this fiscal year.

## **EMERGENCY MANAGEMENT TOPICS:**

- **Contingency Plans/U.S. Attorney’s Office:** These meetings continue and the active shooter plan for their agency has been completed. Members of the department also provided advice in regard to conducting an exercise/training for their office personnel and/or future exercises with members of the law enforcement community. The first exercise is planned for January 2016 and is to be hosted at the FHPD.
- **FHPD/St. Clair Square Preparedness Initiative** – This initiative is ongoing and advancing. A table top exercise is planned for March of this year.
- **City Hall Preparedness Initiative:** The video regarding active shooter response has been discussed with the Directors. The Directors were asked to provide the training to their employees and discuss options should such an incident occur. Future plans are to invite Elected Officials to participate in the training and to have the department’s active shooter trainers to provide “real-world” responses to a threat.

- **Grant:** The staff has prepared and forwarded our request to continue the Grant to partially fund our Emergency Management efforts. We have not been informed of any issues which may negatively impact the grant being processed as it has been in the past.
- **Public Education:** ESDA members participated in the Police Department's Senior Academy by providing a presentation regarding preparedness to those in attendance. In addition to the presentation, they also were able to enter a raffle to receive an Emergency Preparedness Kit and a Midland Weather Radio. This was a good opportunity to participate in public education regarding the program and preparedness overall. Some members also signed up for the CodeRed service.
- **Metro-East Emergency Planning Advisory Committee** – This is a long term project and entities continue to discuss the topic and move forward. As you may recall, the purpose is to develop a long term, regional multi-faceted and multi-agency exercise program. The goal is to better prepare public safety professionals, private entities and non-governmental agencies to operate together to respond to a myriad of realistic scenarios of tangible threats specific to our area. Due to the complexity of the planned exercise and schedule of parties involved, the exercise will be conducted in early 2016.

END OF REPORT

BY:



NICHOLAS J. GAILIUS  
Police Chief

ORDINANCE NO. \_\_\_\_\_ - 2016

**AN ORDINANCE ADOPTING A NEW SECTION 30-1-10 OF CHAPTER 30 (LAW ENFORCEMENT) OF THE REVISED CODE OF ORDINANCES OF THE CITY OF FAIRVIEW HEIGHTS, ILLINOIS REGARDING MAINTENANCE OF THE CITY'S DISPATCH CALL CENTER.**

WHEREAS, the City of Fairview Heights is a home rule unit of government pursuant to the 1970 Illinois Constitution, Article VII, Section 6(a); and

WHEREAS, pursuant to its home rule power, the City of Fairview Heights may exercise any power and perform any function relating to its government and affairs including the power to regulate for the protection of the public health, safety, morals, and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAIRVIEW HEIGHTS, ST. CLAIR COUNTY, ILLINOIS as follows:

**SECTION 1.** The above recitals are expressly incorporated herein and made part hereof as though fully set forth herein.

**SECTION 2.** Upon the effectiveness of this Ordinance, Section 30-1-10 of Chapter 30 (Law Enforcement) of the Revised Code of Ordinances of the City of Fairview Heights, Illinois is hereby adopted, to be read in its entirety as follows:

**30-1-10      Dispatch Call Center. The Law Enforcement Department shall maintain at all times the City's Dispatch Call Center, including the maintenance of its 9-1-1 or Public Safety Answering Point (PSAP). Subject to applicable laws, the Dispatch Call Center shall: (a) answer 9-1-1 emergency and non-emergency calls from the public, the interdepartmental calls from police, fire**

and ambulance services, and calls from other public safety agencies; (b) monitor multiple computer and/or video screens, gather, prioritize and document caller information; (c) provide callers with the appropriate advice or referral, or initiate police, fire and/or emergency medical (EMS) services to the caller; and (d) operate Computer Aided Dispatch (CAD), 800 MHz radio and multiple sophisticated communications equipment systems.

**SECTION 3.** PASSAGE. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

READ FIRST TIME:

READ SECOND TIME:

PASSED:

APPROVED:

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MARK T. KUPSKY – MAYOR  
CITY OF FAIRVIEW HEIGHTS

ATTEST:

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KAREN KAUFHOLD – CITY CLERK

SPONSORED BY: LAW ENFORCEMENT COMMITTEE



# S.I.P.C.A.

SOUTHERN ILLINOIS POLICE CHIEF'S ASSN.

December 21, 2015

<Rep/Sen Name>  
<Dist#>  
<Address>  
<City, State ZIP>

Dear <Sen/Rep> <Last Name>,

Earlier in 2015, the Illinois General Assembly passed Public Act 99-0006 into law. Public Act 99-0006 mandates a consolidation of 911 services throughout the State of Illinois, among other new standards and requirements. As is sometimes the case with new laws, how the law will be administered and the requirements the law establishes strain common sense, creating a structure which is unfair, untenable, and overreaching to accomplish its goals. The Southern Illinois Police Chiefs Association requests your support to improve this law and make its administration fair.

The core goal of this law is to convert all of Illinois to Next Generation (NextGen) 911 by 2020 – five years from now. This goal is important. There are some areas in Illinois entirely without 911 capabilities. There are other areas where several competing taxing bodies within one county provide 911 services to smaller populations. To the credit of the oversight boards in St. Clair County and Madison County, neither of these situations are the case.

St. Clair County and Madison County each invested over \$5 million to ensure NextGen 911 capability for their citizens. St. Clair and Madison, each with populations over 250,000, are well ahead of this new law's NextGen 911 goal. Their forward thinking has already saved Illinois substantial money, because it is our understanding that other systems have delayed converting to NextGen 911, in order to pass the conversion costs on to the State.

This new law will force St. Clair County to reduce from eight public safety answering points (PSAPs) to four and will force Madison County to reduce their sixteen PSAPs to eight. This is supposed to save money, but it will not save substantial funds in our area! Any savings will be negligible, and the forced consolidation of our PSAPs will cost our local police and fire agencies hundreds of thousands of dollars to complete consolidation. While grant funds may be available, our analysis leads us to conclude that the State

will not possess enough money to offer every Emergency Telephone System Board a grant to complete PSAP consolidation by July 2017. This becomes a substantially unfunded mandate for our local communities.

The reduction requirements set by this new law were established arbitrarily. The situations unique to each county and community were not considered. By law, an affected area may request an exemption from consolidation because of public safety issues, financial issues, or feasibility issues. However, we have been informally advised these exemptions will not be approved.

Further, the new 911 Advisory Board is proposing administrative rules that would further restrict local control over public safety. Their definition of “dispatch center” is troublesome and intended to put local police and fire dispatching services out of business, even if that center offers no 911 services. What is particularly disturbing, is the out-right removal of the opportunities for PSAPs to downgrade into Secondary Answering Points, or Virtual Answering Points. Finally, we are deeply concerned that the communities in our area will spend considerable money to meet the consolidation requirements in this new law but will be forced into further consolidation by additional, future laws.

Public safety is a very important local issue and serious concern for our citizens. Maintaining 911 services is a key part of ensuring public safety, and the state-of-the-art systems in our area are five years ahead of the State’s goal. Therefore, this new law will have a severely negative impact on public safety in our region.

We request your support in taking corrective steps to improve this law and the administrative rules proposed. We propose the following improvements to this new law:

- Language to exempt forced 911 PSAP reduction for any Emergency Telephone System Board (ETSB) serving a population greater than 250,000, if that ETSB already has in place NextGen 911 capability.
- Language to prevent the forced enactment pursuant to an ETSB’s consolidation plan until such time as grant money to cover the full costs of the consolidation are appropriated through the grant-making mechanism in P.A. 99-0006. This would avoid the risk of an unfunded mandate.
- Objection and overruling of proposed rule 1323.200 – Consolidation Plans, part (b)(2), which reads, in part; “PSAP’s within 911 Authorities do not have standing to submit consolidation plans or request for waivers.”
- Objection and overruling of 1323.200 – Consolidation Plans part (b) (3), which reads, in total; “May not convert PSAPs to SAPs or VAPs to avoid the requirements for consolidation pursuant to subsection (1) of Section 15.4a of the Act.”
- Objection and overruling of proposed rule 1329.710 – Distributions Subject to Appropriation, which reads, in part; “Notwithstanding any other provision of this Part, grants and reimbursements shall be payable solely from funds appropriated by the General Assembly to the Fund for the purpose of making...” We would ask that the language instead read, “All monies collected and remitted to the Department through Vendor Surcharges shall be distributed to the appropriate 9-1-1 Authority via the order specified in Section 30(b), except as provided in Section 40(d) of the Act and Section 1329.610, regardless of budgetary authorization.”

- In a proposed amendment to this new law, there is a provision allowing any municipality with a population over 175,000 that serves as its own PSAP to be exempt from the requirements of consolidation. This is a special carve-out for one location in Illinois. We object to the passage of this amendment because there is no equal consideration to our unique situation (see Proposed House Amendment 4 to SB26, dated 11/10/15, page 47, section (f)).
- In the same proposed amendment, there is a provision to allow the state to withhold monthly disbursements to ETSBs. We object to this, as it is the basis of monies that local taxpayers voted by referendum to provide to the local ETSBs (see page 52, section e).
- In the same proposed amendment, there is a provision to bar municipalities from exercising home rule powers. We object to this, as public safety, including 911 services, is primarily a local issue, and decisions about public safety and 911 services are appropriate only at the local level (see page 71).

Representatives of our organization are very eager and willing to meet with you to explain the serious issues we have with this new law. Our goal is to resolve the issues in a way that makes sense for our communities but allows the State to realize its goal.

Please feel free to call or e-mail me if you have further questions or would like to meet with our member representatives. I can be reached at (618) 489-2150 or by e-mail at [Gailius@fairviewpd.org](mailto:Gailius@fairviewpd.org).

Thank you for your consideration.

Sincerely,

NICHOLAS J. GAILIUS  
President  
Southern Illinois Police Chiefs Association

PROPOSED CHANGES TO:

**ARTICLE II**

**BOARD OF FIRE & POLICE COMMISSIONERS**

**6-2-1**        **CREATION.** There is hereby established a Board of Fire and Police Commissioners in this municipality. The Mayor, with the advice and consent of the Council shall appoint a Board of Fire and Police Commissioners. **(See 65 ILCS 5/10-2.1-1)**

**6-2-2**        **MEMBERSHIP.** The Board of Fire and Police Commissioners shall consist of ~~three (3)~~ **five (5)** members whose terms of office shall be **three (3) years**, and until their respective successors are appointed and have qualified, except as provided in **Section 6-2-3** hereof. No such appointment, however, shall be made by the Mayor within **thirty (30) days** before the expiration of his term of office. **(See 65 ILCS 5/10-2.1-1)**

**6-2-3**        **FIRST APPOINTMENTS.** The Mayor, with the advice and consent of the City Council shall appoint the members of the Board. The members shall serve a **three (3) year term**, or until his successor is appointed and has qualified.

Vacancies on the Board of Fire and Police Commissioners shall be filled in the same manner as the original appointment.

The Board members shall elect a chairman to serve during the municipal fiscal year.

~~A majority of the~~ **Three (3)** members of the Board constitutes a quorum for the conduct of all business. **(See 65 ILCS 5/10-2.1-2)**

**6-2-4**        **QUALIFICATION – OATH – BOND – REMOVAL.** The ~~three (3)~~ **five (5)** members of the Board shall possess the qualifications required of other officers of the municipality and shall file an oath or affirmation and a fidelity bond in the amount of **One Thousand Dollars (\$1,000.00)**. The bond shall be paid by the City.

The members shall comply with the qualifications of statute and the members shall not be subject to removal, except for cause, upon written charges, and after an opportunity to be heard within **thirty (30) days**, and his or their own defense before a regular meeting of the City Council. A majority vote of the elected members of such City Council shall be required to remove any such member from office. **(See 65 ILCS 5/10-2.1-3)**

**6-2-5**        **APPOINTMENT OF MEMBERS.** The Board of Fire and Police Commissioners shall appoint all officers and members of the Police Department of the City, except the Chief of Police, who shall be appointed according to the provisions of Section 30.01 of this Code, paragraph "B".

All appointments to each department other than that of lowest rank, however, shall be from the rank next below that to which the appointment is made, except that the Chief of Police may be appointed from among the members of the Police Department regardless of rank. **(See 65 ILCS 5/10-2.1-4)**

**6-2-6**        **RULES – PUBLICATIONS.** The Board shall make rules: (1) to carry out the purpose of the statutes of the State of Illinois, and (2) for appointments and removals in accordance with the provisions which are now, or as may hereafter be given to it by law. The Board, from time to time, may make changes in these rules.

All these rules and changes therein shall be printed immediately for distribution. The Board shall give notice; (1) of the places where the printed rules may be obtained, and (2) of the date, not less than **ten (10) days** subsequent to the time of publication, when the rules or changes therein shall go into operation.

These rules of the Board shall apply only to the conduct of examinations for original appointments, for promotions, and to the conduct of hearings on charges brought against a member of the police department. No such rule shall be made by the Board to govern the operation of the Police Department or the conduct of its members. **(See 65 ILCS 5/10-2.1-5)**

**6-2-7**        **SECRETARY.** The Board may appoint a secretary or may designate one of its own members to act as such. The secretary shall keep the minutes of the Board proceedings, shall be custodian of all papers pertaining to the business of the Board, shall keep a record of all examinations held, and shall perform such other duties as the Board shall prescribe.

**6-2-8**        **COMPENSATION.** The members of the Board of Fire and Police Commissioners, and their secretary, if appointed, shall serve without compensation.

**6-2-9**        **COMPLIANCE.** The Board of Fire and Police Commissioners shall hereafter perform and strictly carry out all the terms and provisions contained in the Illinois Compiled Statutes, Chapter 65, Secs. 5/10-2.1-1 and 5/10-2.1-3, to the same extent as if the statute were set out herein.

# BUSINESS LICENSES APPLICATION

## ARTICLE XIX

### CONVENIENCE STORE CODE

**7-19-1 PURPOSE.** This Code is enacted to reduce the potential for where employees or customers of "convenience stores" are exposed to risk of death or serious injury from the actions of individuals with criminal intent. In recent years there have been many deaths in "convenience stores" caused by individuals with criminal intent who have found these businesses very convenient for their purposes; and the Belleville City Council believes that this danger to public safety can be deterred and restrained by adopting security measures that are adhered to by "convenience stores".

**7-19-2 DEFINITIONS.**  
**"CONVENIENCE STORE"** is hereby defined as "any place of business that is primarily engaged in the retail sales of groceries, or both groceries and gasoline products". This Code is not intended to apply to grocery store or grocery store chains.

**7-19-3 CLEAR VISIBILITY.** Any business as defined in Section 7-19-2 shall provide clear visibility of the cashiers area from the street.

**7-19-4 PARKING LOTS.** Any business as defined in Section 7-19-2 shall properly light business and parking lot.

**7-19-5 SECURITY TRAINING.** Any business as defined in Section 7-19-2 shall conduct regular employee security training.

**7-19-6 SURVEILLANCE CAMERAS.** Any business defined in Section 7-19-2 shall utilize surveillance cameras during the business hours of **10:00 P.M.** until **5:00 A.M.** Surveillance cameras shall be positioned so as to record and video tape the image of all persons entering the business and all persons approaching within **five (5) feet** of the cash register.

**7-19-7 CAMERAS IN WORKING ORDER.** Cameras shall be maintained in proper working order and positioned correctly at all times and shall be subject to inspection by the police chief or designee.

**7-19-8 NEW OPERATIONS.** All businesses commencing new operations within the corporate City limits shall install color video cameras which are of digital image format only, and must be operating **twenty-four (24) hours** per day. Businesses having VHS format video at the time this Code is enacted are grandfathered. However, these cameras when replaced shall be brought in compliance with digital standards. **(Ord. No. 6240; 12-04-00)**

## BUSINESS LICENSES APPLICATION

**7-19-9 STORAGE.** The tape shall be stored and not reused for **fourteen (14) days** in case it is needed for evidentiary purposes. The tape can then be reused, but not more than **eighteen (18) times** to prevent distortion.

**7-19-10 ALTERNATIVE SECURITY MEASURES.** The City reserves the right to impose alternate security measures which may include: minimum staffing requirements during late hours; hours of operation limitations; bullet proof enclosure of cashiers area; automated door locking system; cash drop boxes or safes limiting available cash on hand; and other safety measures which if imposed, will enhance the safety of employees and customers.

**7-19-11 IMPOSITION BY CHIEF.** Alternate security measures provided for in Section 7-19-10 above may be imposed upon the recommendation of the Chief of Police or his delegates based upon the following factors:

- (A) traffic density at times of operation;
- (B) past occurrences of violent crimes perpetrated in the immediate area or the "convenience store" location;
- (C) store design and layout;
- (D) location of "convenience store";
- (E) visibility;
- (F) lighting; and
- (G) current security measures in place.

**7-19-12 APPEAL.** If there is a discrepancy between the owners of the "convenience stores" and the recommendations of the police chief or his delegatee, the owners, within **thirty (30) days**, have a right to file an appeal before the police and fire committee. The police and fire committee shall hear that appeal and make a formal recommendation to the City Council.

**7-19-13 ADDITIONAL MEASURES.** Nothing in this Code prohibits any business from using additional cameras, alarms, or other security measures nor does it prevent any business from using those measures more than the required hours.

**7-19-14 PENALTY.** Any person, firm or corporation violating any provision, section, or paragraph of this Code shall be guilty of an infraction, and upon conviction thereof be subject to a fine of not more than **Five Hundred Dollars (\$500.00)**. Each day a violation occurs shall constitute a separate offense.

**(Ord. No. 5385; 03-08-95)**

**DECEMBER PAYMENT APPROVAL REPORT**  
**12/1/15 - 12/31/15**

Vendor Name	Merchant Name	Description	Invoice Number	PO No	Invoice Date	Invoice Amount	Amount Paid
<b>GENERAL FUND</b>							
<b>001-000-2-211-00 MISCELLANEOUS DEDUCT.</b>							
AFLAC PREMIUM HOLDING		PAYROLL	12/11/2015	66669	12/11/2015	\$ 851.13	\$ 851.13
BACKSTOPPERS INC		PAYROLL	12/11/2015	66668	12/11/2015	\$ 145.85	\$ 145.85
DIVERSIFIED INVESTMENT ADVISOR		PAYROLL	12/14/2015	66688	12/14/2015	\$ 4,719.39	\$ 4,719.39
DIVERSIFIED INVESTMENT ADVISOR		Payroll - 12/04/2015	12/5/2015	66790	12/5/2015	\$ 5,799.75	\$ 5,799.75
ILLINOIS FOP LABOR COUNCIL		PAYROLL	12/14/2015	66689	12/14/2015	\$ 1,751.00	\$ 1,751.00
ILLINOIS FOP LABOR COUNCIL		Payroll - 12/20/2015	12/20/2015	66791	12/20/2015	\$ 1,751.00	\$ 1,751.00
IUOE LOCAL #148		Payroll 12/20/2015	12/20/2015	66792	12/20/2015	\$ 1,908.34	\$ 1,908.34
NATIONWIDE RETIREMENT SOLUTION		PAYROLL	12/14/2015	66686	12/14/2015	\$ 1,061.64	\$ 1,061.64
NCPERS GROUP LIFE INS.		PAYROLL	48461215	66665	11/20/2015	\$ 16.00	\$ 16.00
VANTAGEPOINT TRANSFER C/O M&T BANK		PAYROLL	12/14/2015	66687	12/14/2015	\$ 1,489.08	\$ 1,489.08
VANTAGEPOINT TRANSFER C/O M&T BANK		Dec 4 Payroll	DEC 4 PAYROLL		12/4/2015	\$ 755.46	\$ 755.46
WASHINGTON NATIONAL INS CO		PAYROLL	W1525595	66666	11/1/2015	\$ 138.42	\$ 138.42
<b>Total :</b>						\$ 20,387.06	\$ 20,387.06
<b>EXECUTIVE DEPARTMENT</b>							
<b>001-100-5-112-00 HEALTH &amp; LIFE INS</b>							
GUARDIAN LIFE INSURANCE CO		City Clerk	12/1/2015	66616	12/1/2015	\$ 314.92	\$ 314.92
MEHRMANN DANA		Fit Bit Reimbursement	144-3192472	66618	11/27/2015	\$ 50.00	\$ 50.00
ORR CHRISTINA		Fitbit Reimbursement	12/14/2015	66679	12/14/2015	\$ 25.00	\$ 25.00
UNITED HEALTHCARE INS CO		City Clerk	39146749	66617	11/1/2015	\$ 3,929.57	\$ 3,929.57
<b>001-100-5-301-00 ADVERTISING &amp; PUBLIC NOTICES</b>							
BELLEVILLE NEWS DEMOCRAT		Ordinance #1707-2015	408912	66765	12/21/2015	\$ 148.93	\$ -
BELLEVILLE NEWS DEMOCRAT		Ordinance #1708-2015	408912	66765	12/21/2015	\$ 76.50	\$ -
BELLEVILLE NEWS DEMOCRAT		Ordinance #1709-2015	408912	66765	12/21/2015	\$ 47.25	\$ -
BELLEVILLE NEWS DEMOCRAT		Ordinance #1710-2015	408912	66765	12/21/2015	\$ 60.25	\$ -
BETTER NEWSPAPERS INC		Annual Treasurer's Report	11/26/2015	66601	11/26/2015	\$ 470.80	\$ -
HERALD PUBLICATIONS		RFP	11/26/2015	66600	11/26/2015	\$ 26.00	\$ -
WRIGHT EXPRESS FINANCIAL SVCS CORP	CAREERBUILDER	JOB POSTING	CS01723098		12/11/2015	\$ 419.00	\$ 419.00
<b>001-100-5-302-00 PUBLIC RELATIONS</b>							
LASTING IMPRESSIONS FLORAL		Sympathy arrangement	12/8/2015	66605	12/8/2015	\$ 75.00	\$ -
WRIGHT EXPRESS FINANCIAL SVCS CORP	BANDANNAS BBQ	LUNCH	30001		11/19/2015	\$ 383.78	\$ 383.78
WRIGHT EXPRESS FINANCIAL SVCS CORP	KRISPY KREME	DOUGHNUTS	20008		11/19/2015	\$ 17.85	\$ 17.85
WRIGHT EXPRESS FINANCIAL SVCS CORP	SCHNUCKS	SUPPLIES	121989		11/17/2015	\$ 68.03	\$ 68.03
WRIGHT EXPRESS FINANCIAL SVCS CORP	SCHNUCKS	SUPPLIES	81039		11/17/2015	\$ 20.22	\$ 20.22
<b>001-100-5-304-00 EQUIPMENT RENTAL</b>							
PITNEY BOWES		Lease payment	7228794-DC15	66761	12/13/2015	\$ 242.31	\$ 242.31
<b>001-100-5-320-00 TECH &amp; OUTSIDE SVCS</b>							
MIDWEST OCCUPATIONAL MEDICINE		Pre employment physicals - JH	12/21/2015	66764	12/21/2015	\$ 87.00	\$ -
MIDWEST OCCUPATIONAL MEDICINE		Pre employment physicals - MO	12/21/2015	66764	12/21/2015	\$ 87.00	\$ -
MIDWEST OCCUPATIONAL MEDICINE		Pre employment physicals - JJ	12/21/2015	66764	12/21/2015	\$ 87.00	\$ -
MIDWEST OCCUPATIONAL MEDICINE		Pre employment physicals - KY	12/21/2015	66764	12/21/2015	\$ 87.00	\$ -
MIDWEST OCCUPATIONAL MEDICINE		Pre employment physicals - KC	12/21/2015	66764	12/21/2015	\$ 87.00	\$ -
<b>001-100-5-330-00 INSURANCE LIABILITY</b>							

**DECEMBER PAYMENT APPROVAL REPORT  
12/1/15 - 12/31/15**

Vendor Name	Merchant Name	Description	Invoice Number	PO No	Invoice Date	Invoice Amount	Amount Paid
ILLINOIS COUNTIES RISK MGMT TRUST		Property & Liability Premium	RCB000000014247	66787	12/23/2015	\$ 45,333.00	\$ 45,333.00
ILLINOIS COUNTIES RISK MGMT TRUST		Workmen's Compensation	RCB000000014247	66787	12/23/2015	\$ 94,362.50	\$ 94,362.50
<b>001-100-5-401-00 POSTAGE</b>							
RESERVE ACCOUNT		POSTAGE	11776697 4/5	66604	12/8/2015	\$ 1,000.00	\$ 1,000.00
UNITED STATES POSTAL SERVICE		Bulk Rate - Permit #8	12/22/2015	66768	12/22/2015	\$ 225.00	\$ 225.00
<b>001-100-5-480-00 SUPPLIES</b>							
OFFICE ESSENTIALS INC		Paper - various	CIV0218556	66763	12/3/2015	\$ 4,578.25	\$ -
SUPPLY CONCEPTS		Supplies	91046-1	66603	11/30/2015	\$ 482.00	\$ -
TROPHY CASE		8 10 Desk Plates"	417	66602	5/1/2015	\$ 200.00	\$ -
WATSON'S OFFICE CITY		Supplies	11529-1	66801	12/15/2015	\$ 62.11	\$ -
<b>Total EXECUTIVE DEPARTMENT:</b>						<b>\$ 153,053.27</b>	<b>\$ 146,391.18</b>
<b>MAYOR &amp; CITY COUNCIL</b>							
<b>001-102-5-205-00 LEGAL FEES</b>							
BECKER HOERNER THOMPSON & YSURSA PC		General Legal Fees	11/19/2015	66492	11/19/2015	\$ 7,250.00	\$ 7,250.00
BECKER HOERNER THOMPSON & YSURSA PC		Retainer Fees December 1-15, 201	59	66664	12/1/2015	\$ 7,250.00	\$ 7,250.00
BECKER HOERNER THOMPSON & YSURSA PC		Retainer Fees December 15-31, 201	60	66739	12/18/2015	\$ 7,250.00	\$ 7,250.00
LOWENBAUM PARTNERSHIP		General Legal Fees	78714	66595	11/30/2015	\$ 3,472.50	\$ 3,472.50
<b>Total MAYOR &amp; CITY COUNCIL:</b>						<b>\$ 25,222.50</b>	<b>\$ 25,222.50</b>
<b>FINANCE DEPARTMENT</b>							
<b>001-104-5-112-00 HEALTH &amp; LIFE INS</b>							
GUARDIAN LIFE INSURANCE CO		Finance	12/1/2015	66616	12/1/2015	\$ 342.09	\$ 342.09
UNITED HEALTHCARE INS CO		Finance	39146749	66617	11/1/2015	\$ 3,811.28	\$ 3,811.28
<b>001-104-5-206-00 AUDIT FEES</b>							
SCHEFFEL BOYLE		audit fees	108345	66597	11/30/2015	\$ 31,500.00	\$ -
<b>001-104-5-207-00 TRAVEL &amp; MEETING EXP</b>							
WRIGHT EXPRESS FINANCIAL SVCS CORP	SHELL OIL	IMTA INSTITUTE	140558		11/19/2015	\$ 27.00	\$ 27.00
<b>001-104-5-320-00 TECH &amp; OUTSIDE SVCS</b>							
ADP LLC		PAYROLL	464403264	66685	11/20/2015	\$ 1,921.25	\$ 1,921.25
<b>001-104-5-480-00 SUPPLIES</b>							
WATSON'S OFFICE CITY		Supplies	12/16/2015	66332	12/16/2015	\$ 38.67	\$ 38.67
<b>Total FINANCE DEPARTMENT:</b>						<b>\$ 37,640.29</b>	<b>\$ 6,140.29</b>
<b>POLICE DEPARTMENT</b>							
<b>001-110-5-112-00 HEALTH &amp; LIFE INS</b>							
GUARDIAN LIFE INSURANCE CO		Police Department	12/1/2015	66616	12/1/2015	\$ 4,692.41	\$ 4,692.41
UNITED HEALTHCARE INS CO		Police Department	39146749	66617	11/1/2015	\$ 70,193.58	\$ 70,193.58
<b>001-110-5-201-00 BOARDS &amp; COMMITTEES</b>							
PERSONNEL EVALUATION INC		PEI TESTING FOR PATROL	16345	66717	11/30/2015	\$ 408.00	\$ -
SCHRIEBER BRIAN		REIMBURSEMENT- MEAL, TRAVEL	10128	66572	11/30/2015	\$ 8.53	\$ 8.53
TESCHENDORF ALAN D		(16) POLYGRAPH EXAMINATIONS	11/30/2015	66565	11/30/2015	\$ 2,400.00	\$ -
WRIGHT EXPRESS FINANCIAL SVCS CORP	MCCALLISTERS	LUNCH FOR THE BOARD	348336		12/14/2015	\$ 64.17	\$ 64.17
<b>001-110-5-207-00 TRAVEL &amp; MEETING EXP</b>							
ROWLAND WILLIAM		ILEAS TRAINING- MEAL/FUEL REIM	11/30/2015	66575	11/30/2015	\$ 129.42	\$ 129.42
WRIGHT EXPRESS FINANCIAL SVCS CORP	7 ELEVEN	FUEL-RETURN FROM FBI	92000		12/11/2015	\$ 21.50	\$ 21.50

**DECEMBER PAYMENT APPROVAL REPORT**  
**12/1/15 - 12/31/15**

<b>Vendor Name</b>	<b>Merchant Name</b>	<b>Description</b>	<b>Invoice Number</b>	<b>PO No</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>
WRIGHT EXPRESS FINANCIAL SVCS CORP	BANDANNAS BBQ	TRAINING LUNCH	50033		11/20/2015	\$ 41.91	\$ 41.91
WRIGHT EXPRESS FINANCIAL SVCS CORP	ENTERPRISE	VEHICLE RENTAL FOR FBI TRAVEL	6D0349		12/10/2015	\$ 110.63	\$ 110.63
WRIGHT EXPRESS FINANCIAL SVCS CORP	FIVESTAR	FUEL RETURN FROM FBI	91314		12/12/2015	\$ 25.00	\$ 25.00
WRIGHT EXPRESS FINANCIAL SVCS CORP	GO MART	FUEL- RETURN FROM FBI	348		12/12/2015	\$ 29.50	\$ 29.50
WRIGHT EXPRESS FINANCIAL SVCS CORP	Holiday Inn	LODGING	61513059		12/11/2015	\$ 105.77	\$ 105.77
WRIGHT EXPRESS FINANCIAL SVCS CORP	RED ROOF INN	LODGING FBI	395-539970		12/10/2015	\$ 83.82	\$ 83.82
WRIGHT EXPRESS FINANCIAL SVCS CORP	THE GLOBE AND LAUREL	FBI TRAVEL LUNCH	30018		12/11/2015	\$ 19.00	\$ 19.00
WRIGHT EXPRESS FINANCIAL SVCS CORP	ZIBIBBO	FBI TRAVEL DINNER	20017		12/10/2015	\$ 32.43	\$ 32.43
<b>001-110-5-220-00 BONDS, NOTARY FEES</b>							
ILLINOIS SECRETARY OF STATE POLICE		CONFIDENTIAL REGISTRATION FO	12/28/2015	66805	12/28/2015	\$ 101.00	\$ 101.00
<b>001-110-5-225-00 MEMBERSHIP DUES</b>							
WRIGHT EXPRESS FINANCIAL SVCS CORP	Paypal	ILACP MEMBERSHIP DUES	23744296J4349670T		11/17/2015	\$ 220.00	\$ 220.00
<b>001-110-5-302-00 PUBLIC RELATIONS</b>							
THOMAS BENEDICK ATTORNEY AT LAW		CFMH SEMINAR	10467	66716	12/9/2015	\$ 150.00	\$ -
WRIGHT EXPRESS FINANCIAL SVCS CORP	Hobby Lobby	FRAMES FOR AWARDS	5324114628		11/20/2015	\$ 23.97	\$ 23.97
WRIGHT EXPRESS FINANCIAL SVCS CORP	SCHNUCKS	CFMH SEMINAR SNACKS	86459		12/1/2015	\$ 32.14	\$ 32.14
<b>001-110-5-304-00 EQUIPMENT RENTAL</b>							
COMMUNICATION REVOLVING FUND		LEADS	T1614377	66568	11/16/2015	\$ 506.40	\$ 506.40
LEXIPOL LLC		YEARLY SUBSCRIPTION	15191	66727	12/1/2015	\$ 5,550.00	\$ -
WRIGHT EXPRESS FINANCIAL SVCS CORP	PITNEY BOWES	POSTAGE METER	29723887203		12/14/2015	\$ 100.95	\$ 100.95
<b>001-110-5-320-00 TECH &amp; OUTSIDE SVCS</b>							
REJIS COMMISSION		IT SERVICES AND REPAIRS	45314	66718	11/30/2015	\$ 1,628.00	\$ -
WRIGHT EXPRESS FINANCIAL SVCS CORP		INVESTIVATIVE SERVICE	46-3901689		12/1/2015	\$ 111.50	\$ 111.50
<b>001-110-5-326-00 UNIFORM CLEANING</b>							
WRIGHT EXPRESS FINANCIAL SVCS CORP	PREMIUM CLEANERS	UNIFORM CLEANING	AA8563.		12/1/2015	\$ 427.54	\$ 427.54
<b>001-110-5-401-00 POSTAGE</b>							
RESERVE ACCOUNT		POSTAGE	12/16/2015	66721	12/16/2015	\$ 1,000.00	\$ 1,000.00
<b>001-110-5-425-00 UNIFORM PURCHASE</b>							
HEROS IN STYLE		UNIFORM SHIRTS	144496	66719	12/3/2015	\$ 141.47	\$ -
HEROS IN STYLE		LIFE SAVING PINS (4)	144497	66720	12/16/2015	\$ 51.96	\$ -
HEROS IN STYLE		BOOTS, PATCHES APPLIED	144395	66724	12/1/2015	\$ 104.99	\$ -
WRIGHT EXPRESS FINANCIAL SVCS CORP	HEROS N STYLE	MAGAZINE POUCH	144062		11/18/2015	\$ 90.70	\$ 90.70
WRIGHT EXPRESS FINANCIAL SVCS CORP	KOHL'S	CLOTHING ALLOWANCE	35400146270		12/10/2015	\$ 79.96	\$ 79.96
<b>001-110-5-426-00 SUBSCRIPTIONS-BOOKS</b>							
WRIGHT EXPRESS FINANCIAL SVCS CORP	REI MATTHEW BENDER	2015 CRIMINAL AND TRAFFIC LAV	77649966		11/18/2015	\$ 60.51	\$ 60.51
<b>001-110-5-450-00 MAINTENANCE TO EQUIP</b>							
RON WHITESIDE COMMUNICATIONS		REPAIR TO EQUIP BATTERY	27538	66725	12/1/2015	\$ 75.00	\$ -
RON WHITESIDE COMMUNICATIONS		CHANGE OUT CHARGE GUARD IN	26799	66773	12/22/2015	\$ 136.50	\$ 136.50
WIRELESS USA		REPAIR TO CAR RADIO	238784	66726	11/24/2015	\$ 450.00	\$ -
<b>001-110-5-480-00 SUPPLIES</b>							
ST CLAIR CO TREASURER		20 NT BOOKS, 40 CITATION BOOK	2015NTT2806	66578	11/24/2015	\$ 93.06	\$ 93.06
WATSON'S OFFICE CITY		DVD'S, CD'S, EVIDENCE ENVELOPE	11015-1	66571	11/11/2015	\$ 466.58	\$ -
WATSON'S OFFICE CITY		WALL RACK FOR RECORDS	11254-1	66723	11/26/2015	\$ 34.20	\$ -
WRIGHT EXPRESS FINANCIAL SVCS CORP		EVIDENCE TAPE	0230802-IN		11/13/2015	\$ 165.63	\$ 165.63
WRIGHT EXPRESS FINANCIAL SVCS CORP	AED Superstore	CPR MASK KIT	554964		12/2/2015	\$ 78.99	\$ 78.99
WRIGHT EXPRESS FINANCIAL SVCS CORP	LOWES	STORAGE TOTES	6850318		12/11/2015	\$ 17.94	\$ 17.94

**DECEMBER PAYMENT APPROVAL REPORT**  
**12/1/15 - 12/31/15**

Vendor Name	Merchant Name	Description	Invoice Number	PO No	Invoice Date	Invoice Amount	Amount Paid
WRIGHT EXPRESS FINANCIAL SVCS CORP	MINUTEMAN PRESS	FORMS	24377		11/16/2015	\$ 784.94	\$ 784.94
WRIGHT EXPRESS FINANCIAL SVCS CORP	OFFICE MAX	SCANNER	894629		12/4/2015	\$ 299.99	\$ 299.99
WRIGHT EXPRESS FINANCIAL SVCS CORP	SAM'S	JAIL FOOD AND DRINKS	6.29608E+11		12/9/2015	\$ 221.90	\$ 221.90
WRIGHT EXPRESS FINANCIAL SVCS CORP	SAM'S	JAIL FOOD	24408285009		11/25/2015	\$ 122.32	\$ 122.32
<b>Total POLICE DEPARTMENT:</b>						\$ 91,693.81	\$ 80,233.61
<b>ADMINISTRATION</b>							
<b>001-115-5-112-00 HEALTH &amp; LIFE INS</b>							
GUARDIAN LIFE INSURANCE CO		Administration	12/1/2015	66616	12/1/2015	\$ 454.12	\$ 454.12
UNITED HEALTHCARE INS CO		Administration	39146749	66617	11/1/2015	\$ 5,953.53	\$ 5,953.53
<b>001-115-5-207-00 TRAVEL &amp; MEETING EXP</b>							
WRIGHT EXPRESS FINANCIAL SVCS CORP	ICSC	ICSC CONFERENCE	20436		12/4/2015	\$ 530.00	\$ 530.00
<b>001-115-5-220-00 BONDS, NOTARY FEES</b>							
CNA SURETY		NOTARY Renewal - Short	61261430N	66594	12/2/2015	\$ 30.00	\$ 30.00
<b>001-115-5-301-00 ADVERTISING &amp; PUBLIC NOTICES</b>							
GATEWAY ACQUISITIONS INC		1/2 Page Ad	12/10/2015	66663	12/10/2015	\$ 1,000.00	\$ 1,000.00
JOURNAL COMMUNICATIONS INC		Illinois The State of Innovation	10003322	66681	12/8/2015	\$ 1,000.00	\$ 1,000.00
<b>001-115-5-302-00 PUBLIC RELATIONS</b>							
MARCIA'S CATERING		Employee Holiday Luncheon	12/22/2015	66772	12/22/2015	\$ 772.50	\$ 772.50
<b>001-115-5-304-00 EQUIPMENT RENTAL</b>							
AMERICOM IMAGING SYSTEMS INC		Paper input guides misaligned MB	184169	66672	12/11/2015	\$ 153.00	\$ -
AMERICOM IMAGING SYSTEMS INC		Contract charge 12/31/15-3/30/1	184887	66783	12/22/2015	\$ 597.00	\$ -
AMERICOM IMAGING SYSTEMS INC		Contact charge 12/28/15-3/27/16	184885	66784	12/22/2015	\$ 1,998.75	\$ -
AMERICOM IMAGING SYSTEMS INC		Contact charge 12/31/15-3/30/16	184886	66785	12/22/2015	\$ 654.00	\$ -
AMERICOM IMAGING SYSTEMS INC		Contract charge 1/3/16-4/2/16	185108	66802	12/24/2015	\$ 654.00	\$ -
AMERICOM IMAGING SYSTEMS INC		Contract charge 1/3/16-4/2/16	185107	66803	12/24/2015	\$ 855.00	\$ -
AMERICOM IMAGING SYSTEMS INC		Contract charge 1/7/16-4/6/16 (P	185148	66807	12/28/2015	\$ 714.00	\$ -
AMERICOM IMAGING SYSTEMS INC		Contact charge 1/7/16-4/6/16 (PV	185149	66808	12/28/2015	\$ 714.00	\$ -
DELL FINANCIAL SERVICES		2 Laptops	XJTXC8P16	66775	12/13/2015	\$ 1,924.39	\$ -
US BANCORP EQUIP FINANCE		Contract payment	292730850	66586	12/23/2015	\$ 318.00	\$ 318.00
US BANCORP EQUIP FINANCE		Contact payment	294071774	66804	12/28/2015	\$ 1,054.32	\$ 1,054.32
<b>001-115-5-306-00 TELEPHONE UTILITY</b>							
AT&T		SERVICE - 618 398-5723 157 0	618398572311 4/5	66596	11/28/2015	\$ 373.18	\$ 373.18
AT&T		SERVICE - 618 397 0616 918 8	12/22/2015	66767	12/22/2015	\$ 360.74	\$ 360.74
CLEARWAVE COMMUNICATIONS		Service	99820047704 4/5	66582	12/2/2015	\$ 2,235.07	\$ 2,235.07
GREATAMERICA LEASING CORP		INTERTEL PHONE SYSTEM	17921017	66576	11/26/2015	\$ 2,312.82	\$ 2,312.82
VERIZON WIRELESS		SERVICE	9757282706	66806	12/28/2015	\$ 1,738.04	\$ 1,738.04
WRIGHT EXPRESS FINANCIAL SVCS CORP	CLEARWAVE	LANDLINE & INTERNET SERVICES	14130		11/24/2015	\$ 2,235.07	\$ 2,235.07
<b>001-115-5-320-00 TECH &amp; OUTSIDE SVCS</b>							
CDS LEASING		Scanning software	48079089	66577	12/1/2015	\$ 1,270.17	\$ 1,270.17
CDS LEASING		LEASE	48119044	66740	12/21/2015	\$ 1,376.23	\$ 1,376.23
CHARTER COMMUNICATIONS		SERVICE 10025 Bunkum Road	7138	66774	12/22/2015	\$ 176.89	\$ 176.89
COMPUTYPE		Economic Development & COFH V	401590	66581	12/1/2015	\$ 140.00	\$ -
DELL MARKETING		WARRANTY SUPPORT	XJTGPC6C8	66584	11/5/2015	\$ 3,651.00	\$ 3,651.00
STRONGHOLD DATA LLC		Add storage drives	S17804	66766	11/24/2015	\$ 125.00	\$ -
WRIGHT EXPRESS FINANCIAL SVCS CORP	CTC CONSTANT CONTACT	SURVEYS	6493		12/16/2015	\$ 15.94	\$ 15.94

**DECEMBER PAYMENT APPROVAL REPORT**  
**12/1/15 - 12/31/15**

Vendor Name	Merchant Name	Description	Invoice Number	PO No	Invoice Date	Invoice Amount	Amount Paid
<b>001-115-5-438-00 COMPUTERS</b>							
AMERICOM IMAGING SYSTEMS INC		toner	183427	66580	12/1/2015	\$ 357.00	\$ -
AMERICOM IMAGING SYSTEMS INC		Staples for Canon J1	183624	66585	12/4/2015	\$ 59.00	\$ -
AMERICOM IMAGING SYSTEMS INC		toner	183858	66615	12/8/2015	\$ 69.95	\$ -
WRIGHT EXPRESS FINANCIAL SVCS CORP	BATTERIES PLUS	CHIEF CELL PHONE	REPA01216633-02		11/30/2015	\$ 86.82	\$ 86.82
WRIGHT EXPRESS FINANCIAL SVCS CORP	MARS INTERNATIONAL	SERVICE	43002		11/20/2015	\$ 340.00	\$ 340.00
WRIGHT EXPRESS FINANCIAL SVCS CORP	MICROSOFT	MICROSOFT SUBSCRIPTION	6493		11/26/2015	\$ 1.99	\$ 1.99
<b>001-115-5-438-50 IT HARDWARE</b>							
WRIGHT EXPRESS FINANCIAL SVCS CORP	AMAZON	ROLLER KIT FOR SCANNER IN PD	103-1729995-30050000		12/7/2015	\$ 45.60	\$ 45.60
WRIGHT EXPRESS FINANCIAL SVCS CORP	BATTERIES PLUS	CHIEF CELL PHONE	REPA01216633-1		12/1/2015	\$ 110.95	\$ 110.95
WRIGHT EXPRESS FINANCIAL SVCS CORP	OFFICE DEPOT	PRINTER AND SPEAKERS	267329		12/14/2015	\$ 250.98	\$ 250.98
WRIGHT EXPRESS FINANCIAL SVCS CORP	Paypal	WALLET CASE	3.51184E+11		11/18/2015	\$ 12.56	\$ 12.56
WRIGHT EXPRESS FINANCIAL SVCS CORP	Paypal	PHONE CASE FOR CJ	1.21811E+11		11/24/2015	\$ 33.95	\$ 33.95
WRIGHT EXPRESS FINANCIAL SVCS CORP	Paypal	POWER SUPPLY FOR DELL SERVER	7RJ58263G34475018		11/30/2015	\$ 177.38	\$ 177.38
WRIGHT EXPRESS FINANCIAL SVCS CORP	Paypal	IPAD MINI CASE	1.72014E+11		12/4/2015	\$ 13.99	\$ 13.99
WRIGHT EXPRESS FINANCIAL SVCS CORP	Paypal	IPHONE CASE	1.71512E+11		12/4/2015	\$ 29.99	\$ 29.99
<b>001-115-5-438-75 IT SOFTWARE</b>							
WRIGHT EXPRESS FINANCIAL SVCS CORP	DMI DELL	INSPIRATION 17 5000 SERIES	2.00542E+12		12/9/2015	\$ 1,924.39	\$ 1,924.39
<b>001-115-5-480-00 SUPPLIES</b>							
WRIGHT EXPRESS FINANCIAL SVCS CORP	BATH AND BODY WORKS	SUPPLIES			11/24/2015	\$ 100.00	\$ 100.00
<b>Total ADMINISTRATION:</b>						<b>\$ 39,001.31</b>	<b>\$ 29,986.22</b>
<b>PW ENGINEERING</b>							
<b>001-120-5-112-00 HEALTH &amp; LIFE INS</b>							
GUARDIAN LIFE INSURANCE CO		PW Engineering			12/1/2015	\$ 1,377.94	\$ 1,377.94
UNITED HEALTHCARE INS CO		PW Engineering	39146749	66617	11/1/2015	\$ 18,583.34	\$ 18,583.34
<b>001-120-5-220-00 BONDS, NOTARY FEES</b>							
WRIGHT EXPRESS FINANCIAL SVCS CORP	ROMANOS	LICENSE PLATE	1		12/14/2015	\$ 33.00	\$ 33.00
<b>001-120-5-304-00 EQUIPMENT RENTAL</b>							
JOHNNY ON THE SPOT		PORTABLE TOILET RENTAL, 11/01,	0347-000185067	66649	11/30/2015	\$ 100.00	\$ 100.00
WARNING LITES OF SOUTHERN ILLI LLC		SIGN RENTAL, STONEWOLF ENTR/	3599	66816	9/22/2015	\$ 361.00	\$ -
WARNING LITES OF SOUTHERN ILLI LLC		SIGN RENTAL, STONEWOLF ENTR/	3598	66817	9/8/2015	\$ 500.00	\$ -
<b>001-120-5-320-00 TECH &amp; OUTSIDE SVCS</b>							
MIDWEST OCCUPATIONAL MEDICINE		DOT RANDOM BREATH/DRUG SCF	2792	66711	12/3/2015	\$ 62.00	\$ -
MIDWEST OCCUPATIONAL MEDICINE		DOT RANDOM DRUG SCREENING	4210	66712	12/3/2015	\$ 42.00	\$ -
REPUBLIC SERVICES		2 - 40 YD DUMPSTERS, DUMPED /	0350-003054063	66648	11/30/2015	\$ 1,544.66	\$ 1,544.66
SONNENBERG'S LANDSCAPING		10 CY HARDWOOD MULCH, I-64 II	310072	66713	12/9/2015	\$ 235.00	\$ -
SONNENBERG'S LANDSCAPING		10 CY HARDWOOD MULCH, I-64 II	310113	66746	12/10/2015	\$ 235.00	\$ -
SONNENBERG'S LANDSCAPING		10 CY HARDWOOD MULCH, I-64 II	310135	66747	12/11/2015	\$ 235.00	\$ -
ST LOUIS COMPOSTING INC		LEAF HAULING	1643703	66673	11/30/2015	\$ 400.00	\$ -
<b>001-120-5-425-00 UNIFORM PURCHASE</b>							
WRIGHT EXPRESS FINANCIAL SVCS CORP	RED WING/CARHARTT	STEEL TOE BOOTS	153521		11/17/2015	\$ 140.00	\$ 140.00
WRIGHT EXPRESS FINANCIAL SVCS CORP	RED WING/CARHARTT	STEEO TOE BOOTS	153522		11/25/2015	\$ 140.00	\$ 140.00
WRIGHT EXPRESS FINANCIAL SVCS CORP	RED WING/CARHARTT	STEEL BOOTS	153541		12/1/2015	\$ 140.00	\$ 140.00
WRIGHT EXPRESS FINANCIAL SVCS CORP	RED WING/CARHARTT	STEEL TOE BOOTS	153526		12/1/2015	\$ 140.00	\$ 140.00
<b>001-120-5-470-00 MINOR EQUIPMENT</b>							

**DECEMBER PAYMENT APPROVAL REPORT  
12/1/15 - 12/31/15**

Vendor Name	Merchant Name	Description	Invoice Number	PO No	Invoice Date	Invoice Amount	Amount Paid
CARTER-WATERS LLC		DRILL BITS	30068778	66657	9/8/2015	\$ 63.62	\$ -
CARTER-WATERS LLC		DIAMOND CONCRETE BLADE, ENC	30069080	66658	9/14/2015	\$ 445.50	\$ -
CARTER-WATERS LLC		CREDIT	30069080	66658	9/14/2015	\$ (408.79)	\$ -
<b>001-120-5-480-00 SUPPLIES</b>							
ASPHALT SALES & PRODUCTS		10.11 T COLD PATCH @ \$120.00/1	28173	66762	12/4/2015	\$ 1,213.20	\$ -
JD FARMS		50 BALES STRAW @ \$3.00/BALE	12/9/2015	66631	12/9/2015	\$ 150.00	\$ -
THE HOME CITY ICE COMPANY		85 7 LB BAGS OF ICE @ \$1.20 & D	3265154422	66813	12/23/2015	\$ 107.00	\$ -
WARNING LITES OF SOUTHERN ILLI LLC		10 12X18" NO PARKING SIGNS @	4115	66815	12/30/2015	\$ 283.00	\$ -
WRIGHT EXPRESS FINANCIAL SVCS CORP	ERB TURF EQUIP	WEEDEATER	22		12/8/2015	\$ 24.99	\$ 24.99
WRIGHT EXPRESS FINANCIAL SVCS CORP	OFFICE DEPOT	BINDERS	356		11/18/2015	\$ 43.94	\$ 43.94
<b>Total PW ENGINEERING:</b>						\$ 26,191.40	\$ 22,267.87
<b>PW VEHICLE MAINTENANCE</b>							
<b>001-130-5-112-00 HEALTH &amp; LIFE INS</b>							
GUARDIAN LIFE INSURANCE CO		Vehicle Maintenance	12/1/2015	66616	12/1/2015	\$ 392.49	\$ 392.49
UNITED HEALTHCARE INS CO		Vehicle Maintenance	39146749	66617	11/1/2015	\$ 3,758.67	\$ 3,758.67
<b>001-130-5-204-00 EDUCATIONAL EXPENSE</b>							
SNAPCO AUTO PARTS		1/2 PAY CAR QUEST TECH CLASSE:	6195-78759	66680	12/7/2015	\$ 594.00	\$ -
<b>001-130-5-320-00 TECH &amp; OUTSIDE SVCS</b>							
THOMAS GARAGE		TRUCK INSPECTIONS, 9 PW 2 PKS	785	66692	12/8/2015	\$ 264.30	\$ -
TIRE SHREDDRES UNLIMITED		TIRE DISPOSAL	12/15/2015	66697	12/15/2015	\$ 150.00	\$ 150.00
TIRE SHREDDRES UNLIMITED		TIRE DISPOSAL	12/16/2015	66701	12/16/2015	\$ 150.00	\$ 150.00
<b>001-130-5-327-00 UNIFORM RENTAL</b>							
ARAMARK		UNIFORMS, VM	452-0518375	66626	12/8/2015	\$ 187.01	\$ -
ARAMARK UNIFORM SERVICES		UNIFORMS, VM	452-0492340	66647	12/1/2015	\$ 57.68	\$ -
ARAMARK UNIFORM SERVICES		UNIFORMS, VM	452-0543665	66699	12/15/2015	\$ 69.71	\$ -
ARAMARK UNIFORM SERVICES		UNIFORMS, VM	452-0568801	66770	12/22/2015	\$ 69.71	\$ -
ARAMARK UNIFORM SERVICES		UNIFORMS, VM	452-059392	66812	12/29/2015	\$ 69.71	\$ -
<b>001-130-5-410-00 VEHICLE OP COSTS</b>							
HERITAGE PETROLEUM LLC		5114 GAL UNLEADED GAS @ \$1.6	463894	66620	12/2/2015	\$ 8,496.44	\$ 8,496.44
ST CLAIR SERVICE CO		54 GAL OFF RD DIESEL @ \$1.53/G	10471	66690	12/10/2015	\$ 798.70	\$ 798.70
<b>001-130-5-425-00 UNIFORM PURCHASE</b>							
MIDWEST INDUSTRIAL SUPPLY		COAT, VOLLMER	396034	66777	12/21/2015	\$ 68.00	\$ -
VOLLMER FRANK		REIMB PRESCRIPTION SAFETY GLA	4.88219E+11	66809	12/23/2015	\$ 386.02	\$ 386.02
<b>001-130-5-452-00 MAINTENANCE TO ROLLING STOCK</b>							
BOBCAT OF ST LOUIS		R/R TIMING BELT, E-44 PW	W11878	66760	12/15/2015	\$ 708.52	\$ -
DAVE SCHMIDT TRUCK SERV		CHECK TURBO & CODES IN COMP	79927	66642	10/28/2015	\$ 237.96	\$ -
METRO LOCK & SECURITY		2 KEYS & PROGRAM KEYS, F-41 PE	39311	66627	12/8/2015	\$ 95.00	\$ -
WALTERS AUTO BODY		PAINT F-10 PD - TRANSFER TO PL/	4014	66693	12/15/2015	\$ 1,200.00	\$ -
<b>001-130-5-480-00 SUPPLIES</b>							
AL S AUTOMOTIVE SUPPLY INC		FRT/BRAKE PADS, F-32 PD	05GP44454	66637	12/4/2015	\$ 36.95	\$ -
AL S AUTOMOTIVE SUPPLY INC		REAR PADS & LUGNUTS, F-41 PD	05GP2505	66640	12/3/2015	\$ 42.38	\$ -
AL S AUTOMOTIVE SUPPLY INC		REAR AXLE BEARING & SEAL, F-41	05GP2721	66641	12/3/2015	\$ 44.57	\$ -
AL S AUTOMOTIVE SUPPLY INC		WINDOW REGULATOR, OIL CAP &	05GP1633	66644	12/2/2015	\$ 94.03	\$ -
AL S AUTOMOTIVE SUPPLY INC		1 CASE TRANS FLUID, F-38 PD	05GR3292	66811	12/24/2015	\$ 55.08	\$ -
BOBCAT OF ST LOUIS		HYDL COUPLERS, PE-10, PKS	P24129	66639	12/3/2015	\$ 82.32	\$ -

**DECEMBER PAYMENT APPROVAL REPORT**  
**12/1/15 - 12/31/15**

Vendor Name	Merchant Name	Description	Invoice Number	PO No	Invoice Date	Invoice Amount	Amount Paid
BOBCAT OF ST LOUIS		2 TAIL LIGHT LENSES, E-44 PW	P24524	66771	12/21/2015	\$ 71.14	\$ -
CINTAS FIRST AID & SAFETY		REPLENISH MEDICINE CABINET	8402512157	66624	11/30/2015	\$ 55.47	\$ -
DAVE SCHMIDT TRUCK SERV		AIR RIDE SEAT VALVE, F-1 PW	43297	66691	12/8/2015	\$ 37.00	\$ -
DOBBS AUTO CENTERS INC		6 TIRES, F-7, F-9 PD	289428	66646	12/1/2015	\$ 797.46	\$ -
DOBBS AUTO CENTERS INC		TIRES, F-18, F-21 PD	290070	66779	12/22/2015	\$ 531.64	\$ -
ERB EQUIPMENT		FUEL LINE, PW WEEDEATER	342862	66638	12/7/2015	\$ 18.85	\$ -
ERB EQUIPMENT		5 GAL HYDL OIL, E-41 PW; 2 CASE	342757	66645	12/2/2015	\$ 122.82	\$ -
ERB EQUIPMENT		DRIVE GEAR FOR LAWN RAKE, PK	343283	66780	12/22/2015	\$ 22.20	\$ -
FACTORY MOTOR PARTS CO		2 CASES OIL FILTERS, 2 COILS, F-2	60-213974	66643	12/2/2015	\$ 190.86	\$ -
FACTORY MOTOR PARTS CO		WIPER MOTOR, F-29 PD	60-214956	66756	12/16/2015	\$ 173.44	\$ -
FACTORY MOTOR PARTS CO		CORE CREDIT	60-214956	66756	12/16/2015	\$ (35.00)	\$ -
FROESEL TIRE		4 REAR TIRES, F017 PW	536194	66759	12/17/2015	\$ 1,508.00	\$ -
FROESEL TIRE		4 TIRES, F-15 PD; 3 TIRES, F-20 PD	53300	66781	12/23/2015	\$ 895.00	\$ -
FROESEL TIRE		1 TIRE, F-20 PD	535337	66782	12/23/2015	\$ 125.00	\$ -
INTERSTATE BATTERY		BATTERYIES, E-45, F-12 PW	20121949	66757	12/21/2015	\$ 222.90	\$ -
JACK SCHMITT CHEVROLET		3 CASES DEXOS OIL, 2014 CAPRICI	458894	66778	12/22/2015	\$ 158.76	\$ -
JACK SCHMITT CHEVROLET		TRANS GASKET, F-38 PD	458925	66810	12/23/2015	\$ 7.74	\$ -
KOETTING FORD INC		TURN SIGNAL SWITCH, F-7 PW	5017301	66623	12/8/2015	\$ 26.99	\$ -
O'REILLY AUTOMOTIVE INC		3 CASES BRAKE KLEEN - SHOP	0871-316327	66625	12/7/2015	\$ 68.04	\$ -
SNAPCO AUTO PARTS		PARTS	6195-78825	66622	12/9/2015	\$ 316.51	\$ -
SNAPCO AUTO PARTS		PARTS	6195-78987	66758	12/16/2015	\$ 161.96	\$ -
WOODY'S MUNICIPAL SUPPLY		3 - 9FT PLOW BLADES, PW	46783	66700	12/15/2015	\$ 341.82	\$ -
WRIGHT EXPRESS FINANCIAL SVCS CORP	JACKS 66 AUTO REPAIR	TIRE SEALNT PUMP	812		12/2/2015	\$ 60.00	\$ 60.00
<b>Total PW VEHICLE MAINTENANCE:</b>						<b>\$ 23,987.85</b>	<b>\$ 14,192.32</b>
<b>PARKS DEPARTMENT</b>							
<b>001-140-5-112-00 HEALTH &amp; LIFE INS</b>							
GUARDIAN LIFE INSURANCE CO		Parks and Recreation	12/1/2015	66616	12/1/2015	\$ 1,009.96	\$ 1,009.96
UNITED HEALTHCARE INS CO		Parks and Recreation	39146749	66617	11/1/2015	\$ 14,062.32	\$ 14,062.32
<b>001-140-5-207-00 TRAVEL &amp; MEETING EXP</b>							
WRIGHT EXPRESS FINANCIAL SVCS CORP	AMTRAK	IPRA CONFERENCE	3.41063E+12		12/7/2015	\$ 54.00	\$ 54.00
WRIGHT EXPRESS FINANCIAL SVCS CORP	EB MOGGIC 2015 ATTENDEE	MOGIC 2016 CONF	47620008		12/1/2015	\$ 115.00	\$ 115.00
WRIGHT EXPRESS FINANCIAL SVCS CORP	ILLINOIS ASSOC OF PARK	IPRA CONFERENCE REGISTRATION	3365		12/7/2015	\$ 310.00	\$ 310.00
<b>001-140-5-225-00 MEMBERSHIP DUES</b>							
WRIGHT EXPRESS FINANCIAL SVCS CORP	ILLINOIS PARK RECREATION	MEMBERSHIP FOR IPRA	10082959		12/2/2015	\$ 259.00	\$ 259.00
<b>001-140-5-230-00 SAFETY PROGRAM</b>							
IL DEPT OF AGRICULTURE		1016 PUBLIC APPLICATOR LICENSI	2/16/2015	66715	12/16/2015	\$ 20.00	\$ 20.00
WRIGHT EXPRESS FINANCIAL SVCS CORP	AMERICAN WORKER	WINTER GLOVES FOR STAFF	2		12/2/2015	\$ 67.20	\$ 67.20
WRIGHT EXPRESS FINANCIAL SVCS CORP	NRA SERVS SAFE	SERVS SAFE FOOD HANDLER ONLIN	3624639		11/23/2015	\$ 90.00	\$ 90.00
WRIGHT EXPRESS FINANCIAL SVCS CORP	NRA SERVS SAFE	SERVS SAFE FOOD HOLDER ONLINE	3624307		11/23/2015	\$ 15.00	\$ 15.00
<b>001-140-5-302-00 PUBLIC RELATIONS</b>							
YMCA - DOWNTOWN BELLEVILLE		Senior Swim - December	201512	66714	10/6/2015	\$ 400.00	\$ -
<b>001-140-5-305-00 ELECTRIC UTILITY</b>							
AMEREN ILLINOIS		98 LONGACRE DR	23782-10111 12/15	66583	12/3/2015	\$ 60.52	\$ 60.52
AMEREN ILLINOIS		521 S RUBY LANE	12431-68030	66683	12/14/2015	\$ 36.50	\$ 36.50
MIDAMERICAN ENERGY SERVICES LLC		ELECTRIC UTILITY - PARKS AND RE	330895 3	66684	12/14/2015	\$ 1,264.34	\$ 1,264.34

**DECEMBER PAYMENT APPROVAL REPORT**  
**12/1/15 - 12/31/15**

Vendor Name	Merchant Name	Description	Invoice Number	PO No	Invoice Date	Invoice Amount	Amount Paid
<b>001-140-5-307-00 SEWER UTILITY</b>							
CASEYVILLE TOWNSHIP SEWER		525 S RUBY (MIRACLE LEAGUE) AC	0200231500 12/15/15	66606	12/8/2015	\$ 42.00	\$ 42.00
CASEYVILLE TOWNSHIP SEWER		9800 OLD LINCOLN TRAIL ACCT 04	401300 4/5	66682	12/14/2015	\$ 42.00	\$ 42.00
CASEYVILLE TOWNSHIP SEWER		ACCT NO 0201131000, 4 S RUBY L	401131000 4/5	66694	12/15/2015	\$ 61.20	\$ 61.20
CASEYVILLE TOWNSHIP SEWER		ACCT NO 0401132000 - 4 S RUBY	401132000	66695	12/15/2015	\$ 60.00	\$ 60.00
<b>001-140-5-308-00 WATER UTILITY</b>							
CASEYVILLE WATER DEPT		401 Pleasant Ridge Road	4016587100 4/5	66607	11/26/2015	\$ 31.88	\$ 31.88
O'FALLON WATER & SEWER DEPT		LONGACRE PARK - RUBY LANE	18802 4/5	66742	12/21/2015	\$ 373.80	\$ 373.80
<b>001-140-5-309-00 SANITATION SERVICE</b>							
STERICYCLE INC		Steri-Safe Economy - Monthly 100	4006005615	66741	12/21/2015	\$ 356.48	\$ 356.48
<b>001-140-5-425-00 UNIFORM PURCHASE</b>							
WRIGHT EXPRESS FINANCIAL SVCS CORP	SWANSEA RURAL KING	JACKET	1845618		11/16/2015	\$ 84.99	\$ 84.99
<b>001-140-5-480-00 SUPPLIES</b>							
WRIGHT EXPRESS FINANCIAL SVCS CORP	BELOMAN- KEYED	REPAIR SNACK BAR ICE MACHINE	111021		11/23/2015	\$ 526.00	\$ 526.00
WRIGHT EXPRESS FINANCIAL SVCS CORP	CARTER WATERS	SIDEWALK CONCRETE	300073098		12/8/2015	\$ 153.15	\$ 153.15
WRIGHT EXPRESS FINANCIAL SVCS CORP	LOWES	CHRISTMAS DECORATIONS	87463649		11/25/2015	\$ 15.32	\$ 15.32
WRIGHT EXPRESS FINANCIAL SVCS CORP	LOWES	CHRISTMAS DECORATIONS	67701328		11/16/2015	\$ 105.75	\$ 105.75
WRIGHT EXPRESS FINANCIAL SVCS CORP	LOWES	CHRISTMAS DECORATIONS	6308608		11/23/2015	\$ 56.88	\$ 56.88
WRIGHT EXPRESS FINANCIAL SVCS CORP	LOWES	CHRISTMAS DECO REPAIR PARTS	30981379		12/1/2015	\$ 32.85	\$ 32.85
WRIGHT EXPRESS FINANCIAL SVCS CORP	LOWES	CABLE TIES AND TRASH CANS	6071978		12/2/2015	\$ 67.18	\$ 67.18
WRIGHT EXPRESS FINANCIAL SVCS CORP	LOWES	CHRISTMAS DECO	6162227		12/3/2015	\$ 84.88	\$ 84.88
WRIGHT EXPRESS FINANCIAL SVCS CORP	LOWES	CHRISTMAS DECO	6860855		12/10/2015	\$ 98.86	\$ 98.86
WRIGHT EXPRESS FINANCIAL SVCS CORP	LOWES	EXTENTION CORDS	6760953		12/10/2015	\$ 209.85	\$ 209.85
WRIGHT EXPRESS FINANCIAL SVCS CORP	LOWES	CABLE TIES	30848835		12/11/2015	\$ 12.97	\$ 12.97
WRIGHT EXPRESS FINANCIAL SVCS CORP	METRO LOCK AND SECURITY	LOCK REPAIR	1		11/17/2015	\$ 5.00	\$ 5.00
WRIGHT EXPRESS FINANCIAL SVCS CORP	MODERN OFFICE	COAT RACK	125364		12/8/2015	\$ 699.00	\$ 699.00
WRIGHT EXPRESS FINANCIAL SVCS CORP	N.G. HEIMOS GREENHOUSE	POINSETTIAS	532967		12/7/2015	\$ 279.65	\$ 279.65
WRIGHT EXPRESS FINANCIAL SVCS CORP	PLAY AND PARK STRUCTURE	PARTS	5321601		11/19/2015	\$ 178.10	\$ 178.10
<b>Total PARKS DEPARTMENT:</b>						\$ 21,341.63	\$ 20,941.63
<b>PW MUNICIPAL COMPLEX</b>							
<b>001-150-5-112-00 HEALTH &amp; LIFE INS</b>							
GUARDIAN LIFE INSURANCE CO		Municipal Complex	12/1/2015	66616	12/1/2015	\$ 386.65	\$ 386.65
UNITED HEALTHCARE INS CO		Municipal Complex	39146749	66617	11/1/2015	\$ 5,059.80	\$ 5,059.80
<b>001-150-5-305-00 ELECTRIC UTILITY</b>							
MIDAMERICAN ENERGY SERVICES LLC		ELECT, CITY COMPLEX, NOVEMBE	330895 1	66676	12/11/2015	\$ 7,067.71	\$ 7,067.71
<b>001-150-5-307-00 SEWER UTILITY</b>							
CASEYVILLE TOWNSHIP SEWER		ACCT NO 040 11350 00, GRG, 11/0	401135000 4/5	66703	12/16/2015	\$ 72.60	\$ 72.60
CASEYVILLE TOWNSHIP SEWER		ACCT NO 040 10140 00, PD, 11/0	40101400 4/5	66704	12/16/2015	\$ 87.00	\$ 87.00
CASEYVILLE TOWNSHIP SEWER		ACCT NO 040 10150 00, CH, 11/0	401015000 4/5	66705	12/16/2015	\$ 161.40	\$ 161.40
CASEYVILLE TOWNSHIP SEWER		ACCT NO 040 10151 00, CH2, 11/0	401015100 4/5	66706	12/16/2015	\$ 42.00	\$ 42.00
<b>001-150-5-308-00 WATER UTILITY</b>							
O'FALLON WATER & SEWER DEPT		ACCT NO 8695 18802, GRG, 10/05	11/17/15..	66500	11/17/2015	\$ 80.41	\$ 80.41
O'FALLON WATER & SEWER DEPT		ACCT NO 14301 18802, CH, 10/05	11/17/15.	66501	11/17/2015	\$ 854.82	\$ 854.82
O'FALLON WATER & SEWER DEPT		ACCT NO 14834 18802, PD, 10/07	11/17/2015	66502	11/17/2015	\$ 372.09	\$ 372.09
O'FALLON WATER & SEWER DEPT		ACCT NO 8695 18802, GRG, 11/02	18802 12/15/15.	66749	12/21/2015	\$ 35.10	\$ 35.10

**DECEMBER PAYMENT APPROVAL REPORT  
12/1/15 - 12/31/15**

Vendor Name	Merchant Name	Description	Invoice Number	PO No	Invoice Date	Invoice Amount	Amount Paid
O'FALLON WATER & SEWER DEPT		ACCT NO 14301 18802, CH, 11/02	18802 12/15/15	66750	12/21/2015	\$ 826.36	\$ 826.36
O'FALLON WATER & SEWER DEPT		ACCT NO 14834 18802, PD, 11/02	14834 4/5	66751	12/21/2015	\$ 400.68	\$ 400.68
<b>001-150-5-310-00 GAS UTILITY</b>							
AMEREN ILLINOIS		ACCT NO 01146-99050, GAS SERV	01146-99050 12/15	66633	12/1/2015	\$ 112.74	\$ 112.74
<b>001-150-5-320-00 TECH &amp; OUTSIDE SVCS</b>							
ANDERSON PEST SOLUTIONS		PEST TREATMENT, DECEMBER	3625826	66755	12/1/2015	\$ 250.64	\$ -
CLEAN THE UNIFORM CO HIGHLAND		MOP & TOWEL SERVICE - 12/09/1	31786418	66660	12/9/2015	\$ 195.69	\$ -
CLEAN THE UNIFORM CO HIGHLAND		MOP & TOWEL SERVICE - 12/23/1	31790292	66776	12/23/2015	\$ 195.69	\$ -
D E MARTIN ROOFING CO		M&L, PD ROOF, INSTALL 4 RETROH HOLES IN RUBBER ROOF		3309	66819	\$ 42,360.00	\$ 1,514.00
DOOR CONTROLS ST LOUIS		M&L, DORMA 400 OPERATOR, IN	243700	66769	12/17/2015	\$ 1,775.00	\$ -
FRENCH VILLAGE FIRE DEPT		REIMB FOR CAPITAL IMPROVEME	12/15/2015	66698	12/15/2015	\$ 7,500.00	\$ 7,500.00
<b>001-150-5-425-00 UNIFORM PURCHASE</b>							
WRIGHT EXPRESS FINANCIAL SVCS CORP	LONDON SHOE SHOP	STEEL TOE BOOTS	202		12/14/2015	\$ 140.00	\$ 140.00
WRIGHT EXPRESS FINANCIAL SVCS CORP	SEARS	PANTS, BLDG MAINT	16405330041		11/17/2015	\$ 83.97	\$ 83.97
<b>001-150-5-450-00 MAINTENANCE TO EQUIP</b>							
TECH ELECTRONICS INC		FIRE ALARM INSPECTION AGREEM	1151228587	66818	12/30/2015	\$ 1,375.51	\$ -
<b>001-150-5-480-00 SUPPLIES</b>							
BUTLER SUPPLY		LIGHT BULBS FOR LIBRARY	101742633	66650	12/2/2015	\$ 126.81	\$ -
CAPE ELECTRICAL SUPPLY		REPLACEMENT LIGHT FOR TOP OF	S200829245.001	66634	11/19/2015	\$ 329.76	\$ -
VILLAGE LOCKSMITH		LATCH FOR DOOR BETWEEN CLER	18924	66629	11/16/2015	\$ 236.00	\$ -
WRIGHT EXPRESS FINANCIAL SVCS CORP	LOWES	BATTERIES	87687931		11/16/2015	\$ 40.25	\$ 40.25
WRIGHT EXPRESS FINANCIAL SVCS CORP	LOWES	HOUSEKEEPING SUPPLIES	87687779		11/16/2015	\$ 104.14	\$ 104.14
WRIGHT EXPRESS FINANCIAL SVCS CORP	LOWES	MISC SHOP SUPPLIES	87896160		11/30/2015	\$ 12.05	\$ 12.05
<b>Total PW MUNICIPAL COMPLEX:</b>						\$ 29,438.87	\$ 23,439.77
<b>LAND USE &amp; DEVELOPMENT</b>							
<b>001-160-5-112-00 HEALTH &amp; LIFE INS</b>							
GUARDIAN LIFE INSURANCE CO		Land Use	12/1/2015	66616	12/1/2015	\$ 502.20	\$ 502.20
UNITED HEALTHCARE INS CO		Land Use	39146749	66617	11/1/2015	\$ 4,810.19	\$ 4,810.19
<b>001-160-5-205-00 LEGAL FEES</b>							
KEEFE REPORTING COMPANY		Court Reporter PC 12/8/15	97207	66671	12/9/2015	\$ 85.00	\$ -
<b>001-160-5-320-00 TECH &amp; OUTSIDE SVCS</b>							
BENEDICK TITLE INSURANCE		(1) Title Search with Report, File #	12/9/2015	66599	12/9/2015	\$ 150.00	\$ -
RECORDER OF DEEDS		12 Liens recorded	12/15/2015	66696	12/15/2015	\$ 363.00	\$ 363.00
<b>001-160-5-425-00 UNIFORM PURCHASE</b>							
WRIGHT EXPRESS FINANCIAL SVCS CORP	HEROS N STYLE	UNIFORM	144498		12/3/2015	\$ 80.82	\$ 80.82
<b>001-160-5-426-00 SUBSCRIPTIONS-BOOKS</b>							
WRIGHT EXPRESS FINANCIAL SVCS CORP	INTL CODE COUNCIL INC	BOOK SUBSCRIPTION	100297919		12/14/2015	\$ 47.00	\$ 47.00
<b>001-160-5-480-00 SUPPLIES</b>							
INTL CODE COUNCIL INC		Approved Stickers	1000632135	66619	11/23/2015	\$ 151.60	\$ -
<b>Total LAND USE &amp; DEVELOPMENT:</b>						\$ 6,189.81	\$ 5,803.21
<b>LIBRARY DEPARTMENT</b>							
<b>001-170-5-112-00 HEALTH &amp; LIFE INS</b>							
GUARDIAN LIFE INSURANCE CO		Library	12/1/2015	66616	12/1/2015	\$ 269.53	\$ 269.53
UNITED HEALTHCARE INS CO		Library	39146749	66617	11/1/2015	\$ 3,154.15	\$ 3,154.15

**DECEMBER PAYMENT APPROVAL REPORT  
12/1/15 - 12/31/15**

Vendor Name	Merchant Name	Description	Invoice Number	PO No	Invoice Date	Invoice Amount	Amount Paid
<b>001-170-5-305-00 ELECTRIC UTILITY</b> MIDAMERICAN ENERGY SERVICES LLC		ELECT, LIB, NOVEMBER	330895	66677	12/11/2015	\$ 1,605.93	\$ 1,605.93
<b>001-170-5-307-00 SEWER UTILITY</b> CASEYVILLE TOWNSHIP SEWER		ACCT NO 040 10148 00, LIB, 11/0:	4010148000	66702	12/16/2015	\$ 51.00	\$ 51.00
<b>001-170-5-308-00 WATER UTILITY</b> O'FALLON WATER & SEWER DEPT		ACCT NO 7208 18802, LIB, 11/05/	11/17/15/	66499	11/17/2015	\$ 400.68	\$ 400.68
O'FALLON WATER & SEWER DEPT		ACCT NO 7208 18802, LIB, 11/02/	18802 12/15/15/	66748	12/21/2015	\$ 400.68	\$ 400.68
<b>Total LIBRARY DEPARTMENT:</b>						<u>\$ 5,881.97</u>	<u>\$ 5,881.97</u>
<b>ESDA DEPARTMENT</b>							
<b>001-181-5-306-00 TELEPHONE UTILITY</b> VERIZON WIRELESS		SERVICE - ESDA	9757282706	66806	12/28/2015	\$ 107.66	\$ 107.66
<b>Total ESDA DEPARTMENT:</b>						<u>\$ 107.66</u>	<u>\$ 107.66</u>
<b>Total GENERAL FUND:</b>						<u>\$ 480,137.43</u>	<u>\$ 400,995.29</u>
<b>MOTOR FUEL TAX FUND</b>							
<b>PW ENGINEERING</b>							
<b>002-120-5-305-00 ELECTRIC UTILITY</b> MIDAMERICAN ENERGY SERVICES LLC		TS, NOVEMBER	330895 4	66674	12/11/2015	\$ 934.81	\$ 934.81
MIDAMERICAN ENERGY SERVICES LLC		SL, NOVEMBER	330895 2	66675	12/11/2015	\$ 15,233.91	\$ 15,233.91
<b>002-120-5-480-00 SUPPLIES</b> ASPHALT SALES & PRODUCTS		20.85 T N-70 C MIX PATCH @ \$52	28159	66628	11/19/2015	\$ 1,084.20	\$ -
CARTER-WATERS LLC		EXPANSION JOINT, FORM RELEAS	30059079	66654	9/4/2015	\$ 499.18	\$ -
CARTER-WATERS LLC		REBAR	30059079	66655	9/4/2015	\$ 232.00	\$ -
CARTER-WATERS LLC		CURING COMPOUND	30059159	66656	9/8/2015	\$ 134.46	\$ -
CARTER-WATERS LLC		MARKING PAINT	90069080	66659	9/14/2015	\$ 54.00	\$ -
CARTER-WATERS LLC		WOOD LATHS, MARKING PAINT	30050773	66653	1/23/2015	\$ 278.40	\$ -
RED-E-MIX LLC		3 CY CONC @ \$75.00/CY, CURB, H	768534	66678	12/2/2015	\$ 225.00	\$ -
WARNING LITES OF SOUTHERN ILLI LLC		10 30 STOP SIGNS"	4155	66708	12/15/2015	\$ 355.00	\$ -
WARNING LITES OF SOUTHERN ILLI LLC		4 12X18" NO PARKING SIGNS O PARKING HERE TO CC0 30" TOP SIGN!	4149			\$ 66,709.00	\$ 42,353.00
WARNING LITES OF SOUTHERN ILLI LLC		10 TELESPAR POSTS, 10 STUB FOR	4148	66710	12/14/2015	\$ 457.40	\$ -
WARNING LITES OF SOUTHERN ILLI LLC		4 12X18" NO PARKING BETWEEN	4168	66744	12/16/2015	\$ 62.00	\$ -
WARNING LITES OF SOUTHERN ILLI LLC		10 30 STOP SIGNS @ \$35.50/EA"	4167	66745	12/17/2015	\$ 355.00	\$ -
WARNING LITES OF SOUTHERN ILLI LLC		10 18X24" SLOW CHILDREN SIGN:	4186	66788	12/16/2015	\$ 273.30	\$ -
WARNING LITES OF SOUTHERN ILLI LLC		10 30 STOP SIGNS @ \$35.50/EA"	4185	66789	12/17/2015	\$ 355.00	\$ -
WARNING LITES OF SOUTHERN ILLI LLC		10 18X24" SHLOW CHILDREN SIGN	4160	66814	12/30/2015	\$ 273.30	\$ -
<b>Total PW ENGINEERING:</b>						<u>\$ 21,285.96</u>	<u>\$ 16,168.72</u>
<b>Total MOTOR FUEL TAX FUND:</b>						<u>\$ 21,285.96</u>	<u>\$ 16,168.72</u>
<b>FOOD &amp; BEVERAGE FUND</b>							
<b>FINANCE DEPARTMENT</b>							
<b>003-104-5-206-00 AUDIT FEES</b> SCHEFFEL BOYLE		audit fees	108345	66597	11/30/2015	\$ 1,200.00	\$ -
<b>Total FINANCE DEPARTMENT:</b>						<u>\$ 1,200.00</u>	<u>\$ -</u>
<b>Total FOOD &amp; BEVERAGE FUND:</b>						<u>\$ 1,200.00</u>	<u>\$ -</u>

**DECEMBER PAYMENT APPROVAL REPORT**  
**12/1/15 - 12/31/15**

Vendor Name	Merchant Name	Description	Invoice Number	PO No	Invoice Date	Invoice Amount	Amount Paid
<b>HOTEL/MOTEL TAX FUND</b>							
<b>EXECUTIVE DEPARTMENT</b>							
<b>004-100-5-302-00 PUBLIC RELATIONS</b>							
WRIGHT EXPRESS FINANCIAL SVCS CORP	4IMPRINT	SUPPLIES	11468398		12/11/2015	\$ 257.40	\$ 257.40
<b>Total EXECUTIVE DEPARTMENT:</b>						\$ 257.40	\$ 257.40
<b>FINANCE DEPARTMENT</b>							
<b>004-104-5-206-00 AUDIT FEES</b>							
SCHEFFEL BOYLE		audit fees	108345	66597	11/30/2015	\$ 1,200.00	\$ -
<b>Total FINANCE DEPARTMENT:</b>						\$ 1,200.00	\$ -
<b>Total HOTEL/MOTEL TAX FUND:</b>						\$ 1,457.40	\$ 257.40
<b>HOME RULE TAX FUND</b>							
<b>PW ENGINEERING</b>							
<b>005-120-5-503-00 SURVEY / ENGINEERING - CAPITAL</b>							
HORNER & SHIFRIN INC		FOX CREEK FLOODING STUDY, EN	49829	66707	12/3/2015	\$ 10,629.38	\$ -
HORNER & SHIFRIN INC		PERRIN ROAD II ROW, ENG SERVI	49856	66743	12/8/2015	\$ 382.50	\$ -
OATES ASSOCIATES		JOSEPH DR RESURFACE, ENG SER	27432	66621	12/4/2015	\$ 487.50	\$ -
<b>005-120-5-505-00 STREETS &amp; ALLEYS</b>							
WRIGHT EXPRESS FINANCIAL SVCS CORP	FEDEX	SHIPPING SPEED INDICATOR SIGN	7.81841E+11		12/2/2015	\$ 47.01	\$ 47.01
WRIGHT EXPRESS FINANCIAL SVCS CORP	FEDEX	SHIPPING	7.81841E+11		12/2/2015	\$ 49.04	\$ 49.04
<b>Total PW ENGINEERING:</b>						\$ 11,595.43	\$ 96.05
<b>PW MUNICIPAL COMPLEX</b>							
<b>005-150-5-504-00 BUILDINGS &amp; STRUCTURES</b>							
CALHOUN CONSTRUCTION		FRONT ENTRANCE, CITY HALL, CO	11/19/2015	66635	11/19/2015	\$ 7,486.70	\$ -
CALHOUN CONSTRUCTION		FRONT ENTRANCE, CITY HALL, CO	3045	66752	12/7/2015	\$ 200.00	\$ -
CALHOUN CONSTRUCTION		FRONT ENTRANCE, CITY HALL, CO	3044	66753	12/7/2015	\$ 1,308.00	\$ -
CALHOUN CONSTRUCTION		FRONT ENTRANCE CITY HALL, COI	840-1534	66754	12/7/2015	\$ 61,625.33	\$ -
JAMES G STAAT TRUCKPOINTING, INC		PARAPET TUCKPOINTING, CH FRO	10286	66821	12/18/2015	\$ 90,923.04	\$ -
<b>Total PW MUNICIPAL COMPLEX:</b>						\$ 161,543.07	\$ -
<b>LAND USE &amp; DEVELOPMENT</b>							
<b>005-160-5-505-00 STREETS &amp; ALLEYS</b>							
OATES ASSOCIATES		Plaza Drive Marketplace CMAQ	27436	66670	12/4/2015	\$ 10,395.65	\$ -
<b>Total LAND USE &amp; DEVELOPMENT:</b>						\$ 10,395.65	\$ -
<b>Total HOME RULE TAX FUND:</b>						\$ 183,534.15	\$ 96.05
<b>POLICE PENSION FUND</b>							
<b>POLICE PENSION FUND</b>							
<b>007-000-4-602-00 EMPLOYEE CONT - PENSION</b>							
MORGAN STANLEY		payroll	11/20/2015	66667	11/20/2015	\$ 12,696.26	\$ 12,696.26
<b>Total POLICE PENSION FUND:</b>						\$ 12,696.26	\$ 12,696.26

**DECEMBER PAYMENT APPROVAL REPORT  
12/1/15 - 12/31/15**

Vendor Name	Merchant Name	Description	Invoice Number	PO No	Invoice Date	Invoice Amount	Amount Paid
<b>POLICE DEPARTMENT</b>							
<b>007-110-5-206-00 AUDIT FEES</b>							
SCHEFFEL BOYLE		audit fees	108345	66597	11/30/2015	\$ 3,300.00	\$ -
<b>Total POLICE DEPARTMENT:</b>						\$ 3,300.00	\$ -
<b>Total POLICE PENSION FUND:</b>						\$ 15,996.26	\$ 12,696.26
<b>FEDERAL POLICE ESCROW FUND</b>							
<b>POLICE DEPARTMENT</b>							
<b>008-110-5-840-00 OTHER</b>							
WRIGHT EXPRESS FINANCIAL SVCS CORP	COMPLETE SUPPLEMENTS	FITNESS TESTING	11/25/2015		11/25/2015	\$ 42.00	\$ 42.00
WRIGHT EXPRESS FINANCIAL SVCS CORP	EBAY	FEE TO LIST SEIZURE VEHICLE FOR	11/29/2015		1/29/2015	\$ 125.75	\$ 125.75
WRIGHT EXPRESS FINANCIAL SVCS CORP	RANDY FOSTER TRANSMISSIC	SEIZURE VEHICLE TRANSMISSION	6740		12/8/2015	\$ 1,800.00	\$ 1,800.00
<b>008-110-5-845-00 COMMUNITY BASED PROGRAMS</b>							
VIOLENCE PREVENTION CENTER		DONATION	12/2/2015	66722	12/2/2015	\$ 1,000.00	\$ -
WRIGHT EXPRESS FINANCIAL SVCS CORP	LEWIS AND CLARCK	MECOP MEMBERSHIP W/BOY SCC	13992		11/24/2015	\$ 1,160.00	\$ 1,160.00
<b>Total POLICE DEPARTMENT:</b>						\$ 4,127.75	\$ 3,127.75
<b>Total FEDERAL POLICE ESCROW FUND:</b>						\$ 4,127.75	\$ 3,127.75
<b>LIBRARY FUND</b>							
<b>LIBRARY</b>							
<b>009-170-5-207-00 TRAVEL &amp; MEETING EXP</b>							
NOBLE KASANDRA		mileage	11/8/2015	66592	11/8/2015	\$ 40.10	\$ 40.10
REGIONS COMMERCIAL BANKCARD		PLA 2016 Confce Denver	7190	66800	11/24/2015	\$ 510.00	\$ 510.00
<b>009-170-5-302-00 PUBLIC RELATIONS</b>							
M.O.W. PRINTING INC.		letterhead	71720	66734	12/9/2015	\$ 145.96	\$ -
<b>009-170-5-306-00 TELEPHONE UTILITY</b>							
DELTA COMMUNICATIONS LLC		Fiber contract	11/25/2015	66579	11/25/2015	\$ 90.00	\$ 90.00
<b>009-170-5-320-00 TECH &amp; OUTSIDE SVCS</b>							
LAZERWARE INC		IT contract	12/18/2015	66730	12/18/2015	\$ 904.27	\$ -
<b>009-170-5-426-00 SUBSCRIPTIONS-BOOKS</b>							
INGRAM		ADULT BOOKS	90525405	66587	12/3/2015	\$ 15.23	\$ -
INGRAM		ADULT BOOKS	90525405	66587	12/3/2015	\$ 16.38	\$ -
INGRAM		ADULT BOOKS	90525405	66587	12/3/2015	\$ 14.99	\$ -
INGRAM		ADULT BOOKS	90525405	66587	12/3/2015	\$ 58.17	\$ -
INGRAM		ADULT BOOKS	90525405	66587	12/3/2015	\$ 15.82	\$ -
INGRAM		ADULT BOOKS	90525405	66587	12/3/2015	\$ 53.65	\$ -
INGRAM		ADULT BOOKS	90525405	66587	12/3/2015	\$ 151.93	\$ -
INGRAM		ADULT BOOKS	90525405	66587	12/3/2015	\$ 9.59	\$ -
INGRAM		ADULT BOOKS	90525405	66587	12/3/2015	\$ 16.92	\$ -
INGRAM		ADULT BOOKS	90525405	66587	12/3/2015	\$ 20.99	\$ -
INGRAM		ADULT BOOKS	90525405	66587	12/3/2015	\$ 15.23	\$ -
INGRAM		ADULT BOOKS	90525405	66587	12/3/2015	\$ 15.81	\$ -
INGRAM		ADULT BOOKS	90525405	66587	12/3/2015	\$ 16.78	\$ -
INGRAM		ADULT BOOKS	90525406	66593	12/3/2015	\$ 30.50	\$ -
INGRAM		ADULT BOOKS	90525406	66593	12/3/2015	\$ 25.43	\$ -

**DECEMBER PAYMENT APPROVAL REPORT**  
**12/1/15 - 12/31/15**

Vendor Name	Merchant Name	Description	Invoice Number	PO No	Invoice Date	Invoice Amount	Amount Paid
INGRAM		ADULT BOOKS	90525406	66593	12/3/2015	\$ 13.79	\$ -
INGRAM		ADULT BOOKS	90525406	66593	12/3/2015	\$ 14.69	\$ -
INGRAM		ADULT BOOKS	90525406	66593	12/3/2015	\$ 14.99	\$ -
INGRAM		ADULT BOOKS	90525406	66593	12/3/2015	\$ 20.88	\$ -
INGRAM		ADULT BOOKS	90525406	66593	12/3/2015	\$ 27.69	\$ -
INGRAM		ADULT BOOKS	90525406	66593	12/3/2015	\$ 23.37	\$ -
INGRAM		ADULT BOOKS	90525406	66593	12/3/2015	\$ 14.12	\$ -
INGRAM		ADULT BOOKS	90525406	66593	12/3/2015	\$ 17.99	\$ -
INGRAM		ADULT BOOKS	90525406	66593	12/3/2015	\$ 15.25	\$ -
INGRAM		ADULT BOOKS	90525406	66593	12/3/2015	\$ 14.12	\$ -
INGRAM		book-child	90836392	66728	12/17/2015	\$ 11.29	\$ -
INGRAM		book-child	90836392	66728	12/17/2015	\$ 191.36	\$ -
INGRAM		book-child	90836392	66728	12/17/2015	\$ 202.85	\$ -
INGRAM		book-child	90836392	66728	12/17/2015	\$ 9.60	\$ -
INGRAM		book-child	90836392	66728	12/17/2015	\$ 411.38	\$ -
INGRAM		book-child	90836392	66728	12/17/2015	\$ 16.49	\$ -
INGRAM		book-child	90836392	66728	12/17/2015	\$ 21.54	\$ -
INGRAM		book-child	90836392	66728	12/17/2015	\$ 45.33	\$ -
INGRAM		book-child	90836392	66728	12/17/2015	\$ 181.48	\$ -
INGRAM		ADULT BOOKS	90676019	66735	12/10/2015	\$ 7.32	\$ -
INGRAM		ADULT BOOKS	90676019	66735	12/10/2015	\$ 14.69	\$ -
INGRAM		ADULT BOOKS	90676019	66735	12/10/2015	\$ 14.13	\$ -
INGRAM		ADULT BOOKS	90676019	66735	12/10/2015	\$ 42.25	\$ -
INGRAM		ADULT BOOKS	90676019	66735	12/10/2015	\$ 10.79	\$ -
INGRAM		ADULT BOOKS	90676019	66735	12/10/2015	\$ 15.59	\$ -
INGRAM		ADULT BOOKS	90676019	66735	12/10/2015	\$ 14.97	\$ -
INGRAM		ADULT BOOKS	90676019	66735	12/10/2015	\$ 14.68	\$ -
INGRAM		ADULT BOOKS	90676019	66735	12/10/2015	\$ 15.81	\$ -
INGRAM		ADULT BOOKS	90676019	66735	12/10/2015	\$ 15.81	\$ -
INGRAM		ADULT BOOKS	90676019	66735	12/10/2015	\$ 22.60	\$ -
INGRAM		ADULT BOOKS	90676019	66735	12/10/2015	\$ 22.57	\$ -
INGRAM		ADULT BOOKS	90676019	66735	12/10/2015	\$ 16.92	\$ -
INGRAM		ADULT BOOKS	90676019	66735	12/10/2015	\$ 14.66	\$ -
INGRAM		ADULT BOOKS	90894108	66794	12/21/2015	\$ 14.98	\$ -
INGRAM		ADULT BOOKS	90894108	66794	12/21/2015	\$ 16.36	\$ -
INGRAM		ADULT BOOKS	90894108	66794	12/21/2015	\$ 15.00	\$ -
INGRAM		ADULT BOOKS	90894108	66794	12/21/2015	\$ 14.36	\$ -
INGRAM		ADULT BOOKS	90894108	66794	12/21/2015	\$ 29.38	\$ -
INGRAM		Audiobooks	90455117	66796	12/1/2015	\$ 52.24	\$ -
INGRAM		Audiobooks	90455117	66796	12/1/2015	\$ 21.44	\$ -
INGRAM		Audiobooks	90455117	66796	12/1/2015	\$ 21.99	\$ -
INGRAM		Audiobooks	90455117	66796	12/1/2015	\$ 46.73	\$ -
INGRAM		credit memo	90545366	66797	12/3/2015	\$ (68.36)	\$ -
INGRAM		ADULT BOOKS	90676021	66799	12/10/2015	\$ 22.60	\$ -
INGRAM		ADULT BOOKS	90676021	66799	12/10/2015	\$ 13.19	\$ -
INGRAM		ADULT BOOKS	90676021	66799	12/10/2015	\$ 19.77	\$ -

**DECEMBER PAYMENT APPROVAL REPORT**  
**12/1/15 - 12/31/15**

Vendor Name	Merchant Name	Description	Invoice Number	PO No	Invoice Date	Invoice Amount	Amount Paid
INGRAM		ADULT BOOKS	90676021	66799	12/10/2015	\$ 15.25	\$ -
INGRAM		ADULT BOOKS	90676021	66799	12/10/2015	\$ 14.38	\$ -
INGRAM		ADULT BOOKS	90676021	66799	12/10/2015	\$ 16.79	\$ -
INGRAM		ADULT BOOKS	90676021	66799	12/10/2015	\$ 14.99	\$ -
INGRAM		ADULT BOOKS	90676021	66799	12/10/2015	\$ 16.17	\$ -
INGRAM		ADULT BOOKS	90676021	66799	12/10/2015	\$ 15.23	\$ -
INGRAM		ADULT BOOKS	90676021	66799	12/10/2015	\$ 9.58	\$ -
INGRAM		ADULT BOOKS	90676021	66799	12/10/2015	\$ 24.83	\$ -
INGRAM		ADULT BOOKS	90676021	66799	12/10/2015	\$ 12.99	\$ -
INGRAM		Audiobooks	90968936	66824	12/24/2015	\$ 39.59	\$ -
INGRAM		ADULT BOOKS	90991392	66827	12/28/2015	\$ 31.60	\$ -
INGRAM		ADULT BOOKS	90991392	66827	12/28/2015	\$ 52.43	\$ -
INGRAM		ADULT BOOKS	90991392	66827	12/28/2015	\$ 42.22	\$ -
INGRAM		ADULT BOOKS	90991392	66827	12/28/2015	\$ 11.97	\$ -
INGRAM		ADULT BOOKS	90991392	66827	12/28/2015	\$ 16.78	\$ -
INGRAM		ADULT BOOKS	90991392	66827	12/28/2015	\$ 38.38	\$ -
INGRAM		ADULT BOOKS	90991392	66827	12/28/2015	\$ 10.73	\$ -
INGRAM		ADULT BOOKS	90991392	66827	12/28/2015	\$ 11.30	\$ -
INGRAM		ADULT BOOKS	90991392	66827	12/28/2015	\$ 54.21	\$ -
INGRAM		ADULT BOOKS	90991392	66827	12/28/2015	\$ 14.68	\$ -
MIDWEST TAPE		DVDs	93519729	66729	12/17/2015	\$ 52.98	\$ -
MIDWEST TAPE		DVDs	93519729	66729	12/17/2015	\$ 55.97	\$ -
MIDWEST TAPE		DVDs	93519729	66729	12/17/2015	\$ 89.97	\$ -
MIDWEST TAPE		DVDs	93519729	66729	12/17/2015	\$ 94.94	\$ -
MIDWEST TAPE		DVDs	93519729	66729	12/17/2015	\$ 24.99	\$ -
MIDWEST TAPE		DVDs	93519729	66729	12/17/2015	\$ 44.79	\$ -
MIDWEST TAPE		DVDs	93519729	66729	12/17/2015	\$ 40.98	\$ -
MIDWEST TAPE		DVDs	93519729	66729	12/17/2015	\$ 11.99	\$ -
MIDWEST TAPE		DVDs	93519729	66729	12/17/2015	\$ 55.18	\$ -
MIDWEST TAPE		DVDs	93519729	66729	12/17/2015	\$ 56.98	\$ -
MIDWEST TAPE		DVDs	93519729	66729	12/17/2015	\$ 158.53	\$ -
MIDWEST TAPE		DVDs	93537358	66795	12/23/2015	\$ 182.13	\$ -
MIDWEST TAPE		DVDs	93537358	66795	12/23/2015	\$ 23.98	\$ -
MIDWEST TAPE		DVDs	93549495	66822	12/29/2015	\$ 29.99	\$ -
MIDWEST TAPE		DVDs	93549495	66822	12/29/2015	\$ 117.55	\$ -
RECORDED BOOKS LLC		VIDEO GAMES	241088	66826	12/16/2015	\$ 36.99	\$ -
RECORDED BOOKS LLC		VIDEO GAMES	241088	66826	12/16/2015	\$ 126.98	\$ -
<b>009-170-5-480-00 SUPPLIES</b>							
BAYSCAN TECHNOLOGIES		PRINTER SUPPLIES	46258	66590	11/25/2015	\$ 1,720.00	\$ -
DEMCO COMPANY		LIBRARY SUPPLIES	5744210	66588	11/19/2015	\$ 307.99	\$ -
DEMCO COMPANY		LIBRARY SUPPLIES	5744210	66588	11/19/2015	\$ 137.47	\$ -
ID LABEL INC		library barcodes	87795	66589	11/25/2015	\$ 92.00	\$ -
INGRAM		proccesing	90374345	66591	11/25/2015	\$ 6.23	\$ -
INGRAM		proccesing	90374345	66591	11/25/2015	\$ 4.87	\$ -
INGRAM		proccesing	90374345	66591	11/25/2015	\$ 1.78	\$ -
INGRAM		proccesing	90374345	66591	11/25/2015	\$ 1.80	\$ -

**DECEMBER PAYMENT APPROVAL REPORT**  
**12/1/15 - 12/31/15**

Vendor Name	Merchant Name	Description	Invoice Number	PO No	Invoice Date	Invoice Amount	Amount Paid
INGRAM		processing	90374345	66591	11/25/2015	\$ 0.89	\$ -
INGRAM		processing	90374345	66591	11/25/2015	\$ 13.99	\$ -
INGRAM		processing	90374345	66591	11/25/2015	\$ 11.40	\$ -
INGRAM		processing	90374345	66591	11/25/2015	\$ 1.78	\$ -
INGRAM		processing	90374345	66591	11/25/2015	\$ 0.89	\$ -
INGRAM		processing	90374345	66591	11/25/2015	\$ 4.45	\$ -
INGRAM		processing	90374345	66591	11/25/2015	\$ 2.47	\$ -
INGRAM		processing	90552693	66733	12/4/2015	\$ 0.69	\$ -
INGRAM		processing	90552693	66733	12/4/2015	\$ 3.80	\$ -
INGRAM		processing	90552693	66733	12/4/2015	\$ 1.89	\$ -
INGRAM		processing	90552693	66733	12/4/2015	\$ 1.78	\$ -
INGRAM		processing	90552693	66733	12/4/2015	\$ 3.80	\$ -
INGRAM		processing	90552693	66733	12/4/2015	\$ 0.89	\$ -
INGRAM		processing	90552693	66733	12/4/2015	\$ 33.94	\$ -
INGRAM		processing	90552693	66733	12/4/2015	\$ 0.20	\$ -
INGRAM		processing	90552693	66733	12/4/2015	\$ 0.20	\$ -
INGRAM		processing	90552693	66733	12/4/2015	\$ 1.58	\$ -
INGRAM		processing	90552693	66733	12/4/2015	\$ 0.69	\$ -
INGRAM		processing	90552693	66733	12/4/2015	\$ 3.00	\$ -
INGRAM		processing	90552693	66733	12/4/2015	\$ 1.29	\$ -
INGRAM		processing	90830172	66793	12/16/2015	\$ 16.29	\$ -
INGRAM		processing	90830172	66793	12/16/2015	\$ 30.83	\$ -
INGRAM		processing	90830172	66793	12/16/2015	\$ 0.69	\$ -
INGRAM		processing	90830172	66793	12/16/2015	\$ 0.20	\$ -
INGRAM		processing	90830172	66793	12/16/2015	\$ 2.47	\$ -
INGRAM		processing	90830172	66793	12/16/2015	\$ 7.60	\$ -
INGRAM		processing	90830172	66793	12/16/2015	\$ 0.20	\$ -
INGRAM		processing	90830172	66793	12/16/2015	\$ 0.40	\$ -
INGRAM		processing	90830172	66793	12/16/2015	\$ 2.67	\$ -
INGRAM		processing	90991390	66823	12/28/2015	\$ 3.18	\$ -
INGRAM		processing	90991390	66823	12/28/2015	\$ 8.41	\$ -
INGRAM		processing	90991390	66823	12/28/2015	\$ 7.60	\$ -
MIDWEST TAPE		PROCESSING SUPPLIES	9470329	66731	12/2/2015	\$ 38.35	\$ -
<b>Total LIBRARY:</b>						\$ 8,048.10	\$ 640.10
<b>Total LIBRARY FUND:</b>						\$ 8,048.10	\$ 640.10
<b>TIF #1 - BUNKUM ROAD</b>							
<b>LAND USE &amp; DEVELOPMENT</b>							
<b>011-160-5-206-00 AUDIT FEES</b>							
SCHEFFEL BOYLE		audit fees	108345	66597	11/30/2015	\$ 1,825.00	\$ -
<b>Total LAND USE &amp; DEVELOPMENT:</b>						\$ 1,825.00	\$ -
<b>Total TIF #1 - BUNKUM ROAD:</b>						\$ 1,825.00	\$ -
<b>TIF #2 - SHOPPES @ ST CLAIR</b>							
<b>LAND USE &amp; DEVELOPMENT</b>							

**DECEMBER PAYMENT APPROVAL REPORT  
12/1/15 - 12/31/15**

Vendor Name	Merchant Name	Description	Invoice Number	PO No	Invoice Date	Invoice Amount	Amount Paid
<b>012-160-5-206-00 AUDIT FEES</b>							
SCHEFFEL BOYLE		audit fees	108345	66597	11/30/2015	\$ 1,825.00	\$ -
<b>Total LAND USE &amp; DEVELOPMENT:</b>						\$ 1,825.00	\$ -
<b>Total TIF #2 - SHOPPES @ ST CLAIR:</b>						\$ 1,825.00	\$ -
<b>TIF #3 - LINCOLN TRAIL</b>							
<b>LAND USE &amp; DEVELOPMENT</b>							
<b>013-160-5-206-00 AUDIT FEES</b>							
SCHEFFEL BOYLE		audit fees	108345	66597	11/30/2015	\$ 1,825.00	\$ -
<b>Total LAND USE &amp; DEVELOPMENT:</b>						\$ 1,825.00	\$ -
<b>Total TIF #3 - LINCOLN TRAIL:</b>						\$ 1,825.00	\$ -
<b>PARKS PROGRAMS FUND</b>							
<b>PARKS DEPARTMENT</b>							
<b>015-140-5-320-00 TECH &amp; OUTSIDE SVCS</b>							
ARMAND MICHAEL KLEB		CHRISTMAS SPECTACULAR - SANT	12/8/2015	66614	12/8/2015	\$ 150.00	\$ 150.00
CHARICE LYNETTE MANOR		ZUMBA INSTRUCTOR	15F309.3A	66612	12/8/2015	\$ 20.00	\$ 20.00
HEIL JAMES E		CHRISTMAS SPECTACULAR - CARIK	12/10/2015	66661	12/10/2015	\$ 225.00	\$ 225.00
JUGGLING JEFF		CHRISTMAS SPECTACULAR	12/8/2015	66609	12/8/2015	\$ 150.00	\$ 150.00
KARATE FITNESS		KARATE - INSTRUCTOR	15F209.3A	66611	12/8/2015	\$ 67.50	\$ 67.50
PARADIGM TOURS		Senior Adult Trips/Transportation	11/30/2015	66567	12/1/2015	\$ 525.00	\$ 525.00
PAYEUR DEBBIE L		CHRISTMAS SPECTACULAR - BALLI	12/8/2015	66610	12/8/2015	\$ 175.00	\$ 175.00
RODNEY CONNER		CHRISTMAS SPECATACULAR	12/18/2018	66738	12/18/2015	\$ 100.00	\$ 100.00
UNITED STATES POSTAL SERVICE		NEWSLETTER - 16 WINTER	12/8/2015	66613	12/8/2015	\$ 1,272.05	\$ 1,272.05
WRIGHT EXPRESS FINANCIAL SVCS CORP	THE BLUE OWL	SENIORADULT TRIPS	25099		12/2/2015	\$ 235.00	\$ 235.00
<b>015-140-5-480-00 SUPPLIES</b>							
CITY OF FAIRVIEW HEIGHTS		christmas spectacular startup	12/9/2015	66608	12/9/2015	\$ 400.00	\$ 400.00
WRIGHT EXPRESS FINANCIAL SVCS CORP	FOX THEATER	SENIOR TRIP	568150		11/24/2015	\$ 530.40	\$ 530.40
WRIGHT EXPRESS FINANCIAL SVCS CORP	GFS MARKETPLACE	LUNCH BRUNCH	2577387		12/1/2015	\$ 154.29	\$ 154.29
WRIGHT EXPRESS FINANCIAL SVCS CORP	GFS MARKETPLACE	LUNCH BRUNCH	64190		12/3/2015	\$ 6.79	\$ 6.79
WRIGHT EXPRESS FINANCIAL SVCS CORP	GFS MARKETPLACE	CHRISTMAS SPECTACULAR	2577486 4/5		12/10/2015	\$ 62.83	\$ 62.83
WRIGHT EXPRESS FINANCIAL SVCS CORP	Oriental Trading Co.	CHRISTMAS SPECTACULAR	674665996		11/19/2015	\$ 39.30	\$ 39.30
WRIGHT EXPRESS FINANCIAL SVCS CORP	PIZZA HUT	CHRISTMAS SPECATCULAR	4917		12/12/2015	\$ 178.50	\$ 178.50
WRIGHT EXPRESS FINANCIAL SVCS CORP	SAMs	CHRISTMAS SPECTACULAR	8285014		12/10/2015	\$ 102.99	\$ 102.99
WRIGHT EXPRESS FINANCIAL SVCS CORP	SCHNUCKS	BUNCO	84066		11/17/2015	\$ 24.96	\$ 24.96
WRIGHT EXPRESS FINANCIAL SVCS CORP	SCHNUCKS	CHRISTMAS SPECTACULAR	2430		12/10/2015	\$ 25.50	\$ 25.50
WRIGHT EXPRESS FINANCIAL SVCS CORP	SPORTS AUTHORITY	ACTIVE AGING	105732		11/17/2015	\$ 56.72	\$ 56.72
<b>Total PARKS DEPARTMENT:</b>						\$ 4,501.83	\$ 4,501.83
<b>Total PARKS PROGRAMS FUND:</b>						\$ 4,501.83	\$ 4,501.83
<b>LOCAL POLICE ESCROW FUND</b>							
<b>POLICE DEPARTMENT</b>							
<b>016-110-5-840-00 OTHER</b>							
SLEDD PRIVATE INVESTIGATIONS		Background Investigations	12232015	66786	12/23/2015	\$ 526.94	\$ 526.94
<b>Total POLICE DEPARTMENT:</b>						\$ 526.94	\$ 526.94

**DECEMBER PAYMENT APPROVAL REPORT  
12/1/15 - 12/31/15**

Vendor Name	Merchant Name	Description	Invoice Number	PO No	Invoice Date	Invoice Amount	Amount Paid
<b>Total LOCAL POLICE ESCROW FUND:</b>						\$ 526.94	\$ 526.94
<b>FH NORTH TIF #5 LAND USE DEPT 025-160-5-320-00 TECH &amp; OUTSIDE SVCS ECONOMIC DEVELOPMENT RESOURCES</b>							
		North TIF 5	TIF#5	66598	11/25/2015	\$ 15,070.32	\$ -
<b>Total LAND USE DEPT:</b>						\$ 15,070.32	\$ -
<b>Total FH NORTH TIF #5:</b>						\$ 15,070.32	\$ -
<b>OPEB FUND CITY CLERK DEPARTMENT 030-100-5-112-00 HEALTH &amp; LIFE INS</b>							
GUARDIAN LIFE INSURANCE CO		Retired	12/1/2015	66616	12/1/2015	\$ 268.57	\$ 268.57
GUARDIAN LIFE INSURANCE CO		Duty Disability	12/1/2015	66616	12/1/2015	\$ 393.77	\$ 393.77
UNITED HEALTHCARE INS CO		Retired	39146749	66617	11/1/2015	\$ 4,586.68	\$ 4,586.68
UNITED HEALTHCARE INS CO		Duty Disability	39146749	66617	11/1/2015	\$ 6,715.84	\$ 6,715.84
<b>Total CITY CLERK DEPARTMENT:</b>						\$ 11,964.86	\$ 11,964.86
<b>Total OPEB FUND:</b>						\$ 11,964.86	\$ 11,964.86
<b>Grand Totals:</b>						\$ 753,326.00	\$ 450,975.20
<b>December Accounts Payable</b>						\$ 753,326.00	\$ 450,975.20
<b>December Payroll</b>						\$ 697,731.15	\$ 697,731.15
<b>Grand Total</b>						\$ 1,451,057.15	\$ 1,148,706.35
<b>MOTION FOR APPROVAL IN THE AMMOUNT OF :</b>						\$ 1,451,057.15	

# Memo

**To:** Elected Officials  
**From:** John Harty-Director of Public Works   
**CC:** City Administrator, Directors  
**Date:** January 11, 2016  
**Re:** CMAQ/STP Grant Applications – Lincoln Trail Streetscape

---

The Department is interested in soliciting the grant application expertise of Oates Associates, Inc. to apply for a CMAQ (Congestion Mitigation/Air Quality) and STP (Surface Transportation Program) grant for Phase II and portions of Phases II, III, and IV of the Lincoln Trail Streetscape project.

It has been determined that there is potential for considerable cost savings by utilizing grant funds for the construction and engineering of Market Place from DSW/Petco to Commerce Lane and the intersection of Market Place and Commerce Lane. In order to receive the grant funding the intersection work would involve the design and construction of a roundabout as this intersection type has shown to reduce congestion and improve air quality (CMAQ). The section of Market Place between Commerce Lane and DSW/Petco would likely score well in the STP grant application process as it does not involve an intersection, is relatively short, and falls between two potentially CMAQ grant funded intersections.

In 2015 the City applied for and was denied an STP grant for Phase II of the Lincoln Trail Streetscape which included a conventional intersection at Commerce and Market Place. The thought currently is to help offset City funds for this same portion of work utilizing both types of grants CMAQ and STP. Please refer to the attached for the breakdown of construction and engineering costs associated with grant funding, City fund responsibilities and potential savings.

There can be no doubt that the costs associated with designing and building a roundabout type intersection are significantly more than the work

associated with a traditional intersection but should the City secure the grant funding there is potential to save around \$625,000.00 for this portion of the Lincoln Trail Streetscape.

Oates Associates, Inc. has provided a proposal to prepare the grant applications according to the following schedule: (proposals are attached)

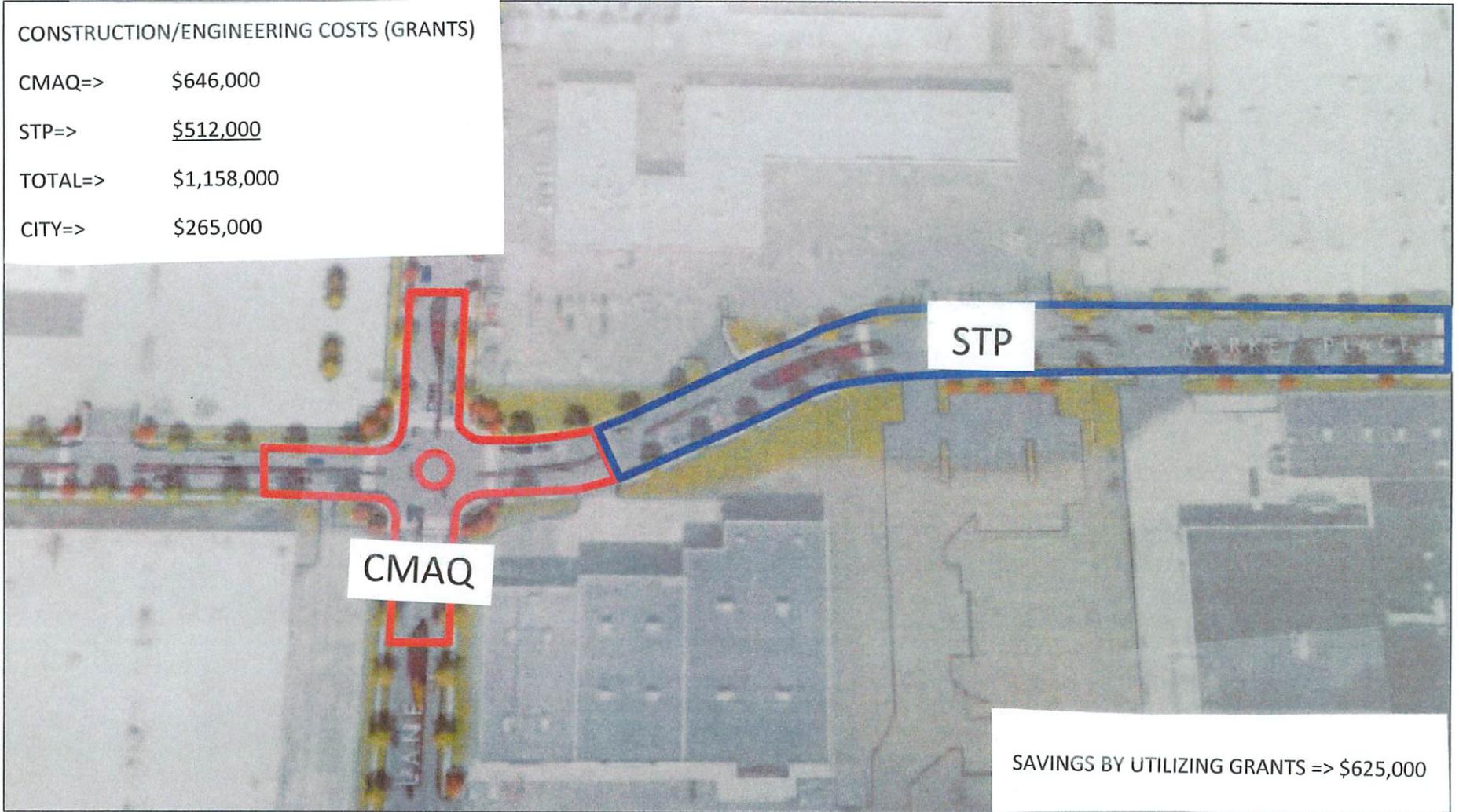
<b>GRANT</b>	<b>APPLICATION FEE</b>	<b>OATES PROPOSAL</b>
<b>CMAQ</b>	<b>\$3,088.00</b>	<b>\$2,500.00</b>
<b>STP</b>	<b>\$1,661.00</b>	<b>\$1,200.00</b>

Should either grant applications fail to be approved the associated application fee will be refunded to the City in its entirety.

Please feel free to contact me with questions.

CONSTRUCTION/ENGINEERING COSTS (GRANTS)

CMAQ=> \$646,000  
STP=> \$512,000  
TOTAL=> \$1,158,000  
CITY=> \$265,000



SAVINGS BY UTILIZING GRANTS => \$625,000

CONSTRUCTION/ENGINEERING COSTS (NO GRANTS)

CITY=> \$890,000.00

NO GRANT





**OATES ASSOCIATES**  
Engineering + Architecture

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Eastport Business Center 1  
100 Lanter Court, Suite 1  
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St. Louis, MO 63101  
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January 8, 2016

Mr. John Harty  
Public Works Director  
City of Fairview Heights  
10025 Bunkum Road  
Fairview Heights, IL 62208

Re: Lincoln Trail Streetscape Project  
Market Place and Commerce Drive  
CMAQ Application

Dear Mr. Harty,

We propose to render professional engineering services connected with preparing a Congestion Mitigation Air Quality (CMAQ) application for contemplated improvements at the intersection of Market Place and Commerce Drive (hereinafter called the "Project").

It is our understanding that the City is interested in reconstructing the reference intersection as a roundabout. If the project is selected for funding, a CMAQ grant typically pays for 80% of the total project cost including survey, design engineering, construction, and construction engineering. To apply for the CMAQ grant, our Basic Services will consist of taking a peak-hour traffic count, estimating intersection delay using Highway Capacity Manual software, sketching the proposed improvements on aerial photography, estimating the project cost, and completing the grant application for consideration by the East West Gateway Council of Governments. We will also furnish such Additional Services as you may request. These services are provided subject to the General Conditions shown on the attached Exhibit A.

You agree to pay us for our Basic Services and any authorized Additional Services at the hourly rates set forth on Exhibit A. Billings for Basic Services are estimated at \$2,500.

This proposal and the attachments represent the entire understanding between you and Oates Associates, Inc. with respect to the Project and may only be modified in writing signed by both of us. If it satisfactorily sets forth your understanding of our agreement, please sign the enclosed copy of this letter in the space provided below and return it to us. This proposal will be open for acceptance until February 19, 2016, unless changed by us in writing.

Sincerely,

**OATES ASSOCIATES, INC.**

Tom Cissell, PE, PTOE  
Project Manager

Bruce P. Schopp, PE, SE  
Project Principal

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

By: \_\_\_\_\_

Title: \_\_\_\_\_

## EXHIBIT A HOURLY RATE SCHEDULE

Principal Engineer	205.00
Senior Professional II	175.00
Senior Professional I	155.00
Professional IV	145.00
Professional III	135.00
Professional II	120.00
Professional I	105.00
Junior Professional	85.00
Technician III	115.00
Technician II	100.00
Technician I	80.00
Technician Intern	50.00

The above hourly rates are effective as of July 1, 2015 and are subject to adjustment annually.

### GENERAL CONDITIONS

#### TERMS

When used below, the term "we" and "our" refers to Oates Associates, Inc. and its consultants, stockholders, agents and employees. The term "you" and "your" refers to the person or entity to whom this proposal is addressed.

#### PAYMENT PROVISIONS

We will bill you monthly for services and reimbursable expenses. Our invoices are due and payable within 30 days of issuance. If invoices are not paid when due, we will stop work on the project until paid. In addition, a late charge of 1-1/2% per month will be assessed on invoices not paid within 30 days.

We will bill you for any direct costs we incur in the prosecution of this work. Direct costs may include subconsultants we contract to perform a portion of our scope. Reimbursable expenses will also include any out of pocket costs directly related to this project. Basis for billings of reimbursable expenses will be actual cost.

The above financial arrangements are on the basis of prompt payment of our bills and the orderly and continuous progress of the Project. We would expect to start our services promptly after receipt of your acceptance of this proposal. If there are protracted delays for reasons beyond our control, we would expect to negotiate with you an equitable adjustment of our compensation taking into consideration the impact of such delay including but not limited to changes in price indices and pay scales applicable to the period when services are in fact being rendered.

#### GENERAL LIABILITY AND LIMITATION THEREOF

We agree to hold you harmless and to indemnify you on account of any liability due to bodily injury or property damage arising directly out of our negligent acts, but such hold harmless and indemnity will be limited to that covered by our comprehensive general liability insurance. At your request, we will provide certificates evidencing such coverage and, if available, will purchase additional limits of liability that you may require as a separate cost item to be borne by you.

#### LIMITATION OF LIABILITY

You recognize that our fee includes an allowance for funding a variety of risks which are imposed on us by virtue of our involvement in and association with your project. One of these risks stems from the potential for human error. In order for you to obtain a reduction in fee by virtue of a smaller allowance for risk funding, you agree to limit our professional liability to you for any and all claims, losses, expenses, injuries or damages (including consequential damages) arising from our professional acts, errors, or omissions, such that our total aggregate liability to you shall not exceed the total compensation received by us under this agreement, or the sum of \$50,000, whichever is greater. If you wish to discuss higher limits and the charges involved, you should speak with our personnel.

#### THIRD PARTY CLAIMS

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either you or us. Our services under this Agreement are being performed solely for your benefit, and no other entity shall have any claim against us because of this Agreement or the performance or nonperformance of services hereunder. You agree to include a provision in all contracts with contractors and other entities involved in this project to carry out the intent of this paragraph.

#### OWNERSHIP AND USE

Upon full payment of all sums due or anticipated to be due us under this Agreement and upon performance of all your obligations under this Agreement, the latest original Drawings and Specifications and the latest electronic data prepared by us for the Project shall become your property. This conveyance shall not deprive us of the right to retain electronic data or other reproducible copies of the Drawings and Specifications or the right to reuse information contained in them in the normal course of our professional activities. We shall be deemed the author of such electronic data or documents, shall retain all rights not specifically conveyed, and shall be given appropriate credit in any public display of such Drawings and Specifications. We will, however, retain ownership and possession of original recorded plats.

You will not use or authorize any other person to use the Drawings, Specifications, electronic data and other instruments of service on other projects, for additions to this Project or for completion of this Project by others so long as we are not adjudged to be in default under this Agreement. Reuse without our professional involvement will be at your sole risk and without liability to us. You agree to indemnify and hold us and our subconsultants or agents harmless from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of unauthorized reuse of Drawings, Specifications, electronic data or other instruments of service.

# EXHIBIT A

## GENERAL CONDITIONS (continued)

### **TIMING OF STANDARDS**

We endeavor to perform our services in accordance with standards, building codes, and ordinances in effect at the time of service using that level of care and skill ordinarily exercised by members of the profession currently practicing in the same or similar locality and under similar conditions. You understand that these standards and level of care and skill change with time and that substantially delayed use of our documents without our involvement is at your own risk.

### **TERMINATION, SUSPENSION OR ABANDONMENT**

You recognize that if you terminate, suspend or abandon this project we will incur many costs which we would not have incurred had the project continued to completion. Therefore it is agreed that an equitable adjustment to our compensation shall include but not be limited to all reasonable costs incurred by us on account of suspension or abandonment of the Project, for preparation of documents for storage; maintaining space and equipment pending resumption; orderly demobilization of staff; maintaining employees on a less than full-time basis; terminating employment of personnel because of suspension; rehiring former employees or new employees because of resumption; reacquainting employees with the Project upon resumption; and making revisions to comply with Project requirements at the time of resumption.

### **DISPUTE RESOLUTION**

In an effort to resolve any conflicts that arise during the design or construction of the Project or following the completion of the Project, you and we agree that all disputes between us arising out of or relating to this Agreement or the Project shall be submitted to non-binding mediation unless the parties mutually agree otherwise.

### **UNFORESEEN CONDITIONS**

Our services may be provided to assist you in making changes to an existing facility for which you shall furnish documentation and information upon which we may rely for its accuracy and completeness. Unless specifically authorized or confirmed in writing by you, we shall not be required to perform or to have others perform destructive testing or to investigate concealed or unknown conditions. In the event documentation or information furnished by you is inaccurate or incomplete, all resulting damages, losses and expenses, including the cost of our Additional Services, shall be borne by you.

You shall indemnify and hold harmless Oates Associates, Inc. our subconsultants, and agents and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, which arise as a result of documentation or information furnished by you.

### **CONSTRUCTION MEANS AND METHODS**

Performance of our services does not imply liability by us for Contractor means, methods, techniques, sequences or procedures of construction selected by Contractor or safety precautions and programs incident to the work of Contractor or for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor furnishing and performing their work. Accordingly we can neither guarantee the performance of the construction contracts by Contractor nor assume responsibility for Contractor failure to furnish and perform work in accordance with Contract Documents.

### **JOBSITE SAFETY**

Insofar as jobsite safety is concerned, we are responsible solely for our own and our employees' activities on the jobsite, but this shall not be construed to relieve you or any construction contractors from their responsibilities for maintaining a safe jobsite. Neither our professional activities nor the presence of our employees and subconsultants, shall be construed to imply we have any responsibility for methods of work performance supervision, sequencing of construction, or safety in, on, or about the jobsite. You agree that the general contractor is solely responsible for jobsite safety, and you warrant that this intent shall be made evident in your agreement with the general contractor. You also warrant we shall be made an additional insured under the general contractor's general liability insurance policy.

### **HAZARDOUS MATERIALS**

As used in this Agreement, the term "hazardous materials" shall mean any substances, including but not limited to asbestos, toxic or hazardous waste, PCBs, combustible gasses and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site.

You and we acknowledge that our scope of services does not include any services related to the presence of any hazardous or toxic materials. In the event that we or any other party encounter any hazardous materials, or should it become known to us that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of our services, we may, at our option and with out liability for consequential or any other damages, suspend performance of our services under this Agreement until you retain appropriate consultants or contractors to identify and abate or remove the hazardous materials and warrant that the jobsite is in full compliance with laws and regulations regarding such materials.



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January 8, 2016

Mr. John Harty  
Public Works Director  
City of Fairview Heights  
10025 Bunkum Road  
Fairview Heights, IL 62208

Re: Lincoln Trail Streetscape Project  
Market Place Reconstruction – Phase 2  
STP Application

Dear Mr. Harty,

We propose to render professional engineering services connected with preparing a Surface Transportation Program (STP) application for contemplated improvements along Market Place from Commerce Drive to the DSW/ Kimco Entrance (hereinafter called the "Project").

It is our understanding that the City is interested in reconstructing the reference roadway with a decorative median, bike lanes, and a sidewalk on the south side of the road. If the project is selected for funding, a STP grant typically pays for 75% of the construction cost. To apply for the STP grant, our Basic Services will consist of sketching the proposed improvements on aerial photography, reviewing pavement conditions, reviewing crash reports, estimating the project cost, and completing the grant application for consideration by the East West Gateway Council of Governments. We will also furnish such Additional Services as you may request. These services are provided subject to the General Conditions shown on Exhibit A.

You agree to pay us for our Basic Services and any authorized Additional Services at the hourly rates set forth on Exhibit A. Billings for Basic Services are estimated at \$1,200.

This proposal and the attachments represent the entire understanding between you and Oates Associates, Inc. with respect to the Project and may only be modified in writing signed by both of us. If it satisfactorily sets forth your understanding of our agreement, please sign the enclosed copy of this letter in the space provided below and return it to us. This proposal will be open for acceptance until February 19, 2016, unless changed by us in writing.

Sincerely,

**OATES ASSOCIATES, INC.**

Tom Cissell, PE, PTOE  
Project Manager

Bruce P. Schopp, PE, SE  
Project Principal

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

By: \_\_\_\_\_

Title: \_\_\_\_\_

## **EXHIBIT A HOURLY RATE SCHEDULE**

Principal Engineer	205.00
Senior Professional II	175.00
Senior Professional I	155.00
Professional IV	145.00
Professional III	135.00
Professional II	120.00
Professional I	105.00
Junior Professional	85.00
Technician III	115.00
Technician II	100.00
Technician I	80.00
Technician Intern	50.00

The above hourly rates are effective as of July 1, 2015 and are subject to adjustment annually.

### **GENERAL CONDITIONS**

#### **TERMS**

When used below, the term "we" and "our" refers to Oates Associates, Inc. and its consultants, stockholders, agents and employees. The term "you" and "your" refers to the person or entity to whom this proposal is addressed.

#### **PAYMENT PROVISIONS**

We will bill you monthly for services and reimbursable expenses. Our invoices are due and payable within 30 days of issuance. If invoices are not paid when due, we will stop work on the project until paid. In addition, a late charge of 1-1/2% per month will be assessed on invoices not paid within 30 days.

We will bill you for any direct costs we incur in the prosecution of this work. Direct costs may include subconsultants we contract to perform a portion of our scope. Reimbursable expenses will also include any out of pocket costs directly related to this project. Basis for billings of reimbursable expenses will be actual cost.

The above financial arrangements are on the basis of prompt payment of our bills and the orderly and continuous progress of the Project. We would expect to start our services promptly after receipt of your acceptance of this proposal. If there are protracted delays for reasons beyond our control, we would expect to negotiate with you an equitable adjustment of our compensation taking into consideration the impact of such delay including but not limited to changes in price indices and pay scales applicable to the period when services are in fact being rendered.

#### **GENERAL LIABILITY AND LIMITATION THEREOF**

We agree to hold you harmless and to indemnify you on account of any liability due to bodily injury or property damage arising directly out of our negligent acts, but such hold harmless and indemnity will be limited to that covered by our comprehensive general liability insurance. At your request, we will provide certificates evidencing such coverage and, if available, will purchase additional limits of liability that you may require as a separate cost item to be borne by you.

#### **LIMITATION OF LIABILITY**

You recognize that our fee includes an allowance for funding a variety of risks which are imposed on us by virtue of our involvement in and association with your project. One of these risks stems from the potential for human error. In order for you to obtain a reduction in fee by virtue of a smaller allowance for risk funding, you agree to limit our professional liability to you for any and all claims, losses, expenses, injuries or damages (including consequential damages) arising from our professional acts, errors, or omissions, such that our total aggregate liability to you shall not exceed the total compensation received by us under this agreement, or the sum of \$50,000, whichever is greater. If you wish to discuss higher limits and the charges involved, you should speak with our personnel.

#### **THIRD PARTY CLAIMS**

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either you or us. Our services under this Agreement are being performed solely for your benefit, and no other entity shall have any claim against us because of this Agreement or the performance or nonperformance of services hereunder. You agree to include a provision in all contracts with contractors and other entities involved in this project to carry out the intent of this paragraph.

#### **OWNERSHIP AND USE**

Upon full payment of all sums due or anticipated to be due us under this Agreement and upon performance of all your obligations under this Agreement, the latest original Drawings and Specifications and the latest electronic data prepared by us for the Project shall become your property. This conveyance shall not deprive us of the right to retain electronic data or other reproducible copies of the Drawings and Specifications or the right to reuse information contained in them in the normal course of our professional activities. We shall be deemed the author of such electronic data or documents, shall retain all rights not specifically conveyed, and shall be given appropriate credit in any public display of such Drawings and Specifications. We will, however, retain ownership and possession of original recorded plats.

You will not use or authorize any other person to use the Drawings, Specifications, electronic data and other instruments of service on other projects, for additions to this Project or for completion of this Project by others so long as we are not adjudged to be in default under this Agreement. Reuse without our professional involvement will be at your sole risk and without liability to us. You agree to indemnify and hold us and our subconsultants or agents harmless from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of unauthorized reuse of Drawings, Specifications, electronic data or other instruments of service.

# EXHIBIT A

## GENERAL CONDITIONS (continued)

### **TIMING OF STANDARDS**

We endeavor to perform our services in accordance with standards, building codes, and ordinances in effect at the time of service using that level of care and skill ordinarily exercised by members of the profession currently practicing in the same or similar locality and under similar conditions. You understand that these standards and level of care and skill change with time and that substantially delayed use of our documents without our involvement is at your own risk.

### **TERMINATION, SUSPENSION OR ABANDONMENT**

You recognize that if you terminate, suspend or abandon this project we will incur many costs which we would not have incurred had the project continued to completion. Therefore it is agreed that an equitable adjustment to our compensation shall include but not be limited to all reasonable costs incurred by us on account of suspension or abandonment of the Project, for preparation of documents for storage; maintaining space and equipment pending resumption; orderly demobilization of staff; maintaining employees on a less than full-time basis; terminating employment of personnel because of suspension; rehiring former employees or new employees because of resumption; reacquainting employees with the Project upon resumption; and making revisions to comply with Project requirements at the time of resumption.

### **DISPUTE RESOLUTION**

In an effort to resolve any conflicts that arise during the design or construction of the Project or following the completion of the Project, you and we agree that all disputes between us arising out of or relating to this Agreement or the Project shall be submitted to non-binding mediation unless the parties mutually agree otherwise.

### **UNFORESEEN CONDITIONS**

Our services may be provided to assist you in making changes to an existing facility for which you shall furnish documentation and information upon which we may rely for its accuracy and completeness. Unless specifically authorized or confirmed in writing by you, we shall not be required to perform or to have others perform destructive testing or to investigate concealed or unknown conditions. In the event documentation or information furnished by you is inaccurate or incomplete, all resulting damages, losses and expenses, including the cost of our Additional Services, shall be borne by you.

You shall indemnify and hold harmless Oates Associates, Inc. our subconsultants, and agents and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, which arise as a result of documentation or information furnished by you.

### **CONSTRUCTION MEANS AND METHODS**

Performance of our services does not imply liability by us for Contractor means, methods, techniques, sequences or procedures of construction selected by Contractor or safety precautions and programs incident to the work of Contractor or for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor furnishing and performing their work. Accordingly we can neither guarantee the performance of the construction contracts by Contractor nor assume responsibility for Contractor failure to furnish and perform work in accordance with Contract Documents.

### **JOBSITE SAFETY**

Insofar as jobsite safety is concerned, we are responsible solely for our own and our employees' activities on the jobsite, but this shall not be construed to relieve you or any construction contractors from their responsibilities for maintaining a safe jobsite. Neither our professional activities nor the presence of our employees and subconsultants, shall be construed to imply we have any responsibility for methods of work performance supervision, sequencing of construction, or safety in, on, or about the jobsite. You agree that the general contractor is solely responsible for jobsite safety, and you warrant that this intent shall be made evident in your agreement with the general contractor. You also warrant we shall be made an additional insured under the general contractor's general liability insurance policy.

### **HAZARDOUS MATERIALS**

As used in this Agreement, the term "hazardous materials" shall mean any substances, including but not limited to asbestos, toxic or hazardous waste, PCBs, combustible gasses and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site.

You and we acknowledge that our scope of services does not include any services related to the presence of any hazardous or toxic materials. In the event that we or any other party encounter any hazardous materials, or should it become known to us that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of our services, we may, at our option and with out liability for consequential or any other damages, suspend performance of our services under this Agreement until you retain appropriate consultants or contractors to identify and abate or remove the hazardous materials and warrant that the jobsite is in full compliance with laws and regulations regarding such materials.