

Committee Members:

Justin Gough
Bill Poletti
Frank Menn
Pat Baeske
Harry Zimmerman

A G E N D A
COMMUNITY COMMITTEE
Wednesday, May 18, 2016 – 7:00 p.m.
Council Chambers
Fairview Heights City Hall
10025 Bunkum Road

Public Participation

Approval of Minutes – [April 20, 2016](#)

Planning

Alderman Pat Baeske, Chairman

1. [ZBA 04-16 Area Bulk Variances 10408 Lincoln Trail NAPA](#)
2. [Special Event VFW Bike Night](#)
3. [Labor Local 100 Development Plan/Zoning Amendment time extension](#)

Development

Alderman Bill Poletti, Chairman

1. [Economic Development Director's Report](#)

Parks & Recreation

Alderman Justin Gough, Chairman

1. [Parks and Recreation Director's Report](#)
2. Scoreboard for George Lanxon Field: Request to Solicit Bids
3. Tennis Court Repair/Resurface: Request to Solicit Bids
4. Municipal Complex Signage: Request to Solicit Bids
5. 5K Request for Approval
6. Recreation Center Update

THE CITY OF FAIRVIEW HEIGHTS
COMMUNITY COMMITTEE MINUTES
Wednesday, April 20, 2016 - 7:00 p.m.
City Council Chambers
10025 Bunkum Road, Fairview Heights, IL

Committee Members in attendance – Bill Poletti, Frank Menn, Pat Baeske, Harry Zimmerman, Mayor Mark Kupsy, Ex-officio

Committee Members absent – Justin Gough

Other Aldermen and Elected Official in attendance – Brenda Wagner, Denise Williams, Dennis Baricevic, Pat Peck, City Clerk Karen Kaufhold

Staff in attendance - Parks & Recreation Director Angie Beaston, Land Use Director Tim Tolliver, Economic Development Director Mike Malloy, City Attorney Jim Gehrs

Recorder – Cheryl Kleb

Public Participation

None.

Approval of March 16, 2016 and March 29, 2016 Minutes

Motion and second to approve said minutes as written were made by Aldermen Pat Baeske/Bill Poletti. The motion carried by voice vote and was unanimous.

Parks & Recreation Committee

Alderman Frank Menn, Acting Chairman

Parks Director's Report

Director Beaston presented her written report for review by the Committee. There were no questions.

Pleasant Ridge Park Hiking Trails

Director Beaston reported that a resident had concerns regarding the Parks and Recreation Hiking Trail. No action taken.

Michael Heithaus spoke in regards to the conditions of the hiking trail and suggested adding signage to the trail.

Recreation Feasibility Study

Director Beaston requested approval to enter into an agreement with The Sports Facilities Advisory (SFA) to conduct a feasibility study including Phase I and II for the proposed Recreation Complex.

Dev Pathik with Sports Facilities Advisory made a presentation regarding recreation facilities and how the City would benefit from a feasibility study on the proposed Recreation Complex.

Motion and second to recommend to City Council to approve said request were made by Aldermen Bill Poletti/Pat Baeske. The motion carried by voice vote and was unanimous.

Development Committee

Alderman Bill Poletti, Chairman

Economic Development Director's Report

Director Malloy presented his written report to Committee for review. There were no questions.

Planning Committee

Alderman Pat Baeske, Chairman

Land Use Director's Report

Director Tolliver presented his written report to Committee for review. There were no questions.

ZBA 02-16 Area Bulk Variance - 9273 W. State Rte. 161 - Jacob Five Enterprise

Director Tolliver briefed Committee on Planning Commission case ZBA 02-16. Zoning Board of Appeals recommended approval of the request.

Motion and second to recommend to City Council to approve said request in accordance with the Zoning Board of Appeals recommendation were made by Aldermen Frank Menn/Bill Poletti. The motion carried by voice vote and was unanimous.

ZBA 03-16 Area Bulk Variances - 238 Circle Drive Country - View Homes Joe Ernst

Director Tolliver briefed Committee on Planning Commission case ZBA 03-16. Zoning Board of Appeals recommended approval two Area/Bulk Variances.

Joe Ernst with Countryview Homes was present and available to answer questions.

Motion and second to recommend to City Council to approve said request in accordance with the Zoning Board of Appeals recommendation were made by Aldermen Bill Poletti/Fank Menn. The motion carried by voice vote and was unanimous.

PC 07-16 Development Plan - 5 Ludwig Drive - E.W. Reichert

Director Tolliver briefed Committee on Planning Commission case PC 07-16. Planning Commission recommended approval of the request

Motion and second to recommend to City Council to approve said request in accordance with the Planning Commission recommendation were made by Aldermen Frank Menn/ Bill Poletti. The motion carried by voice vote and was unanimous.

PC 08-16 Development Plan - 5900 N. Illinois – Tsou Chin Wang-Sengsarichunh

Director Tolliver briefed Committee on Planning Commission case PC 08-16. Planning Commission recommended approval of the request

Motion and second to recommend to City Council to approve said request in accordance with the Planning Commission recommendation were made by Aldermen Frank/Menn/Bill Poletti. The motion carried by voice vote and was unanimous.

PC 09-16 Zoning Text Amendment – 2012 ICC Codes – City of Fairview Heights

Director Tolliver briefed Committee on Planning Commission case PC 09-16. Planning Commission recommended approval of the request

Jim Schmitt and Tracey Butler with the Home Builders Association presented proposed addendums to the International Residential Code.

Motion and second to recommend to City Council to approve said request in accordance with the Planning Commission recommendation were made by Aldermen Harry Zimmerman/Bill Poletti. The motion carried by voice vote and was unanimous.

Special Event - 10207 Lincoln Trail St.- John UCC - Community Garden Farmer's Market

Director Tolliver briefed Committee on a Special Event request to hold a Farmers Market on twenty-three consecutive Saturdays, May through October, 2016.

Motion and second to recommend to City Council to approve the special event request of St. John UCC allowing a farmer's market to be conducted on Saturdays from 8:00 a.m. – 12:00 p.m. during the months of May through October 2016, were made by Aldermen Harry Zimmerman/Frank Menn. The motion carried by voice vote and was unanimous.

Section 25-1-1 Specific Nuisances – (H) Discarded Materials

Director Tolliver briefed Committee regarding Specific Nuisances – (H) Discarded Materials legislation.

Motion and second to recommend to City Council to approve the amendment to Section 25-1-1 Specific Nuisances – (H) Discarded Materials as proposed were made by Alderman Bill Poletti/Frank Menn. The motion carried by voice vote and was unanimous.

Adjournment 9:55 p.m.

Submitted By:

Recorder



CITY OF FAIRVIEW HEIGHTS

10025 Bunkum Road ♦ Fairview Heights, Illinois 62208 ♦ Phone: (618) 489-2000 ♦ www.cofh.org

May 6, 2016

Fairview Heights City Council
10025 Bunkum Road
Fairview Heights, IL 62208

Dear City Council Member:

The petition listed below is hereby transmitted for your consideration:

Petition No:	ZBA 04-16
Petitioner:	McKay Corporation
Request:	Area/Bulk Variance
Area Size:	Approximately 26,618 square feet
Location:	10408 Lincoln Trail
Hearing Date:	May 5, 2016
Proponents:	1
Opponents:	0
Recommendation:	Approval
Report:	Staff Advisory (Exhibit 1)
Ward:	III

Respectfully,

Cheryl Bunfill, Chairman
Zoning Board of Appeals

**ZBA 04-16, Area/Bulk Variance—10408 Lincoln Trail
McKay Corporation**

AREA LAND USE AND ZONING

The subject property, 10408 Lincoln Trail, is an undeveloped parcel containing approximately 26,618 square foot parcel. The parcel is located on the southwest corner lot of the Lincoln Trail and Catherine Drive intersection. The subject property is zoned "B-3" Community Business District as are the adjoining properties to the west, north and east. The adjoining property to the west is developed with a retail store and storage facility, to the north across Lincoln Trail is a gasoline/convenience store and to the east across Catherine Dr. is a retail florist store. The properties to south are zoned R-3 Single Family Residential and developed as such.

DEVELOPMENT PROPOSAL

The Petitioner, McKay Corporation, is proposing to construct an approximate 7,500 square foot building for use as a NAPA Auto Parts store. The auto parts store would contain approximately 2,100 square feet of showroom space with the balance used for part storage, warehouse and office space.

Petitioner states that right of way was purchased from the north and east side of lots reduced the depth and width as well as creating an odd shaped parcel. Lincoln Trail is an Illinois Department of Transportation road and will not permit a curb cut into the right hand turn lane onto Lincoln Trail.

VARIANCE REQUESTED

- A twenty-two (22) foot variance from the required 75 feet front lot line setback within a B-3 Business District as stipulated in Section 14-2-2(B) Minimum Business and Industrial Zone District Regulations.
- A five (5) foot variance from the required ten (10) foot landscape setback between vehicular use areas and right of way line as stipulated in Section 14-6-5(D) (1) Landscaping Requirements.
- A variance allowing a commercial curb cut on to residential street as stipulated by Section 14-6-5 (B) (4) Design Standards, Ingress and Egress.
- A fifteen (15) foot variance from the one hundred (100) foot setback requirement from the curb line of Lincoln Trail to access centerline as stipulated by Section 14-6-5 (B) (1) Design Standards, Ingress and Egress.

AREA-BULK VARIANCE CRITERIA

In accordance with 14-10-13 Zoning Board of Appeals: Powers, Duties, Procedures, no area-bulk variance in the application of any provisions of this Code shall be recommended by the Board, unless it finds:

(a) That special circumstances or conditions fully described in findings of fact apply to the land or buildings for which the area-bulk variance is sought, which circumstances or conditions are peculiar to such land or buildings and do not apply generally to the land or buildings in the neighborhood, and that said circumstances or conditions are such that strict application of the provisions of this Code would deprive the applicant of a reasonable use of such land or building;

(b) that, for reasons fully set forth in the findings, the recommending of the area-bulk variance is necessary for the reasonable use of land or buildings, and that the variance as recommended by the Board is the minimum variance that will accomplish this purpose;

(c) that the recommending of this variance will be in harmony with the general purpose and intent of this Code and will not be injurious to the neighborhood or otherwise detrimental to the public welfare. In addition to considering the character and use of adjoining buildings and those in the vicinity, the Board, in making its recommendations shall take into account whether the conditions of the subject premises are peculiar to the lot or tract described in the petition. Should it be determined that the conditions are part of the general condition of the neighborhood, then it shall be so noted and the Board may recommend appropriate corrections to Code.

Exhibits:

- 1 -- Staff Advisory
- 2 -- Application
- 3 -- Site Plan
- 4 -- Aerial Image
- 5 -- Floor Plan
- 6 -- Development Code Excerpt
- 7 -- Public notice
- 8 -- Surrounding Property owners

**ZBA04-16, Area Bulk Variances
McCay Corporation
10408 Lincoln Trail**

ZONING BOARD OF APPEALS FINDINGS

Based upon review of the request, Peterson moved to approve an Area Bulk Variance , a twenty-two (22) foot variance from the required 75 feet front lot line setback within a B-3 Business District as stipulated in Section 14-2-2(B) Minimum Business and Industrial Zone District Regulations, a five (5) foot variance from the required ten (10) foot landscape setback between vehicular use areas and right of way line as stipulated in Section 14-6-5(D) (1) Landscaping Requirements, a variance allowing a commercial curb cut on to residential street as stipulated by Section 14-6-5 (B) (4) Design Standards, Ingress and Egress, and a fifteen (15) foot variance from the one hundred (100) foot setback requirement from the curb line of Lincoln Trail to access centerline as stipulated by Section 14-6-5 (B) (1) Design Standards, Ingress and Egress within the City of Fairview Heights for the following reasons:

1. The front & back lot is restrictive and with minimum deviation from the code will alleviate the hardship.
2. The applicant is requesting the minimum variance necessary for the reasonable use of the property due to the aforementioned circumstances of the land.
3. Strict application of the Code would deprive the applicant of reasonable use of the property (land).
4. This development will be in harmony with the general purposes and intent of the Code and will not be injurious or detrimental to the public health, safety and welfare.

Abernathy seconded

VOTE: 6 YEAS; Petroff, Peterson, Prescott, Wicks, Abernathy and Bunfill
0 NAYS, 1 ABSENT; Bramstedt

ZONING BOARD RECOMMENDATIONS

Based upon application materials and proposed plans, the Zoning Board of Appeals recommends Approval of the aforementioned Area Bulk Variances contained in ZBA04-16, for property located at 10408 Lincoln Trail.

SECTION 14-2-2(B) MINIMUM BUSINESS AND INDUSTRIAL ZONE DISTRICT REGULATIONS

Minimum Requirements		"B-1" Neighborhood Business	"B-2" Office Business	"B-3" Community Business	"B-4" General Business	"I" Industrial
Lot Standards	Lot Area in Feet or Acres	10,000 sq ft	20,000 sq ft	20,000 sq ft	20,000 sq ft	20,000 sq ft
	Width at Building Line	80'	100'	100'	100'	100'
	Mean Depth	100'	150'	150'	150'	150'
Front Building Line Setback Requirements from Centerline or: Front Building Line Whichever is Greater	Local Streets	Consistent	N.A.	N.A.	N.A.	N.A.
	Local Collector		105'	105'	105'	105'
	Collector Streets	With	110'	110'	110'	110'
	Arterial Streets		115'	115'	115'	115'
	County Highways		105'	105'	105'	105'
	State & Federal Highways	Adjoining	115'	115'	115'	115'
	Front Lot Line		75'	75'	75'	75'
	Depth of Side Yard Abutting Lot or District	Depth of Side Yard Abutting a Street	Residential	25'	25'	25'
Total for Both		District(s)	25'	25'	25'	50'
Minimum for Either		When abutting a "R" or "MH" district or lot, a side yard of 25' is required. When abutting a "R" or "MH" district, a landscaped screen of at least 10' in depth and expected to reach a height of at least 10' shall be provided.				20'
Other Provisions	Depth of Rear Yard	20'	20'	20'	20'	20'
	Maximum Height of Principal Building	25'--over 25' by Spec Use Permit	35'--over 35' by Spec Use Permit	35'--over 35' by Spec Use Permit	45'--over 45' by Spec Use Permit	45'--over 45' by Spec Use Permit
	Floor Area Ratio	0.5	1.0	1.0	2.1	1.0

***All distances are in lineal feet unless otherwise stated.**

N.A. = Not Applicable

14-6-5 DESIGN STANDARDS, ACCESS AISLE AND SPACE REQUIREMENTS.

(B) **Design Standards, Ingress And Egress.** All parking areas in any multiple-family, business, industrial or similar zone district shall be designed or arranged so that no vehicle can have direct access to or egress from any off-street parking space from a public right-of-way. In any instance stated in this section, ingress to and egress from a parking space shall be from an aisle, driveway, or similar arrangement by forward motion of the vehicle.

- (1) No access way or lane shall be within **one hundred (100) feet** of any corner formed by the intersection of the right-of-way of **two (2)** or more streets as measured from curb line to center line of access. On a corner where a traffic signal or stop sign exists, such entrance or exit shall be located at such distance and in such manner so as not to cause or increase traffic hazard or undue congestion. **(Ord. No. 1151-03; 09-02-03)**
- (2) The alignments of access ways shall be at right angles and offsets are not to exceed **twenty degrees (20°)**.
- (3) Except in unusual circumstances, no access way from a public street shall exceed **thirty-five (35) feet** in width.
- (4) Commercial curb cuts into local residential streets shall be prohibited. Local residential street is defined as a street which serves primarily residential traffic and is developed primarily with residential uses. **(Ord. No. 1003-00; 05-02-00)**

APPLICATION FOR AREA-BULK VARIANCE



Land Use and Development Department
 Fairview Heights City Hall
 10025 Bunkum Road
 Fairview Heights, IL 62208
 Phone (618) 489-2060

(Do not write in this space – for office use only)

Case Number Assigned: _____	Date Proof of Public Notice Sign Provided: _____
Date Application Received: _____	Zoning District of Property: _____
Date Set for Hearing: _____	Recommendation of ZBA: _____
Name of Newspaper and Publication Date: _____	Date of City Council 2nd reading: _____
Publication Fee Paid: _____	Action by City Council: _____

All information must be completed and submitted herewith. Applicants are encouraged to visit the Land Use and Development Department for any assistance needed in completing this form.

LOT 1: CHARLES V &

1. Name of property owner(s): GEORGE W CASEY **LOT 2: CITY OF FAIRVIEW HEIGHTS**
 Mailing address: _____ 100 MONTICELLO PL, _____ 10025 BUNKUM ROAD
 Phone: _____ FAIRVIEW HEIGHTS, IL _____ FAIRVIEW HEIGHTS, IL 62208
 Phone: _____ 62208-2126 _____ 618-489-2060
 E-Mail: _____

2. Name of applicant (if other than owner): McKAY CORPORATION, c/o JIM McKAY
 Relationship to owner (contractor, family member, lessee, etc.): CONTRACT PURCHASE
 Mailing address: _____ 414 N. OLD RT. 66 P.O. BOX 70, LITCHFIELD, IL 62056
 Phone: _____ 217-324-3971
 E-Mail: _____ eflack@mckayauto.net _____ jmckay@mckayauto.net

3. Address of property: 10408 LINCOLN TR., FAIRVIEW HEIGHTS, IL 62208
Parcel (Tax) ID number: LOT 1: 03-28.0-300-022 LOT2: 03-28.0-300-021
Present use of property: VACANT, DEMOLISHED MULTIFAMILY RESIDENTIAL
Zoning district: B3

4. Variance requested: _____

A. SECTION 12-2-2(B), FRONT BUILDING LINE SETBACK, FRONT LOT LINE
-REQUEST: +53' FROM STATE R.O.W. WHICH IS +77' FROM ORIGINAL FRONT LOT LINE
108' FROM CL.

B. SECTION 14-6-5(D2) (2): "All vehicular use areas shall have a minimum ten (10) foot landscape setback from existing or proposed rights-of-way lines"

REQUEST: RTE 50: 5' MINIMUM FROM R.O.W. (VARIES TO 15') _____
CATHERINE DR: 5' FROM SIDE R.O.W., (23' FROM CURB)

5. Hardship: What unique physical characteristics of the subject property are cause for allowing reasonable relief from Development Code regulations?

- | | | |
|---|--|---------------------------------------|
| <input checked="" type="checkbox"/> Too narrow | <input checked="" type="checkbox"/> Topography | <input type="checkbox"/> Soil |
| <input type="checkbox"/> Too small | <input type="checkbox"/> Drainage | <input type="checkbox"/> Sub-surface |
| <input checked="" type="checkbox"/> Too shallow | <input checked="" type="checkbox"/> Shape | <input type="checkbox"/> Other: _____ |

Please describe:

- Right-of-way was acquired from both the front and side of this lot making it difficult to develop, and zoning district bounday increases required rear yard.
- Existing buildings in the area do not meet regulations.
- Significant landscape areas are proposed on site plan
- Wide ROW on Catherine Dr. creates 18' greenspace behind curb to Right of way + 5' proposed makes for 23' of grass/landscape area between curb and ROW.
- Lincoln trail turn lane ROW is at and angle creating an odd shape. 15' to 5' landscape buffer is proposed.

6. Are the conditions of hardship for which you request a variance peculiar only to the property described by this petition? Yes No

If "no", how many other properties are similarly affected? properties in developed area with ROW acquired after original subdivision

7. Was the hardship created by the action of anyone having property interest in the land after the Development Code was adopted? Yes No

If "yes", please describe: _____

10408 LINCOLN TR., FAIRVIEW HEIGHTS, IL 62208
PROPOSED MCKAY NAPA AUTO PARTS

ADDENDUM A

3. Address of property: _____
Parcel (Tax) ID number: _____
Present use of property: _____
Zoning district: _____

4. Variance requested: _____

C. SECTION 14-6-5(B)(4), Commercial curb cut into a residential street is prohibited
REQUEST: COMMERCIAL ENTRANCE ONTO CATHERINE DR. BE ALLOWED SINCE NO ACCESS
ONTO RTE 50 WILL BE ALLOWED DUE TO TURN LANE & EX. ACCESS IS ON CATHERINE DR

D. SECTION 14-6-5(B) (1): Proposed Curb cut one hundred (100) feet from centerline _____
of access way to curb of an intersecting street _____
REQUEST: 85' TO MATCH EXISTING ENTRANCE LOCATIONS _____

5. Hardship: What unique physical characteristics of the subject property are cause for
allowing reasonable relief from Development Code regulations?

- | | | |
|---|--|---------------------------------------|
| <input checked="" type="checkbox"/> Too narrow | <input checked="" type="checkbox"/> Topography | <input type="checkbox"/> Soil |
| <input type="checkbox"/> Too small | <input type="checkbox"/> Drainage | <input type="checkbox"/> Sub-surface |
| <input checked="" type="checkbox"/> Too shallow | <input checked="" type="checkbox"/> Shape | <input type="checkbox"/> Other: _____ |

Please describe:

- TURN LANE WAS ACQUIRED AND NO ENTRANCE WILL BE PERMITTED ONTO ROUTE 50.

6. Are the conditions of hardship for which you request a variance peculiar only to the
property described by this petition? () Yes (x) No

If "no", how many other properties are similarly affected? properties in developed area with ROW
acquired after original subdivision

7. Was the hardship created by the action of anyone having property interest in the land
after the Development Code was adopted? () Yes (x) No

If "yes", please describe: _____

8. Was the hardship created by any other man-made change; such as the relocation of a road? (x) Yes () No

If "yes", please describe: Catherine drive was relocated and a turn lane was added to Rte 50, (Lincoln Trail)

9. Do the existing structures comply with all area and bulk regulations for the zone district in which it is located? () Yes () No (if "no", specify each non-conforming use):

NO - Most existing buildings along this part of Lincoln Trail do not meet the 75' front setback or the 10' landscape yard requirement. See attached area exhibit.

The demolished multifamily building on this lot had +-10' setback from ROW

10. What is the "minimum" variance from the area/bulk regulations that will permit you to make reasonable use of your land? (Specify, using maps, site plans with dimensions and written explanation. Attach additional sheets if necessary).

Site plan and exhibits attached

11. An area-bulk variance is requested for the property described above in conformity with the documents submitted herewith.

I certify that all of the above statements and the statements contained in any papers or plans submitted herewith are true and accurate.

I consent that the entry in or upon the premises described in this application by any authorized official of Fairview Heights, Illinois for the purpose of inspecting or of posting, maintaining, and removing such notices as may be required by law.

Signature of Owner: Charles & Rosemary Date: Apr 15, 2016

Signature of Applicant: Eve E. Mack Date: 4-15-16

NAPA AUTO PARTS STORE
Lincoln Trail at Catherine Drive

- Parking Requirements – Need Zoning Board of Appeals determination that auto parts store is similar to appliance store to allow parking ratio of 3 spaces per 1,000 square feet.
- Parking Landscape Setback - 10' required – 5' requested
- Building setback - Front Yard setback 75' required - 51' requested
Rear Yard setback 20' required - 15' requested
- Design Standards, Ingress and Egress **14-6-5 (B) (4)** Commercial curb cut into a residential street is prohibited
14-6-5 (B) (1) Proposed Curb cut one hundred (100) feet from centerline of access way to curb of an intersecting street - 85' requested



PROPOSED NAPA AUTO PARTS

10408 LINCOLN TRAIL
FAIRVIEW HEIGHTS, IL

LOT INFORMATION

PARCEL NUMBER: 03-28-0-300-021 & 022
 EXISTING ZONING: CITY of FVH, B3
 GROSS LOT AREA: ±26,618 SQF.
 PROPOSED LOT COVERAGE
 PR. HARDSCAPE: ±11,245 sqf.
 PR. BUILDING: ±7,510 sqf.
 TOTAL: ±18,755 sqf.

VARIANCE REQUEST SUMMARY:

SEE APPLICATION FOR COMPLETE INFORMATION

A. FRONT SETBACK

- 75' FROM LOT LINE PER CODE.
- 58' FROM STATE ACQUIRED ROW PROVIDED
- 77' FROM FRONT LOT LINE PROVIDED
- 115' FROM CL PER CODE
- 108' FROM CL PROVIDED
- REQUESTED SETBACK EXCEEDS TYPICAL IN AREA (SEE PG. 3)

B. PARKING LANDSCAPE SETBACK AT ROW:

- 10' PER CODE, 5' PROVIDED
- AMPLE LANDSCAPE AREA EXISTS & WILL BE PROVIDED;
- RTE 50: VARIES 5'-15'
- CATHERINE: 18' GREEN IN ROW + 5' = 23' GREEN

C. COMMERCIAL ENTRANCE ON CATHERINE REQUESTED

- NO ENTRANCE ON IDOT RTE 50 WILL BE PERMITTED DUE TO TURN LANES

D. ENTRANCE LOCATION

- 100' FROM CROSS ST. CURB PER CODE
- 85' REQUESTED TO MATCH EXISTING ENTRANCE LOCATIONS



NETEMEYER ENGINEERING ASSOCIATES, INC.

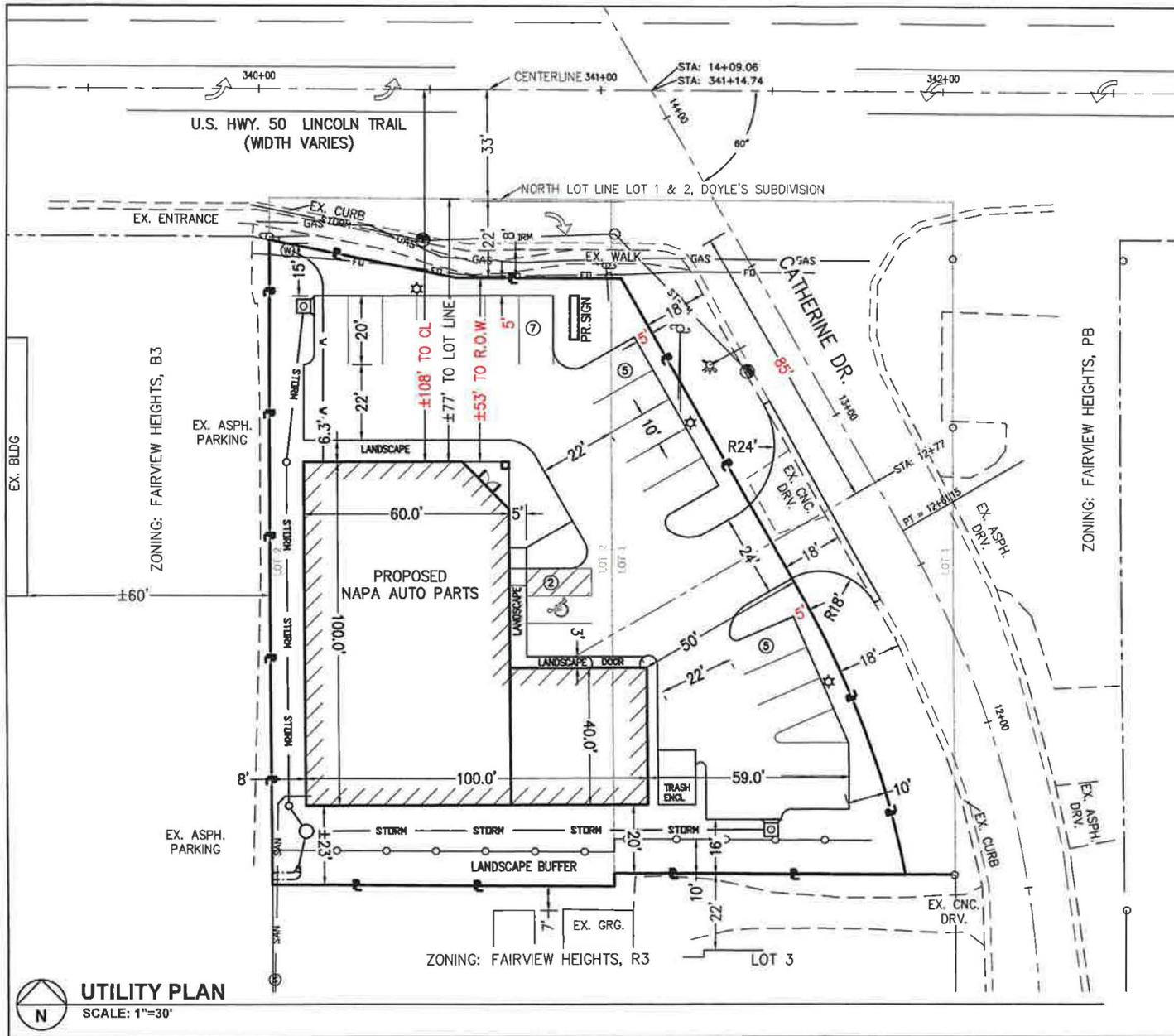
3300 Highline Road ph: 618-228-7816
 Aviston, IL 62216-1018 fax: 618-228-7900

IL PROF. DESIGN FIRM (LS/PE/SE) 184-001027

REV: 04/15/16-2 PROJ.: 20160155 PAGE 1 OF 4

PROPOSED NAPA AUTO PARTS

10408 LINCOLN TRAIL
FAIRVIEW HEIGHTS, IL



- LEGEND**
- = IRON SURVEY MARKER FOUND
 - = SUBJECT PROPERTY BOUNDARY LINE
 - (911) = 911 ADDRESS
 - = BUILDING SETBACK LINE
 - = EXISTING EASEMENT AS NOTED
 - ☆ = LIGHT POLE / UTILITY POLE W/ CUY
 - DHE = OVERHEAD ELECTRIC LINE
 - ☒ = UTILITY BOX / TELEPHONE RISER
 - FO = EXISTING FIBER OPTIC LINE
 - GAS = EXISTING GAS LINE
 - = EXISTING FENCE
 - ⊙ = EXISTING SANITARY MANHOLE
 - SAN = EXISTING SANITARY SEWER
 - ⊙ = EXISTING HYDRANT
 - VB = EXISTING WATER MAIN
 - ⊙ (G) ⊙ (W) = EXISTING GAS / WATER METER
 - ⊙ = EXISTING STORM SEWER INLET
 - = EXISTING CULVERT
 - STORM = EXISTING STORM SEWER
 - = EXISTING EDGE OF PAVEMENT



NETEMEYER ENGINEERING ASSOCIATES, INC.

3300 Highline Road ph: 618-228-7816
Aviston, IL 62216-1018 fax: 618-228-7900

IL PROF. DESIGN FIRM (LS/PE/SE) 184-001027

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UTILITY PLAN
SCALE: 1"=30'

PROPOSED NAPA AUTO PARTS

10408 LINCOLN TRAIL
FAIRVIEW HEIGHTS, IL

NOTE: LITTLE TO
NO LANDSCAPE
BUFFERS

PR.
BUILDING

AREA MAP

SCALE: 1"=80'



NETEMEYER ENGINEERING
ASSOCIATES, INC.

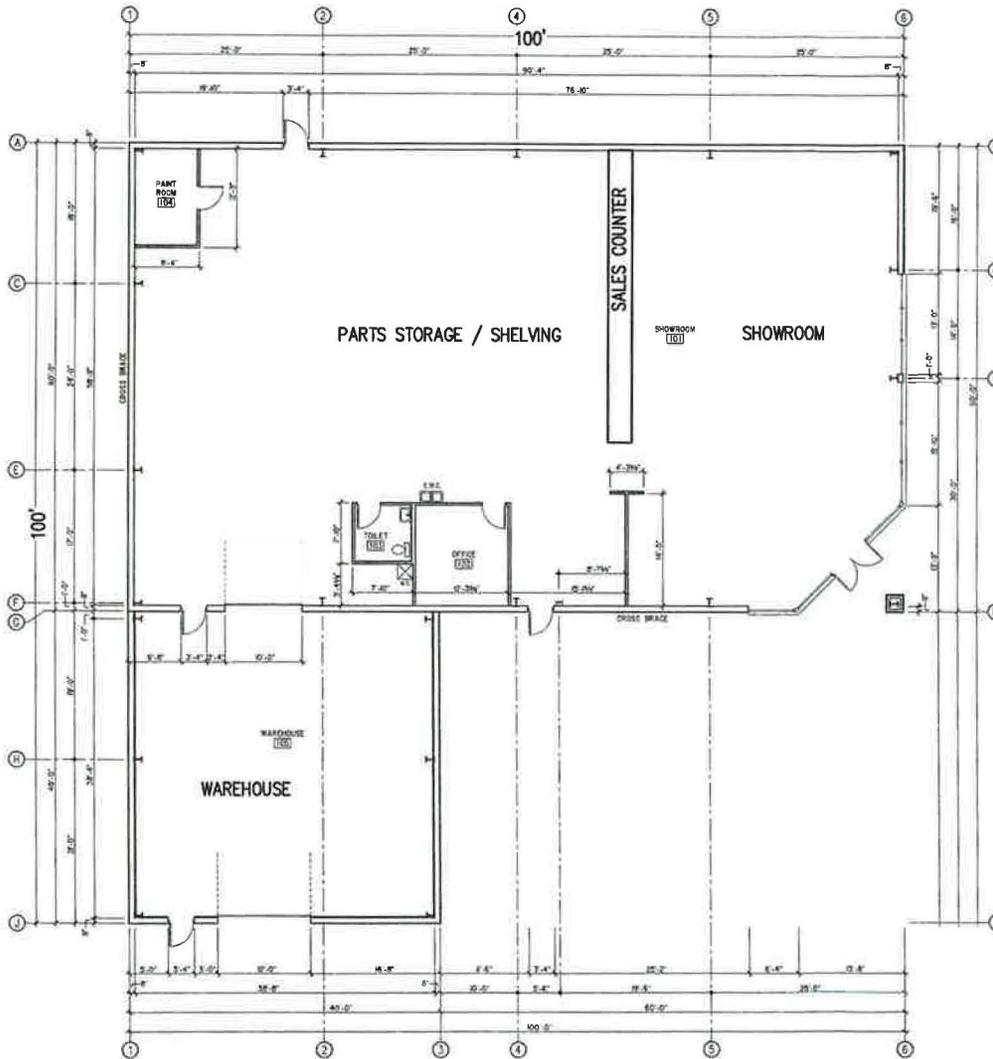
3300 Highline Road ph: 618-228-7816
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IL PROF. DESIGN FIRM (L/S/PE/SE) 184-001027

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PROPOSED NAPA AUTO PARTS

10408 LINCOLN TRAIL
FAIRVIEW HEIGHTS, IL



PARKING SUMMARY

appliance sales 1 per 300 sf (2,138sf/300)	=	7.2 spaces
warehouse 1 per 1000 sf (5,086sf/1000)	=	5.1 spaces
employees	=	4 spaces
TOTAL REQUIRED:	=	17 SPACES
TOTAL PROVIDED	=	19 SPACES



**NETEMEYER ENGINEERING
ASSOCIATES, INC.**

3300 Highline Road ph: 618-228-7816
Aviston, IL 62216-1018 fax: 618-228-7900

IL PROF. DESIGN FIRM (LS/PE/SE) 184-001027

PRELIM.

REVISION: 04/15/16 | PROJ.: 20160155 | PAGE 4 OF 4

BUILDING FLOOR PLAN
SCALE: 1"=16'

**LAND USE & DEVELOPMENT DEPARTMENT
INTEROFFICE MEMORANDUM**

TO: City Council
FROM: Tim Tolliver
SUBJECT: VFW Special Event Request
DATE: May 13, 2016

Background:

VFW Post 8677 is located at 5325 North Illinois and requests a "Bike Night" event to occur from 6:00 p.m. – 9:00 p.m. on consecutive Thursdays (16 total), May 19 – September 1, 2016. The event will occur on the front parking lot area of premise and it will not include "For Profit" vendors as it has in the past. Outdoor music will occur by way of a Pandora Radio with two small wall mounted speakers. Temporary signage will be displayed on private property only.

LUD has reviewed the request and found it exceeded the number events the Department is allowed to approve by City Code

Observations:

Parking is plentiful at this location and numerous events have occurred over the years with no known issues to date.

Proposal:

Current regulations do not allow consecutive events, more than two events per month and music at no more than three events.

The request is to allow sixteen consecutive events, more than two events per month during June, July and August with music at all events.

Thursdays 6:00 p.m. – 9:00 p.m.

Action Statement:

Forward to City Council for Approval by Resolution

Attachments:

- A) Existing City Code
- B) Application

ARTICLE XIII - SPECIAL EVENTS IN COMMERCIAL ZONING DISTRICTS

8-13-1 **DEFINITION.** Any outdoor tent sale, warehouse sale, sidewalk sale, craft fair, picnic, contest, game, sporting event, holiday observance, rodeo, or similar promotion event located upon that portion of a property otherwise designated for a specific use, such as, but not limited to, a parking lot or sidewalks.

8-13-2 **EVENT APPROVAL.** Special events as defined in **Section 8-13-1** may be held on any commercially zoned property B-1, B-2, B-3, B-4, PB, and/or PPO, provided that:

(A) **Permit.** A "Special Events Permit" is issued for the special event, which can be obtained by applying for it in the following manner:

- (1) Application is filed with the Administrative Official not less than **two (2) weeks** prior to the first day of the Special Event.
- (2) If the applicant is a "for-profit" organization, applicant must pay a **Fifty Dollar (\$50.00)** permit charge. There is no permit charge for applicants who are "non-profit" organizations. Proof shall be provided of "non-profit" status.

(B) **Approval Review.** With each "Special Event Permit" application, said applicant must also provide the following information, if applicable:

- (1) Traffic and parking plan (parking area, street closing or one-way restrictions; traffic control points where police assistance may be needed; overflow parking areas), anticipated crowds and estimated attendance.
- (2) Alternate plans in the event of rain (relocation or rescheduling of events; alternate parking areas; planned method of notifying the public of changes).
- (3) Proof of Liability Insurance should be provided.
- (4) Health permits for all food concessions.
- (5) Liquor license information for beer and alcohol sales (including hours of sale).
- (6) Plans for toilet facilities.
- (7) List of "for-profit" vendors and their sales tax numbers (to verify that sales tax is collected and remitted).
- (8) Security Plan.
- (9) ADA Compliance.
- (10) Name and phone number of person in charge of event and a secondary contact.
- (11) Any special consideration requests, such as a request for City-provided assistance, Street Department, IDOT for street closings and detour routes, Police, Fire and EMS Support. Fees may be charges for these services.
- (12) Temporary signage plan/sketch if applicable. **(Ord. No. 1493-10; 09-07-10)**

(C) **Approval Authority.** The Administrative Official shall review and may approve certain Special Events provided they meet the following requirements:

(F) **Revocation.** The City may revoke a Special Event permit for failure to comply with the conditions of said permit.
(Ord. No. 1448-09; 07-07-09)



Special Event Application

Fee: \$50.00

Department of Land Use, Planning & Development

City of Fairview Heights
10025 Bunkum Road
Fairview Heights, IL 62208
Telephone: 618-489-2060
Fax: 618-489-2067

DATE: 4/18/16

<i>Office use only</i>
Rcvd by/date
<u>4-18-16</u>
Permit #

A. APPLICANT AND PROPERTY OWNER INFORMATION:

Event name: Bike Night Event address: 5325 N. IL St Fairview

Applicant: VFW Post 8677 Phone: 618-277-1334 Fax: _____

Applicant's Mailing Address: 5325 N. IL Fairview Hgts, IL 62208

Property Owner: VFW Post 8677 Phone: 618-277-1334 Fax: _____

Property Owner's Mailing Address: Same

Business Registration Completed? Y/N Not Required _____

B. Contact Person for the Event

Primary Contact: Pamela Shelton Phone Number: 618 960-2603

Secondary Contact: Dale Anderson Phone Number: 618-277-1334

C. Describe the Type of Event: (tent or sidewalk sale, fundraiser, etc.)

Bike Night BBQ Sales for Post fundraising

D. Describe where on the property the Event will be located (attach site plan),

front parking lot

E. Hours and Days of operations:

Beginning Date/Time: Thur May 19th, 16 6pm Ending Date/Time: Thur Sep 15th, 2016 6pm

F. Anticipated Size of Crowd:

50 people

G. ELECTRICAL CONTRACTOR INFORMATION:

Contractor: _____ Phone Number: _____
Address: _____
Street Address City State Zip

N/A

H. WILL THE EVENT CONTAIN ANY OF THE FOLLOWING

TENTS OR CANOPIES? YES NO :

- If yes, please list the number of structures and exact size and location. These need to be included on the site plan as well. If utilizing a tent structure, you may require a Building Permit in addition to this Special Event Permit.

10x10 canopy

LIQUOR LICENSE? YES NO

- If yes, has this been properly applied for? YES NO Please provide information for beer and alcohol sales: _____

FOR PROFIT VENDORS? YES NO

- If any, other than the business at location of event, provide a list of vendors and sales tax numbers (to verify that sales tax is collected and remitted) to be provided prior to the event)

NEED FOR SPECIAL CONSIDERATION FOR CITY PROVIDED SERVICES (Traffic control, police, public works etc.)? YES NO

- If yes, please provide a list of what services you are requesting and why it would be needed.

TEMPORARY SIGNS? YES NO

- If yes, see requirements below for temporary signs.

WILL THERE BE MUSIC? BAND, LIVE MUSIC, DJ? YES NO

- If yes, please describe the type of music you will provide; also provide dates and times when the music will be provided.

Speaker - No Live Music

I. SUBMITTAL REQUIREMENTS

___ SITE PLAN must be submitted with the following information:

- An accurate plot plan of the entire lot on which the use will be located
- Location of buildings, parking lots, driveways, and all temporary structures for the event;
- An accurate, dimensioned location on the site plan of all freestanding (including directional) signs proposed showing compliance with required vision triangles from street or driveway intersections;

___ TEMPORARY SIGNS requested for the event must submit the following information:

- An accurate description of each and every temporary sign utilized for the event including proposed location and dimensions of each sign and type of sign (banner, free standing, etc)
- An accurate, dimensioned location on the site plan of all freestanding (including directional) signs proposed showing compliance with required vision triangles from street or driveway intersections;

Example: 20 square foot banner on the north façade of the building

• Proposed Signs

- i. North façade of building = _____ sq. ft. of signage;
- ii. South façade of building = _____ sq. ft. of signage;
- iii. East façade of building = _____ sq. ft. of signage;
- iv. West façade of building = _____ sq. ft. of signage;

Directional Signs: 3' x 2' side walk sign

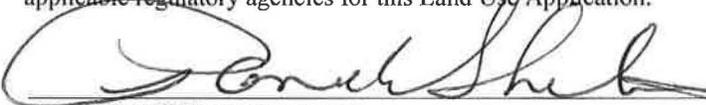
Freestanding Signs: _____

Additional Signage Information:

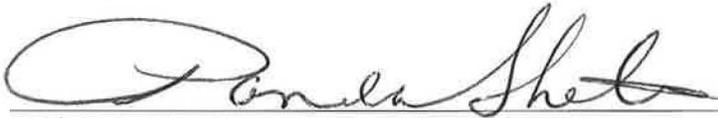
J. AUTHORIZATION OF APPLICATION

I hereby apply for a Special Event Permit and I acknowledge that the information above is complete and accurate; that I have read and understand the regulations pertaining to Special Events (City Code Section 8-13) and I believe to the best of my knowledge that the proposed Special Event will not violate any portion of said code. I understand that my Special Event Permit may be revoked by the Administrative Official if I fail to comply with all of the provisions herein. As an Applicant I understand that site visits to the property are necessary by City representatives in order to process this application and the owner authorizes City representatives to visit and photograph the property if necessary; that I understand this is not a permit but only an application for a permit and that work is not to start without a permit.

I also understand that as the Applicant, it is my responsibility to obtain all other permits or licenses required by any applicable regulatory agencies for this Land Use Application.



APPLICANT'S SIGNATURE



PROPERTY OWNER'S SIGNATURE

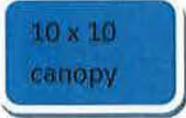
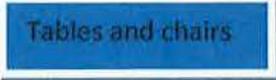
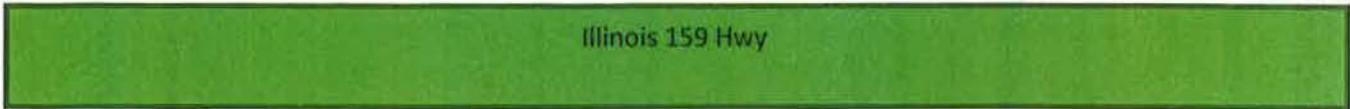
*****FOR CITY HALL USE ONLY*****

- City Clerk Approval: YES NO N/A or N/R
- Building Official Approval: YES NO N/A or N/R
- Fire District/Department Chief Approval: YES NO N/A or N/R
- Police Department Approval: YES NO N/A or N/R
- Public Works Department Approval: YES NO N/A or N/R
- City of Fairview Heights Approval: YES NO (if NO, list reasons below)

Reviewed by: _____

Director of Land Use
Approval

Additional Comments / Information: _____



INTEROFFICE MEMORANDUM

To: City Council
From: Timothy Tolliver
Subject: Labors Local 100
Date: May 13, 2016

Request and Background

Labors Local 100 has requested (attachment) extension of time in regards to the initiation of development of their Union Hall at property located behind Dollar General at the terminus of Cari Dr. The rezoning and development plan were approved by Ordinance No. 1646-2014 & Ordinance No. 1647-2015, respectively, dated June 19, 2014. Both were conditioned to begin with one year of approval. Last year Ordinance No. 1702-2015 extended the time for initiating of development until June 19, 2016.

Observation

In the time since public hearing and review by Plan Commission and approval by City Council there has not been any change to the relative character of the surrounding area.

Action Statement

Forward to City Council for one year extension approval by Ordinance.

LABORERS' INTERNATIONAL UNION OF NORTH AMERICA

CONSTRUCTION & GENERAL LABORERS' LOCAL #100



P.O. Box 540 • Caseyville, Illinois 62232
Telephone 618-397-8555 • Fax 618-397-9443

Bobby Green
Business Manager

Glyn Ramage
President

Sean Abernathy
Secretary-Treasurer
Field Representative

April 22, 2016

To whom it may concern,

The purpose of this letter is to request an extension to the proposed start of construction for the future office of Laborers' Local #100 located on Cari Drive. The political turmoil in Springfield has resulted in an enormous economic down turn to the jurisdiction area of Local #100 directly resulting in the instability of our market. While we do look forward to our new building on this site, we would ask for an extension to give the market time to stabilize. Your attention to this matter is greatly appreciated. If you should have any questions, feel free to contact me at (618) 397-555.

Sincerely,

Bobby Green
Business Manager
Laborers' Local #100

MEMORANDUM

TO: Elected Officials

FROM: Mike Malloy, Director of Economic Development

DATE: May 16, 2016

SUBJECT: Development Committee Agenda Overview

Economic Development Director Report:

1. No items requiring action are on the May 16, 2016 Development Committee agenda.
2. The CMAQ application for the proposed roundabout at Market Place and Commerce in Phase II of the Streetscape Project was recommended for funding by the E/W Gateway.
3. The Senior Housing application for some 60 units on the St. John's United Church of Christ property on Lincoln Trail was funded by the Illinois Housing Development Authority.
4. Staff continues to work on realizing a NAPA Auto Parts store on Lincoln Trail. The City property at 10408 Lincoln Trail is scheduled to be sold to the developer of the NAPA store after the June 21st City Council meeting.
5. Staff, with Public Works and Oates and Associates, have identified the permanent and temporary easements necessary to construct Phase I of the Streetscape Project.
6. Staff is working with TWM on estimated infrastructure development costs for potential Recreation Center sites.
7. The Director prepared and made a presentation on potential incentives available in Fairview Heights on May 3rd during Small Business Week.
8. Staff participated in the Ludwig Drive TIF JRB meeting and the State Route 159 North TIF JRB meeting, both held on May 11th. Both TIF's are anticipated to be created by votes of the Council on July 19, 2016.
9. Staff has prepared a presentation to be made on May 19th to a developer concerning the proposed State Route 159 North TIF.
10. Staff continues to work with a grocery chain to locate a store on Lincoln Trail.
11. Crossroads Shopping Center anticipates signing two (2) leases for the former Hobby Lobby space prior to June 1, 2016.
12. Staff is working with a facility management company to locate in Fairview Heights, who will employ 50-60 persons.
13. Staff is working with a medical group to relocate to Fairview Heights.
14. Staff continues to work with the Parks Department and TWM on trail alignment for the southern corridor trail.
15. Staff, with the Parks Department, continues to work with Channel 4 covering the Midwest Salute to the Arts.
16. Ruby's, an eating and gaming establishment, is scheduled to open in Winchester Plaza the 1st or 2nd week in June.



Bruce Rauner, Governor
Jeff Mays, Director

NEWS RELEASE

For Immediate Release
Thursday, April 21, 2016

Anjali Julka
Phone: 312.793.9635

Vicki Niederhofer
Phone: 618.277.8491

Metro Area Job Data Mixed

Unemployment Rates Increase in All Metro Areas

Not Seasonally Adjusted Unemployment Rates

Metropolitan Area	March 2016	March 2015	Over-the-Year Change
Bloomington	6.0%	4.6%	1.4
Carbondale-Marion	7.0%	5.8%	1.2
Champaign-Urbana	5.8%	4.8%	1.0
Chicago-Naperville-Arlington Heights	6.6%	6.0%	0.6
Danville	8.4%	6.8%	1.6
Davenport-Moline-Rock Island, IA-IL	6.5%	5.7%	0.8
Decatur	7.9%	6.9%	1.0
Elgin	6.8%	6.0%	0.8
Kankakee	7.7%	6.9%	0.8
Lake-Kenosha, IL-WI	6.5%	5.8%	0.7
Peoria	7.7%	6.2%	1.5
Rockford	7.7%	6.8%	0.9
Springfield	6.0%	5.2%	0.8
St. Louis (IL-Section)	6.8%	5.9%	0.9
Illinois Statewide	6.8%	6.0%	0.8

* Data subject to revision.

CHICAGO—All metropolitan areas in Illinois experienced over the year unemployment rate increases for the second consecutive month, according to preliminary data released today by the U.S. Bureau of Labor Statistics (BLS) and the Illinois Department of Employment Security (IDES).

“Unemployment rates increased in more than half of the metro areas even though they experienced job growth,” said IDES Director Jeff Mays. “The increase in the unemployment rate was largely due to more people entering the labor force”

Illinois businesses added jobs in just eight metros, in which the largest increases were seen in: Lake-Kenosha (+2.5 percent, +9,900), Rockford (+2.4 percent, +3,600), and Elgin (+2.3, +5,600). Total nonfarm jobs in the Chicago-Naperville-Arlington Heights Metro Division increased (+1.8 percent or +65,500). Illinois businesses lost jobs in six metro areas including Bloomington (-2.3 percent, -2,200), Danville (-0.7 percent, -200), and the Quad Cities (-0.7 percent, -1,200). The industry sectors recording job growth in the majority of metros were: Education and Health Services (13 of 14), Leisure and Hospitality (11 of 14), Retail (10 of 14), Government (10 of 14), Mining and Construction (nine of 14),

Transportation, Warehousing, and Utilities (nine of 14), Professional and Business Services (nine of 14), and Other Services (eight of 14).

Not seasonally adjusted data compares March 2016 with March 2015. The not seasonally adjusted Illinois rate was 6.8 percent in March 2016 and stood at 12.2 percent at its peak in this economic cycle in January 2010. Nationally, the not seasonally adjusted unemployment rate was 5.1 percent in March 2016 and 10.6 percent in January 2010 at its peak. The unemployment rate identifies those who are out of work and looking for work, and is not tied to collecting unemployment insurance benefits.

Total Nonfarm Jobs (Not Seasonally Adjusted) – March 2016

Metropolitan Area	March 2016*	March 2015**	Over-the-Year Change
Bloomington MSA	93,200	95,400	-2,200
Carbondale-Marion MSA	56,900	57,000	-100
Champaign-Urbana MSA	111,100	108,900	2,200
Chicago-Naperville-Arlington Heights Metro Division	3,647,800	3,582,300	65,500
Danville MSA	29,300	29,500	-200
Davenport-Moline-Rock Island MSA	179,600	180,800	-1,200
Decatur MSA	50,500	50,600	-100
Elgin Metro Division	253,600	248,000	5,600
Kankakee MSA	44,900	44,200	700
Lake-County-Kenosha County Metro Division	401,400	391,500	9,900
Peoria MSA	176,000	176,200	-200
Rockford MSA	151,800	148,200	3,600
Springfield MSA	112,500	110,600	1,900
Illinois Section of St. Louis MSA	235,000	231,900	3,100
Illinois Statewide	5,932,300	5,853,200	79,100

*Preliminary **Revised

(continued)



**Not Seasonally Adjusted Unemployment Rates
(percent) for Local Counties and Areas**

	Mar. 2016	Mar. 2015	Over-the- year Change
IL Section of St. Louis	6.8%	5.9%	+0.9%
Bond	6.5%	5.5%	+1.0%
Calhoun	7.5%	7.3%	+0.2%
Clinton	5.6%	4.7%	+0.9%
Jersey	6.9%	6.2%	+0.7%
Macoupin	7.3%	6.4%	+0.9%
Madison	7.0%	5.9%	+1.1%
Monroe	5.0%	4.4%	+0.6%
St. Clair	7.0%	6.4%	+0.6%
Cities:			
Alton	8.0%	8.4%	-0.4%
Belleville	7.0%	6.1%	+0.9%
Collinsville	7.0%	5.8%	+1.2%
East St. Louis	10.8%	10.4%	+0.4%
Edwardsville	5.2%	4.0%	1.2%
Granite City	10.2%	6.8%	3.4%
O'Fallon	5.8%	5.4%	+0.4%
Counties:			
Greene	6.9%	6.3%	+0.6%
Randolph	5.9%	5.2%	+0.7%
Washington	4.5%	4.1%	+0.4%
Other Areas:			
LWA 21	7.2%	6.2%	+1.0%
LWA 22	6.9%	5.8%	+1.1%
LWA 24	6.4%	5.8%	+0.6%
Southwestern Economic Development Region	6.7%	5.8%	+0.9%

Metro East Highlights

Help Wanted

Area employers advertised for 6,000 openings in March and approximately 84 percent sought full-time employment, according to Help Wanted OnLine data compiled by the Conference Board. It is a global, independent business membership and research association. Employers actually need more workers than the help wanted ad indicates because some industries, such as construction, typically do not advertise job openings.

The March 2016 unemployment rate for the Illinois Section of the St. Louis Metropolitan Statistical Area was 6.8 percent, an increase of (+0.9) from the March 2015 rate of 5.9 percent. The data is not seasonally adjusted.

The number of employed individuals increased by 4,988 to 323,049 in March 2016 from 318,061 in March 2015. The labor force increased by 8,412 to 346,582 in March 2016 from 338,170 in March 2015. In March 2016, there were 23,533 unemployed people in the labor force. This is an increase of 3,424, compared to the March 2015 total unemployed, 20,109.

Over the year, nonfarm payrolls increased by (+3,100). Employment increased in Retail Trade (+1,100), Educational and Health Services (+900), Professional and Business Services (+800), Leisure and Hospitality (+600), Mining and Construction (+400), Transportation, Warehousing and Utilities (+400), Other Services (+100), Wholesale Trade (+100), and Information (+100).

Manufacturing (-1,300) and Government (-100) posted job losses while Financial Activities showed no change.

Note:

- Monthly 2015 unemployment rates and total non-farm jobs for Illinois metro areas were revised in February and March 2016, as required by the U.S. Dept. of Labor, Bureau of Labor Statistics (BLS). Comments and tables distributed for prior metro area news releases should be discarded as any records or historical analysis previously cited may no longer be valid.
- LWA— Local Workforce Area 21 is composed of Calhoun, Greene, Jersey, Macoupin, Montgomery, Morgan, Scott and Shelby Counties.
LWA— Local Workforce Area 22 is composed of Bond and Madison Counties.
LWA— Local Workforce Area 24 is composed of Clinton, Monroe, Randolph, St. Clair and Washington Counties.

###

PARKS AND RECREATION DEPARTMENT

INTER OFFICE MEMO

TO: Elected Officials

FROM: Angela Beaston, Director of Parks and Recreation

DATE: May 16, 2016

SUBJECT: Parks & Recreation Committee Agenda Overview

Director's Report

The following is a synopsis of the Parks and Recreation Department:

Daycamp: The Recreation Department continues to accept applications for Daycamp registration, please continue to promote this new program to the residents in your ward. We are currently in the process of hiring the counselors and preparing them for the appropriate training for their new positions.

Community Clean Up Day: The 1st Annual Community Clean Up Day was a huge success. Residents dropped off over 45,000 pounds of televisions and monitors, a dumpster of yard-waste, a truck load of prescription medications, 1,896 pounds of clothing, 1,068 pounds of housewares, 24,028 pounds of books, a truck load of secure paper shredding and 6,000 pounds of bulk items. With the cooperation of several different organizations such as the Fairview Heights Kiwanis Club, The MECOP Organization, Fairview Heights Police Department Volunteers, City Employees and Elected Officials from the City of Fairview Heights this fundraiser generated \$554.00 to the Fairview Heights Food Pantry.

Employee Fitness Day: National Employee Health and Fitness Day will be celebrated by thousands of companies, community organizations, universities and schools throughout the United States on Wednesday, May 18th, 2016. The Recreation Department has sponsored this event for the City of Fairview Heights for over 30 years. This event is a wonderful program that helps promote health and fitness to the businesses and organizations here in Fairview Heights.

Feasibility Study for the Recreation Facility: The Mayor and I met with Sports Facilities Advisory (SFA) for the Kick Off meeting to begin the process on the Feasibility Study for the Recreation Facility. SFA will be conducting a site analysis and hosting several meetings in conjunction to the feasibility study in mid-June, further details will be announced as the dates are secured.

Agenda Review

Agenda Item #1 – Director's Report: General discussion regarding items in report.

Agenda Item #2 – Scoreboard for George Lanxon Field: Request to Solicit Bids

Agenda Item #3 – Tennis Court Repair/Resurface: Request to Solicit Bids

Agenda Item#4 – Municipal Complex Signage: Request to Solicit Bids

Agenda Item#5 – 5K Request for Approval: The Christian Activity Center in East St. Louis is requesting to hold a 5K Run in Everett Moody Park to raise funds to send youth abroad for educational opportunities.

All requests must be completed and returned to the Parks and Recreation Office. The organization requesting use of the facilities will have access to the facility only after the designated times requested have been approved.

Please specify the facilities/equipment you will be using and if special setup or staffing is required. If you have any questions, please contact the Parks and Recreation Office at (618)489-2040.

Organization Name: Christian Activity Center
Contact Name: Seth Hamilton
Organization Billing Address: 540 N. 6th St. East St. Louis IL 62201
Address City State Zip
Daytime Phone: 618-960-0313
Email Address: seth.hamilton@cac.esl.org

Event Name: Black Friday Run for Peace

Dates of Requested Usage:

Start Date: Nov 26th **End Date:** Nov. 26th
Start Time: 7:00 am **Ending Time:** 12:00 pm

All Rooms Requested:

- All Facilities at Everett Moody Park (Circle Proposed Pavilion #)
Pavilion #1 Pavilion #2 Pavilion #3 Pavilion #4 Pavilion #5 with kitchen
- All Facilities at Pleasant Ridge Park (Circle Proposed Pavilion #)
Pavilion #1 Pavilion #2 Pavilion #3 Pavilion #4
- North Softball Field
- George Lanxon Field
- Fitness Trail
- Football Field
- BBQ Grill with Rotisserie
- BBQ Grill without Rotisserie

Is there a charge for this event? Yes No
Will your event require Park's staffing? Yes No
Approximate number of participants in activity? 150
Will your organization or other vendors be selling items at the Park? Yes No
Will your organization be accepting donations at the Park? Yes No

Comments:

This is a 5k fundraiser organized in conjunction with Toolen's Running Start to provide funds to send East St. Louis youth abroad for educational opportunities.