

Committee Members:
Dennis Baricevic
Roger Lowry
Pat Baeske
Harry Zimmerman
Denise Williams

A G E N D A
OPERATIONS COMMITTEE
Wednesday, August 3, 2016 – 7:00 p.m.
Council Chambers
Fairview Heights City Hall
10025 Bunkum Road

Public Participation
Approval of Minutes – [July 6, 2016](#)

Personnel

Alderman Harry Zimmerman, Chairman

1. Police Department Staff Levels

Public Services

Alderman Dennis Baricevic, Chairman

1. Fox Creek Storm Sewer-Johnson Fence
2. Commercial Energy Consultants
3. City Hall-North Wing Tuckpointing
4. 89th Street-Construction/Engineering Breakdown
5. [Public Works Director's Report – Project Updates](#)

THE CITY OF FAIRVIEW HEIGHTS
OPERATIONS COMMITTEE MINUTES
Wednesday, July 6, 2016 - 7:00 p.m.
City Council Chambers
10025 Bunkum Road, Fairview Heights, IL

Committee Members in attendance – Dennis Baricevic, Pat Baeske, Roger Lowry, Denise Williams, Harry Zimmerman

Committee Members absent – None

Other Aldermen and Elected Officials in attendance – Patricia Peck, Brenda Wagner, City Clerk Karen Kaufhold

Staff in attendance: Public Services Director John Harty, Human Resource Coordinator Dana Mehrmann (left at 7:15 p.m.), City Attorney Katherine Ann Porter

Recorder – Jill Huffman

Public Participation

None

Approval of Minutes, March 2, 2016

Motion and second to approve said minutes were made by Aldermen Williams/Lowry. The motion carried by voice vote and was unanimous.

Personnel Committee

Alderman Harry Zimmerman, Chairman

HUMAN RESOURCES REPORT

Human Resource Coordinator requested Committee approval to move two emergency street crew employees to temporary status. These two employees have worked 22 days as emergency help as of Friday, July 8.

The two employees would work in that position no longer than one year from the effective date, or are no longer needed, not exceed 28 hours per week due to ACA guidelines. If it is felt that the additional 24 hours per week are needed, the Coordinator would present the request for approval from Committee. Currently, two full-time street laborers are off work.

Motion and second to approve moving two street crew employees from emergency status to temporary status working 28 hours per week for a period not longer than a year from the

effective date by Aldermen Lowry/Baeske. The motion carried by voice vote and was unanimous.

Public Services Committee

Alderman Dennis Baricevic, Chairman

Chairman reported that residents attending tonight's meeting were seeking information regarding Willow Lane which is located in the northwest corner of the City. The backyards of the residents are downhill and the ditch at the bottom of the hill is becoming deeper.

The Director reported that behind one resident's house, bank erosion has occurred through the years and is of concern. A meeting was held last week with residents of Willow Lane to discuss possible solutions. The Director has discussed and looked at the situation with the Mayor and Alderman Menn.

The Director stated that concrete road replacement will occur in the Stonewolf Subdivision in the near future. The City will hire an excavator to remove the concrete from Stonewolf and move it to Willow Lane and install it into the bank to stabilize. The Director stated it is hopeful to perform this work the week of July 18.

Resident questioned how the City will access the backyard. The Director relayed the excavator will gain access from Wedgewood.

A large 48 or 54-inch temporary culvert pipe will be placed in the creek and filled to crawl the excavator over the top of the pipe and install the broken concrete into the bank. A temporary construction easement will be obtained from the resident owning the ground at the end of Wedgewood.

Questioned how erosion occurred. The Director stated erosion has occurred from water, time, and slope of the ground.

KASSING AVENUE – CONSTRUCTION CONTRACT

Bids for Kassing Avenue Improvements were opened on Friday, July 1, 10:00 a.m. The Kilian Corporation, Mascoutah, was low bidder with a price of \$322,724.50. The Director stated that the Kilian Corporation has been in existence for a long time, is a reputable contractor, and recommends they perform the work on Kassing Avenue.

Motion and second to forward a Resolution to City Council recommending the Mayor on behalf of the City enter into an Agreement with The Kilian Corporation to provide labor, materials, and equipment for the Kassing Avenue Improvements project in the amount of \$322,724.50 by Aldermen Baeske/Lowry. The motion carried by voice vote and was unanimous.

BONITA BOULEVARD – ENGINEERING CONTRACT

The Director stated that an agreement is being presented for engineering services for improvements to Bonita Boulevard. This project has been on the Capital Improvements List for a significant amount of time. Millenia Professional Services was requested to submit a proposal and has furnished a price of \$104,963.00. A good guide to follow is that engineering costs are usually 15% of construction costs and Millenia's fee is approximately 12% of the \$850,000 budgeted for construction. The Director recommends the City hire Millenia to perform

engineering services. Millenia Professional Services was originally Hoelscher Engineering and is located in the City.

Motion and second to forward a Resolution to City Council recommending the Mayor on behalf of the City enter into an Agreement with Millenia Professional Services to provide engineering services for the design of Bonita Boulevard Improvements for a fee of \$104,963.00 by Aldermen Zimmerman/Baeske. Discussion: Questioned that Motor Fuel Tax Funds is crossed out on Millenia's engineering agreement. The Director stated that this agreement is the standard IDOT agreement and Motor Fuel Tax Funds will not be utilized for the project, but funded by the Home Rule Fund. The motion carried by voice vote and was unanimous.

LINCOLN TRAIL SIDEWALKS – ENGINEERING CONTRACT

Horner & Shifrin has submitted an engineering service proposal to design the improvements for Lincoln Trail Sidewalks, Phases 2 and 3. Phase 2 is located from South Ruby Lane to Catherine Drive and Phase 3 is located from Catherine Drive to Union Hill Road. For both Phases, 2 and 3 combined, Horner & Shifrin's fee is \$43,000.00. The contract for Phase 1 was \$37,000, therefore, the Director believes this fee is fair and recommend the City hires Horner & Shifrin to provide engineering services for the design of Lincoln Trail Sidewalks, Phases 2 and 3.

Questioned if the gas tanks at Fairview Lounge would have to be moved; to which the reply was they sit back from the right-of-way and are deep in the ground, so do not believe they will have to be moved. Discussed that the owner of Fairview Lounge owns the property behind the business in case additional parking would be needed.

There are more driveway entrances in these two combined phases than there were in Phase 1, however, engineering should be easier and Horner & Shifrin also has obtained all the control points in the area from Phase 1.

Motion and second to forward a Resolution to City Council recommending the Mayor on behalf of the City enter an Agreement with Horner & Shifrin to provide engineering services for Lincoln Trail Sidewalks, Phases 2 and 3 by Aldermen Lowry/Baeske. The motion carried by voice vote and was unanimous.

SOUTH RUBY LANE – UTILITY RELOCATE STATUS

The Director stated that this project has been delayed due to a large Ameren easement that exists throughout the corridor. Traditionally, if utilities lie within the City's right-of-way, the City can force the utility to move for a road improvement project. Since utilities are located within Ameren's easement, the City can request that they relocate their utilities, however, they will charge the City \$100,000 to relocate the overhead electric. Ameren gas has not responded to date with the fee to relocate gas lines. The Director stated that if gas is another \$100,000, the total cost of utility relocation would total \$200,000 for a project in the vicinity of \$600,000 to \$700,000. The Director relayed that the City would have dedicated right-of-way, however, Ameren would want the easement. This would be a matter for legal review. Discussed the potential of adding another lane and this would have to be considered in design. This would be considered in next year's budget. Gas is on the west side and Ameren expressed interest in moving it to the east side. Evergreen trees on the southeast side would need to be removed.

Discussed utilizing funds to construct an entrance to the park at the original location between the north field and the Miracle League field coming from Longacre Drive. The Director stated that constructing an entrance from Longacre would cost approximately \$350,000 and could extend to the existing drive. This would give the City two entrances into the park. Perhaps South Ruby could be overlaid.

It was discussed when the Miracle League was installed, part of the project was to situate the ballpark for the entranceway and was plotted with parking on either side.

Discussed the possibility of a light at the entranceway, perhaps flashing or temporary light, not a stop sign.

The Chairman questioned if this is next year's effort and if that money would be earmarked. The Director stated that construction funds are budgeted. If utilities are not relocated, no funds would be expended from the budget. He also stated if the project is delayed, the City should consider a new entrance.

Committee directs that South Ruby Lane be put on hold until staff has a recommendation. The Director stated when information is received from Ameren Gas, it will be forwarded to City Council via email. Also, the Directors of Public Works and Parks should further discuss.

Discussed the alignment of the entrance to the apartment complex from Longacre Drive and the proposed entrance to Moody Park from Longacre Drive. It is believed they are not directly across from each other.

PUBLIC WORKS DIRECTOR'S REPORT – PROJECT UPDATES

Director of Public Works presented his written report to the elected officials for their review.

The following items were discussed:

- 89th Street – The Village of Caseyville has entered into a contract with Rooters Asphalt to perform patching, milling, and overlay of 89th Street from Kassing to the south. The City budgeted \$100,000, \$20,000 for engineering and \$80,000 for construction. Caseyville will start the project in the next couple of weeks. The Director will research corporate boundaries, drainage, side streets (Harvey Lane) and make recommendations to what the City will partake in as a joint project with the Village of Caseyville. Caseyville is utilizing TIF.

The Chairman stated that several driveways extend into 89th Street which will be reviewed.

- Lincoln Trail Sidewalks – The contractor should be finished in three weeks.
- Joseph Drive – The project is substantially complete. Backfill and seeding is left to complete. Due to the State budget crisis, the project was pushed to completion by Christ Brothers Asphalt. It was relayed that one resident sent a complimentary letter to the City. Joseph Drive is located in Wards 3 and 5.
- Fox Creek Storm Water Improvements – The relief sewer has been installed and it is working well. Detention work will be delayed until the ground dries out.

- Hollandia Drive Storm Sewer – This storm sewer collects water from Americana Circle, IL Route 159, and adjacent developments. The engineering for this project has been in the narratives of the CIP for a number of years. The Director requests permission to solicit engineer services. Committee agreed for the Director to seek a proposal for engineering services.

Discussed that Holland, the property owner along the west side of IL Rte 159, is to address the creek if their property develops which would effect this storm sewer. The Director will advise the engineer of this possibility.

Discussed the detention area at Americana Circle. The Director relayed that he has looked at this detention with pipes entering and existing the area, and believes this detention area works.

Additional discussion regarding Willow Lane. The Chairman stated the residents are draining their pools, downspouts, and aeration systems on the hill saturating the ground causing the dirt to move downhill. This has been brought up three different times. Questioned if this is City property and what the responsibility is of the City's to which the reply was it is not City property. The creek handles runoff from Summit and Willow. The Chairman stated that the creek has widened through the years. The Director stated that residents were told that if they have pipes discharging mid-bank, they are not helping the problem. One resident has moved his pipes to the bottom of the bank and the others need to do the same.

Discussed the mowing of the I-64/IL Rte 159 interchange. The Director stated this and fence repair it is still being reviewed by the State. The City has been waiting on the approval from the State since March 18.

Adjournment 7:38 p.m.

Submitted By:

Recorder

Memo

To: Elected Officials
From: John Harty-Director of Public Works 
CC: City Administrator, Directors
Date: August 1, 2016
Re: Public Services Committee Agenda Overview

Fox Creek Storm Sewer - Johnson Fence **(Agenda Item 1)**

The Johnson residence is immediately adjacent to the high end of the new relief storm that was recently installed at Fox Creek. The construction drawings called for the fence to be removed and reinstalled as required. All efforts were made to carefully remove the fence in anticipation of a reinstall but it was in such poor condition that it became impossible to remove without resulting in significant damage occurring.

The question for discussion is should the 98' that was removed for construction be replaced or rather the entire 300' to provide for a fence with a uniform appearance in the Johnson's rear yard. I will have fence quotes available at the time of the meeting.

Commercial Energy Consultants **(Agenda Item 2)**

Mike Grimes from Commercial Energy Consultants will be in attendance to discuss the services his company provides in regards to the purchase of energy in an aggregate fashion for the City's infrastructure.

At this time, I am not comfortably familiar with the bid purchase process associated with buying power off the grid as I'm not sure what a "good deal" is and am less familiar with who the reputable suppliers are. Mr. Grimes will provide some insight on the process so an energy purchase process can be determined.

City Hall North Wing - Tuckpointing
(Agenda Item 3)

Tomorrow, August 2nd at 2:00 pm, the Department will receive bids for the tuckpointing portion of the City Hall North Wing Roof project. At the time of the meeting, I intend to make a recommendation as to which contractor to utilize for the tuckpointing work.

89th Street – Construction/Engineering Breakdown
(Agenda Item 4)

As a result of last month's meeting, I was to research an appropriate method to arrive at the City's monetary portion of the Joint Project referred to as 89th Street in the CIP Priority List.

Utilizing the St. Clair County Parcel maps, I have identified 89th Street property frontages by municipality, either Fairview Heights or the Village of Caseyville. As a result, I have determined that the City of Fairview Heights has approximately 36% of the frontage and Caseyville 64%. The funding breakdown on the \$292,072.50 associated with construction and engineering is as follows:

<u>Municipality</u>	<u>Percentage</u>	<u>Funding Amount</u>
Caseyville	64%	\$186,926.40
Fairview Heights	36%	\$105,146.10

The Budget reflects \$100,000.00 for this project and I would hope to stay within budget in regards to the City's participation.

Public Works Director's Report - Project Updates
(Agenda Item 5)

Should you receive comments from your constituents in regards to routine maintenance items, please know that the crews have been extremely busy taking care of bulk trash and storm debris pick up. The bulk trash program usually idles our maintenance and other projects for approximately a week and the storm debris service another ten days or so. Not every worker is assigned to both programs, however, these operations do take a considerable effort to complete.

On Friday of last week, the Fox Creek Sidewalk project associated with the request from William Holliday/Pontiac School District was installed. There are a couple of minor items to complete, but a hard surface is in place and will be ready to use for the new school year.

Lincoln Trail Sidewalks – Stutz Excavating has completed all the concrete and asphalt tie-in work associated with this contract. All that remains is seeding which is scheduled for September, an appropriate time for that type of work.

Joseph Drive – The reconstruction of Joseph Drive is substantially complete and is also waiting for the appropriate growing season for the installation of sod along the improved sidewalk areas. That work will take place in September.

Fox Creek Storm Water Improvements – Haier Plumbing and Heating returned on Friday of last week to begin replacing the sidewalk, curb and gutter and subsequently the asphalt on Northwestern Drive. Should dry conditions prevail, the contractor will move on to the detention basin work upstream from the improvements made in the Northwestern Drive vicinity.

Perrin Road Phase II – This project is scheduled to start within the next week or so. O'Fallon Water has a six-inch main to relocate at the intersection of Perrin and Enos (this should be done by the time of the meeting).

Kassing Avenue – The Kilian Corporation is currently executing the contract and acquiring a bond for this project. A preconstruction meeting will be scheduled in the near future to discuss the start date, sequence of construction, and other details. Kilian has expressed interest in starting next week.

