



City of Fairview Heights

CITY COUNCIL MEETING AGENDA
10025 BUNKUM ROAD
FAIRVIEW HEIGHTS, IL 62208
APRIL 21, 2020
7:00 P.M.

The City Council meeting will be held remotely and can be accessed via conference call. Please mute your phone during the meeting Phone number: 1-650-215-5226 Passcode: 140 387 321

A. Call to Order

B. Pledge of Allegiance

C. Invocation

D. Roll Call

E. Public Participation

F. Consent Agenda:

Public Hearing Minutes - April 7, 2020

City Council Minutes – April 7, 2020

Finance Director's Report

Presentation of bills \$1,811,558.14

G. Committee Reports

H. Communications from Mayor

I. Communications from Elected Officials

J. UNFINISHED BUSINESS

Proposed Ordinance No. 13-'20, an Ordinance establishing a budget for the City of Fairview Heights for the Fiscal Year 2020-2021.

K. NEW BUSINESS

None.

L. ADJOURNMENT

**CITY OF FAIRVIEW HEIGHTS
PUBLIC HEARING MINUTES
APRIL 7, 2020**

The Public Hearing was called to order at 6:58 P.M. by Mayor Mark Kupsky and was held remotely due to the COVID19 Pandemic.

ROLL CALL

Roll call of Aldermen present: Brenda Wagner, Harry Zimmerman, Pat Peck, Anthony LeFlore, Ryan Vickers, Bill Poletti and Pat Baeske. Aldermen Denise Williams, Frank Menn and Joshua Frawley were absent. Mayor Mark Kupsky, City Clerk Karen J. Kaufhold, City Attorney Garrett Hoerner and Finance Director Gina Rader were also present.

PUBLIC HEARING ANNOUNCEMENT

Mayor Kupsky announced the City of Fairview Heights 2020-2021 Proposed Budget is estimated at \$25,899,924.00.

SPEAKING IN FAVOR OF THE ABOVE ANNOUNCEMENT

No one speaking in favor of the above announcement.

SPEAKING IN OPPOSITION OF THE ABOVE ANNOUNCEMENT

No one speaking in opposition of the above announcement.

WRITTEN COMMENTS IN FAVOR OF THE ABOVE ANNOUNCEMENT

No written comments in favor of the above announcement.

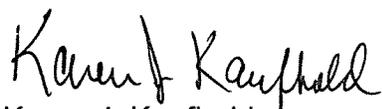
WRITTEN COMMENTS IN OPPOSITION OF THE ABOVE ANNOUNCEMENT

No written comments in opposition of the above announcement.

Alderman Poletti moved to adjourn. Seconded by Alderman Peck. Motion carried.

The Public Hearing adjourned at 7:06 P.M.

Respectfully submitted,



Karen J. Kaufhold
City Clerk

**CITY OF FAIRVIEW HEIGHTS
CITY COUNCIL MINUTES
APRIL 7, 2020**

The regular meeting of the Fairview Heights City Council was called to order at 7:07 P.M. by Mayor Mark Kupsky and was held remotely due to the COVID19 Pandemic with the Pledge of Allegiance and Invocation by City Clerk Karen J. Kaufhold.

ROLL CALL

Roll call of Aldermen present: Brenda Wagner, Harry Zimmerman, Pat Peck, Anthony LeFlore, Ryan Vickers, Bill Poletti, Frank Menn, and Pat Baeske were present. Aldermen Denise Williams and Joshua Frawley were absent. Mayor Mark Kupsky, City Clerk Karen Kaufhold, and City Attorney Garrett Hoerner were also present.

PUBLIC PARTICIPATION

Robert Stewart – Insurance Broker stated he would answer any questions regarding the health insurance renewal.

CONSENT AGENDA

Alderman Wagner moved to approve the March 17, 2020 City Council Minutes, Special City Council Meeting Minutes of April 1st and the Finance Directors Report. Seconded by Alderman Peck.

Alderman Peck moved to amend the March 17th City Council minutes by amending page four which should read as follows: "NEW BUSINESS – continued - Alderman Poletti moved to approve Proposed Resolution No. 11-'20, Proposed Resolution No. 12-'20, and Proposed Resolution No. 13-'20; Also moved to amend "Alderman Baeske moved to replace Resolution No. 12-'20 with the amended copy. Seconded by Alderman Poletti"; also moved to correct the Finance Directors Report to read \$25,899,924. Seconded by Alderman Baeske.

Roll call on the motion to amend the Council Minutes showed Aldermen Wagner, Zimmerman, Peck, LeFlore, Vickers, Poletti, and Baeske voting "Yea." Aldermen Williams and Frawley were absent. Motion passed on 8 yeas and 2 absent.

Motion to approve the City Council minutes and Finance Directors Report as amended passed on 8 yeas and 2 absent.

COMMITTEE REPORTS

Mayor Kupsky announced the Operations Committee meeting has been cancelled and stated that the Administration Committee will meet April 15th, 7:00 P.M.

Alderman Denise Williams arrived at 7:30 P.M.

COMMUNICATIONS FROM THE MAYOR

Mayor Kupsky stated that COVID19 is a horrible virus and the State of Illinois is reporting 13,549 cases and over 380 deaths; Mayor stated that the State of Illinois has been transforming the McCormick Place in Chicago into a hospital which will have over 3,000 beds; Mayor stated there Fairview Heights residents who were stuck on the cruise ship in Miami are heading back home and stated that they do not have the virus; Mayor requested everyone keep in mind the people who are working through the pandemic which include the Fire Fighters, Police Department and health care workers; Mayor stated that we are under a Stay at Home Order and to please stay at home during this time; Mayor also stated that if anyone sees a large group of people out, to contact the non-emergency number for the Police Department; Mayor stated that a number of employees were furloughed due the pandemic.

COMMUNICATIONS FROM ELECTED OFFICIALS

Alderman Vickers thanked the Mayor for his comments regarding the COVID19 Pandemic and had numerous comments on the budget process. Alderman Vickers also requested a list of employees who were furloughed.

Alderman Poletti questioned Alderman Vickers about his survey on the local community's budget process.

Alderman Wagner commented on Alderman Vickers statements on the Finance Committee doing their homework regarding the proposed budget. Alderman Wagner also reminded Alderman Vickers that he was also on the Finance Committee.

Alderman Peck stated that the Finance Committee did find additional money to remove from the proposed budget.

Alderman Menn stated that the City has not been through anything like this before and complimented on Mayor Kupsky on the decisions he has been making during the pandemic.

Alderman Williams stated that City Council should be respectful of each other.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Proposed Ordinance No. 13-'20, an Ordinance establishing a budget for the City of Fairview Heights for the Fiscal Year 2020-2021. Motion by Alderman Poletti. Seconded by Alderman Peck. Proposed Ordinance No. 13-'20 was read for the first time.

Proposed Ordinance No. 14-'20, an Ordinance authorizing a Redevelopment Agreement between the City of Fairview Heights, Illinois and Klein's Brand Source, Inc. for a warehouse expansion at 10408 Lincoln Trail in the City of Fairview Heights. Motion made by Alderman Poletti. Seconded by Alderman Baeske. Proposed Ordinance No. 14-'20 was read for the first time.

Alderman Baeske moved to advance Proposed Ordinance No. 14-'20 to the second reading. Seconded by Alderman Wagner. Motion carried. Proposed Ordinance No. 14-20 was read for the second time.

Roll call on Proposed Ordinance No. 14-'20 showed Aldermen Wagner, Zimmerman, Peck, LeFlore, Vickers, Poletti, Williams, Menn, and Baeske voting "Yea." Alderman Frawley was absent. Proposed Ordinance No. 14-'20 passed on 9 yeas and 1 absent. Proposed Ordinance No. 14-'20 now becomes **ORDINANCE NO. 1869-2020**.

Proposed Resolution No. 16-'20, a Resolution authorizing the Mayor to enter into an agreement for provisions of group medical, dental, vision and life insurance coverage for employees of the City of Fairview Heights effective May 1, 2020 through April 30, 2021. Motion by Alderman Baeske. Seconded by Alderman Poletti.

Roll call on Proposed Resolution No. 16-'20 showed Aldermen Wagner, Zimmerman, Peck, LeFlore, Poletti, Williams, Menn, and Baeske voting "Yea." Alderman Vickers "Present." Alderman Frawley was absent. Proposed Resolution No. 16-'20 passed on 8 yeas, 1 present, and 1 absent.

Proposed Resolution No. 16-'20 now becomes **RESOLUTION NO. 4344-2020**.

Alderman Peck moved to adjourn. Seconded by Alderman Baeske. Motion carried.

Meeting adjourned at 7:55 P.M.

Respectfully submitted,



KAREN J. KAUFHOLD
CITY CLERK

Memo

To: Mayor & City Council
From: Gina Rader – Finance Director
CC: City Clerk & Directors
Date: April 16, 2020
Re: Finance Report – April 21, 2020 City Council Meeting

SALES TAX REPORT

Attached is the final FY 19-20 Sales Tax Report, we finished the year strong with a 5.6% increase in April. Overall, Sales Tax income produced a less than 1% (\$65,123.44) decrease from the prior year.

**CITY OF FAIRVIEW HEIGHTS, IL
SALES TAX REPORT
State 1% Municipal Tax Portion**

DISTRIBUTION MONTH	MAY 2013 - APRIL 2014	MAY 2014 - APRIL 2015	MAY 2015 - APRIL 2016	MAY 2016 - APRIL 2017	MAY 2017 - APRIL 2018	MAY 2018 - APRIL 2019	MAY 2019 - APRIL 2020	% CHANGE	CHANGE IN DOLLARS
MAY	\$ 601,011.50	\$ 584,713.94	\$ 586,147.75	\$ 632,285.33	\$ 571,553.40	\$ 553,114.13	\$ 490,116.91	-11.4%	\$ (62,997.22)
JUN	655,667.46	647,401.33	708,268.15	696,077.63	677,065.69	676,704.83	654,604.36	-3.3%	\$ (22,100.47)
JUL	574,119.26	578,345.95	563,612.88	576,220.16	599,877.49	555,320.85	572,195.98	3.0%	\$ 16,875.13
AUG	586,795.92	593,876.18	607,839.70	608,444.47	600,057.37	607,357.54	585,032.16	-3.7%	\$ (22,325.38)
SEP	610,055.28	579,381.42	653,462.36	679,234.60	613,965.54	623,578.60	610,349.55	-2.1%	\$ (13,229.05)
OCT	554,178.50	550,782.54	573,059.41	572,368.09	476,801.05	540,557.44	562,791.28	4.1%	\$ 22,233.84
NOV	574,589.49	579,500.49	642,921.78	599,121.43	575,354.24	570,594.16	561,747.98	-1.6%	\$ (8,846.18)
DEC	468,313.25	588,998.17	626,164.49	612,305.99	581,474.30	577,677.65	585,185.60	1.3%	\$ 7,507.95
JAN	589,088.14	580,475.99	627,103.06	570,540.96	564,056.46	560,273.13	581,553.25	3.8%	\$ 21,280.12
FEB	687,960.48	680,833.91	695,015.32	678,820.57	672,397.54	668,036.72	644,092.22	-3.6%	\$ (23,944.50)
MAR	969,659.49	1,028,593.77	1,041,010.81	974,290.59	935,340.51	870,591.30	865,433.15	-0.6%	\$ (5,158.15)
APR	458,225.94	528,428.24	519,339.92	488,717.27	528,625.80	457,194.13	482,774.60	5.6%	\$ 25,580.47
YTD TOTAL	\$ 7,329,664.71	\$ 7,521,331.93	\$ 7,843,945.63	\$ 7,688,427.09	\$ 7,396,569.39	\$ 7,261,000.48	\$ 7,195,877.04		\$ (65,123.44)
YTD CHANGE	-6.7%	2.6%	4.3%	-2.0%	-3.8%	-1.8%	-0.9%		
MONTHLY AVG	\$ 610,805.39	\$ 626,777.66	\$ 653,662.14	\$ 640,702.26	\$ 616,380.78	\$ 605,083.37			

PROPOSED ORDINANCE NO. 13-'20

**AN ORDINANCE ESTABLISHING A BUDGET FOR
THE CITY OF FAIRVIEW HEIGHTS FOR THE
FISCAL YEAR 2020-2021.**

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY
OF FAIRVIEW HEIGHTS, ST. CLAIR COUNTY, ILLINOIS:

SECTION 1. ADOPTION. There is hereby adopted for the Fiscal Year 2020-2021 the Budget for the City of Fairview Heights summarized by fund and department within "EXHIBIT A." Further, the delegation of authority to revise the annual budget as stated in Fairview Heights Ordinance No. 190, "The Revised Code," an Ordinance enacting a Code of Ordinances for the City of Fairview Heights, Chapter 3, and Section 3-11-7; and as provided below.

SECTION 2. BUDGETING CONTROLS. The Budget Officer may transfer amounts between expenditure accounts within a departmental budget or expenditure accounts within a fund without departmental segregation without the approval of the City Council. The Mayor's approval is required to transfer amounts between expenditure accounts of different departments within the same fund without City Council approval. The City Council must approve by a majority vote of a quorum of the City Council any transfer of expenditure accounts between funds on the Budget Ordinance. Contingency monies can be used to cover a shortage in any fund in the Budget Ordinance with approval by a majority vote of a quorum of the City Council. An amended budget is necessary if the entire expenditures for the fiscal year exceed the Budget Ordinance total expenses including the contingency fund. By a vote of two-thirds of the members of the corporate authorities then holding office, the annual budget for the municipality may be revised by deleting, adding to, changing or creating sub-classes within object classes and object classes themselves. No revision of the budget shall be made increasing the budget in the event funds are not available to effectuate the purpose of the revision.

SECTION 3. SUPERSEDER. All Ordinances, Resolutions and Motions, or parts thereof, in conflict with this Ordinance are, to the extent of such conflict, hereby superseded for purposes of this Ordinance.

SECTION 4. PASSAGE. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

READ FIRST TIME:

READ SECOND TIME:

PASSED:

APPROVED:

MARK T. KUPSKY – MAYOR
CITY OF FAIRVIEW HEIGHTS

ATTEST:

KAREN J. KAUFHOLD – CITY CLERK

OVERALL SUMMARY

FY 2020/2021

CITY OF FAIRVIEW HEIGHTS, IL

<u>Revenues and Other Sources:</u>	Actual FYE 2018	Actual FYE 2019	Budget 2020	YTD 2020	Budget FYE 2021
General Fund	\$ 16,107,420	\$ 16,263,773	\$ 17,001,492	\$ 13,151,050	\$ 17,047,492
Motor Fuel Tax Fund	463,359	469,957	422,000	475,038	432,000
Library Fund	533,150	533,150	555,451	407,104	575,928
TIF #1 Bunkum Road	343,893	372,134	267,000	303,503	422,000
TIF #2 Shoppes St. Clair	407,649	422,233	375,000	352,252	468,500
TIF #3 Lincoln Trail	359,739	4,000,152	338,000	305,219	436,000
TIF #4 FH West	-	-	-	-	700
Parks Fund	96,470	92,338	63,500	63,481	76,900
The Rec Fund	-	-	-	-	1,460,071
Police Pension Fund	1,300,006	1,300,000	1,500,000	1,083,418	1,500,000
Food & Beverage Fund	505,822	569,667	503,100	883,315	1,112,000
Hotel/Motel Fund	416,921	375,042	515,000	377,003	410,000
Sales Tax Rebate Fund	1,043,537	1,204,126	1,711,200	144,264	889,000
Home Rule Fund	2,571,681	2,625,951	3,304,888	1,530,481	2,350,000
Total	24,149,647	28,228,523	26,556,631	19,076,128	27,180,591
<u>Expenditures and Other Uses:</u>					
General Fund	\$ 15,450,387	\$ 16,183,768	\$ 19,972,872	\$ 14,239,659	\$ 18,215,574
Motor Fuel Tax Fund	525,679	251,316	851,950	204,412	444,984
Library Fund	502,343	522,774	542,805	446,973	555,451
TIF #1 Bunkum Road	86,245	4,825	147,020	-	407,200
TIF #2 Shoppes St. Clair	320,259	322,259	2,020	2,075	7,200
TIF #3 Lincoln Trail	137,824	588,481	1,082,220	94,668	88,400
TIF #4 FH West	-	-	2,020	3,525	7,500
TIF #5 FH North	-	-	-	525	600
Parks Fund	49,392	50,887	72,940	98,235	74,340
The Rec Fund	-	-	-	-	1,732,475
Police Pension Fund	1,300,006	1,300,000	1,500,000	1,500,000	1,500,000
Food & Beverage Fund	247,860	244,489	259,500	1,083,300	1,102,600
Hotel/Motel Fund	405,943	1,223,560	424,600	403,428	306,600
Sales Tax Rebate Fund	552,900	839,499	1,670,000	267,640	860,000
Home Rule Fund	3,689,727	3,742,983	6,423,024	2,516,940	497,000
Total	\$ 23,268,565	\$ 25,274,841	\$ 32,950,971	\$ 20,861,380	\$ 25,799,924