

THE CITY OF FAIRVIEW HEIGHTS

ADMINISTRATION COMMITTEE MINUTES

Finance Committee

Monday, March 21, 2016 – 7:00 p.m.

City Council Chambers

10025 Bunkum Road, Fairview Heights, IL

Committee Members in attendance – Roger Lowry, Brenda Wagner (7:09 p.m.), Pat Peck Denise Williams, and Mayor Mark Kupsky (Ex-Officio Member)

Committee Members absent – Dennis Baricevic

Other Aldermen and Elected Officials in attendance – Pat Baeske, Justin Gough, Bill Poletti, and Karen Kaufhold

Staff in attendance – Chief Nick Gailius, Captain Chris Locke, Finance Director Gina Rader, Director of Economic Development Mike Malloy, Public Works Director John Harty, Director of Parks & Recreation Angie Beaston, Library Director Jill Pifer, Land Use & Development Director Tim Tolliver, and Clerk’s Office Supervisor Cathy Bryant

Recorder – Becky Short

Public Participation

None

Finance Committee

Alderman Roger Lowry, Chairman

Proposed Budget Review (Fiscal Year 2016-2017)

Mayor Mark Kupsky and Director of Finance Gina Rader presented a brief overview of the proposed Fiscal Year 2016-2017 budget.

City Clerk’s Office

Discussion was held about the International Clerk’s Conference.

Committee agreed to eliminate the money for the International Clerk’s Conference in account 204 (\$750) and account 207 (\$2,500) and add \$1,000 to Seminars and Meetings, account 207.

Motion and second to forward the City Clerk’s Office budget with changes to City Council were made by Alderman Brenda Wagner/Alderman Denise Williams. The motion carried by voice vote and was unanimous.

Library

Motion and second to forward the Library budget as presented to City Council were made by Alderman Denise Williams/Alderman Brenda Wagner. The motion carried by voice vote and was unanimous.

Parks & Recreation Department

Committee went over the General Fund, Hotel/Motel Fund, and CIP. Committee moved PR-21 (Restrooms) to Fiscal Year 2018-2019.

Motion and second to forward the Parks & Recreation Department budget as amended to City Council were made by Alderman Brenda Wagner/Alderman Denise Williams. The motion carried by voice vote and was unanimous.

Land Use & Development Department

The following changes were made by the committee:

- Increase overtime, account 101, by \$1,000 to cover mosquito spraying
- Change project LAND-30 total cost to \$757,900
- Change project LAND-33 total cost to \$655,050

Motion and second to forward the Land Use & Development Department budget as amended to City Council were made by Alderman Brenda Wagner/Alderman Denise Williams. The motion carried by voice vote and was unanimous.

Public Works Department

Committee went over the General Fund, Hotel/Motel Fund, CIP, and Motor Fuel Tax. Committee agreed to change the total expenditures for Motor Fuel Tax to \$851,970.

Motion and second to forward the Public Works Department budget as amended to City Council were made by Alderman Brenda Wagner/Alderman Pat Peck. The motion carried by voice vote and was unanimous.

Mayor and City Council

Committee agreed to change account 207 to \$21,000 to cover the cost of all the City Council members attending the IML Conference.

Motion and second to forward the Mayor and City Council budget as amended to City Council were made by Alderman Brenda Wagner/Alderman Denise Williams. The motion carried by voice vote and was unanimous.

Administration Department

Committee asked Director Malloy to verify the verbiage in account 105.

Motion and second to forward the Administration Department budget as presented to City Council were made by Alderman Brenda Wagner/Alderman Denise Williams. The motion carried by voice vote and was unanimous.

Recessed at 10:10 p.m. until Tuesday, March 22nd at 7:00 p.m.

Continuation from March 21, 2016 Administration (Finance) Committee Meeting:

Committee Members in attendance – Roger Lowry, Brenda Wagner, Pat Peck, Denise Williams, and Mayor Mark Kupsy (Ex-Officio Member)

Committee Members absent – Dennis Baricevic

Other Aldermen and Elected Officials in attendance – Pat Baeske, Harry Zimmerman, Bill Poletti, and Karen Kaufhold

Staff in attendance – Chief Nick Gailius, Lt. CJ Beyersdoerfer, and Finance Director Gina Rader

Recorder – Becky Short

Police Department

Discussion was held about the Police Pension Fund, allowances, body cameras, and the 9-1-1 Consolidation.

Committee agreed to change the description of POL-05 in CIP to Streets and Alleys.

Motion and second to forward the Police Department budget as amended to City Council were made by Alderman Pat Peck/Alderman Brenda Wagner. The motion carried by voice vote and was unanimous.

ESDA

Lt. Beyersdoerfer asked to change ESD-01 in CIP from \$55,000 to \$73,050. ESD-01 is the replacement of outdoor warning sirens. The additional money is for the labor costs associated with replacing the sirens. Discussion was also held about using TIF money to fund projects such as the outdoor warning sirens that are located in the TIF districts. Lt. Beyersdoerfer will look into what projects are eligible to use TIF funds.

Finance Department

Discussion was held about the meeting and education expenses.

Motion and second to change account 207, Travel and Meeting Expenses, to \$2,500 were made by Alderman Brenda Wagner/Alderman Denise Williams. The motion carried by voice vote and was unanimous.

Motion and second to forward the amended Finance Department budget to City Council were made by Alderman Brenda Wagner/Alderman Denise Williams. The motion carried by voice vote and was unanimous.

Chairman Lowry opened the floor for any questions about the department budgets discussed.

Motion and second to move the amended City of Fairview Heights Fiscal Year 2016-2017 budget to City Council were made by Alderman Brenda Wagner/Alderman Denise Williams. The motion carried by voice vote and was unanimous.

There being no further business the meeting adjourned at 8:26 p.m.

Submitted By:


Recorder