

**THE CITY OF FAIRVIEW HEIGHTS**  
**HOTEL/MOTEL REVIEW COMMITTEE**  
**2016 APPLICATIONS**  
**Thursday, March 31, 2016 – 2:00 p.m.**  
**Mayor's Conference Room**  
**10025 Bunkum Road, Fairview Heights, IL**

**Committee Members in attendance** – Director of Economic Development Mike Malloy, Land Use & Development Tim Tolliver, Mayor Mark Kupsy, Attorney Katherine Porter, and Finance Director Gina Rader (2:30 p.m.)

**Committee Members absent** –

**Other Aldermen and Elected Officials in attendance** – Aldermen Pat Baeske, Brenda Wagner, & Denise Williams & City Clerk Karen Kaufhold

**Staff in attendance** –

**Recorder** – Becky Short

**Public Participation**

None

**Discussion of following applications:**

**a. Midwest Salute to the Arts - \$45,000**

This will be the 28<sup>th</sup> Annual Midwest Salute to the Arts to be held August in Moody Park. Malloy scored the application at 1688 points.

**b. Wingfest - \$50,000**

The Wingfest will be held in September at the St. Clair Square Mall parking lot. The group is asking for \$10,000 more than they did last year, but they did not have the event in 2015. St. Clair Square Mall will soon have electric in their parking lot so the electric cost in the budget should go down. Malloy will discuss with Matt Stines. Malloy scored the application at 1651 points. Malloy will contact the group to ask for the following information:

1. Will St. Clair Square (Michael Hagen, General Manager) be able to meet your electrical needs via with the installation of electric service for a Health Survey being conducted this spring that will remain in place for future usage(s) such as Wingfest?
2. Will you utilize police and/or private security?
3. Explain the Village of Swansea Registration expense?
4. What is the Intent of Event? Profits go where?
5. Please provide Wingfest's latest financials.
6. Is Wingfest for profit or non-profit? Application says both.
7. Please provide a Post Event Report for last Wingfest.

**c. YEAH Festival - \$45,000**

The YEAH Festival will be held on June 18<sup>th</sup> at Moody Park. Discussion was held about the parking, security, and Festival Director salary. Malloy scored the application at 785 points. The following information will have to be answered for the next meeting:

1. Please verify if the MetroLink parking lot is available for attendees.
2. Verify that St. Clair Square will provide parking for attendees knowing that the Redbird Express will be using a portion of the lot for shuttling patrons to a Cardinals baseball game.
3. Indicate what other parking areas might be able to be utilized.
4. Provide a list of the most current donors/sponsors and the amount of monies they are providing.

**d. Violence Prevention Center - \$2,500**

Discussion was held about the funds for the Violence Prevention Center. The application was filled out incorrectly so Malloy scored the application at 0 points. Malloy will contact the group to get the following information before the next meeting:

1. Please provide documentation the Violence Prevention Center will/can provide \$2,500 in matching funds, either through Center monies and/or in-kind services for the April 1, 2016 and November 10, 2016 events.

**e. Fairview Heights Homecoming Association - \$6,500**

The Homecoming budget was discussed. Malloy scored the application at 1,004 points. Malloy will contact the Homecoming Association to get a clearer budget.

All information will be due by 4:00 p.m. on Tuesday, April 5<sup>th</sup>. The Review Committee will then grade the applications and meet on Thursday, April 7<sup>th</sup> at 2:00 p.m. to make recommendations to the Finance Committee.

Next meeting: Thursday, April 7, 2016 at 2:00 p.m.

**Adjournment 4:20 p.m.**

Submitted By:

  
Recorder