

**THE CITY OF FAIRVIEW HEIGHTS**

**ADMINISTRATION COMMITTEE MINUTES**

**Wednesday, May 11, 2016 – 7:00 p.m.**

**City Council Chambers**

**10025 Bunkum Road, Fairview Heights, IL**

**Committee Members in attendance** – Denise Williams, Brenda Wagner, Roger Lowry, Dennis Baricevic, Pat Peck, and Mayor Mark Kupsy (Ex-Officio Member)

**Committee Members absent** –

**Other Aldermen and Elected Officials in attendance** – Pat Baeske, Justin Gough, Bill Poletti, Harry Zimmerman, and Karen Kaufhold

**Staff in attendance** – Chief Nick Gailius, Captain Chris Locke, Lt. Mike Hoguet, Director of Land Use & Development Tim Tolliver, and City Attorney Representative Jim Gehrs.

**Recorder** – Becky Short

**Public Participation**

None

**Approval of April 13, 2016 Corrected Minutes**

Motion and second were made to approve the April 13, 2016 corrected minutes by Alderman Roger Lowry/Alderman Denise Williams. The motion carried by voice vote and was unanimous.

**Law Enforcement Committee**

*Alderman Denise Williams, Chairman*

**State of the Police Department Report**

Chief Gailius presented his written report to the Committee for review.

**Fees and Charges by Towing Companies used by FHPD**

This item was requested by an Alderman to be placed on the agenda for discussion. The Alderman has received a complaint about the fees charged by a towing service used in rotation by the Fairview Heights Police Department. Discussion was held about negotiating a rate with the tow companies. The Police Department will do some follow up work and this item will be discussed at the next Administration Committee.

**Two (2) Marked Replacement Police Patrol Squads**

Motion and second were made by Alderman Roger Lowry/Alderman Brenda Wagner to approve the purchase of two (2) marked replacement police patrol squads in the amount of \$57,550.00. The motion carried by voice vote and was unanimous.

### **Additional Cameras at Moody Park**

Discussion was held about increasing the video coverage at Moody Park. Since Pavilion 5 is being remodeled, the equipment will be moved to the Miracle League field. Additional cameras are needed at the Miracle League Field, playground, and restrooms by the playground. The total cost is \$21,341.93 for the additional cameras. Motion and second were made by Alderman Brenda Wagner/Alderman Pat Peck to approve the purchase and placement of cameras in Moody Park for the cost of \$21,341.93. The motion carried by voice vote and was unanimous.

### **Homecoming Parade Road Closure Resolution**

The Homecoming Parade will be August 13<sup>th</sup> at 5:00 p.m. Staff requests approval of the closure of roadways, including Lincoln Trail, for the parade. Once the City approves the resolution, it will be sent to Illinois Department of Transportation. Motion and second were made by Alderman Roger Lowry/Alderman Brenda Wagner to send the resolution approving the closure of roadways, including Lincoln Trail, to City Council. The motion carried by voice vote and was unanimous.

### **Fireworks Ordinance Proposed Revisions**

There has been an increase in fireworks complaints and staff has difficulty enforcing the ordinance and laws against discharging the fireworks because staff is often unable to determine who in the group may have discharged the fireworks. Staff has requested to modify the ordinance to hold the person in control of the property (if they are present during the fireworks discharge) responsible for the unlawful fireworks discharges occurring on their properties. Motion and second were made by Alderman Brenda Wagner/Alderman Roger Lowry to revise the existing fireworks ordinance, making it possible to cite the property owner or controller of the property responsible for the unlawful discharge or possession of fireworks upon their property. The motion carried by voice vote and was unanimous.

### **Finance Committee**

*Alderman Roger Lowry, Chairman*

### **Bill List Review**

Motion and second to approve April Bill List in the amount of \$3,102,650.20, were made by Alderman Denise Williams/Alderman Brenda Wagner. The motion carried by voice vote and was unanimous.

### **Greenscape Lawn Care Contract for FY 2016-2017**

Motion and second were made by Alderman Brenda Wagner/Alderman Pat Peck to approve the grass maintenance agreement with Greenscape Lawn Care for FY 2016-2017. The motion carried by voice vote and was unanimous.

### **Horner & Shifrin, Inc. Contract for GIS Services**

The Land Use and Development Department have been using Permit Enforce and would like to upgrade. Horner & Shifrin would be able to transfer the old data. The City currently uses Horner & Shifrin for other GIS services. Motion and second were made by Alderman Dennis Baricevic/Alderman Pat Peck for staff to develop a resolution for a contract with Horner and Shifrin, not to exceed \$10,000, for professional services. The motion carried by voice vote and was unanimous.

**Clearwave Contract**

Clearwave will be running fiber to the garage to give us connectivity. Until now, it has been dial up. It will also give us future capability to bring WIFI to Moody Park. This will replace copper lines that are costing the city \$320 a month. The cost is a 5 year monthly fee of \$350 a month, with \$25 monthly maintenance fee. Motion and second were made by Alderman Brenda Wagner/Alderman Pat Peck to send the Clearwave contract to City Council. The motion carried by voice vote and was unanimous.

**Salary Rate Increase for Property Maintenance Inspector**

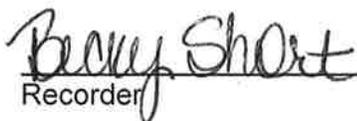
The city has not been successful with getting qualified applicants for the Property Maintenance Inspector at the current hourly rate. The city has gone out for applications twice. Director Tolliver is asking to increase the hourly rate from \$13.83 to \$19.77. It is the same rate as a part-time Code Enforcement Official and Building Inspector. The anticipated additional cost of \$12,212.64 can be absorbed by other positions that are not filled. Motion and second were made by Alderman Brenda Wagner/Alderman Pat Peck to amend the salary ordinance to change the salary rate for the Property Maintenance Inspector from \$13.83 to \$19.77. The motion carried by voice vote and was unanimous.

**Discussion regarding City of Fairview Heights Courtroom**

This item was requested by an Aldermen to be placed on the agenda for discussion. Mayor Kupsky reached out to Circuit Clerk Kahalah Clay to see about charging to use our courtroom. No other communities charge to have court. If there is a charge, they will not have court here. They will not pay to have court here and we cannot charge the other city's a fee. Mayor also reached out to City Attorney to see if the city could charge and he said we could not. It is good to have court at our City Hall because it is convenient for the residents and employees who have to be at the hearings.

**Adjournment 8:12 p.m.**

Submitted By:

  
Recorder