

**THE CITY OF FAIRVIEW HEIGHTS**  
**OPERATIONS COMMITTEE MINUTES**  
**Wednesday, September 7, 2016 - 7:00 p.m.**  
**City Council Chambers**  
**10025 Bunkum Road, Fairview Heights, IL**

**Committee Members in attendance** – Dennis Baricevic, Pat Baeske, Roger Lowry, Denise Williams, Harry Zimmerman

**Committee Members absent** – None

**Other Aldermen and Elected Officials in attendance** – Frank Menn, Patricia Peck, Brenda Wagner, Mayor Mark Kupsky

**Staff in attendance:** Public Services Director John Harty, City Attorney Katherine Ann Porter

**Recorder** – Jill Huffman

**Public Participation**

None

**Approval of Minutes, August 3, 2016**

Motion and second to approve said minutes were made by Aldermen Baeske/Lowry. The motion carried by voice vote and was unanimous.

**Personnel Committee**

*Alderman Harry Zimmerman, Chairman*

No report.

**Public Services Committee**

*Alderman Dennis Baricevic, Chairman*

**HOLLANDIA STORM SEWER – ENGINEERING CONTRACT**

A proposal for a study and design work for a fee of \$58,500 has been submitted to the City by Millennia Professional Services for the flooding situation on Hollandia Drive. Millennia is also performing the design work for road improvements for Bonita Boulevard. The Director recommends the City enter into an agreement with Millennia.

Motion and second that a Resolution is forwarded to City Council to enter into an agreement with Millennia Professional Services of Illinois, Ltd. for a flood mitigation study and design for

Hollandia Drive for a lump sum fee of \$58,500 by Aldermen Lowry/Baeske. The motion carried by voice vote and was unanimous.

### **DURLEY ROAD – R.O.W. DEDICATION PLAT**

Motion and second that an Ordinance is forwarded to City Council approving the use of certain real estate for use of right-of-way on Durley Road associated with storm sewer improvements for the Perrin Road Phase II reconstruction project by Alderman Lowry/Baeske. The motion carried by voice vote and was unanimous.

### **CITY LOG – VEHICLE UPDATE**

In 2007, the City adopted the current City logo which was placed on the City's letterhead, etc. Vehicle Maintenance is in need of ordering new stickers for the City's vehicles. The current sticker on vehicles is not the logo adopted by current legislation. To produce new stickers should be a considerable savings as the new logo is two color wherein the old logo contained multiple colors. The cost for the new stickers would be charged to the Vehicle Maintenance's Supply Account. Staff is suggesting that the new stickers be installed on vehicles through attrition.

Discussed the installation of the new logo on police vehicles. Staff stated it is not the intent to install the logo on police vehicles. Commented that language in the amended resolution state that the Police Department's vehicles are exempt from utilizing the City's logo.

Motion and second that a Resolution is forwarded to City Council to amend Resolution No. 3354-2007 that all City vehicles and equipment will receive the new City logo with the exception of the City's Police Department's vehicles by Aldermen Baeske/Lowry. The motion carried by voice vote and was unanimous.

### **CYPRESS DRIVE – R.O.W. VACATION**

Interest has been expressed to the City by residents to acquire right-of-way on Cypress Drive between Orlando Court and Judy Lane. The City is interested in not having to maintain this paper street. However, all four residents would need to be in agreement and absorb the cost for a survey and the creation of a vacation plat. As of this date, the City has not received an agreement from the residents. This item is being tabled.

### **ST. CLAIR AVENUE SIDEWALKS – REQUEST TO SOLICIT BIDS**

Staff requested permission to solicit bids for the St. Clair Avenue Sidewalk project from IL Route 157 to Third Avenue in French Village which is being partially funded by CDBG. It is staff's intent to advertise for bids on Sunday, September 11 with an opening on September 28. Committee granted permission to solicit bids.

### **UNION HILL/LONGACRE SIGNALS – FEDERAL FUNDING AGREEMENT ENGINEERING**

The Illinois Department of Transportation, Local 8, has provided the City the Local Public Agency Agreement for Federal Participation for the Congestion Mitigation Air Quality grant funding for the Union Hill/Longacre Drive signal installation for execution by City Council. Federal participation is 80 percent, or \$28,300, and the City's participation is 20 percent, or \$7,075, for preliminary engineering design.

Motion and second that a Resolution is forwarded to City Council to enter into the Local Public Agency Agreement for Federal Participation for the installation of traffic signals at the intersection of Union Hill Road and Longacre Drive with the Federal participation at 80 percent, or \$28,300, and the City's participation at 20 percent, or \$7,075 for preliminary design by Aldermen Baeske/Zimmerman. The motion carried by voice vote and was unanimous.

### **PUBLIC WORKS DIRECTOR'S REPORT – PROJECT UPDATES**

Director of Public Works presented his written report to the elected officials for their review.

The following items were discussed:

- Fox Creek Storm Water Improvements – The Northwestern sag area has been seeded and mulched. On August 29, the asphalt patch was installed. Awaiting the contractor to mobilize to perform the work at the intermediate detention area. The contractor has stated they need a week to ten days of dry weather to perform this work.

Discussed the status of the resident's fence installation. Staff stated that a third bid was received which was under \$9,000. The estimate was not to exceed \$13,500.

Staff has performed some drainage work in the Villanova Court area, directing water to the south end, and residents have commented that it seems to be working. There is remaining work to be done, but will need dry weather to complete.

- Perrin Road Phase II – Kassing Avenue – Both Kassing Avenue and Perrin Road Phase II began Tuesday, September 6, with the installation of storm sewer. Anticipate Kassing Avenue to be complete mid-October and Perrin Road complete six weeks later. Mailboxes have been relocated and residents have been notified.
- Municipal Complex Improvements – Tuckpointing started on the north wing of City Hall on August 29. On Sunday, advertisement for bids will be issued for roof replacement of the north wing. The Library roof replacement began on Tuesday, September 6 which should take two weeks. When the contractor is finished with the Library, they will move to the City Hall roof for anticipated completion by the beginning of November.
- 89<sup>th</sup> Street – Staff budgeted \$20,000 for engineering and \$80,000 for construction for this joint project with the Village of Caseyville and resides on the Capital Improvement Plan. The intergovernmental agreement between the City and Village was composed, reviewed by the City's attorney, and forwarded to the Village to be presented to their Board this evening. This will be an agenda item at the October meeting.

The Chairman stated that if there is urgency to process the agreement, staff is to present at the Finance Meeting. The Director stated this has no bearing on the Village's construction schedule as they are waiting on AT&T in order to remove trees.

Questioned about the remainder of 89<sup>th</sup> Street to which the reply was that staff will consult with the Village.

Follow-up regarding Commercial Energy Consultants (CEC) – The City solicited the services of CEC and a meeting was held on Friday, September 2. Energy bids will be received tomorrow, September 8, for energy supply. Through the engagement letter, staff will need to notify CEC a term and price tomorrow. CEC will process 41 quotes and provide the City with the top three recommendations. The Director stated that there is an opportunity to save another \$10,000 to \$15,000 from last year. The overall savings from Ameren would be \$52,000 if the City still utilized Ameren as a supplier. The largest step of savings has occurred, but the City is saving money every year by bidding for a supplier. The Mayor stated after consulting with the City Attorney the best rates were for either 12 or 18 months. The Mayor relayed that gas is what drives the utility rates.

Questioned who will make the decision and that this is the same process as last year when the City Administrator accepted bids. The Director stated CEC will be calling staff late morning with the bids and a decision will need to be made by 3:00 p.m.

Status of I-64 Interchange Landscape – Alderman Zimmerman requested an update of the landscaping at the interchange, i.e., dead trees, mowing, etc. Expressed that it is still looking bad especially with the City of O’Fallon performing their improvements at their interchange. The Director stated he will issue a memo addressing the status of the interchange prior to the October meeting. The Mayor reminded aldermen that the City is now responsible for all the maintenance at the interchange.

Fairview Heights Clean-up Day – Discussed scheduling a second clean-up day and the bulk trash pick-up in November. The Mayor relayed that a second clean-up days has been discussed with the Parks and Recreation Director and the Public Works Director who believe this is beneficial. Discussed the clean-up day be scheduled in October before the bulk trash pickup in November reducing staff’s manhours for this service. The Mayor reminded the aldermen that if residents inquire about bulk trash pickup, that residents may also contact their trash hauler that they may pick up bulk items.

Standing Water at America’s Best Eyeglass on Lincoln Highway – The Director stated that City Engineer will be meeting with the contractor’s superintendent. May need to remove and replace the concrete.

Standing Water at Dollar Tree – The Director will need to review. If standing water is in the parking lot, this would be off right-of-way and the responsibility of the commercial developer. The Director will discuss with the Land Use Director. Previously, a camera was ran through the line from the basin to determine if there was blockage. The Director is to follow-up and issue a memo to the Council.

Darkness in the Dollar Tree Parking Lot – The Director will forward this information to the Land Use Director.

**Adjournment 7:35 p.m.**

Submitted By:

  
Recorder