

**THE CITY OF FAIRVIEW HEIGHTS  
ADMINISTRATION COMMITTEE MINUTES**

**Wednesday, September 9, 2020 – 7:00 p.m.  
Recreation Room at City Hall  
10025 Bunkum Road  
Fairview Heights, IL 62208  
Also, Video/Tele Conference**

**Committee Members in attendance – Frank Menn, Ryan Vickers, Pat Baeske, Pat Peck, and Denise Williams, Mark Kupsky (Ex-Officio Member)**

**Committee Members absent –**

**Other Aldermen and Elected Officials in attendance – Josh Frawley, Brenda Wagner, Bill Poletti, Harry Zimmerman, and Karen Kaufhold**

**Staff in attendance – Finance Director Gina Rader, Public Works Director John Harty, HR Manager Becky Thompson, Chief Chris Locke, Captain CJ Beyersdorfer, Land Use and Development Director Andrea Riganti, IT Manger Chris Elliott, Library Director Jill Pifer, Parks and Recreation Director Angie Beaston, EDC Director Paul Ellis, and Attorney Garrett Hoerner**

**Recorder – Kathy Frawley**

**Public Participation**

No public participation.

**Approval of Minutes**

Motion and second were made by Alderman Pat Baeske/Alderman Pat Peck to approve the August 18, 2020 Administration Committee minutes. Roll call to approve the Administration Committee minutes was unanimous. Motion carried.

**Law Enforcement**

*Alderman Pat Peck, Chairman*

**Statement of the Department**

Alderman Pat Peck asked if there were any questions on the State of the Department Report. There was discussion on the statistics provided on the report.

**Finance**

*Alderman Frank Menn, Chairman*

### **Bill List**

Motion and second were made by Alderman Denise Williams/Alderman Pat Peck to approve the bill list in the amount of \$1,581,366.59. Roll call to approve the bill list was unanimous. Motion carried.

### **Budget Overview/Review**

Mayor Mark Kupsy presented his report on the budget overview/review.

Mayor Kupsy gave a budget update and how COVID-19 has impacted the City's budget.

Mayor Kupsy went over what City actions were taken due to COVID-19 and touched base on the following items:

1. Areas of Concern
2. Expenses – Fixed & Non-Fixed
3. Impacts to Fairview Heights Revenue
4. What is Being Done
5. All Revenue Funds – Question and Comments were discussed
6. Impacts
7. Items City Council Needs to Address – Questions and Comments were discussed

### **New Revenue Opportunities**

Mayor Mark Kupsy presented the following revenue sources that are not charged in Fairview Heights.

- Telecommunication/Utility Tax
- Library Tax
- Property Tax
- Police Pension Tax
- Parks District Tax

Discussion on new revenue sources were discussed.

Motion and second were made by Alderman Pat Baeske/Alderman Ryan Vickers to prepare the legislation for a Telecommunication/Utility Tax at the rate of 6% to go into effect as soon as possible. Roll call to approve the motion was unanimous. Motion carried.

Alderman Pat Baeske asked that staff get information together for Property Tax and Library Tax for the next meeting.

### **Sixty Day Budget Review**

Alderman Frank Menn presented the Fiscal Year 2020-2021 Budget. Discussion was held and the Budget Review was tabled until the next Administration Committee meeting in October.

**Home Rule Tax – Chapter 36, Taxation, Section 36-1-2**

Mayor Mark Kupsky stated in this Chapter on Home Rule Tax it says the City shall hereby utilize no less than thirty-five percent (35%) of the Home Rule Tax collected for infrastructure improvement. Mayor Kupsky asked for the Committee’s consideration to remove the restriction temporarily. Mayor Kupsky stated that all road and street plans would have to be deferred. Questions and comments were discussed.

Motion and second were made by Alderman Pat Peck/Alderman Pat Baeske to direct the City Attorney to modify the language to add the Sunset Clause, removing the allocations for this current budget year in the Home Rule Section 36-1-2. Roll call to approve the motion was unanimous. Motion carried.

**Business Registration Fee Ordinance**

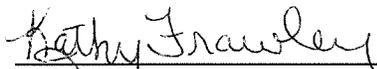
City Clerk Karen Kaufhold briefed the Committee on the Business Registration fee of \$25.00 and stated there has been no increase for the last 14 years. Clerk Kaufhold asked the Committee to consider increasing the Business Registration fee to \$50.00.

Motion and second were made by Alderman Pat Peck/Alderman Denise Williams to increase the Business Registration fee from \$25.00 to \$50.00 effective January 1, 2021. Roll call to approve the motion was unanimous. Motion carried.

Executive Session was withdrawn by Mayor Mark Kupsky.

**Adjournment:** 8:59 p.m.

Submitted By:

  
\_\_\_\_\_  
Kathy Frawley, Recorder