

Committee Members:
Josh Frawley
Anthony LeFlore
Pat Baeske
Pat Peck
Denise Williams

A G E N D A
OPERATIONS COMMITTEE
Wednesday, February 5, 2020 – 7:00 p.m.
Council Chambers
Fairview Heights City Hall
10025 Bunkum Road

Public Participation
Approval of Minutes – [January 8, 2020](#)

Personnel
Alderman Denise Williams, Chairman

Public Services
Alderman Pat Baeske, Chairman

1. [Single Source Waste Hauling](#)
2. Library, North Windows - Contract
3. Market Place Streetscape, II, H&S – [Temporary Construction Easement](#)
4. Market Place Streetscape, II, H&S – [Right-of-Way Acquisition](#)
5. [Motor Fuel Tax Resolution](#)
6. Director's Report - [Project Updates](#)

THE CITY OF FAIRVIEW HEIGHTS
OPERATIONS COMMITTEE MINUTES
Wednesday, January 8, 2020, 7:00 p.m.
City Council Chambers
10025 Bunkum Road, Fairview Heights, IL

Committee Members in attendance – Josh Frawley, Anthony LeFlore, Pat Baeske, Pat Peck

Committee Members absent – Denise Williams

Other Aldermen and Elected Officials in attendance – Aldermen Frank Menn, Brenda Wagner

Staff in attendance – Public Works Director John Harty, City Attorney Andrew Hoerner, and Police Lt. Jim Krummrich

Recorder – Jill Huffman

Public Participation

None

Approval of Minutes, December 4, 2019

Motion and second to approve minutes were made by Aldermen Peck/LeFlore. The motion carried by voice vote and was unanimous.

Personnel Committee

Denise Williams, Chairman

No Report.

Public Services Committee

Alderman Pat Baeske, Chairman

RESOLUTION OF SUPPORT – LONGACRE DRIVE IMPROVEMENTS – STP GRANT APPLICATION

The Director stated that the City's Resolution of Support will be included with the grant application showing that the City supports the project.

Motion and second to send to City Council with the recommendation of approval the Resolution of Support for the Longacre Drive Improvements – STP Grant Application by Peck/LeFlore. The motion carried by voice vote and was unanimous.

DIRECTOR’S REPORT – PROJECT UPDATES

The Director of Public Works presented his written report to the elected officials for their review.

Regarding single source trash hauling, the Director informed Committee that staff met with Aspen Waste on December 18. Aspen is currently reviewing the contract. It will then be submitted to the City’s Attorney for review. This topic will be further discussed at the February Operations Meeting.

Adjournment 7:02 p.m.

Submitted By:

Recorder

DRAFT

BID RESULTS

MUNICIPAL TRASH/SOLID WASTE, YARD WASTE AND RECYCLING

BIDS DUE: 2:00 P.M., NOVEMBER 26, 2019

BIDS OPENED: 2:00 P.M., NOVEMBER 26, 2019

- Option 1 - Trash/Solid Waste, Yard Waste** (once per week), **Recycle Material** (once every two weeks), **One Bulky Item** (one per week).
- Option 2 - Trash/Solid Waste, Yard Waste** (once per week), **One Bulky Item** (one per week).
- Option 3 - Trash/Solid Waste** (once per week), **Recycle Material** (once every two weeks), **One Bulky Item** (one per week).
- Option 4 - Trash/Solid Waste** (once per week), **One Bulky Item** (one per week).
- Option 5 - One additional 96-gallon cart** (per each) for Trash/Solid Waste, Yard Waste or Recycle.
- Option 6 - Unit price for additional biodegradable yard waste bags.** (In addition to one cart and seven biodegradable yard waste bags.)
- Option 7 - Price** (per each) for pick-up and disposal of eligible household appliances.

Name	Add No. 1	Add No. 2	Add No. 3		Option 1	Option 2	Option 3	Option 4	Option 5	Option 6	Option 7
	(✓)	(✓)	(✓)								
Aspen Waste Systems of Missouri, Inc. Earth City, Missouri	✓	✓	✓	Year 1	\$24.90	\$19.40	\$15.90	\$10.40	\$4.75	\$2.50	\$25.00
				Year 2	\$25.65	\$19.98	\$16.38	\$10.71	\$4.75	\$2.50	\$25.00
				Year 3	\$26.42	\$20.58	\$16.87	\$11.03	\$4.75	\$2.50	\$25.00
Waste Management of Missouri, Inc. St. Louis, Missouri	✓	✓	✓	Year 1	\$25.58	\$19.25	\$19.20	\$12.88	\$3.00	\$1.00	\$25.00
				Year 2	TBD	TBD	TBD	TBD	\$3.00	\$1.00	\$25.00
				Year 3	TBD	TBD	TBD	TBD	\$3.00	\$1.00	\$25.00
Republic Services Edwardsville, Illinois	✓	✓	✓	Year 1	\$31.24	\$22.99	\$20.25	\$12.00	\$2.00	\$1.00	\$25.00
				Year 2	\$32.18	\$23.68	\$20.86	\$12.36	\$2.06	\$1.00	\$25.00
				Year 3	\$33.14	\$24.39	\$21.48	\$12.73	\$2.12	\$1.00	\$25.00

Low Bid

Tie Bid

Owner: H & S Investment Group, LLC
Address: 51 Commerce Lane, Fairview Heights, IL 62208
Route: Market Place Roundabout
County: St. Clair
P.I.N. No.: 03-28.0-200-064
Section: 16-00042-01-PV

TEMPORARY CONSTRUCTION EASEMENT I
(Limited Liability Company)

H & S Investment Group, LLC, a limited liability company organized and existing under and by virtue of the laws of the State of Illinois and duly authorized to do business under the Statutes of the State of Illinois, (Grantor), for and in consideration of the sum of Two Thousand Two Hundred Fifty Dollars and no cents (\$ 2,250.00), and other good and valuable considerations, the receipt of which is hereby acknowledged, and in consideration of the other mutual covenants and conditions herein expressed, and pursuant to the authority given by the member(s) of said company, hereby represents that Grantor owns the fee simple title to and grants and conveys to the City of Fairview Heights (Grantee), a temporary construction easement for the purpose of the design, construction, installation, and any other improvement to the streetscape, on, over, and through the following described real estate:

See attached Legal Description designated Exhibit C.

situated in the County of St. Clair, State of Illinois. The above-described real estate and improvements located thereon are herein referred to as the "premises."

The right, easement and privilege granted herein shall terminate three (3) years from the execution of this document, or on the completion of the proposed project, whichever is the sooner.

Grantor shall have and retain all rights to use and occupy the premises and access to Grantor's remaining property, except as herein expressly granted; provided, however, that Grantor's use and occupation of the premises may not interfere with Grantee's use of the premises for the purposes herein described.

Grantor, without limiting the interest above granted and conveyed, acknowledges that upon payment of the agreed consideration, all claims arising out of the above acquisition have been settled, including without limitation, any diminution in value to any remaining property of the Grantor caused by the opening, improving and using the premises for highway purposes. This acknowledgment does not waive any claim for trespass or negligence against the Grantee or Grantee's agents which may cause damage to the Grantor's remaining property.

This grant shall constitute a covenant, which runs with the land, and shall be binding upon the legal representative, successors and assigns of Grantor.

H & S INVESTMENT GROUP, LLC

CITY OF FAIRVIEW HEIGHTS

By: [Signature]

By: _____

Print: CRAIG J. HACKETT-MEMBER Print: _____

Dated this 21 day of December, 2019.

STATE OF ILLINOIS)
COUNTY OF Madison

SS

This instrument was acknowledged before me on Dec 21, 2019,
by Craig J Hackett as Member
of H & S Investment Group, LLC.

Subscribed and sworn to before me, a Notary Public, in and for the State of
Illinois on Dec 21, 2019.

My Commission Expires:

2-5-2021

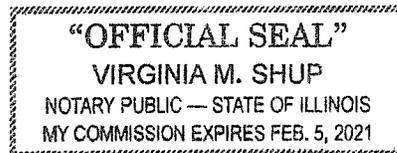


EXHIBIT C

Temporary Construction Easement
Route: Market Place & Commerce Drive
County: St. Clair
Owner: H & S Investments Group, LLC
Parcel Number: 03-28.0-200-064

Part of Lot 5D in U.S. Survey 768, Claim 1990, Township 2 North, Range 8 West of the Third Principal Meridian, St. Clair County, Illinois reference being had to the plat thereof recorded in the Recorder's Office of St. Clair County, Illinois in Plat Book "C" on Page 445, described as follows:

Beginning at a point 25.02 feet left of Station 18+49.98 on the centerline of Market Place as surveyed by Oates Associates, Inc. for the City of Fairview Heights, Illinois; thence northerly to a point 38.87 feet left of Station 18+50.03 on said centerline; thence easterly to a point 38.54 feet left of Station 19+08.78 on said centerline; thence northeasterly to a point 43.60 feet left of Station 19+26.94 on said centerline; thence northerly to a point 58.41 feet left of Station 19+27.41 on said centerline; thence easterly to a point 57.56 feet left of Station 19+48.90 on said centerline; thence northerly to a point 105.64 feet left of Station 19+51.85 on said centerline; thence easterly to a point 105.35 feet left of Station 19+57.85 on said centerline; thence southerly on said westerly right of way line to a point 62.26 feet left of Station 19+54.77 on said centerline; thence southwesterly on the proposed northerly right of way line of Market Place being a curve to the right, having a radius of 50.92 feet to a point 41.89 feet left of Station 19+24.87 on said centerline; thence southwesterly continuing on said proposed northerly right of way line being a curve to the right, having a radius of 235.92 feet to a point 30.40 feet left of Station 18+63.54 on said centerline; thence southerly continuing on said proposed northerly right of way line to a point 25.01 feet left of Station 18+63.51 on said centerline; thence westerly on the said northerly right of way line of Market Place to the Point of Beginning.

Said parcel contains 899 square feet or 0.0206 acre, more or less.

Owner: H & S Investment Group, LLC
Address: 51 Commerce Lane, Fairview Heights, IL 62208
Route: Market Place Roundabout
County: St. Clair
P.I.N. No.: 03-28.0-200-064
Section: 16-00042-01-PV

WARRANTY DEED
(Limited Liability Company) (Non-Freeway)

H & S Investment Group, LLC, a limited liability company, organized and existing under and by virtue of the laws of the State of Delaware and duly authorized to do business under the Statutes of the State of Illinois, (Grantor), for and in consideration of the sum of Fifteen Thousand Dollars and no cents (\$15,000.00), and other good and valuable considerations, the receipt of which is hereby acknowledged, and in consideration of the other mutual covenants and conditions herein expressed, and pursuant to the authority given by the member(s) of said limited liability company, grants, conveys, and warrants to the City of Fairview Heights, (Grantee), the following described real estate:

See attached Right of Way rendering designated Exhibit A and legal description designated Exhibit B.

situated in the City of Fairview Heights, County of St. Clair State of Illinois. The above-described real estate and improvements located thereon are herein referred to as the "premises."

Grantor, without limiting the interest above granted and conveyed, acknowledges that upon payment of the agreed consideration, all claims arising out of the above acquisition have been settled, including without limitation, any diminution in value to any remaining property of the Grantor caused by the opening, improving and using the premises for streetscape improvement purposes. This acknowledgment does not waive any claim for trespass or negligence against the Grantee or Grantee's agents which may cause damage to the Grantor's remaining property.

The Parties acknowledge this Warranty Deed is exempt under 35 ILCS 200/31-45(b), the Illinois Real Estate Transfer Tax Law.

H & S INVESTMENT GROUP, LLC

CITY OF FAIRVIEW HEIGHTS

By: 

By: _____

Print: CRAIG J. HACKETT MEMBER Print: _____

Dated this 21 day of December, 2019.

STATE OF ILLINOIS -)
COUNTY OF Madison)

SS

This instrument was acknowledged before me on Dec 21, 2019,
by Craig J Hackett as Member
of H & S Investment Group, LLC___.

Subscribed and sworn to before me, a Notary Public, in and for the State of
Illinois on Dec 21, 2019.

My Commission Expires: 2-5-2021

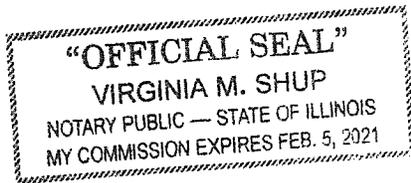


EXHIBIT B

Right of Way
Route: Market Place & Commerce Drive
County: St. Clair
Owner: H & S Investments Group, LLC
Parcel Number: 03-28.0-200-064

Part of Lot 5D in U.S. Survey 768, Claim 1990, Township 2 North, Range 8 West of the Third Principal Meridian, St. Clair County, Illinois reference being had to the plat thereof recorded in the Recorder's Office of St. Clair County, Illinois in Plat Book "C" on Page 445, described as follows:

Beginning at the most southerly point of intersection of the westerly right of way line of Commerce Lane with the northerly right of way line of Market Place reference being had to the Market Place Phase One plat recorded in said Recorder's Office in Plat Book 70 on Page 41; thence on an assumed bearing of North 88 degrees 50 minutes 29 seconds West on said northerly right of way line, 67.60 feet; thence North 01 degree 25 minutes 27 seconds East, 5.40 feet; thence northeasterly 61.81 feet on a non-tangential curve to the left, having a radius of 235.92 feet, the chord of said curve bears North 80 degrees 12 minutes 40 seconds East, 61.64 feet; thence northeasterly 35.29 feet on a curve to the left, having a radius of 50.92 feet, the chord of said curve bears North 52 degrees 51 minutes 05 seconds East, 34.58 feet to said westerly right of way line; thence South 01 degree 24 minutes 51 seconds West on said westerly right of way line, 18.63 feet; thence southwesterly 31.33 feet continuing on said westerly right of way line being a curve to the right, having a radius of 20.00 feet, the chord of said curve bears South 46 degrees 17 minutes 11 seconds West, 28.22 feet to the Point of Beginning.

Said parcel contains 1,194 square feet or 0.0274 acre, more or less.



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
	Original	21-00000-00-GM

BE IT RESOLVED, by the Council of the City of Fairview Heights Illinois that there is hereby appropriated the sum of _____ Dollars (_____)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 05/01/20 to 04/30/21.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of Fairview Heights shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Karen Kaufhold City Clerk in and for said City of Fairview Heights in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Council of Fairview Heights at a meeting held on 02/18/20.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____ Month, Year.

(SEAL)

Clerk Signature

APPROVED

Regional Engineer
Department of Transportation

Date

Memo

To: Elected Officials
From: John Harty-Director of Public Works 
CC: Directors
Date: February 3, 2020
Re: Public Works Committee Agenda Overview

Single Source Waste Hauling

(Agenda Item 1)

Further discussion and presentation of the RFP response from Aspen Waste. The Chief Operating Officer as well as the Regional Manager from Aspen Waste will be in attendance. The Proposal Summary is attached to this agenda overview.

Library, North Windows - Contract

(Agenda Item 2)

As mentioned in prior meetings, the windows located on the north side of the Library have developed leaks through time and are allowing water/moisture into that side of the facility. Bids to remedy this situation will be received and read tomorrow February 4, the low bidder and recommendation will be reported at the meeting.

Market Place Streetscape, II – H & S – Temporary Construction Easement

(Agenda Item 3)

Market Place Streetscape, Phase II, the proposed roundabout at Market Place and Commerce Lane is currently in the property acquisition and negotiation process. The first of four conveyances has been settled and is associated with the Weekends Only property that is need of right-of-way and TCE purchase. The funding for the property acquisition resides in the TIF 3 account, CIP Easements portion of the budget.

The Temporary Construction Easement cost, negotiated by the State, is \$2,250.00 and represents fair market value for the use of the property to make the intersection improvements.

Market Place Streetscape, II – H & S – Right-of-Way Acquisition
(Agenda Item 4)

Market Place Streetscape, Phase II, the proposed roundabout at Market Place and Commerce Lane is currently in the property acquisition and negotiation process. The first of four conveyances has been settled and is associated with the Weekends Only property that is need of right-of-way and TCE purchase. The funding for the property acquisition resides in the TIF 3 account, CIP Easements portion of the budget.

The Right-of-Way purchase price, negotiated by the State, is \$15,000.00 and represents fair market value for the purchase of the property to make the intersection improvements.

Motor Fuel Tax Resolution
(Agenda Item 5)

It is once again time for the Department to apply for the use of the City's unobligated Motor Fuel Tax funds for the maintenance of streets and right of way storm drainage. This is an annual occurrence which includes the Resolution depicting the amount of funds involved, an estimate of the costs of the associated maintenance operations and finally the bid documents through which supplies and services are procured.

This year's request will once again include this use of MFT dollars to power street lights and signalized intersections as well as purchase rock salt for snow and ice control. Additionally, the request will include the following labor operations:

- Street sweeping
- Right-of-Way mowing/maintenance
- MFT Eligible items, Supervision

The final figure will be reported at the PW Committee meeting but should be approximately \$445,000.

Due to the increase in the State Motor fuel Tax the City's monthly MFT allotment has grown from around \$35,000.00 to \$55,000.0

Director's Report - Project Updates
(Agenda Item 6)

Ashland Avenue/Old Collinsville Road – Intergovernmental Agreement

The department has not received the Intergovernmental Agreement mentioned in previous meetings. When received, the Agreement will be placed on a Committee meeting agenda. The County has selected Thouvenot, Wade and Moerchen to engineer and design the turn lane.

As discussed in the October Public Works Committee meeting, the County is drafting an Intergovernmental Agreement to outline the funding responsibilities associated with this joint effort to construct a turn lane on southbound Old Collinsville Road and Ashland Avenue.

The funding breakdown is estimated as follows:

<u>TASK</u>	<u>TOTAL</u>	<u>MATCH</u>	<u>COUNTY</u>	<u>CITY</u>
<i>Engineering</i>	<i>\$50,000</i>	<i>\$10,000</i>	<i>\$5,000</i>	<i>\$5,000</i>
<i>Right-of Way</i>	<i>\$30,000</i>	<i>\$6,000</i>	<i>\$3,000</i>	<i>\$3,000</i>
<i>Construction</i>	<i>\$217,862</i>	<i>\$43,572</i>	<i>\$21,786</i>	<i>\$21,786</i>
TOTAL	\$297,862	\$59,572	\$29,786	\$29,786

Hollandia Storm Drainage/Sanitary Sewer Improvements

Kamadulski Excavating has completed the sanitary sewer portion of this project and has yet to begin the drainage phase due to wet and winter weather conditions. As soon as the weather becomes more consistently appropriate, the project will resume.

Sullivan Drive Improvements

The Sullivan Drive Improvements project, funded and administered by St. Clair County, is scheduled to take place later this summer within the current year construction season. The Limits of the improvements will be our southern corporate boundary south to approximately three hundred feet south of Frank Scott Parkway.

MOTIONS

Agenda Item 2

Move to send to City Council with the recommendation of approval the contract with _____ for \$ _____ to make the necessary improvements to the Library, north windows.

Agenda Item 3

Move to send to City Council with the recommendation of approval the purchase of temporary easement from H & S Investment Group, LLC for \$2,250.00 for the construction of Market Place Streetscape, Phase II.

Agenda Item 4

Move to send to City Council with the recommendation of approval the purchase of right-of-way from H & S Investment Group, LLC for \$15,000.00 for the construction of Market Place Streetscape, Phase II.

Agenda Item 5

Move to send to City Council with the recommendation of approval the fiscal year 2020-2021 Motor Fuel Tax Resolution fund request of \$ _____.