



# City of Fairview Heights

CITY COUNCIL MEETING AGENDA  
10025 BUNKUM ROAD  
FAIRVIEW HEIGHTS, IL 62208  
FEBRUARY 15, 2022  
7:00 P.M.

---

The City Council meeting will be held in the Recreation Room behind City Hall. Entrance is located through the door next to the Police Department rear parking lot. Public Participation (only) join at <https://www.gotomeet.me/COFH/fairview-heights-city-council-meeting> or dial in at 872-240-3212 - Access Code: 800-727-189 - Please mute your phone during the meeting.

A. Call to Order

B. Pledge of Allegiance

C. Invocation

D. Roll Call

E. Public Participation

F. Consent Agenda:

**City Council Minutes: February 1, 2022**

**Finance Director's Report**

**Presentation of Bills: \$1,838,494.94**

G. Committee Reports

H. Communications from Mayor

I. Communication from Elected Officials

J. UNFINISHED BUSINESS

None

K. NEW BUSINESS

**Proposed Resolution No. 7-'22**, a Resolution authorizing The City of Fairview Heights to apply for a grant with the Metro East Parks District (MERPD) for funding of a Fairview Heights City Parks Master Plan. (Community Committee)

**Proposed Resolution No. 8-'22**, a Resolution for Maintenance Under the Illinois Highway Code. (Operations Committee)

L. ADJOURNMENT

**CITY OF FAIRVIEW HEIGHTS  
CITY COUNCIL MINUTES  
FEBRUARY 1, 2022**

The regular meeting of the Fairview Heights City Council was called to order at 7:00 P.M. by Mayor Mark Kupsy in the Recreation Room, 10025 Bunkum Road, Fairview Heights, IL and also remotely due to the COVID19 Pandemic with the Pledge of Allegiance and Invocation by City Clerk Karen J. Kaufhold.

**ROLL CALL**

Roll call of Aldermen present: Aldermen Harry Zimmerman, Pat Peck, Anthony LeFlore, Bill Poletti, Denise Williams, Barbara Brumfield and Brenda Wagner attended virtually. Alderman Frank Menn was present. Alderman Joshua Frawley was absent. Alderman Ryan Vickers joined virtually at 7:08 P.M. Mayor Mark Kupsy, City Clerk Karen Kaufhold and City Attorney Garrett Hoerner were present.

**PUBLIC PARTICIPATION**

None.

**CONSENT AGENDA**

Alderman Poletti moved to approve the January 18<sup>th</sup> City Council minutes and the Finance Director's Report. Seconded by Alderman LeFlore.

City Clerk Kaufhold stated there was a correction the minutes under Consent Agenda which should show Alderman Poletti making the motion and seconded by Alderman LeFlore.

Alderman Peck moved to accept the corrections in the minutes. Seconded by Alderman Williams.

Roll call on the amendment showed Aldermen Zimmerman, Peck, LeFlore, Poletti, Williams, Menn, Brumfield and Wagner voting "Yea." Aldermen Vickers and Frawley were absent. Motion passed on 8 yeas and 2 absent.

Roll call on the corrected minutes and the Finance Director's Report showed Aldermen Zimmerman, Peck, LeFlore, Poletti, Williams, Menn, Brumfield and Wagner voting "Yea." Aldermen Vickers and Frawley were absent. Motion passed on 8 yeas and 2 absent.

**COMMITTEE REPORTS**

Mayor Kupsy announced the Operations and Administration Committees will meet February 16<sup>th</sup>, 7:00 P.M.

**COMMUNICATIONS FROM THE MAYOR**

Mayor Kupsy urged everyone to stay safe and use caution with the expected snow storm; Mayor stated City Hall may be closed or with delayed opening Wednesday and

## COMMUNICATIONS FROM THE MAYOR - continued

Thursday depending on the road conditions; Mayor announced French Village Fire Chief Al LaPointe is battling cancer and a Wrestling Fundraiser is scheduled for February 5<sup>th</sup> and will be held at the Belle-Clair Fairgrounds; Mayor stated COVID is still out there and continue to be careful.

## COMMUNICATIONS FROM ELECTED OFFICIALS

Alderman Wagner stated that there is a link on Fairview First regarding the fund raiser for Chief LaPointe.

Alderman Williams stated that she and Alderman Peck placed a reminder on social media to park cars off of the streets so snow plows can keep the roads clear. Alderman Wagner stated the reminder was also on Fairview First.

Mayor thanked the Police Department for their work during the recent event at the mall.

## UNFINISHED BUSINESS

None.

## NEW BUSINESS

Proposed Ordinance No. 1-'22, an Ordinance amending Ordinance No. 190, "The Revised Code," Chapter 14, Development Code, to include Cosmetic Tattooing as a permitted use in Planned Business, and incorporating a definition of Cosmetic Tattooing. Motion by Alderman Poletti. Seconded by Alderman Wagner. Proposed Ordinance No. 1-'11 was read for the first time.

Alderman Poletti moved to advanced Proposed Ordinance No. 1-'22 to the second reading. Seconded by Alderman Wagner.

Roll call on the motion showed Aldermen Zimmerman, Peck, Vickers, LeFlore, Poletti, Williams, Menn, Brumfield and Wagner voting "Yea." Alderman Frawley was absent. Proposed Ordinance No. 1-'22 was read for the second time.

Roll call on Proposed Ordinance No. 1-'22 showed Aldermen Zimmerman, Peck, Vickers, LeFlore, Poletti, Williams, Menn, Brumfield and Wagner voting "Yea." Alderman Frawley was absent. Proposed Ordinance No. 1-'22 passed on 9 yeas and 1 absent.

Proposed Ordinance No. 1-'22 now becomes **ORDINANCE NO. 1912-2022**.

Proposed Ordinance No. 2-'22, an Ordinance amending Ordinance No. 190, "The Revised Code," Chapter 15, Property Maintenance Code. Motion by Alderman Peck. Seconded by Alderman Brumfield. Proposed Ordinance No. 2-'22 was read for the first time.

Alderman Peck moved to advance Proposed Ordinance No. 2-'22 to the second reading. Seconded by Alderman Zimmerman.

**NEW BUSINESS - continued - Proposed Ordinance No. 2-'22**

Roll call on the motion showed Aldermen Zimmerman, Peck, Vickers, LeFlore, Poletti, Williams, Menn and Brumfield voting "Yea." Alderman Wagner voting "Nay." Alderman Frawley was absent. Motion passed on 8 yeas, 1 nay and 1 absent. Proposed Ordinance No. 2-'22 was read for the second time.

Roll call on Proposed Ordinance No. 2-'22 showed Aldermen Zimmerman, Peck, Vickers, LeFlore, Poletti, Williams, Menn, Brumfield and Wagner voting "Yea." Alderman Frawley was absent. Proposed Ordinance No. 2-'22 passed on 9 yeas and 1 absent. Proposed Ordinance No. 2-'22 now becomes **ORDINANCE NO. 1913-2022.**

Proposed Resolution No. 4-'22, a Resolution authorizing the purchase of real estate, Parcel Number 02 -24.0-205-037 (Sharilane) from the St. Clair County Tax Agent for the price of \$795.00. Motion by Alderman Zimmerman. Seconded by Alderman Peck.

Roll call on Proposed Resolution No. 4-'22 showed Aldermen Zimmerman, Peck, Vickers, LeFlore, Poletti, Williams, Menn, Brumfield and Wagner voting "Yea." Alderman Frawley was absent. Proposed Resolution No. 4-'22 passed on 9 yeas and 1 absent.

Proposed Resolution No. 4-'22 now becomes **RESOLUTION NO. 4416-2022.**

Proposed Resolution No. 5-'22, a Resolution approving a Special Use Permit and Site Development Plan for 58 Commerce lane within the "PB" Planned Business District to allow the operation of an event venue. Motion by Alderman Wagner. Seconded by Alderman Williams.

Roll call on Proposed Resolution No. 5-'22 showed Aldermen Zimmerman, Peck, Vickers, LeFlore, Poletti, Williams, Menn, Brumfield and Wagner voting "Yea." Alderman Frawley was absent. Proposed Resolution No. 5-'22 passed on 9 yeas and 1 absent.

Proposed Resolution No. 5-'22 now becomes **RESOLUTION NO. 4417-2022.**

Alderman Wagner moved to adjourn. Seconded by Alderman Poletti. Motion carried.

Meeting adjourned at 7:23 P.M.

Respectfully submitted,



KAREN J. KAUFHOLD  
CITY CLERK

# Memo

**To:** Mayor & City Council  
**From:** Gina Rader - Director of Finance  
**CC:** City Clerk & Directors  
**Date:** February 10, 2022

## Bill List

The January bill list will be reviewed by the Finance Committee prior to the February 15, 2022 City Council meeting. The January bill list is presented in the amount of \$1,838,494.94.

## Sales Tax

Attached is the Sales Tax report for the revenue received in February. The Sales Tax numbers continue to remain strong this fiscal year. Next months income will indicate how well sales were during the holiday shopping season. The increase in revenue has helped the City regain lost sales during the pandemic.

**CITY OF FAIRVIEW HEIGHTS, IL**  
**SALES TAX REPORT**  
**State 1% Municipal Tax Portion**

DISTRIBUTION MONTH	MAY 2014 - APRIL 2015	MAY 2015 - APRIL 2016	MAY 2016 - APRIL 2017	MAY 2017 - APRIL 2018	MAY 2018 - APRIL 2019	MAY 2019 - APRIL 2020	MAY 2020 - APRIL 2021	MAY 2021 - APRIL 2022	% CHANGE	CHANGE IN DOLLARS
MAY	\$ 584,713.94	\$ 586,147.75	\$ 632,285.33	\$ 571,553.40	\$ 553,114.13	\$ 490,116.91	\$ 518,363.86	\$ 485,349.04	-6.4%	\$ (33,014.82)
JUN	647,401.33	708,268.15	696,077.63	677,065.69	676,704.83	654,604.36	473,959.16	779,052.70	64.4%	\$ 305,093.54
JUL	578,345.95	563,612.88	576,220.16	599,877.49	555,320.85	572,195.98	292,786.39	671,227.76	129.3%	\$ 378,441.37
AUG	593,876.18	607,839.70	608,444.47	600,057.37	607,357.54	585,032.16	352,983.85	705,072.08	99.8%	\$ 352,088.23
SEP	579,381.42	653,462.36	679,234.60	613,965.54	623,578.60	610,349.55	573,698.65	769,875.25	34.2%	\$ 196,176.60
OCT	550,782.54	573,059.41	572,368.09	476,801.05	540,557.44	562,791.28	553,942.65	644,304.43	16.3%	\$ 90,361.78
NOV	579,500.49	642,921.78	599,121.43	575,354.24	570,594.16	561,747.98	539,090.76	669,316.96	24.2%	\$ 130,226.20
DEC	588,998.17	626,164.49	612,305.99	581,474.30	577,677.65	585,185.60	588,959.31	639,166.02	8.5%	\$ 50,206.71
JAN	580,475.99	627,103.06	570,540.96	564,056.46	560,273.13	581,553.25	552,631.29	666,763.34	20.7%	\$ 114,132.05
FEB	680,833.91	695,015.32	678,820.57	672,397.54	668,036.72	644,092.22	555,336.35	707,919.44	27.5%	\$ 152,583.09
MAR	1,028,593.77	1,041,010.81	974,290.59	935,340.51	870,591.30	865,433.15	800,244.14			
APR	528,428.24	519,339.92	488,717.27	528,625.80	457,194.13	482,774.60	499,297.62			
<b>YTD TOTAL</b>	<b>\$ 7,521,331.93</b>	<b>\$ 7,843,945.63</b>	<b>\$ 7,688,427.09</b>	<b>\$ 7,396,569.39</b>	<b>\$ 7,261,000.48</b>	<b>\$ 7,195,877.04</b>	<b>\$ 6,301,294.03</b>	<b>\$ 6,738,047.02</b>	<b>-12.4%</b>	<b>\$ 1,736,294.75</b>
<b>YTD CHANGE</b>	<b>2.6%</b>	<b>4.3%</b>	<b>-2.0%</b>	<b>-3.8%</b>	<b>-1.8%</b>	<b>-0.9%</b>	<b>-13.6%</b>			
<b>MONTHLY AVG</b>	<b>\$ 626,777.66</b>	<b>\$ 653,662.14</b>	<b>\$ 640,702.26</b>	<b>\$ 616,380.78</b>	<b>\$ 605,083.37</b>	<b>\$ 599,656.42</b>	<b>\$ 525,107.84</b>	<b>\$ 673,804.70</b>		

**PROPOSED RESOLUTION NO. 7-'22**

**A RESOLUTION AUTHORIZING THE CITY OF FAIRVIEW HEIGHTS TO APPLY FOR A GRANT WITH THE METRO EAST PARKS DISTRICT (MERPD) FOR FUNDING OF A FAIRVIEW HEIGHTS CITY PARKS MASTER PLAN.**

WHEREAS, the City of Fairview Heights wishes to develop a City Parks Master Plan;

WHEREAS, the City Council hereby approves applying for a grant with the Metro East Parks District (MERPD) for funding of a Fairview Heights City Parks Master Plan;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRVIEW HEIGHTS, ILLINOIS:

That the City of Fairview Heights is hereby authorized to apply for a grant with the Metro East Parks District (MERPD) for funding of a Fairview Heights City Parks Master Plan.

This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED:

APPROVED:

\_\_\_\_\_  
MARK T. KUPSKY - MAYOR  
CITY OF FAIRVIEW HEIGHTS

ATTEST:

\_\_\_\_\_  
KAREN KAUFHOLD - CITY CLERK

**PROPOSED RESOLUTION NO. 8-'22**



**Illinois Department  
of Transportation**

**Resolution for Maintenance  
Under the Illinois Highway Code**



Resolution Number	Resolution Type	Section Number
	Original	23-00000-00-GM

BE IT RESOLVED, by the \_\_\_\_\_ **Council** \_\_\_\_\_ of the \_\_\_\_\_ **City** \_\_\_\_\_ of  
Governing Body Type Local Public Agency Type  
 \_\_\_\_\_ **Fairview Heights** \_\_\_\_\_ Illinois that there is hereby appropriated the sum of \_\_\_\_\_  
Name of Local Public Agency

**Eight Hundred Fifty Eight Thousand Eight Hundred Fifty Two** Dollars ( **\$858,852.00** )

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from  
 \_\_\_\_\_ **05/01/22** \_\_\_\_\_ to \_\_\_\_\_ **04/30/23** \_\_\_\_\_  
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that \_\_\_\_\_ **City** \_\_\_\_\_ of \_\_\_\_\_ **Fairview Heights** \_\_\_\_\_  
Local Public Agency Type Name of Local Public Agency

shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I **Karen J. Kaufhold** \_\_\_\_\_ **City** \_\_\_\_\_ Clerk in and for said \_\_\_\_\_ **City** \_\_\_\_\_  
Name of Clerk Local Public Agency Type Local Public Agency Type

of \_\_\_\_\_ **Fairview Heights** \_\_\_\_\_ in the State of Illinois, and keeper of the records and files thereof, as  
Name of Local Public Agency

provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

\_\_\_\_\_ **Council** \_\_\_\_\_ of \_\_\_\_\_ **Fairview Heights** \_\_\_\_\_ at a meeting held on \_\_\_\_\_ **02/15/22** \_\_\_\_\_  
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_ Month, Year \_\_\_\_\_

(SEAL)

Clerk Signature

**APPROVED**

Regional Engineer  
Department of Transportation

Date



PASSED:

APPROVED:

---

MARK T. KUPSKY – MAYOR  
CITY OF FAIRVIEW HEIGHTS

ATTEST:

---

KAREN J. KAUFHOLD – CITY CLERK