AGENDA
OPERATIONS COMMITTEE
Wednesday, March 6, 2019 – 7:00 p.m.
Council Chambers
Fairview Heights City Hall
10025 Bunkum Road

Public Participation
Approval of Minutes – February 6, 2019

Personnel
Alderman Denise Williams, Chairman

1. Force Level Resolution

Public Services
Alderman Pat Baeske, Chairman

1. Longacre Drive, Concrete Joint Repair – Construction Contract
2. Susan Court Asphalt Overlay – Construction Contract
3. Memorandum of Understanding, Lower Silver Creek Watershed Plan
4. Motion to Solicit Bids – City Materials/Services
5. Director’s Report - Project Updates
THE CITY OF FAIRVIEW HEIGHTS
OPERATIONS COMMITTEE MINUTES
Wednesday, February 6, 2019 – 7:00 p.m.
City Council Chambers
10025 Bunkum Road, Fairview Heights, IL

Committee Members in attendance – Pat Baeske, Roger Lowry, Frank Menn, Harry Zimmerman, Denise Williams

Committee Members absent – None

Other Aldermen and Elected Officials in attendance – Mayor Mark Kupsky, City Clerk Karen Kaufhold, Alderman Ryan Vickers


Recorder – Jill Huffman

Public Participation

None

Approval of Minutes, January 2, 2019

Motion and second to approve minutes were made by Aldermen Baeske/Williams. The motion carried by voice vote and was unanimous.

Personnel Committee
Alderman Denise Williams, Chairman

FORCE LEVEL RESOLUTION – PT CUSTODIAN

The Human Resource Specialist relayed that currently, in the Public Works Department’s Force Level, there are two full-time custodians, one part-time custodian who works 35 hours per week, and one part-time custodian who works six hours per week. Since the retirement of a long-time employee who worked the six hours per week part-time position, that position has been difficult to fill. She stated that initially, the custodian was to clean the Recreation Room, however, the Community Room, located downstairs and also available for rent, needs to be cleaned. The Specialist requests the part-time custodial position be increased from six hours per week to ten hours per week to clean both the Recreation and Community Rooms. The increase from six to ten hours would equate to $7,664.80 per year or an increase of $3,065.92 per year. The Specialist stated that these two rooms bring a good amount of revenue to the Parks and Recreation Department.
The Specialist is requesting that this position be moved from the Public Works Department to the Parks and Recreation Department since that Department is responsible for both the Recreation and Community Rooms and to increase the annual hours from 320 hours per year to 520 hours per year (6 hours/week to 10 hours/week). Typically, the custodian works on Mondays and Fridays, however, the hours would be flexible. It was stated that this is a union position and will be responsible for paying union dues.

Motion and second to forward a Resolution to City Council with recommendation of approval to revise the City’s Force Level moving the part-time, six hour per week custodial position in the Public Works Department to the Parks and Recreation Department and increase the weekly hours from six hours to ten hours per week by Aldermen Lowry/Baeske. The motion carried by voice vote and was unanimous.

**Public Services Committee**  
*Alderman Pat Baeske, Chairman*

**IPWMAN - ILLINOIS PUBLIC WORKS MUTUAL AID NETWORK**

The Director stated that the network is comprised of 330 municipalities and its purpose is to aid each other in the event of an emergency or disaster. The annual membership fee is $250. An ordinance is required to submit with the application.

Motion and second to forward a Resolution to City Council with recommendation of approval to enter into an agreement to become a member of the Illinois Public Works Mutual Aid Network for an annual membership fee of $250 by Aldermen Zimmerman/Menn. The motion carried by voice vote and was unanimous.

**FISCAL YEAR 2019-2020 MFT MAINTENANCE RESOLUTION**

The Director explained that each year, the Department applies to the State for the use of Motor Fuel Tax funds.

This year he has calculated $385,000 to be allocated from the Motor Fuel Tax funds as follows:

- street light and signal power: $220,000
- labor for right-of-way mowing: $40,000
- labor for street sweeping: $40,000, and the purchase of rock salt: $85,000.

This year rock salt is included in the request for spending Motor Fuel Tax funds. It was questioned if the right-of-way mowing includes the mowing of the interchange to which the Director replied it would be 50 percent of the cost of the mowing funds.

Motion and second to forward to City Council a Resolution for Maintenance Under the Illinois Highway Code by Aldermen Menn/Lowry. The motion carried by voice vote and was unanimous.

**MOTION TO SOLICIT BIDS – LONGACRE CONCRETE JOINT REPAIR**

The Director requested permission to solicit bids for the Longacre Drive Concrete Joint Repair project. He stated that there are many joints that need repair, in particular, between Illinois Route 159 and
Ruby Lane. The plans and specifications are being prepared by the City Engineer with the intent to bid and finish the project within the current budget year.

Motion and second to direct staff to solicit bids for the Longacre Drive Concrete Joint Repair project by Aldermen Lowry/Zimmerman. The motion carried by voice vote and was unanimous.

**MOTION TO SOLICIT BIDS – SUSAN COURT ASPHALT Overlay**

The Director requested permission to solicit bids for the asphalt overlay of Susan Court for two reasons, one – it needs it, and two – Mark and Cari will be reconstructed this summer, which means this area will all receive new pavement. He stated he is preparing the plans and specifications for the overlay, which will bid and expend funds from the current budget. It was stated this will be a huge improvement for the North Bountiful area.

Motion and second to direct staff to solicit bids for the Susan Court Asphalt Overlay project by Aldermen Williams/Lowry. The motion carried by voice vote and was unanimous.

**ST. CLAIR COUNTY – SUPPORT FOR TURN LANE AT OLD COLLINSVILLE ROAD/ASHLAND AVENUE**

The Director stated that the County Engineer will be applying for a Congestion Mitigation Air Quality (CMAQ) grant for the design and construction of a right turn lane, southbound on Old Collinsville Road to westbound Ashland Avenue. Old Collinsville Road between Highway 50 and Ashland Avenue is the maintenance responsibility of the City's, therefore, it is requested that the Mayor sign a letter of support to submit with the application for the CMAQ grant. The Mayor stated that there is no financial obligation and that the County in requesting the letter of support for their application.

Motion and second for the Mayor to compose a letter supporting the effort and grant application associated with the turn lane at Old Collinsville Road and Ashland Avenue proposed by St. Clair County by Aldermen Lowry/Menn. The motion carried by voice vote and was unanimous.

**DIRECTOR’S REPORT – PROJECT UPDATES**

The Director of Public Works presented his written report to the elected officials for their review.

The Director relayed that in the narrative of the written report is an update of the Capital Improvements Plan’s (CIP) expected expenditures for projects for Council to review in preparation of the upcoming CIP budget.

Adjournment 7:18 p.m.

Submitted By:

Recorder
FORCE LEVEL – PROPOSED CHANGES IN RED

EXECUTIVE:

PART TIME:

Liquor Commissioner One (1)
City Collector One (1)
Budget Director One (1)
City Attorney One (1)

ADMINISTRATION:

FULL TIME:

Secretary Grade 6 One (1)
Information Systems Specialist One (1)
IT Analyst Grade 5 One (1)
Human Resources Specialist – Management Level V
Director of Human Resources One (1)
Administrator One (1)

PART TIME:

Administrative Support (Clerk III) (not to exceed 1,456 hours/year) One (1)

EDC:

Director One (1)

EXECUTIVE – CITY CLERK’S OFFICE: (Under the direction of the City Clerk)

Supervisor/Deputy Clerk – Management Level IV One (1)
Office Staff I One (1)
Office Staff II One (1)

EXECUTIVE – FINANCE DEPARTMENT:

FULL TIME:

Finance Director/Budget Officer One (1)
Accounting Supervisor Grade 7 One (1)
Office Staff II One (1)

LAND USE AND DEVELOPMENT:

FULL TIME:
Director          One (1)
Secretary          One (1)
Building Official       Grade 7 One (1)
Code Enforcement Officer One (1)
Assistant Building Official One (1)
Animal Control/Code Enforcement Assistant Two (2)
Office Staff II One (1)

PART TIME:

Electrical Inspector (Appointed) One (1)
Plumbing Inspector (Appointed) One (1)
Building Inspector Assistant (Not to exceed 1,456 hours/year) Two (2)

LIBRARY:

FULL TIME:

Director          One (1)
Youth Services/Assistant Director One (1)
Head of Circulation Services One (1)

PART TIME:

Circulation Clerk (26 hours/week) Six (6)
Youth Services Assistant (25 hours/week) One (1)
Pager/Shelver (14 hours/week) One (1)
Summer Library Aides (10 hours/week for 12 weeks) One (1)
Pager/Shelver (10 hours/week for 10 weeks) One (1)

LAW ENFORCEMENT:

FULL TIME COMMISSIONED:

Chief – Management Level I One (1)
* Captain – Management Level II One (1)
* Lieutenant – Management Level III Three (3)
* Sergeants – Management Level IV Five (5)
Patrol Officer – Thirty-Four (34)
One (1) Drug Enforcement Agency
Two (2) School Resource Officer
One (1) Metropolitan Enforcement Group of Southwestern Illinois

* Police Management Levels as outlined in Salary Ordinance

FULL TIME CIVILIAN:
FORCE LEVEL – PROPOSED CHANGES IN RED

Administrative Secretary  Grade 6  One (1)
Records Clerk  Grade 3  One (1)
Community Service Officer  Grade 4  Two (2)
Civilian Supervisor  Grade 7  One (1)

PART TIME:
Crime-Free Multi-Housing Coordinator (not to exceed 28 hours/week)  One (1)

CIVILIAN POLICE AIDE – PART-TIME BANK:
(Total Part-Time Hours 12,100 per year)
Civilian Police Aides (not to exceed 28 hours per week, average)  Four (4)
Any other Civilian Police Aids (not to exceed 20 hours per week, average)

E.S.D.A.:

PART TIME:
E.S.D.A. Coordinator  One (1)
Assistant E.S.D.A. Coordinator  One (1)

PUBLIC WORKS DEPARTMENT ENGINEERING:

FULL TIME:
Director  One (1)
City Engineer  One (1)
Supervisor – Management Level IV  One (1)
Lead Laborer – Public Works  Two (2)
Laborer – Streets  Seven (7)
Secretary  Grade 6  One (1)

PART TIME:
Unskilled Laborers (Seasonal)  Two (2)
Skilled Laborers (Seasonal)  Four (4)

MUNICIPAL COMPLEX:

FULL TIME:
Lead Laborer – Municipal Complex  One (1)
Laborer – Municipal Complex  One (1)
Custodian  Two (2)
FORCE LEVEL – PROPOSED CHANGES IN RED

PART TIME:
Custodian (not to exceed 1,820 hours/year) One (1)

MAINTENANCE GARAGE:

FULL TIME:
Superintendent – Management Level IV One (1)
Master/Lead Mechanic One (1)
Mechanic One (1)
Laborer One (1)

PARKS AND RECREATION:

FULL TIME:
Director One (1)
Parks Supervisor Grade 8 One (1)
Recreation Supervisor Grade 7 One (1)
Office Staff/Secretary Grade 6 One (1)
Recreation Assistant/Facility Rentals Specialist Grade 3 One (1)
Lead Laborers Two (2)
Laborers Four (4)

PART TIME:
Laborers (Seasonal) Five (5)
Recreation Program Coordinator One (1)
Recreation Coordinator Nine (9)
Recreation Assistant Two (2)
Day Camp Counselor Three (3)
Custodian (not to exceed 520 hours/year) One (1)

RECREATION COMPLEX DIVISION:

FULL TIME:
Facility Manager One (1)
Member Services Manager One (1)
Membership/Marketing Assistant One (1)
Aquatics Manager One (1)
Athletics Manager One (1)
Fitness Manager One (1)
Operations Manager One (1)
FORCE LEVEL – PROPOSED CHANGES IN RED

PART TIME:

AQUATICS DEPARTMENT: PART-TIME BANK
(Total Part Time Hours Bank– 22,912 hours per year)

Lead Lifeguards Not to exceed 1,456 hours per year (per position)
Lifeguards Not to exceed 1,000 hours per year (per position)

ATHLETICS DEPARTMENT: PART-TIME BANK
(Total Part Time Hours Bank– 33,000 per year)

Gym Attendants Not to exceed 1,000 hours per year (per position)
Athletics Instructors Not to exceed 1,000 hours per year (per position)
Clip ’n Climb Assistants Not to exceed 1,000 hours per year (per position)
Clip ’n Climb Attendants Not to exceed 1,000 hours per year (per position)

FITNESS DEPARTMENT: PART-TIME BANK
(Total Part Time Hours Bank– 14,000 per year)

Fitness Attendants Not to exceed 1,000 hours per year (per position)
Silversneakers Instructors Not to exceed 1,000 hours per year (per position)
Fitness Instructors Not to exceed 1,000 hours per year (per position)

MEMBERSHIP AND SALES DEPARTMENT: PART-TIME BANK
(Total Part Time Hours Bank– 25,368 per year)

Member Services Assistants Not to exceed 1,456 hours per year (per position)
Member Services Attendants Not to exceed 1,000 hours per year (per position)
Child Watch Attendants Not to exceed 1,000 hours per year (per position)
Party Attendants Not to exceed 1,000 hours per year (per position)

OPERATIONS DEPARTMENT: PART-TIME BANK
(Total Part Time Hours Bank – 11,648 per year)

Maintenance Assistants Not to exceed 1,456 hours per year (per position)
Maintenance Attendants Not to exceed 1,456 hours per year (per position)
# BID RESULTS

**LONGACRE DRIVE, CONCRETE JOINT REPAIR**  
**BIDS DUE:** 3:00 P.M., FEBRUARY 27, 2019  
**BIDS OPENED:** 3:00 P.M., FEBRUARY 27, 2019

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<tr>
<th>Name</th>
<th>Proposal Amount ($)</th>
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<tbody>
<tr>
<td>Keller Construction, Inc., Glen Carbon, IL</td>
<td>$95,777.50</td>
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<tr>
<td>Kinney Contractors, Raymond, IL</td>
<td>$67,887.00</td>
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<td>Hank's Excavating &amp; Landscaping, Inc., Belleville, IL</td>
<td>$93,876.00</td>
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<tr>
<td>RCS Construction, Inc., East Alton, IL</td>
<td>$79,400.00</td>
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# BID RESULTS

**SUSAN COURT, ASPHALT RESURFACING**

**BIDS DUE:** 2:00 P.M., FEBRUARY 27, 2019  
**BIDS OPENED:** 2:00 P.M., FEBRUARY 27, 2019

<table>
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<th>Name</th>
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<tbody>
<tr>
<td>Stutz Excavating, Inc., Alton, IL</td>
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<tr>
<td>Hank’s Excavating &amp; Landscaping, Inc., Belleville, IL</td>
<td>$95,251.00</td>
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<tr>
<td><strong>Rooters American Maintenance</strong>, Beckemeyer, IL</td>
<td><strong>$68,432.31</strong></td>
</tr>
<tr>
<td>Gleeson Asphalt, Inc., Belleville, IL</td>
<td>$76,566.00</td>
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<tr>
<td>Byrne &amp; Jones Construction, Bridgeton, MO</td>
<td>$79,485.36</td>
</tr>
<tr>
<td>Christ Brothers Asphalt, Inc., Lebanon, IL</td>
<td>$71,860.07</td>
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</tbody>
</table>
MEMORANDUM FOR RECORD

FROM: 375 AMW/CC
    St. Clair County
    Madison County
    Heartlands Conservancy
    City of Belleville
    City of O’Fallon
    City of Mascoutah
    City of Fairview Heights
    City of Lebanon
    Village of Shiloh
    Village of Freeburg

SUBJECT: Memorandum of Understanding Regarding the Lower Silver Creek Watershed Plan

1. Our respective communities worked together as the Air Force P4 Community Partnership Stormwater Working Group to oversee development of the Lower Silver Creek Watershed Plan (LSCWP). Our successful effort resulted in the LSCWP, prepared by Heartlands Conservancy, being completed on 30 Jul 18 and approved by Illinois Environmental Protection Agency (IEPA) on 6 Aug 18.

2. The LSCWP offers guidance for managing watershed resources on public property, as well as providing a platform to encourage other watershed stakeholders (landowners, residents, businesses, developers, public agencies, and non-profits) to participate.

3. The plan is not regulatory and does not have the force of law. The intent is to encourage voluntary improvements to water quality and stormwater management in the watershed, for agricultural, urban, and natural areas and waters. It achieves this purpose by prioritizing projects that individually or collectively help to achieve six key goals:

   a. Improve surface water quality
   b. Reduce flooding and mitigate flood damage
   c. Promote environmentally sensitive development
   d. Support healthy habitat
   e. Develop organizational frameworks
   f. Conduct education and outreach

4. This MOU is to display our commitment and support on behalf of the Stormwater Working Group members for the common goals and objectives found within the LSCWP that will promote healthy natural environments and improve stormwater management resiliency across the watershed.

ENABLING RAPID GLOBAL MOBILITY
<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Position</th>
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<tbody>
<tr>
<td>LESLIE A. MAHER</td>
<td>Colonel, USAF 375th Air Mobility Wing</td>
</tr>
<tr>
<td>MARY VANDEVORD</td>
<td>President/CEO, Heartlands Conservancy</td>
</tr>
<tr>
<td>HERB ROACH</td>
<td>Mayor, City of O'Fallon</td>
</tr>
<tr>
<td>MARK KUPSKY</td>
<td>Mayor, City of Fairview Heights</td>
</tr>
<tr>
<td>RICH WILKEN</td>
<td>Mayor, City of Lebanon</td>
</tr>
<tr>
<td>SETH SPEISER</td>
<td>Mayor, Village of Freeburg</td>
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<tr>
<td>MARK KERN</td>
<td>Board Chairman, St. Clair County</td>
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<tr>
<td>KURT PRENZLER, CPA</td>
<td>Board Chairman, Madison County</td>
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<tr>
<td>MARK W. ECKERT</td>
<td>Mayor, City of Belleville</td>
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<tr>
<td>GERALD DAUGHERTY</td>
<td>Mayor, City of Mascoutah</td>
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<tr>
<td>JAMES A. VERNIER, II</td>
<td>Mayor, Village of Shiloh</td>
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</tbody>
</table>
John Harty

FYI

Begin forwarded message:

From: Jude Nelson <nevamoon5@gmail.com>
Date: February 25, 2019 at 11:56:38 AM CST
To: undisclosed-recipients;;
Subject: Capital Bill Update – Request for Infrastructure Needs

To Southwestern Illinois Mayors:

Governor JB Pritzker and many members of the General Assembly hope to enact a capital bill this year for needed infrastructure improvements throughout the state. Illinois Municipal League (IML) has been informed by state leaders that both the Senate and House will be holding joint committee hearings throughout the state to assess Illinois' infrastructure needs.

IML has been asked to be the clearinghouse to offer brief testimony on the infrastructure needs of all Illinois municipalities. It is anticipated the testimony will be presented in March and April. **Southwestern Illinois Council of Mayors has been asked to gather this information on capital projects anticipated from member mayors and report it to IML.**

IML is asking for a list of projects, preferably ones that are or could be shovel ready, which it may use as material requests in its testimony. IML intends to present a vast array of projects, thus more information and more diversity will help shape the conversation and provide the committees with the full scope of members' needs.

IML will note that projects have been submitted through the regional councils of government such as SWICOM, and that the overview is not complete – realizing that it has been asked to provide a municipal snapshot, not a final or all-inclusive list of projects.

Mayors or their staff are requested to reply to this email by end of day next Tuesday, March 5, with information on planned capital projects for their community, and most preferably, shovel-ready projects. Please include a short description of each project including the purpose served and solutions it will bring about; anticipated cost; if it is shovel-ready; if any matching funds or commitments have been lined up; how many people would be served (likely your city's population); whether the project is an expansion, new facility, or improvement/maintenance project; and any other pertinent
information. You are also welcome to submit relevant documents that could be forwarded to IML.

Mayors are welcome to forward this request to their staff or consulting engineers to get adequate project description and details. The information you submit will be summarized and reported to IML.

Let's make certain Springfield is aware of capital needs in Southwestern Illinois!

Thanks, Judy Nelson, Executive Director, Southwestern Illinois Council of Mayors
Pursuant to your request for shovel ready projects within our City and the potential inclusion on a General Assembly Capital Bill for infrastructure improvements throughout the State I submit the following:

**Lincoln Highway Resurfacing** – Lincoln Highway (Old Highway 50) is one of the more heavily traveled routes in the City of Fairview Heights with an average daily traffic count of approximately 20,000 vehicles. The corridor serves as the eastern surface access point to the City as it conveys local traffic along with those traveling from neighboring communities to visit our retail districts. As a result of the heavy and constant traffic load Lincoln Highway is in need of resurfacing to ensure safe travel within that vicinity.

The resurfacing of Lincoln Highway currently resides on the City’s Capital Improvement Plan (CIP) and is scheduled for implementation in fiscal year 2020-2021. As the project name implies, the proposed improvement is a resurfacing, (removal and replacement of the top layer of asphalt), along with new pavement marking and with minimal design and no right-of-way acquisition required would be, in my opinion, shovel ready. Resurfacing project durations are also minimal as they take weeks rather than months to complete.

Project costs for the proposed Lincoln Highway Resurfacing have been identified as approximately $800,000. It is likely, due to the heavy volume of traffic, that the majority of work associated with the nearly one mile long project will need to occur during off peak hours, essentially overnight. As that figure has been programmed within the CIP and resides on our Capital Improvements Priority List Resolution, the City is committed to the project and the benefits it will bring.
A RESOLUTION AMENDING RESOLUTION NO. 4029-2016, PASSED JUNE 22, 2016; A RESOLUTION ADOPTING A CAPITAL IMPROVEMENT PRIORITY LIST.

WHEREAS, the City of Fairview Heights passed Resolution No. 4029-2016, establishing a Capital Improvement Priority List.

WHEREAS, the recommended Capital Improvement Priority List requires amending to make changes by the Public Works Committee.

WHEREAS, three projects have been reviewed for inclusion in the Minor Projects, and four projects have been reviewed for inclusion in the Joint Projects of the Capital Improvement Priority List.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRVIEW HEIGHTS, ILLINOIS:

The Capital Improvement Priority List be amended as follows:

MAJOR PROJECTS:

1) Municipal Complex
2) Parks and Recreation
3) Storm Drainage Program
4) Sidewalks Program
5) South Ruby Lane (Longacre Drive to Garage site)
6) Pleasant Ridge Road (Bunkum Road to Pleasant Ridge Park)
7) Lincoln Highway (IL159 to Old Collinsville Road)
8) Fairview Heights Recreation Center
9) Old Lincoln Trail Improvement
10) To Be Determined

MINOR PROJECTS:

1) Wilshire Drive 8) Judy Lane
2) Mark/Cari Drive 9) Elm, Oak, Cedar Drive
3) Stites/Cory Drive 10) Club, Wilson Drive
4) Pearson Drive 11) Linda Drive
5) Kadlec Drive
6) Wedgewood Drive (East)
7) Mt. Vernon Drive
JOINT PROJECTS:

1) Bike Trails
2) Old Collinsville Road and Lincoln Highway Intersection
3) Longacre Drive and Union Hill Road, Traffic Signals at Intersection
4) Second Avenue
5) Marketplace Streetscape Phase I
6) Marketplace Streetscape Phase II
7) Third Avenue Pedestrian Crossing
8) Magdalena Sidewalk

The Capital Improvement Project List is attached hereto, made a part hereof and marked "EXHIBIT A."

This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED:

APPROVED:

MARK T. KUPSKY - MAYOR
CITY OF FAIRVIEW HEIGHTS

ATTEST:

KAREN J. KAUFHOLD - CITY CLERK
Project Narrative / Justification

The intent of this project is to address existing pavement concerns within this corridor. As the Project Name suggests, Lincoln Highway is to be resurfaced from IL RTE 159 east to the intersection of Old Collinsville Road. The road surface is to be removed and new asphalt overlaid in its place along with new pavement marking. Recently, Lincoln Trail was improved from just east of IL RTE 159 to the west. The completion of the Lincoln Highway project will complete infrastructure improvements on one of the most heavily traveled corridors in our community.

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Memo

To: Elected Officials
From: John Harty-Director of Public Works
CC: Directors
Date: March 4, 2019
Re: Public Works Committee Agenda Overview

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**Longacre Drive, Concrete Joint Repair - Construction Contract (Agenda Item 1)**

Bids associated with the repair of the concrete joints on Longacre Drive were received and opened by this Department on February 27th. (Please see the attached bid summary.) Kinney Contractors of Raymond, Illinois was read as low bidder with a proposal of $67,887.00. Kinney completed the Old Collinsville Road Joint Repair project last year and performed satisfactorily. I strongly recommend entering into contract with Kinney Contractors for the work proposed on Longacre Drive.

The funding for this project resides in the Asphalt Overlay/Concrete Repair portion of the Public Works CIP.

**Susan Court Asphalt Overlay – Construction Contract (Agenda Item 2)**

Bids associated with the resurfacing of Susan Court were received and opened by this Department on February 27th. (Please see the attached bid summary,) Rooter’s American Maintenance of Beckemeyer, Illinois was read as apparent low with a bid proposal of $68,432.31 for the resurfacing of Susan Court. Rooter’s has completed a number of the City’s resurfacing projects in the past and has performed admirably. I strongly recommend entering into contract with Rooter’s for the proposed work on Susan Court.

The funding for this project resides in the Asphalt Overlay/Concrete Repair portion of the Public Works CIP.
Memorandum of Understanding, Lower Silver Creek Watershed Plan
(Agenda Item 3)
The Memorandum of Understanding associated with the Lower Silver Creek Watershed is an effort by a number of communities adjacent to or near the Silver Creek Watershed as well as concerned entities to promote voluntary improvements to water quality and stormwater management.

The Memorandum exhibits the intent of neighboring communities and support of contributing to the overall health of the natural environment and stormwater efforts associated with the Watershed.

Motion to Solicit Bids – City Materials/Services
(Agenda Item 4)
With the consent of the PW Committee the Department intends to prepare a Material/Service Proposal to be advertised for bids next weekend. The following materials and services will be part of the proposal:

- HFE-150 Oil
- Slag Chips
- Hot Mix Asphalt
- Cold Patch Material
- Portland Cement Concrete
- Trucking Services

Director’s Report - Project Updates
(Agenda Item 5)

Capital Bill – Request for Infrastructure Needs
Governor Pritzker and the members of the State General Assembly would like to enact a capital bill for needed infrastructure improvements throughout Illinois. IML has been asked to be the clearinghouse on behalf of Illinois Municipalities with the Southwestern Illinois Council of Mayors gathering information on potential shovel-ready projects in our area and reporting them to IML.

The resurfacing of Lincoln Highway from east of IL Rt 159 to Old Collinsville has been identified as a project that is both shovel ready and serves a great number of travelers.

Please see the attached information the Capital Bill request and potential project for the City of Fairview Heights.
**Agenda Item 1**

Move to send to City Council with the recommendation of approval the proposal from Kinney Contractors for $67,887.00 for the Longacre Drive Joint Repair project.

**Agenda Item 2**

Move to send to City Council with the recommendation of approval the proposal from Rooter’s American Maintenance for $68,432.31 for the Susan Court Asphalt Overlay project.

**Agenda Item 3**

Move to send to City Council the Memorandum of Understanding associated with the Lower Silver Creek Watershed Plan.

**Agenda Item 4**

Motion to direct staff to solicit bids for City Materials/Services.