

Committee Members:
Frank Menn
Ryan Vickers
Barb Brumfield
Pat Peck
Denise Williams

AGENDA
ADMINISTRATION COMMITTEE
Wednesday, March 15, 2023, 7:00 p.m.
Council Chambers
10025 Bunkum Road
Fairview Heights, IL 62208
Or

Conference Bridge Below for Public Participation
Phone Number: 1-786-535-3211 Access Code: 808-004-661
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Roll Call

Public Participation

Approval of Minutes – February 15, 2023

Finance

Alderman Frank Menn, Chairman

1. ***Bill List***
2. ***Budget Review (Finance will be continued for Budget Review - to be scheduled)***

Personnel

Alderman Pat Peck, Chairman

1. ***Temporarily Increase Sworn Personnel***
2. ***Part Time Seasonal Unskilled Laborer (Land Use & Development)***
3. ***Full Time Horticulturist (Parks Department)***

THE CITY OF FAIRVIEW HEIGHTS

ADMINISTRATION COMMITTEE MINUTES

Wednesday, February 15, 2023, 7:28 p.m.

Council Chambers

Fairview Heights City Hall

Fairview Heights, IL

Committee Members in attendance – Aldermen Frank Menn, Ryan Vickers – video/teleconference (absent 7:30 p.m.), Barb Brumfield, Pat Peck, Denise Williams, Mayor Mark Kupsky, Ex-officio

Committee Members absent – None

Other Aldermen and Elected Officials in attendance – City Clerk Karen Kaufhold – video/teleconference, Aldermen Josh Frawley – video/teleconference, Anthony LeFlore, Brenda Wagner, Harry Zimmerman, Bill Poletti

Staff in attendance - City Attorney Andrew Hoerner, Finance Director Gina Rader, Land Use and Development Director Dallas Alley – video/teleconference, Police Chief Steven Johnson, Public Works Director John Harty, City Engineer Tom Quirk – video/teleconference

Recorder – Jill Huffman

Public Participation

None

Approval of Minutes, January 17, 2023

Motion and second to approve minutes were made by Aldermen Peck/Williams. Voice vote: five yeas. Motion carried.

Finance

Frank Menn, Chairman

BILL LIST

Alderman Menn presented the Bill List and asked if there were any questions.

Alderman Peck stated on the Bill List, Page Six, Account Number 001-115-5-438-50, IT Hardware, Interface Security Systems LLC, Maintenance Fee, needs to be moved to Tech and Outside Services, Account Number 001-115-5-320-00. This does not change the total amount on the Bill List.

Motion and second to approve the Bill List and forward to City Council for approval in the amount of \$1,467,106.09 by Aldermen Peck/Brumfield. Roll call vote: Aldermen Menn – yes, Vickers – absent, Brumfield – yes, Peck – yes, Williams – yes. Motion carried.

Personnel

Alderman Pat Peck, Chairman

Alderman Peck report there is no business to report, however, she announced new employees. Thomas Quirk, City Engineer, was introduced last month. This month joining the City's staff are Heather Hinson – Land Use and Development, Kandice Genteman – Code Enforcement Officer, Linda VanHoose – Part-time Custodian, Truvetta Lee – Full-time Custodian.

Alderman Wagner commented about the great job Truvetta Lee is doing as a custodian in City Hall.

Alderman Peck stated there is a part-time position open as Circulation Clerk at the Library - first open to union employees, and will go through the application process.

A job fair is scheduled for February 23, 3:00 p.m. to 6:00 p.m., in the Holland Room at the REC. This will be for summer help in the Public Works Department and Parks and Recreation Department, the CPAs at the Police Department, and the Library – all part-time positions. She stated anyone who is interested in working for the City can complete an application which will be kept on file.

Adjournment 7:34 p.m.

Submitted By:

Recorder

FEBRUARY PAYEMENT APPROVAL REPORT
2/1/2023 - 2/28/2023

Vendor Name	Merchant Name	Description	Invoice Number	Invoice Date	Invoice Amount	Amount Paid
GENERAL FUND						
001-000-4-301-00 BUILDING PERMITS						
WOODS BASEMENT SYSTEMS		REFUND OVER-PAYMENT	44963	2/6/2023	\$ 5,867.10	\$ 5,867.10
001-000-4-308-00 OCCUPANCY PERMIT						
SCHROEDER GARY		REIMBURSMENT -PERMIT	44960	2/3/2023	\$ 50.00	\$ 50.00
Total :					\$ 5,917.10	\$ 5,917.10
EXECUTIVE DEPARTMENT						
001-100-5-105-00 BONUSES						
ASSOCIATED BANK		SAFTEY INCENTIVE	44949	1/23/2023	\$ 52.00	\$ 52.00
001-100-5-112-00 HEALTH & LIFE INS						
GUARDIAN LIFE INSURANCE CO		CLERKS- FEB	44971	2/14/2023	\$ 56.34	\$ 56.34
UNITED HEALTHCARE INS CO		CLERKS- FEB	44971	2/14/2023	\$ 4,851.52	\$ 4,851.52
001-100-5-220-00 BONDS, NOTARY FEES						
SECRETARY OF STATE		NOTARY FEE	44958	2/1/2023	\$ 15.00	\$ 15.00
001-100-5-225-00 MEMBERSHIP DUES						
ILLINOIS MUNICIPAL LEAGUE		2023 MEMBERSHI DUES	44978	2/21/2023	\$ 1,500.00	\$ 1,500.00
001-100-5-320-00 TECH & OUTSIDE SVCS						
ILLINOIS CODIFICATION SERVICES		SUPPLEMENT #96 - CITY CODE	23-2612	2/3/2023	\$ 265.00	\$ 265.00
001-100-5-480-00 SUPPLIES						
PROVIDENCE BANK		FOLDERS	44963	2/6/2023	\$ 34.70	\$ 34.70
PROVIDENCE BANK		FOLDERS	44963	2/6/2023	\$ 220.30	\$ 220.30
PROVIDENCE BANK		LABELS	44963	2/6/2023	\$ 92.12	\$ 92.12
PROVIDENCE BANK		TAPE DISPENSERS	44963	2/6/2023	\$ 13.22	\$ 13.22
Total EXECUTIVE DEPARTMENT:					\$ 7,100.20	\$ 7,100.20
MAYOR & CITY COUNCIL						
001-102-5-205-00 LEGAL FEES						
BECKER HOERNER & YSURSA PC		RETAINER FEE #232	232	2/3/2023	\$ 7,250.00	\$ 7,250.00
BECKER HOERNER & YSURSA PC		RETAINER FEE #233	233	2/14/2023	\$ 7,250.00	\$ 7,250.00
JACKSON LEWIS P.C		GENERAL ADVISE AND COUNSEL	8196780	2/15/2023	\$ 1,100.00	\$ 1,100.00
001-102-5-207-00 TRAVEL & MEETING EXP						
SW IL COUNCIL OF MAYORS		SWICOM MEETING	44964	2/7/2023	\$ 40.00	\$ 40.00
PROVIDENCE BANK	IEDC ONLINE	COURSE REGISTRATION -PAUL ELLIS	2/28/2023 001	2/28/2023	\$ 520.00	\$ 520.00
Total MAYOR & CITY COUNCIL:					\$ 16,160.00	\$ 16,160.00
FINANCE DEPARTMENT						
001-104-5-105-00 BONUSES						
ASSOCIATED BANK		SAFTEY INCENTIVE	44949	1/23/2023	\$ 156.00	\$ 156.00
001-104-5-112-00 HEALTH & LIFE INS						
GUARDIAN LIFE INSURANCE CO		FINANCE FEB	44971	2/14/2023	\$ 85.32	\$ 85.32
UNITED HEALTHCARE INS CO		FINANCE FEB	44971	2/14/2023	\$ 3,838.99	\$ 3,838.99
Total FINANCE DEPARTMENT:					\$ 4,080.31	\$ 4,080.31

FEBRUARY PAYEMENT APPROVAL REPORT
2/1/2023 - 2/28/2023

Vendor Name	Merchant Name	Description	Invoice Number	Invoice Date	Invoice Amount	Amount Paid
POLICE DEPARTMENT						
001-110-5-105-00 BONUSES						
ASSOCIATED BANK		SAFTEY INCENTIVE	44949	1/23/2023	\$ 2,288.00	\$ 2,288.00
001-110-5-112-00 HEALTH & LIFE INS						
GUARDIAN LIFE INSURANCE CO		PD - FEBRUARY	44971	2/14/2023	\$ 1,103.36	\$ 1,103.36
UNITED HEALTHCARE INS CO		PD - FEBRUARY	44971	2/14/2023	\$ 101,645.90	\$ 101,645.90
001-110-5-204-00 EDUCATIONAL EXPENSE						
PROVIDENCE BANK	FORCE SCRIENCE INST	TRAINING - KITLEY & MASON	2/28/2023 001	2/28/2023	\$ 1,090.00	\$ 1,090.00
PROVIDENCE BANK	INT LAW ENFORCEMENT	ILEETA MEMEBERSHIP	2/28/2023 001	2/28/2023	\$ 50.00	\$ 50.00
PROVIDENCE BANK	INT LAW ENFORCEMENT	ILEETA MEMBERSHIP	2/28/2023 001	2/28/2023	\$ 410.00	\$ 410.00
PROVIDENCE BANK	INT LAW ENFORCEMENT	ILEETA MEMBERSHIP	2/28/2023 001	2/28/2023	\$ 50.00	\$ 50.00
PROVIDENCE BANK	INT LAW ENFORCEMENT	ILEETA MEMBERSHIP	2/28/2023 001	2/28/2023	\$ 50.00	\$ 50.00
PROVIDENCE BANK	INT LAW ENFORCEMENT	ILEETA MEMBERSHIP	2/28/2023 001	2/28/2023	\$ 50.00	\$ 50.00
PROVIDENCE BANK	INT LAW ENFORCEMENT	ILEETA MEMBERSHIP	2/28/2023 001	2/28/2023	\$ 50.00	\$ 50.00
PROVIDENCE BANK	INT LAW ENFORCEMENT	ILEETA MEMBERSHIP	2/28/2023 001	2/28/2023	\$ 410.00	\$ 410.00
PROVIDENCE BANK	INT LAW ENFORCEMENT	ILEETA MEMBERSHIP	2/28/2023 001	2/28/2023	\$ 410.00	\$ 410.00
PROVIDENCE BANK	INT LAW ENFORCEMENT	ILEETA MEMBERSHIP	2/28/2023 001	2/28/2023	\$ 410.00	\$ 410.00
001-110-5-207-00 TRAVEL & MEETING EXP						
TESCHENDORF RYAN		TRAINING REIMBURSEMENT	44979	2/22/2023	\$ 78.10	\$ 78.10
PROVIDENCE BANK	BOOKING.COM	LODGING FOR TRAINING	2/28/2023 001	2/28/2023	\$ 583.98	\$ 583.98
PROVIDENCE BANK	CHICK FIL A	CHIEF'S MEETING	2/28/2023 001	2/28/2023	\$ 222.96	\$ 222.96
PROVIDENCE BANK	SAMS	REFRESHMENTS -CEREMONY	2/28/2023 001	2/28/2023	\$ 40.98	\$ 40.98
001-110-5-220-00 BONDS, NOTARY FEES						
ILLINOIS SECRETARY OF STATE POLICE		CONFIDENTIAL LIC PLATES	44973	2/16/2023	\$ 306.00	\$ 306.00
001-110-5-225-00 MEMBERSHIP DUES						
PROVIDENCE BANK	ILLINOIS CRIME FREE	CRIME FREE HOUSING	2/28/2023 001	2/28/2023	\$ 51.75	\$ 51.75
PROVIDENCE BANK	RAD SYSTEMS	RAD MEMBERSHIP FOR 4	2/28/2023 001	2/28/2023	\$ 304.00	\$ 304.00
001-110-5-302-00 PUBLIC RELATIONS						
PROVIDENCE BANK	AMAZON	PROMOTIONAL ITEMS	2/28/2023 001	2/28/2023	\$ 59.00	\$ 59.00
PROVIDENCE BANK	KELLY SCUSTO	PROMO SHIRTS	2/28/2023 001	2/28/2023	\$ 200.00	\$ 200.00
001-110-5-303-00 BUILDINGS RENTAL						
CITY OF O'FALLON		ANNUAL RANGE FEE	2023-00000002	2/9/2023	\$ 5,000.00	\$ 5,000.00
001-110-5-304-00 EQUIPMENT RENTAL						
CINTAS FIRST AID & SAFETY		FIRST AID SUPPLIES	5145814713	2/16/2023	\$ 195.09	\$ -
001-110-5-320-00 TECH & OUTSIDE SVCS						
AUTO SPA CAR WASH		22 CAR WASHES	44979	2/22/2023	\$ 495.45	\$ -
FIRE SAFTEY INC		EXTINGUISHERS INSPECTED	IN00023104	1/26/2023	\$ 422.00	\$ -
SDDSTL		PAPER SHREDDING	44725	2/17/2023	\$ 40.00	\$ -
TRIKEN CONSULTING INC		CPA POLYGRAPHS (2)	1595	2/21/2023	\$ 400.00	\$ -
PROVIDENCE BANK	CLEAN UNIFORM	RUG SERVICE	2/28/2023 001	2/28/2023	\$ 99.06	\$ 99.06
PROVIDENCE BANK	CLEAN UNIFORM	JAIL LAUNDRY AND RUG SERVICE	2/28/2023 001	2/28/2023	\$ 99.06	\$ 99.06
PROVIDENCE BANK	CNA SURETY	BOND FOR NOTARY RENEWAL	2/28/2023 001	2/28/2023	\$ 30.00	\$ 30.00

FEBRUARY PAYEMENT APPROVAL REPORT
2/1/2023 - 2/28/2023

Vendor Name	Merchant Name	Description	Invoice Number	Invoice Date	Invoice Amount	Amount Paid
PROVIDENCE BANK	DJI SERVICE LLC	REPAIRS TO THE DRONE	2/28/2023 001	2/28/2023	\$ 218.00	\$ 218.00
PROVIDENCE BANK	FACEBOOK	FACEBOOK ADVERTISING	2/28/2023 001	2/28/2023	\$ 14.00	\$ 14.00
PROVIDENCE BANK	OXYGEN-FORENSICS	ANNUAL FEE INVESTIGATIONS TOOL	2/28/2023 001	2/28/2023	\$ 2,899.00	\$ 2,899.00
PROVIDENCE BANK	TLO TRANSUNION	INVESTIGATIONS TOOL	2/28/2023 001	2/28/2023	\$ 170.80	\$ 170.80
PROVIDENCE BANK	WELLNOW URG CARE	PRE-EMPLOYMENT PHYSICAL	2/28/2023 001	2/28/2023	\$ 95.00	\$ 95.00
001-110-5-326-00 UNIFORM CLEANING						
PROVIDENCE BANK	PREMIUM CLEANERS	UNIFORM CLEANING	2/28/2023 001	2/28/2023	\$ 828.96	\$ 828.96
001-110-5-401-00 POSTAGE						
PITNEY BOWES BANK INC RESERVE ACCOUNT		POSTAGE	44973	2/16/2023	\$ 800.00	\$ 800.00
PROVIDENCE BANK	USPS	SHIPPING	2/28/2023 001	2/28/2023	\$ 10.40	\$ 10.40
PROVIDENCE BANK	USPS	MAILING	2/28/2023 001	2/28/2023	\$ 9.90	\$ 9.90
001-110-5-425-00 UNIFORM PURCHASE						
LEON UNIFORM CO INC		UNIFORMS	570767-01	2/14/2023	\$ 443.95	\$ -
LEON UNIFORM CO INC		UNIFORMS	44979	2/22/2023	\$ 718.00	\$ 718.00
PROVIDENCE BANK	HEROES IN STYLE	POLICE HAT	2/28/2023 001	2/28/2023	\$ 24.74	\$ 24.74
PROVIDENCE BANK	LANDS END	CPA UNIFORMS	2/28/2023 001	2/28/2023	\$ 111.40	\$ 111.40
PROVIDENCE BANK	LANDS END	RECORDS SHIRTS RETURNED	2/28/2023 001	2/28/2023	\$ (94.89)	\$ (94.89)
PROVIDENCE BANK	MEN WEARHOUSE	CLOTHING ALLOWANCE	2/28/2023 001	2/28/2023	\$ 120.00	\$ 120.00
001-110-5-450-00 MAINTENANCE TO EQUIP						
GLOBAL TECHNICAL SYSTEM INC		REPAIRS TO SQUAD CAR LIGHTS	141003796-1	2/16/2023	\$ 757.76	\$ -
PROVIDENCE BANK	AMAZON	BUILDING DOOR STOPPER	2/28/2023 001	2/28/2023	\$ 5.84	\$ 5.84
PROVIDENCE BANK	STALKERRADAR	REPAIRS TO RADAR UNIT	2/28/2023 001	2/28/2023	\$ 362.50	\$ 362.50
001-110-5-470-00 MINOR EQUIPMENT						
PROVIDENCE BANK	AMAZON	SMALL CONFERENCE TABLE	2/28/2023 001	2/28/2023	\$ 186.29	\$ 186.29
001-110-5-480-00 SUPPLIES						
RAY O'HERRON CO INC		AMMUNITION	2251571	2/13/2023	\$ 1,350.00	\$ -
PROVIDENCE BANK	AMAZON	REFERENCE MATERIALS	2/28/2023 001	2/28/2023	\$ 31.62	\$ 31.62
PROVIDENCE BANK	AMAZON	REFERENCE BOOKS	2/28/2023 001	2/28/2023	\$ 74.47	\$ 74.47
PROVIDENCE BANK	AMAZON	CERTIFICATE SEALS	2/28/2023 001	2/28/2023	\$ 7.49	\$ 7.49
PROVIDENCE BANK	AMAZON	REFERENCE MATERIAL	2/28/2023 001	2/28/2023	\$ 11.99	\$ 11.99
PROVIDENCE BANK	HOBBY LOBBY	OFFICE SUPPLIES	2/28/2023 001	2/28/2023	\$ 12.98	\$ 12.98
PROVIDENCE BANK	OFFICE DEPOT	OFFICE SUPPLIES	2/28/2023 001	2/28/2023	\$ 24.98	\$ 24.98
PROVIDENCE BANK	OFFICE DEPOT	DESK CALENDAR	2/28/2023 001	2/28/2023	\$ 5.00	\$ 5.00
PROVIDENCE BANK	OFFICE DEPOT	DISKS	2/28/2023 001	2/28/2023	\$ 35.39	\$ 35.39
PROVIDENCE BANK	OFFICE DEPOT	OFFICE SUPPLIES AND DISKS	2/28/2023 001	2/28/2023	\$ 274.97	\$ 274.97
PROVIDENCE BANK	SAMs	JAIL FOOD	2/28/2023 001	2/28/2023	\$ 208.85	\$ 208.85
PROVIDENCE BANK	TAYLOR FRANCIS	LEAD HOMICIDE BOOK	2/28/2023 001	2/28/2023	\$ 121.35	\$ 121.35
Total POLICE DEPARTMENT:					\$ 126,485.43	\$ 122,381.18
ADMINISTRATION						
001-115-5-105-00 BONUSSES						
ASSOCIATED BANK		SAFTEY INCENTIVE	44949	1/23/2023	\$ 208.00	\$ 208.00
001-115-5-112-00 HEALTH & LIFE INS						

FEBRUARY PAYEMENT APPROVAL REPORT
2/1/2023 - 2/28/2023

Vendor Name	Merchant Name	Description	Invoice Number	Invoice Date	Invoice Amount	Amount Paid
GUARDIAN LIFE INSURANCE CO		ADMIN - FEB	44971	2/14/2023	\$ 154.76	\$ 154.76
UNITED HEALTHCARE INS CO		ADMIN - FEB	44971	2/14/2023	\$ 6,759.09	\$ 6,759.09
001-115-5-207-00 TRAVEL & MEETING EXP						
PROVIDENCE BANK		OSHA TRAINING	44984	2/27/2023	\$ 45.74	\$ 45.74
001-115-5-225-00 MEMBERSHIP DUES						
PROVIDENCE BANK	IEDC ONLINE	IEDC MEMBERSHIP	2/28/2023 001	2/28/2023	\$ 455.00	\$ 455.00
001-115-5-302-00 PUBLIC RELATIONS						
GIFTS FOR INDIVIDUALS		NAME TAG	44724	2/15/2023	\$ 11.50	\$ -
PROVIDENCE BANK	CHICK FIL A	FOOD FOR ED FRAWLEY'S RETIREMENT	2/28/2023 001	2/28/2023	\$ 333.52	\$ 333.52
PROVIDENCE BANK	SAMs	CAKE FOR ED FRAWLEY'S RETIREMENT	2/28/2023 001	2/28/2023	\$ 41.29	\$ 41.29
PROVIDENCE BANK	WALMART	ED FRAWLEY'S RETIREMENT	2/28/2023 001	2/28/2023	\$ 50.50	\$ 50.50
001-115-5-304-00 EQUIPMENT RENTAL						
AMERICOM IMAGING SYSTEMS INC		COPIER RENTAL	438550	2/14/2023	\$ 417.00	\$ -
AMERICOM IMAGING SYSTEMS INC		COPIER RENTAL	438550	2/14/2023	\$ 43.70	\$ -
AMERICOM IMAGING SYSTEMS INC		COPIER RENTAL	438550	2/14/2023	\$ 139.00	\$ -
AMERICOM IMAGING SYSTEMS INC		COPIER RENTAL	438550	2/14/2023	\$ 189.00	\$ -
AMERICOM IMAGING SYSTEMS INC		COPIER RENTAL	438550	2/14/2023	\$ 189.00	\$ -
AMERICOM IMAGING SYSTEMS INC		COPIER RENTAL	438550	2/14/2023	\$ 640.00	\$ -
001-115-5-306-00 TELEPHONE UTILITY						
TECH ELECTRONICS		PHONE LINE CONVERSIONS - JAILS PD	N000196931	2/25/2023	\$ 992.59	\$ 992.59
PROVIDENCE BANK	AMAZON	IPHONE CHARGER	2/28/2023 001	2/28/2023	\$ 112.45	\$ 112.45
PROVIDENCE BANK	At&T	PD PHONE SERVICE	2/28/2023 001	2/28/2023	\$ 1,617.24	\$ 1,617.24
PROVIDENCE BANK	CLEARWAVE	PHONE SERVICE	2/28/2023 001	2/28/2023	\$ 1,583.28	\$ 1,583.28
PROVIDENCE BANK	VERIZON	PHONE SERVICE	2/28/2023 001	2/28/2023	\$ 358.92	\$ 358.92
PROVIDENCE BANK	VERIZON	PHONE SERVICE	2/28/2023 001	2/28/2023	\$ 2,377.17	\$ 2,377.17
PROVIDENCE BANK	VERIZON	PHONE SERVICE	2/28/2023 001	2/28/2023	\$ 114.03	\$ 114.03
001-115-5-320-00 TECH & OUTSIDE SVCS						
PROVIDENCE BANK		DOT FMCSA - STANDALONE POOL	44984	2/27/2023	\$ 300.00	\$ 300.00
STRONGHOLD DATA LLC		CLOUD BACKUP	40545	2/1/2023	\$ 2,900.00	\$ 2,900.00
WELLNOW URGENT CARE P.C.		PRE-EMPLOYMENT SCREENING	44963	2/6/2023	\$ 2,347.00	\$ 2,347.00
PROVIDENCE BANK	BND	BND SUBSCRIPTION	2/28/2023 001	2/28/2023	\$ 21.99	\$ 21.99
PROVIDENCE BANK	CLEARWAVE	INTERNET	2/28/2023 001	2/28/2023	\$ 2,997.00	\$ 2,997.00
PROVIDENCE BANK	JAMF SOFTWARE	HR SOFTWARE	2/28/2023 001	2/28/2023	\$ 22.00	\$ 22.00
PROVIDENCE BANK	Spectrum	CABLE AND INTERNET	2/28/2023 001	2/28/2023	\$ 790.98	\$ 790.98
PROVIDENCE BANK	Spectrum	INTERNET AND CABLE	2/28/2023 001	2/28/2023	\$ 255.47	\$ 255.47
PROVIDENCE BANK	WASABI	CLOUD BACKUP	2/28/2023 001	2/28/2023	\$ 26.48	\$ 26.48
PROVIDENCE BANK	WEB NETWORK	DOMAIN RENEWAL	2/28/2023 001	2/28/2023	\$ 209.94	\$ 209.94
001-115-5-438-00 COMPUTERS						
AMERICOM IMAGING SYSTEMS INC		TONER	436873	2/1/2023	\$ 158.00	\$ 158.00
AMERICOM IMAGING SYSTEMS INC		DRUM	438550	2/14/2023	\$ 119.00	\$ -
AMERICOM IMAGING SYSTEMS INC		TONER	438550	2/14/2023	\$ 319.80	\$ -
001-115-5-438-50 IT HARDWARE						
DELL MARKETING L.P.		POWER EDGE SERVER	10653804267	2/21/2023	\$ 17,766.35	\$ 17,766.35

FEBRUARY PAYEMENT APPROVAL REPORT
2/1/2023 - 2/28/2023

Vendor Name	Merchant Name	Description	Invoice Number	Invoice Date	Invoice Amount	Amount Paid
INTERFACE SECURITY SYSTEMS LLC		ACCESS CONTROL PD	20417260	3/1/2023	\$ 408.72	\$ 408.72
PROVIDENCE BANK	AMAZON	HDMI WALL PLATE	2/28/2023 001	2/28/2023	\$ 6.99	\$ 6.99
PROVIDENCE BANK	AMAZON	2 USB HEADSETS	2/28/2023 001	2/28/2023	\$ 59.98	\$ 59.98
PROVIDENCE BANK	AMAZON	UNDER DESK KEYBOARD TRAY	2/28/2023 001	2/28/2023	\$ 98.99	\$ 98.99
PROVIDENCE BANK	AMAZON	LAPTOP SLEEVE AND PRO TECH TOOLKIT	2/28/2023 001	2/28/2023	\$ 101.58	\$ 101.58
PROVIDENCE BANK	AMAZON	2 DESKTOP SPEAKERS	2/28/2023 001	2/28/2023	\$ 48.12	\$ 48.12
PROVIDENCE BANK	AMAZON	4 USB FLASH DRIVES	2/28/2023 001	2/28/2023	\$ 95.96	\$ 95.96
PROVIDENCE BANK	AMAZON	SCANNER FOR CPA	2/28/2023 001	2/28/2023	\$ 296.99	\$ 296.99
PROVIDENCE BANK	AMAZON	HOT SPOT BATTEREIS FOR PD	2/28/2023 001	2/28/2023	\$ 59.97	\$ 59.97
PROVIDENCE BANK	AMAZON	TONER	2/28/2023 001	2/28/2023	\$ 199.99	\$ 199.99
PROVIDENCE BANK	AMAZON	USB C CHARGER	2/28/2023 001	2/28/2023	\$ 59.99	\$ 59.99
PROVIDENCE BANK	AMAZON	KEYBOARD TRAY	2/28/2023 001	2/28/2023	\$ 77.91	\$ 77.91
PROVIDENCE BANK	AMAZON	2 4 PORT USB SPLITTER	2/28/2023 001	2/28/2023	\$ 25.58	\$ 25.58
PROVIDENCE BANK	BEST BUY	LAPTOP FOR PD	2/28/2023 001	2/28/2023	\$ 384.99	\$ 384.99
PROVIDENCE BANK	DELL	8 DVD DISK DRIVE	2/28/2023 001	2/28/2023	\$ 19.55	\$ 19.55
PROVIDENCE BANK	HEARTLAND	TOUGHBOOK REPAIRED FOR PD	2/28/2023 001	2/28/2023	\$ 1,177.18	\$ 1,177.18
001-115-5-438-75 IT SOFTWARE						
CDW GOVERNMENT INC		2 WIRELESS ACCESS POINTS	6357931 X 2	2/15/2023	\$ 199.70	\$ -
EPTURA, INC.		MANAGERPLUS ONTRACT RENEWAL	2020-20318	2/25/2023	\$ 2,383.78	\$ -
RECORDER OF DEEDS		LAREDO SOFTWARE-INV. #111	111	1/31/2023	\$ 79.90	\$ 79.90
PROVIDENCE BANK	CDW GOVERNMENT	ADOBE ACROBAT PRO	2/28/2023 001	2/28/2023	\$ 477.28	\$ 477.28
PROVIDENCE BANK	SOLARWINDS	RENEWAL-SOFTWARE- DAMEWARE	2/28/2023 001	2/28/2023	\$ 128.00	\$ 128.00
PROVIDENCE BANK	SURVEY MONKEY	SURVEY PLATFORM	2/28/2023 001	2/28/2023	\$ 468.00	\$ 468.00
PROVIDENCE BANK	VIRTUOSITY'	CREDIT ON SOFTWARE	2/28/2023 001	2/28/2023	\$ (124.70)	\$ (124.70)
PROVIDENCE BANK	ZoHO-ZOHO CORP	ADDITIONAL LOGGING	2/28/2023 001	2/28/2023	\$ 21.30	\$ 21.30
Total ADMINISTRATION:					\$ 51,822.54	\$ 47,171.06
PW ENGINEERING						
001-120-5-105-00 BONUSES						
ASSOCIATED BANK		SAFTEY INCENTIVE	44949	1/23/2023	\$ 364.00	\$ 364.00
001-120-5-112-00 HEALTH & LIFE INS						
GUARDIAN LIFE INSURANCE CO		PW ENG FEB	44971	2/14/2023	\$ 266.55	\$ 266.55
UNITED HEALTHCARE INS CO		PW ENG FEB	44971	2/14/2023	\$ 20,247.24	\$ 20,247.24
001-120-5-204-00 EDUCATIONAL EXPENSE						
PROVIDENCE BANK	U OF ILL	DOCUMENTATION OF CONTRACT	44965	2/28/2023	\$ 50.00	\$ 50.00
001-120-5-304-00 EQUIPMENT RENTAL						
REPUBLIC SERVICES		PORTABLE TOILET RENTAL	0347-00025892	1/31/2023	\$ 188.37	\$ 188.37
001-120-5-320-00 TECH & OUTSIDE SVCS						
NOETH EXCAVATING SYSTEMS INC		M&L, REPAIR WASH OUT, SUMMIT DRIVE	2192303	2/17/2023	\$ 4,200.00	\$ 4,200.00
001-120-5-470-00 MINOR EQUIPMENT						
PROVIDENCE BANK		GRABBERS	6538	1/6/2023	\$ 9.92	\$ 9.92
001-120-5-480-00 SUPPLIES						
WARNING LITES OF SOUTHERN ILLI LLC		SIGN POST	26892	2/20/2023	\$ 159.90	\$ -

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Vendor Name	Merchant Name	Description	Invoice Number	Invoice Date	Invoice Amount	Amount Paid
WARNING LITES OF SOUTHERN ILLI LLC		SIGN POST	26998	2/28/2023	\$ 160.00	\$ -
WARNING LITES OF SOUTHERN ILLI LLC		SCHOOL SPEED LIMIT SIGN	26995	2/28/2023	\$ 104.98	\$ -
Total PW ENGINEERING:					\$ 25,750.96	\$ 25,326.08
PW VEHICLE MAINTENANCE						
001-130-5-105-00 BONUSES						
ASSOCIATED BANK		SAFTEY INCENTIVE	44949	1/23/2023	\$ 156.00	\$ 156.00
001-130-5-112-00 HEALTH & LIFE INS						
GUARDIAN LIFE INSURANCE CO		VEHICLE MAINT - FEB	44971	2/14/2023	\$ 84.78	\$ 84.78
UNITED HEALTHCARE INS CO		VEHICLE MAINT - FEB	44971	2/14/2023	\$ 5,787.75	\$ 5,787.75
001-130-5-320-00 TECH & OUTSIDE SVCS						
DAVE SCHMIDT TRUCK SERV		RESET PCM, F-4 PW	T099020	2/10/2023	\$ 329.23	\$ -
LINCOLN TRAIL TOWING		TOWED, 2017 FORD EXPLORER, F-16 PD	23-00286	2/21/2023	\$ 65.00	\$ 65.00
LINCOLN TRAIL TOWING		TOWED, 2012 FORD TRUCK, F-15 PKS	23-00287	2/21/2023	\$ 65.00	\$ 65.00
SAFETY KLEEN		DISPOSE OLD FILTERS, SERVICE WASHER	90976422	2/8/2023	\$ 229.83	\$ 229.83
001-130-5-327-00 UNIFORM RENTAL						
CINTAS THE UNIFORM PEOPLE		UNIFORMS, VM	4146926544	2/17/2023	\$ 30.00	\$ 30.00
CINTAS THE UNIFORM PEOPLE		UNIFORMS, VM	4147613737	2/24/2023	\$ 30.00	\$ 30.00
CINTAS THE UNIFORM PEOPLE		UNIFORMS, VM	4145544496	2/3/2023	\$ 30.00	\$ 30.00
CINTAS THE UNIFORM PEOPLE		UNIFORMS, VM	414622060	2/10/2023	\$ 30.00	\$ 30.00
001-130-5-410-00 VEHICLE OP COSTS						
HERITAGE PETROLEUM LLC		3539 GAL UNLEADED GAS	837908	1/27/2023	\$ 11,326.40	\$ 11,326.40
ST CLAIR SERVICE CO		81 GAL OFF RD DIESEL	35162	2/24/2023	\$ 322.53	\$ 322.53
ST CLAIR SERVICE CO		575 GAL HIWAY DIESEL	35163	2/14/2023	\$ 2,575.95	\$ 2,575.95
ST CLAIR SERVICE CO		282 GAL HIWAY DIESEL	35243	2/28/2023	\$ 1,201.91	\$ 1,201.91
ST CLAIR SERVICE CO		60 GAL OFF RD DIESEL	35244	2/28/2023	\$ 225.85	\$ 225.85
001-130-5-470-00 MINOR EQUIPMENT						
MITCHELL 1		MITCHELL 1 TRUCK UPDATE	RL4308772	1/26/2023	\$ 858.41	\$ 858.41
001-130-5-480-00 SUPPLIES						
AL S AUTOMOTIVE SUPPLY INC		TURN SWITCH, F-5 PKS	05WB8795	2/10/2023	\$ 43.41	\$ -
AL S AUTOMOTIVE SUPPLY INC		SWAY BAR LINK, F-8 PD	05WA3425	2/2/2023	\$ 72.34	\$ -
AL S AUTOMOTIVE SUPPLY INC		CONNECTOR, F-15 PKS	05WD2260	2/17/2023	\$ 46.44	\$ -
AL S AUTOMOTIVE SUPPLY INC		STARTER, F-16 PD	05WD7199	2/21/2023	\$ 224.37	\$ -
AL S AUTOMOTIVE SUPPLY INC		CORE RETURN	05WD7199	2/21/2023	\$ (47.00)	\$ -
CASSENS & SONS INC		BLOWER MOTOR, F-34 PD	69626	2/7/2023	\$ 187.50	\$ -
CINTAS FIRST AID & SAFETY		REPLENISH MEDICINE CABINET	5144814451	2/9/2023	\$ 42.46	\$ 42.46
DAVE SCHMIDT TRUCK SERV		30/30 BRAKE CHAMBER, F-4 PW	56734	2/6/2023	\$ 450.72	\$ -
DAVE SCHMIDT TRUCK SERV		SENSOR, F-4 PW	56752	2/8/2023	\$ 190.27	\$ -
DAVE SCHMIDT TRUCK SERV		SENSOR, F-4 PW	56765	2/9/2023	\$ 678.61	\$ -
DAVE SCHMIDT TRUCK SERV		CORE CREDIT	56765	2/9/2023	\$ (133.00)	\$ -
DAVE SCHMIDT TRUCK SERV		BRAKE VALVE, F-18 PW	56783	2/13/2023	\$ 432.52	\$ -
DAVE SCHMIDT TRUCK SERV		RESET PCM, F-4 PW	T098991	2/7/2023	\$ 267.66	\$ -
DOBBS AUTO CENTERS INC		TIRES, F-3 PW, F-18 PD	23-367192	2/24/2023	\$ 1,652.40	\$ -

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Vendor Name	Merchant Name	Description	Invoice Number	Invoice Date	Invoice Amount	Amount Paid
ERB EQUIPMENT		VALVE, E-41 PW	01-89672	2/9/2023	\$ 835.52	\$ -
HARTMANN FARM SUPPLY OF MILLSTADT INC		FILTERS, PE-3 PKS	13595	2/16/2023	\$ 99.96	\$ -
MCKAY AUTO PARTS INC		FILTER, F-40 PD	434148	2/23/2023	\$ 4.99	\$ -
MCKAY AUTO PARTS INC		FITTING, E-41 PW	432847	2/10/2023	\$ 31.12	\$ -
MCKAY AUTO PARTS INC		COIL, F-15 PD	432093	2/2/2023	\$ 42.55	\$ -
MCKAY AUTO PARTS INC		PARTS	433103	2/14/2023	\$ 441.33	\$ -
MCKAY AUTO PARTS INC		PARTS	433104	2/14/2023	\$ 104.96	\$ -
MTI DISTRIBUTING INC		FILTERS, PE-3 PKS	1375654-00	2/15/2023	\$ 72.50	\$ -
O'REILLY AUTOMOTIVE INC		ABSORB ROLL, GLASS CLEANER - SHOP	0871-226661	2/23/2023	\$ 345.86	\$ -
PROVIDENCE BANK		FITTINGS	44985	2/28/2023	\$ 168.68	\$ 168.68
RITZHEIMER TOOLS LLC		SCAN TOOL	1272362442	2/3/2023	\$ 3,077.00	\$ -
WEBER GRANITE CITY FORD		TUBE, F-3 PW	50055743	2/3/2023	\$ 111.88	\$ -
WOODY'S MUNICIPAL SUPPLY		SEAL KIT, E-43 PW	01-30880	2/21/2023	\$ 71.33	\$ -
Total PW VEHICLE MAINTENANCE:					\$ 32,865.02	\$ 23,230.55
PARKS DEPARTMENT						
001-140-5-105-00 BONUSES						
ASSOCIATED BANK		SAFTEY INCENTIVE	44949	1/23/2023	\$ 520.00	\$ 520.00
001-140-5-112-00 HEALTH & LIFE INS						
GUARDIAN LIFE INSURANCE CO		PARKS & REC - FEB	44971	2/14/2023	\$ 325.79	\$ 325.79
UNITED HEALTHCARE INS CO		PARKS & REC - FEB	44971	2/14/2023	\$ 25,772.79	\$ 25,772.79
001-140-5-204-00 EDUCATIONAL EXPENSE						
PROVIDENCE BANK	MPR SUPPLY	IRRIGATION -LIGHTING CLASS - JP	2/28/2023 001	2/28/2023	\$ 40.00	\$ 40.00
PROVIDENCE BANK	U OF IL	STAFF TURF PESTICIDE TRAINING - JG NC	2/28/2023 001	2/28/2023	\$ 180.00	\$ 180.00
PROVIDENCE BANK	U OF IL	PESTICIDE CLASS - ER JE FW KM	2/28/2023 001	2/28/2023	\$ 50.00	\$ 50.00
001-140-5-207-00 TRAVEL & MEETING EXP						
PROVIDENCE BANK	HAYATT HOTELS	TRAVEL - HOTEL- JORDAN H	2/28/2023 001	2/28/2023	\$ 457.83	\$ 457.83
PROVIDENCE BANK	HYATT HOTEL	TRAVEL FOOD - JORDAN H	2/28/2023 001	2/28/2023	\$ 6.76	\$ 6.76
PROVIDENCE BANK	SOUTHWEST AIRLINES	FLIGHT - JORDAN H	2/28/2023 001	2/28/2023	\$ 425.96	\$ 425.96
PROVIDENCE BANK	STARBUCKS	TRAVEL- LUNCH JORDAN H	2/28/2023 001	2/28/2023	\$ 10.28	\$ 10.28
PROVIDENCE BANK	SWEETWATER TAVERN	TRAVEL FOOD - JORDAN H	2/28/2023 001	2/28/2023	\$ 38.50	\$ 38.50
PROVIDENCE BANK	TST LEYE - BEATRIX	FOOD TRAVEL JORDAN H	2/28/2023 001	2/28/2023	\$ 41.92	\$ 41.92
PROVIDENCE BANK	TST REMINGTONS	TRAVEL - FOOD - JORDN H	2/28/2023 001	2/28/2023	\$ 35.00	\$ 35.00
PROVIDENCE BANK	TST THE HAMPTON SOCIAL	TRAVEL FOOD	2/28/2023 001	2/28/2023	\$ 20.00	\$ 20.00
PROVIDENCE BANK	UBER	UBER- JORDAN H	2/28/2023 001	2/28/2023	\$ 32.98	\$ 32.98
PROVIDENCE BANK	UBER	UBER TRIP JORDAN H	2/28/2023 001	2/28/2023	\$ 9.92	\$ 9.92
PROVIDENCE BANK	UBER	UBER- JORDAN H	2/28/2023 001	2/28/2023	\$ 9.95	\$ 9.95
PROVIDENCE BANK	UBER	UBER- JORDAN H	2/28/2023 001	2/28/2023	\$ 7.99	\$ 7.99
PROVIDENCE BANK	UBER	TRASPORTATION JORDAN H	2/28/2023 001	2/28/2023	\$ 35.95	\$ 35.95
PROVIDENCE BANK	UBER	TRAVEL- CITY TRANSPORTATION- JORDAN H	2/28/2023 001	2/28/2023	\$ 6.91	\$ 6.91
PROVIDENCE BANK	WILDBERRY PANCAKES CA	TRAVEL - FOOD - JORDAN H	2/28/2023 001	2/28/2023	\$ 32.28	\$ 32.28
001-140-5-304-00 EQUIPMENT RENTAL						
UNITED RENTALS INC		RENTAL OF BOOM TRUCK	214625704-001	1/12/2023	\$ 1,281.20	\$ -

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Vendor Name	Merchant Name	Description	Invoice Number	Invoice Date	Invoice Amount	Amount Paid
001-140-5-307-00 SEWER UTILITY						
CASEYVILLE TOWNSHIP SEWER		525 S RUBY LANE (MIRACLE LEAGUE)	200231500.1	2/2/2023	\$ 42.00	\$ 42.00
CASEYVILLE TOWNSHIP SEWER		4 S RUBY LANE	401132000.1	2/6/2023	\$ 60.00	\$ 60.00
001-140-5-308-00 WATER UTILITY						
O'FALLON WATER & SEWER DEPT		ACCT NO. 8699-001	8699-001 2/23	2/13/2023	\$ 224.63	\$ 224.63
001-140-5-309-00 SANITATION SERVICE						
JOHNNY ON THE SPOT #347		ADA COMPLIANT RESTROOMS	0347-000257861	1/31/2023	\$ 345.60	\$ 345.60
STERICYCLE INC		STERI-SAFE ECONOMY	4011571617	3/1/2023	\$ 500.98	\$ 500.98
001-140-5-320-00 TECH & OUTSIDE SVCS						
R.I. BOLTON JR		HUMAN GOOSE MANAGEMENT	2447	2/23/2023	\$ 331.65	\$ -
PROVIDENCE BANK	AMERICAN WORKER	GLOVES	2/28/2023 001	2/28/2023	\$ 50.49	\$ 50.49
PROVIDENCE BANK	HUDSON TREE	REMOVAL OF 2 DAMAGED TREES	2/28/2023 001	2/28/2023	\$ 900.00	\$ 900.00
001-140-5-470-00 MINOR EQUIPMENT						
PROVIDENCE BANK	THE HOME DEPOT	TITAN POST DRIVER	2/28/2023 001	2/28/2023	\$ 987.35	\$ 987.35
001-140-5-480-00 SUPPLIES						
PROVIDENCE BANK	ERB TURF EQUIP	2 CYCLE AND BAR OIL FOR EQUIPMENT	2/28/2023 001	2/28/2023	\$ 40.76	\$ 40.76
PROVIDENCE BANK	Home DEPOT	CALENDAR	2/28/2023 001	2/28/2023	\$ 15.74	\$ 15.74
PROVIDENCE BANK	Home DEPOT	MISSING CALENDAR CREDIT	2/28/2023 001	2/28/2023	\$ (10.74)	\$ (10.74)
PROVIDENCE BANK	LOWES	TOTES	2/28/2023 001	2/28/2023	\$ 156.16	\$ 156.16
PROVIDENCE BANK	LOWES	TOTES	2/28/2023 001	2/28/2023	\$ 273.28	\$ 273.28
PROVIDENCE BANK	LOWES	MEASURING TAPE	2/28/2023 001	2/28/2023	\$ 23.23	\$ 23.23
PROVIDENCE BANK	LOWES	TOTES MARKET PL CHRISTMAS DECO	2/28/2023 001	2/28/2023	\$ 188.36	\$ 188.36
PROVIDENCE BANK	LOWES	VELCRO FOR CALENDAR	2/28/2023 001	2/28/2023	\$ 5.18	\$ 5.18
PROVIDENCE BANK	LOWES	LUMBER FOR BENCHES	2/28/2023 001	2/28/2023	\$ 12.94	\$ 12.94
PROVIDENCE BANK	LOWES	LUMBER FOR BENCHES	2/28/2023 001	2/28/2023	\$ 122.67	\$ 122.67
PROVIDENCE BANK	LOWES	HEATER FOR RESTROOMS IN PARKS	2/28/2023 001	2/28/2023	\$ 55.76	\$ 55.76
PROVIDENCE BANK	METRO LOCK	KEY FOR F-5	2/28/2023 001	2/28/2023	\$ 65.00	\$ 65.00
PROVIDENCE BANK	OFFICE DEPOT	CREDIT FOR CALENDAR	2/28/2023 001	2/28/2023	\$ (20.99)	\$ (20.99)
PROVIDENCE BANK	OFFICE DEPOT	MISSING CALENDAR CREDIT	2/28/2023 001	2/28/2023	\$ (5.00)	\$ (5.00)
PROVIDENCE BANK	OFFICE DEPOT	2023 CALENDAR	2/28/2023 001	2/28/2023	\$ 10.00	\$ 10.00
PROVIDENCE BANK	OFFICE DEPOT	DRY ERASE BOARD	2/28/2023 001	2/28/2023	\$ 26.61	\$ 26.61
Total PARKS DEPARTMENT:					\$ 33,743.67	\$ 32,130.82
PW MUNICIPAL COMPLEX						
001-150-5-105-00 BONUSSES						
ASSOCIATED BANK		SAFTEY INCENTIVE	44949	1/23/2023	\$ 208.00	\$ 208.00
001-150-5-112-00 HEALTH & LIFE INS						
GUARDIAN LIFE INSURANCE CO		MUC - FEB	44971	2/14/2023	\$ 100.60	\$ 100.60
UNITED HEALTHCARE INS CO		MUC - FEB	44971	2/14/2023	\$ 9,407.59	\$ 9,407.59
001-150-5-305-00 ELECTRIC UTILITY						
AMEREN ILLINOIS		ACCT NO 11370-45042	11370-45042 2/23	2/23/2023	\$ 1,132.13	\$ 1,132.13
AMEREN ILLINOIS		ACCT NO 1858729616	1858729616	2/17/2023	\$ 112.38	\$ 112.38
AMEREN ILLINOIS		ACCT NO 1353154006	1353154006	2/22/2023	\$ 6,301.41	\$ 6,301.41

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Vendor Name	Merchant Name	Description	Invoice Number	Invoice Date	Invoice Amount	Amount Paid
AMEREN ILLINOIS		ACCT NO 13831-63066	13831-63066 2/23	1/30/2023	\$ 8,815.25	\$ 8,815.25
AMEREN ILLINOIS		ACCT NO 1378210112	1378210112	1/31/2023	\$ 31.72	\$ 31.72
AMEREN ILLINOIS		ACCT NO 3536502110	3536502110	2/9/2023	\$ 28.65	\$ 28.65
AMEREN ILLINOIS		ACCT NO 0253074006	253074006.1	2/10/2023	\$ 26.77	\$ 26.77
AMEREN ILLINOIS		ACCT NO 3572510115	3572510115	2/10/2023	\$ 281.07	\$ 281.07
AMEREN ILLINOIS		ACCT NO 1851-53001	1851-53001 2/23	2/8/2023	\$ 37.24	\$ 37.24
AMEREN ILLINOIS		ACCT NO 3435085003	3435085003	2/8/2023	\$ 38.00	\$ 38.00
001-150-5-307-00 SEWER UTILITY						
CASEYVILLE TOWNSHIP SEWER		ACCT NO 040 11350 00	401135000.1	2/6/2023	\$ 42.00	\$ 42.00
CASEYVILLE TOWNSHIP SEWER		ACCT NO 040 10140 00	401014000.1	2/6/2023	\$ 42.00	\$ 42.00
CASEYVILLE TOWNSHIP SEWER		ACCT NO 040 10151 00	401015100.1	2/6/2023	\$ 42.00	\$ 42.00
CASEYVILLE TOWNSHIP SEWER		ACCT NO 040 10150 00	40101500.09	2/6/2023	\$ 42.00	\$ 42.00
001-150-5-308-00 WATER UTILITY						
O'FALLON WATER & SEWER DEPT		ACCT NO 14834-001	14834-001 2/23	2/20/2023	\$ 224.63	\$ 224.63
O'FALLON WATER & SEWER DEPT		ACCT NO 14301-001	14301-001 2/23	2/20/2023	\$ 444.69	\$ 444.69
O'FALLON WATER & SEWER DEPT		ACCT NO 20527-001	20527-001 2/23	2/20/2023	\$ 8.78	\$ 8.78
O'FALLON WATER & SEWER DEPT		ACCT NO 20510-001	20510-001 2/23	2/20/2023	\$ 224.63	\$ 224.63
O'FALLON WATER & SEWER DEPT		ACCT NO 8695-001	8695-001 2/23	2/20/2023	\$ 10.05	\$ 10.05
001-150-5-310-00 GAS UTILITY						
AMEREN ILLINOIS		SUMMARY ACCT NO 01146-99050	01146-99050 2/23	2/1/2023	\$ 5,861.68	\$ 5,861.68
001-150-5-320-00 TECH & OUTSIDE SVCS						
CLEAN THE UNIFORM CO HIGHLAND		MOP & TOWEL SERVICE	32160232	2/22/2023	\$ 301.71	\$ 301.71
CLEAN THE UNIFORM CO HIGHLAND		MOP & TOWEL SERVICE	32156895	2/8/2023	\$ 301.71	\$ 301.71
PRESTOX		PEST CONTROL	30232938	1/30/2023	\$ 320.92	\$ 320.92
001-150-5-450-00 MAINTENANCE TO EQUIP						
FIRE SAFTEY INC		ANNUAL INSPECTION	IN00023105	2/5/2023	\$ 156.00	\$ 156.00
FIRE SAFTEY INC		ANNUAL INSPECTION	IN00023107	2/5/2023	\$ 415.00	\$ 415.00
FIRE SAFTEY INC		ANNUAL INSPECTION	IN00023106	2/5/2023	\$ 173.50	\$ 173.50
001-150-5-480-00 SUPPLIES						
CINTAS FIRST AID & SAFETY		REPLENISH MEDICINE CABINET	5145814705	2/16/2023	\$ 42.26	\$ 42.26
DUTCH HOLLOW SUPPLY INC		GLOVES, LIQUID HAND SOAP	279942	2/8/2023	\$ 112.86	\$ -
DUTCH HOLLOW SUPPLY INC		DISINFECTANT BOWL CLEANER	280062	2/8/2023	\$ 112.92	\$ -
FROST ELECTRIC SUPPLY CO		BALLASTS, CH & PD	54501934.001	2/22/2023	\$ 560.69	\$ -
FROST ELECTRIC SUPPLY CO		BALLASTS, CH & PD	54501934.002	2/24/2023	\$ 444.23	\$ -
PROVIDENCE BANK	LOWES	FUSES	44960	2/3/2023	\$ 18.95	\$ 18.95
PROVIDENCE BANK	AMAZON	FURNACE, BREAK ROOM, GRG	44960	2/3/2023	\$ 299.99	\$ 299.99
PROVIDENCE BANK	LOWES	FUSES, PD	44960	2/3/2023	\$ 37.90	\$ 37.90
PROVIDENCE BANK	AMAZON	REPLACEMENT LIMIT SWITCH, GRG	44960	2/3/2023	\$ 24.52	\$ 24.52
PROVIDENCE BANK	AMAZON	OEM FURNACE LIMIT SWITCH, GRG	44960	2/3/2023	\$ 15.75	\$ 15.75
PROVIDENCE BANK	LOWES	HOUSEKEEPING SUPPLIES	44960	2/3/2023	\$ 55.46	\$ 55.46
PROVIDENCE BANK	FASTENAL	LAT SOCKET SECURITY CAP SCREW, PD	44960	2/3/2023	\$ 70.55	\$ 70.55
PROVIDENCE BANK	AMAZON	FURNACE CONTROL REPLACEMENT, GRG	44960	2/3/2023	\$ 153.98	\$ 153.98
PROVIDENCE BANK	GATEWAY	FLAT HEAD SECURITY SCREWS, PD	44960	2/3/2023	\$ 130.93	\$ 130.93

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PROVIDENCE BANK	DON'S HARDWARE	HI LIMIT, VEH MAINT	44960	2/3/2023	\$ 25.56	\$ 25.56
PROVIDENCE BANK	AMAZON	ROLL OUT SWITCH, VEH MAINT	44960	2/3/2023	\$ 30.70	\$ 30.70
PROVIDENCE BANK	AMAZON	LIMIT SWITCH	44960	2/3/2023	\$ 25.48	\$ 25.48
PROVIDENCE BANK	BATTERIES PLUS	BATTERIES, SHOP	44960	2/3/2023	\$ 22.56	\$ 22.56
PROVIDENCE BANK	LOWES	PARTS FOR PUMP, CALCIUM TANK, STS	44960	2/3/2023	\$ 38.17	\$ 38.17
PROVIDENCE BANK	COMMERCIAL ELECTRIC	CALCIUM PUMP, STS	44960	2/3/2023	\$ 1,980.72	\$ 1,980.72
PROVIDENCE BANK	LOWES	PARTS FOR PUMP, CALCIUM TANK, STS	44960	2/3/2023	\$ 14.02	\$ 14.02
ST LOUIS BOILER SUPPLY CO		BALL VALVE ASSEMBLY, PD	578454	2/16/2023	\$ 496.68	\$ -
Total PW MUNICIPAL COMPLEX:					\$ 39,846.99	\$ 38,119.61
LAND USE & DEVELOPMENT						
001-160-5-105-00 BONUSES						
ASSOCIATED BANK		SAFTEY INCENIVE	44949	1/23/2023	\$ 416.00	\$ 416.00
001-160-5-112-00 HEALTH & LIFE INS						
GUARDIAN LIFE INSURANCE CO		LU - FEB	44971	2/14/2023	\$ 147.50	\$ 147.50
UNITED HEALTHCARE INS CO		LU - FEB	44971	2/14/2023	\$ 14,363.40	\$ 14,363.40
001-160-5-225-00 MEMBERSHIP DUES						
CODE ENFORCEMENT OFFICIALS		2023 MEMBERSHIP	44959	2/2/2023	\$ 395.00	\$ -
001-160-5-301-00 ADVERTISING & PUBLIC NOTICES						
HERALD PUBLICATIONS		PUBLIC NOTICE inv 1012986	1012986	1/26/2023	\$ 40.80	\$ 40.80
001-160-5-320-00 TECH & OUTSIDE SVCS						
PROVIDENCE BANK	M & M AUTO	NUISANCE ABAMENT	44972	2/15/2023	\$ 11.00	\$ 11.00
RGB SURVEYING LLC		LEGAL DESK PREP	FBVH 22-5	11/3/2022	\$ 350.00	\$ 350.00
ST CLAIR ANIMAL SERVICES		FEES FOR DOGS HELD	44959	2/2/2023	\$ 500.00	\$ 500.00
001-160-5-480-00 SUPPLIES						
HUEOSITY		BUSINESS CARDS	16062	2/27/2023	\$ 150.00	\$ -
PROVIDENCE BANK	JB TOOLS	BATTERY	44972	2/15/2023	\$ 36.16	\$ 36.16
PROVIDENCE BANK	AMAZON	LOCKOUT KIT	44972	2/15/2023	\$ 68.21	\$ 68.21
PROVIDENCE BANK	OFFICE MAX	CEO CLIPBOARDS	44972	2/15/2023	\$ 70.93	\$ 70.93
Total LAND USE & DEVELOPMENT:					\$ 16,549.00	\$ 16,004.00
LIBRARY DEPARTMENT						
001-170-5-112-00 HEALTH & LIFE INS						
GUARDIAN LIFE INSURANCE CO		LIBRARY - FEB	44971	2/14/2023	\$ 84.78	\$ 84.78
UNITED HEALTHCARE INS CO		LIBRARY - FEB	44971	2/14/2023	\$ 6,388.06	\$ 6,388.06
001-170-5-305-00 ELECTRIC UTILITY						
AMEREN ILLINOIS		ACCT NO 4000007116	4000007116	2/22/2023	\$ 5,193.34	\$ 5,193.34
001-170-5-307-00 SEWER UTILITY						
CASEYVILLE TOWNSHIP SEWER		ACCT NO 040 10148 00	401014800.1	2/6/2023	\$ 42.00	\$ 42.00
001-170-5-308-00 WATER UTILITY						
O'FALLON WATER & SEWER DEPT		ACCT NO 7208-001	7208-001 2/23	2/20/2023	\$ 224.63	\$ 224.63
001-170-5-480-00 SUPPLIES						
FROST ELECTRIC SUPPLY CO		EMERGENCY LIGHT FIXTURES	S4496567.001	2/8/2023	\$ 105.41	\$ -

FEBRUARY PAYEMENT APPROVAL REPORT
2/1/2023 - 2/28/2023

Vendor Name	Merchant Name	Description	Invoice Number	Invoice Date	Invoice Amount	Amount Paid
Total LIBRARY DEPARTMENT:					\$ 12,038.22	\$ 11,932.81
ESDA DEPARTMENT						
001-181-5-306-00 TELEPHONE UTILITY						
PROVIDENCE BANK	At&T	ESDA PHONE SERVICE	2/28/2023 001	2/28/2023	\$ 223.86	\$ 223.86
001-181-5-450-00 MAINTENANCE TO EQUIP						
GLOBAL TECHNICAL SYSTEM INC		TESTING SIRENS FOR REPAIR	141003714-1	1/23/2023	\$ 575.00	\$ -
PYRAMID ELECTRIC INC		SIREN TROUBLESHOOTING	T20215	2/14/2023	\$ 478.75	\$ -
WIRELESS USA		SIREN TESTING	291972	1/31/2023	\$ 290.00	\$ -
Total ESDA DEPARTMENT:					\$ 1,567.61	\$ 223.86
Total GENERAL FUND:					\$ 373,927.05	\$ 349,777.58
MOTOR FUEL TAX FUND						
PW ENGINEERING						
002-120-5-305-00 ELECTRIC UTILITY						
AMEREN ILLINOIS		ACCT NO 6847101113	6847101113	2/22/2023	\$ 71.13	\$ 71.13
AMEREN ILLINOIS		ACCT NO 6047103118	6047103118	2/22/2023	\$ 59.99	\$ 59.99
AMEREN ILLINOIS		ACCT NO 1053158017	1053158017	2/14/2023	\$ 166.85	\$ 166.85
AMEREN ILLINOIS		ACCT NO 6005089132	6005089132	2/17/2023	\$ 69.90	\$ 69.90
AMEREN ILLINOIS		ACCT NO 4871711117	4871711117	2/17/2023	\$ 64.79	\$ 64.79
AMEREN ILLINOIS		ACCT NO 1113055059	1113055059	2/21/2023	\$ 32.86	\$ 32.86
AMEREN ILLINOIS		ACCT NO 2973100032	2973100032	2/21/2023	\$ 13.44	\$ 13.44
AMEREN ILLINOIS		ACCT NO 0013091003	13091003	2/24/2023	\$ 83.31	\$ 83.31
AMEREN ILLINOIS		ACCT NO 6994268979	6994268979	2/24/2023	\$ 1,992.36	\$ 1,992.36
AMEREN ILLINOIS		ACCT NO 7641005429	7641005429	2/6/2023	\$ 5,327.90	\$ 5,327.90
AMEREN ILLINOIS		ACCT NO 0013091003	13091003.09	1/26/2023	\$ 93.61	\$ 93.61
AMEREN ILLINOIS		ACCT NO 6994268979	6994268979	1/26/2023	\$ 2,211.19	\$ 2,211.19
AMEREN ILLINOIS		ACCT NO 23430-58101	23430-58101 2/23	1/30/2023	\$ 8,112.56	\$ 8,112.56
AMEREN ILLINOIS		ACCT NO 0582008090	582008090.1	2/1/2023	\$ 54.07	\$ 54.07
AMEREN ILLINOIS		ACCT NO 2695302117	2695302117	2/1/2023	\$ 49.29	\$ 49.29
AMEREN ILLINOIS		ACCT NO 45441-06006	45441-06006 2/23	1/30/2023	\$ 687.42	\$ 687.42
AMEREN ILLINOIS		ACCT NO 0073006047	73006047.09	2/10/2023	\$ 392.43	\$ 392.43
AMEREN ILLINOIS		ACCT NO 1362510113	1362510113	2/10/2023	\$ 48.08	\$ 48.08
AMEREN ILLINOIS		ACCT NO 9372517117	9372517117	2/10/2023	\$ 55.39	\$ 55.39
AMEREN ILLINOIS		ACCT NO 4383107017	4383107017	2/10/2023	\$ 53.13	\$ 53.13
AMEREN ILLINOIS		ACCT NO 8641005516	8641005516	2/6/2023	\$ 3,284.64	\$ 3,284.64
AMEREN ILLINOIS		ACCT NO 3388416111	3388416111	2/8/2023	\$ 68.97	\$ 68.97
AMEREN ILLINOIS		ACCT NO 9836501119	9836501119	2/9/2023	\$ 57.09	\$ 57.09
AMEREN ILLINOIS		ACCT NO 8536502115	8536502115	2/9/2023	\$ 56.94	\$ 56.94
002-120-5-450-00 MAINTENANCE TO EQUIP						
ELECTRICO INC		TRAFFIC SIGNAL REPAIR	700-10252	1/6/2023	\$ 132.50	\$ 132.50
002-120-5-480-00 SUPPLIES						
ASPHALT SALES & PRODUCTS		5.35 T COLD PATCH	32794	1/23/2023	\$ 802.50	\$ 802.50

FEBRUARY PAYEMENT APPROVAL REPORT
2/1/2023 - 2/28/2023

Vendor Name	Merchant Name	Description	Invoice Number	Invoice Date	Invoice Amount	Amount Paid
ASPHALT SALES & PRODUCTS		10.89 T COLD PATCH	32810	2/15/2023	\$ 1,633.50	\$ -
002-120-5-503-00 SURVEY / ENGINEERING - CAPITAL						
OATES ASSOCIATES		MARKET PLACE STREETScape	44964	2/7/2023	\$ 20,204.81	\$ 20,204.81
002-120-5-503-01 REBUILD ILLINOIS SURVEY/ENG						
MILLENNIA PROFESSIONAL SERVICES OF IL		LINCOLN HW, OLD COLLINSVILLE RD	44964	2/7/2023	\$ 5,363.37	\$ 5,363.37
002-120-5-505-00 STREETS & ALLEYS						
CITY OF O'FALLON		CONST REIMB, FINAL	44964	2/7/2023	\$ 70,859.45	\$ 70,859.45
Total PW ENGINEERING:					<u>\$ 122,103.47</u>	<u>\$ 120,469.97</u>
Total MOTOR FUEL TAX FUND:					<u>\$ 122,103.47</u>	<u>\$ 120,469.97</u>
HOTEL/MOTEL TAX FUND						
004-115-5-301-00 ADVERTISING & PUBLIC NOTICES						
ILLINOIS BUSINESS JOURNAL		PAGE AD	1012621	1/6/2023	\$ 600.00	\$ -
004-115-5-320-00 TECH & OUTSIDE SVCS						
THE FOURCE GROUP		ADVERTISING	7039	11/1/2022	\$ 21,672.50	\$ -
Total :					<u>\$ 22,272.50</u>	<u>\$ -</u>
Total HOTEL/MOTEL TAX FUND:					<u>\$ 22,272.50</u>	<u>\$ -</u>
HOME RULE TAX FUND						
POLICE DEPARTMENT						
005-110-5-502-00 EQUIPMENT & ROLLING STOCK						
GUARANTEE ELECTRICAL CONSTRUCTION CO.		DATA AND POWER	162766	2/10/2023	\$ 1,340.00	\$ -
005-110-5-507-00 OTHER CAPITAL IMPROVEMENTS						
AXON ENTERPRISE INC		BODY CAMERAS	INUS134672	2/1/2023	\$ 198,325.54	\$ 198,325.54
PROVIDENCE BANK	CARGORAXX	STORAGE FOR NEW PATROL VEHICLE	2/28/2023 001	2/28/2023	\$ 772.75	\$ 772.75
Total POLICE DEPARTMENT:					<u>\$ 200,438.29</u>	<u>\$ 199,098.29</u>
Total HOME RULE TAX FUND:					<u>\$ 200,438.29</u>	<u>\$ 199,098.29</u>
LIBRARY FUND						
LIBRARY						
009-170-5-105-00 BONUSES						
ASSOCIATED BANK		SAFTEY INCENTIVE	44949	1/23/2023	\$ 312.00	\$ 312.00
009-170-5-306-00 TELEPHONE UTILITY						
PROVIDENCE BANK	GOOGLE	LIBRARY EMAIL SERVICE	2/28/2023 001	2/28/2023	\$ 72.00	\$ 72.00
009-170-5-320-00 TECH & OUTSIDE SVCS						
CORK TREE CREATIVE INC		WEBSITE SERVICES	5736	2/1/2023	\$ 62.50	\$ -
DELTA COMMUNICATIONS LLC		FIBER OPTIC	10001492556	2/1/2023	\$ 73.24	\$ 73.24
LAZERWARE INC		IT CONTRACT	3720	2/7/2023	\$ 1,037.98	\$ -
009-170-5-426-00 SUBSCRIPTIONS-BOOKS						
CENTER POINT INC		LARGE PRINT BOOKS	1987082	2/2/2023	\$ 145.02	\$ -
GALE		LARGE PRINT BOOKS	80710040	2/14/2023	\$ 79.47	\$ -
GALE		LARGE PRINT BOOKS	80710040	2/14/2023	\$ 50.23	\$ -

FEBRUARY PAYEMENT APPROVAL REPORT
2/1/2023 - 2/28/2023

Vendor Name	Merchant Name	Description	Invoice Number	Invoice Date	Invoice Amount	Amount Paid
GALE		LARGE PRINT BOOKS	80710040	2/14/2023	\$ 83.22	\$ -
GALE		LARGE PRINT BOOKS	80710040	2/14/2023	\$ 44.99	\$ -
GALE		LARGE PRINT BOOKS	80710040	2/14/2023	\$ 57.73	\$ -
GALE		LARGE PRINT BOOKS	80710040	2/14/2023	\$ 30.39	\$ -
INGRAM		ADULT BOOKS	74333257	2/8/2023	\$ 16.25	\$ -
INGRAM		ADULT BOOKS	74333257	2/8/2023	\$ 194.45	\$ -
INGRAM		ADULT BOOKS	74333257	2/8/2023	\$ 15.96	\$ -
INGRAM		ADULT BOOKS	74333257	2/8/2023	\$ 17.12	\$ -
INGRAM		ADULT BOOKS	74333257	2/8/2023	\$ 41.34	\$ -
INGRAM		ADULT BOOKS	74333257	2/8/2023	\$ 31.86	\$ -
INGRAM		ADULT BOOKS	74333257	2/8/2023	\$ 15.37	\$ -
INGRAM		ADULT BOOKS	74333257	2/8/2023	\$ 33.05	\$ -
INGRAM		ADULT BOOKS	74333257	2/8/2023	\$ 19.23	\$ -
INGRAM		ADULT BOOKS	74333257	2/8/2023	\$ 19.57	\$ -
INGRAM		ADULT BOOKS	74289034	2/6/2023	\$ 28.19	\$ -
INGRAM		ADULT BOOKS	74289034	2/6/2023	\$ 12.23	\$ -
INGRAM		ADULT BOOKS	74289034	2/6/2023	\$ 19.51	\$ -
INGRAM		ADULT BOOKS	74289034	2/6/2023	\$ 111.09	\$ -
INGRAM		ADULT BOOKS	74289034	2/6/2023	\$ 15.33	\$ -
INGRAM		ADULT BOOKS	74289034	2/6/2023	\$ 15.66	\$ -
INGRAM		ADULT BOOKS	74289034	2/6/2023	\$ 31.12	\$ -
INGRAM		ADULT BOOKS	74289034	2/6/2023	\$ 17.00	\$ -
INGRAM		ADULT BOOKS	74289034	2/6/2023	\$ 27.95	\$ -
INGRAM		ADULT BOOKS	74289034	2/6/2023	\$ 21.09	\$ -
INGRAM		ADULT BOOKS	74542251	2/20/2023	\$ 15.69	\$ -
INGRAM		ADULT BOOKS	74542251	2/20/2023	\$ 86.31	\$ -
INGRAM		ADULT BOOKS	74542251	2/20/2023	\$ 9.08	\$ -
INGRAM		ADULT BOOKS	74542251	2/20/2023	\$ 15.96	\$ -
INGRAM		ADULT BOOKS	74542251	2/20/2023	\$ 45.63	\$ -
INGRAM		ADULT BOOKS	74542251	2/20/2023	\$ 16.53	\$ -
INGRAM		ADULT BOOKS	74542251	2/20/2023	\$ 23.19	\$ -
INGRAM		ADULT BOOKS	74542251	2/20/2023	\$ 21.75	\$ -
INGRAM		ADULT BOOKS	74542251	2/20/2023	\$ 15.90	\$ -
INGRAM		ADULT BOOKS	74542251	2/20/2023	\$ 32.97	\$ -
INGRAM		ADULT BOOKS	74469129	2/15/2023	\$ 173.73	\$ -
INGRAM		ADULT BOOKS	74469129	2/15/2023	\$ 31.01	\$ -
INGRAM		ADULT BOOKS	74469129	2/15/2023	\$ 15.40	\$ -
INGRAM		ADULT BOOKS	74469129	2/15/2023	\$ 37.36	\$ -
INGRAM		ADULT BOOKS	74469129	2/15/2023	\$ 16.70	\$ -
INGRAM		ADULT BOOKS	74469129	2/15/2023	\$ 42.20	\$ -
INGRAM		ADULT BOOKS	74469129	2/15/2023	\$ 16.02	\$ -
INGRAM		ADULT BOOKS	74469129	2/15/2023	\$ 16.59	\$ -
INGRAM		ADULT BOOKS	74469129	2/15/2023	\$ 156.35	\$ -

FEBRUARY PAYEMENT APPROVAL REPORT
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Vendor Name	Merchant Name	Description	Invoice Number	Invoice Date	Invoice Amount	Amount Paid
INGRAM		ADULT BOOKS	74469129	2/15/2023	\$ 23.89	\$ -
INGRAM		JUVENILE BOOKS	74378196	2/9/2023	\$ 32.38	\$ -
INGRAM		JUVENILE BOOKS	74378196	2/9/2023	\$ 15.63	\$ -
INGRAM		JUVENILE BOOKS	74378196	2/9/2023	\$ 21.19	\$ -
INGRAM		JUVENILE BOOKS	74378196	2/9/2023	\$ 9.72	\$ -
INGRAM		JUVENILE BOOKS	74378196	2/9/2023	\$ 12.90	\$ -
INGRAM		JUVENILE BOOKS	74378196	2/9/2023	\$ 316.78	\$ -
INGRAM		JUVENILE BOOKS	74378196	2/9/2023	\$ 28.77	\$ -
INGRAM		JUVENILE BOOKS	74378196	2/9/2023	\$ 7.13	\$ -
INGRAM		JUVENILE BOOKS	74378196	2/9/2023	\$ 12.90	\$ -
INGRAM		JUVENILE BOOKS	74378196	2/9/2023	\$ 7.04	\$ -
INGRAM		JUVENILE BOOKS	74378196	2/9/2023	\$ 15.27	\$ -
INGRAM		ADULT BOOKS	74587996	2/22/2023	\$ 151.38	\$ -
INGRAM		ADULT BOOKS	74587996	2/22/2023	\$ 10.37	\$ -
INGRAM		ADULT BOOKS	74587996	2/22/2023	\$ 16.58	\$ -
INGRAM		ADULT BOOKS	74587996	2/22/2023	\$ 46.74	\$ -
INGRAM		ADULT BOOKS	74587996	2/22/2023	\$ 15.38	\$ -
INGRAM		JUVENILE BOOKS	74587995	2/22/2023	\$ 32.02	\$ -
INGRAM		JUVENILE BOOKS	74587995	2/22/2023	\$ 17.10	\$ -
INGRAM		JUVENILE BOOKS	74587995	2/22/2023	\$ 7.04	\$ -
INGRAM		JUVENILE BOOKS	74587995	2/22/2023	\$ 46.36	\$ -
INGRAM		JUVENILE BOOKS	74587995	2/22/2023	\$ 10.89	\$ -
INGRAM		JUVENILE BOOKS	74587995	2/22/2023	\$ 56.90	\$ -
INGRAM		JUVENILE BOOKS	74587995	2/22/2023	\$ 30.15	\$ -
INGRAM		AUDIOBOOKS	74469123	2/15/2023	\$ 22.04	\$ -
INGRAM		AUDIOBOOKS	74469123	2/15/2023	\$ 22.08	\$ -
INGRAM		AUDIOBOOKS	74469123	2/15/2023	\$ 22.03	\$ -
INGRAM		AUDIOBOOKS	74469123	2/15/2023	\$ 22.07	\$ -
INGRAM		AUDIOBOOKS	74469123	2/15/2023	\$ 22.64	\$ -
MIDWEST TAPE LLC		DVD'S	503420812	2/24/2023	\$ 45.73	\$ -
MIDWEST TAPE LLC		DVD'S	503420812	2/24/2023	\$ 68.96	\$ -
MIDWEST TAPE LLC		DVDs	503420812	2/24/2023	\$ 11.19	\$ -
MIDWEST TAPE LLC		DVD'S	503420812	2/24/2023	\$ 29.99	\$ -
MIDWEST TAPE LLC		DVD'S	503420812	2/24/2023	\$ 26.24	\$ -
MIDWEST TAPE LLC		DVD'S	503420812	2/24/2023	\$ 237.65	\$ -
MIDWEST TAPE LLC		DVD'S	503420812	2/24/2023	\$ 86.22	\$ -
MIDWEST TAPE LLC		DVD'S	503420812	2/24/2023	\$ 49.99	\$ -
009-170-5-480-00 SUPPLIES						
DEMCO INC		PROCESSING	7265518	2/21/2023	\$ 429.70	\$ -
INGRAM		PROCESSING	74542253	2/20/2023	\$ 17.16	\$ -
INGRAM		PROCESSING	74542253	2/20/2023	\$ 29.87	\$ -
INGRAM		PROCESSING	74542253	2/20/2023	\$ 0.99	\$ -
INGRAM		PROCESSING	74542253	2/20/2023	\$ 21.62	\$ -

FEBRUARY PAYEMENT APPROVAL REPORT
2/1/2023 - 2/28/2023

Vendor Name	Merchant Name	Description	Invoice Number	Invoice Date	Invoice Amount	Amount Paid
INGRAM		PROCESSING	74542253	2/20/2023	\$ 0.66	\$ -
INGRAM		PROCESSING	74542253	2/20/2023	\$ 4.29	\$ -
INGRAM		PROCESSING	74542253	2/20/2023	\$ 32.68	\$ -
INGRAM		PROCESSING	74542253	2/20/2023	\$ 2.64	\$ -
INGRAM		PROCESSING	74542253	2/20/2023	\$ 2.64	\$ -
INGRAM		PROCESSING	74542253	2/20/2023	\$ 47.03	\$ -
INGRAM		PROCESSING	74542253	2/20/2023	\$ 7.43	\$ -
INGRAM		PROCESSING	74650195	2/26/2023	\$ 0.66	\$ -
INGRAM		PROCESSING	74650195	2/26/2023	\$ 21.12	\$ -
INGRAM		PROCESSING	74650195	2/26/2023	\$ 0.66	\$ -
Total LIBRARY:					<u>\$ 5,771.00</u>	<u>\$ 457.24</u>
Total LIBRARY FUND:					<u>\$ 5,771.00</u>	<u>\$ 457.24</u>
TIF #2 - SHOPPES @ ST CLAIR						
LAND USE & DEVELOPMENT						
012-160-5-503-00 SURVEY / ENGINEERING - CAPITAL						
THOUVENOT WADE & MOERCHEN		CONSULTING SERVICES	77443	1/30/2023	\$ 27,379.00	\$ 27,379.00
Total LAND USE & DEVELOPMENT:					<u>\$ 27,379.00</u>	<u>\$ 27,379.00</u>
Total TIF #2 - SHOPPES @ ST CLAIR:					<u>\$ 27,379.00</u>	<u>\$ 27,379.00</u>
LOCAL POLICE ESCROW FUND						
POLICE DEPARTMENT						
016-110-5-840-00 OTHER						
CITY OF FAIRVIEW HEIGHTS		DUI OVERTIME REIMBURSEMENT	44979	2/22/2023	\$ 28.94	\$ 28.94
Total POLICE DEPARTMENT:					<u>\$ 28.94</u>	<u>\$ 28.94</u>
Total LOCAL POLICE ESCROW FUND:					<u>\$ 28.94</u>	<u>\$ 28.94</u>
RECREATION CENTER						
017-000-5-504-00 BUILDINGS & STRUCTURES						
ENGRAPHIX ARCHITECTURAL SIGNAGE INC		REPLACEMENT OF SIGNAGE	72130.01	2/10/2023	\$ 4,590.00	\$ 4,590.00
Total :					<u>\$ 4,590.00</u>	<u>\$ 4,590.00</u>
017-200-5-112-00 HEALTH & LIFE INSURANCE						
GUARDIAN LIFE INSURANCE CO		REC- COMPLEX - FEB	44971	2/14/2023	\$ 28.44	\$ 28.44
UNITED HEALTHCARE INS CO		REC- COMPLEX - FEB	44971	2/14/2023	\$ 2,803.18	\$ 2,803.18
017-200-5-305-00 ELECTRIC UTILITY						
AMEREN ILLINOIS		ACCT NO 6557102135	6557102135-9950 2/23	1/24/2023	\$ 109.93	\$ 109.93
017-200-5-307-00 SEWER UTILITY						
CASEYVILLE TOWNSHIP SEWER		9950 BUNKUM ROAD - REC	401011000.1	2/6/2023	\$ 378.00	\$ 378.00
017-200-5-308-00 WATER UTILITY						
CASEYVILLE WATER DEPT		9950 BUNKUM ROAD- FIRE	40166584200	2/1/2023	\$ 25.00	\$ 25.00
CASEYVILLE WATER DEPT		9950 BUNKUM ROAD	4016584100	2/1/2023	\$ 465.97	\$ 465.97

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2/1/2023 - 2/28/2023

Vendor Name	Merchant Name	Description	Invoice Number	Invoice Date	Invoice Amount	Amount Paid
CASEYVILLE WATER DEPT		9916 BUNKUM ROAD	405015600.1	2/1/2023	\$ 16.61	\$ 16.61
CASEYVILLE WATER DEPT		9950 BUNKUM ROAD - IRRIGATION	4016584300	2/1/2023	\$ 33.23	\$ 33.23
017-200-5-320-00 TECH & OUTSIDE SVCS						
CINTAS THE UNIFORM PEOPLE		REC SPECIALIZED CLEANING	4146085247	2/9/2023	\$ 484.83	\$ -
THE FOURCE GROUP		REC ADVERTISING - MARCH	8085	2/28/2023	\$ 8,300.00	\$ -
THE FOURCE GROUP		REC ADVERTISING - FEBRUARY	8084	2/1/2023	\$ 8,300.00	\$ -
PROVIDENCE BANK	SOUNDTRACK	MUSIC STREAMING	2/28/2023 017	2/28/2023	\$ 53.98	\$ 53.98
017-200-5-425-00 UNIFORM PURCHASE						
DOGABONI STUDIOS		STAFF UNIFORM SHIRTS	1600	2/16/2023	\$ 305.88	\$ 305.88
017-200-5-480-00 SUPPLIES						
PROVIDENCE BANK	COMPOSITE RECYCLING	PICKLEBALL NET PARTS	2/28/2023 017	2/28/2023	\$ 77.00	\$ 77.00
PROVIDENCE BANK	GFS MARKETPLACE	COFFEE	2/28/2023 017	2/28/2023	\$ 154.91	\$ 154.91
PROVIDENCE BANK	SAMs	COFFEE	2/28/2023 017	2/28/2023	\$ 47.92	\$ 47.92
Total :					\$ 21,584.88	\$ 4,500.05
017-210-5-105-00 BONUSES						
ASSOCIATED BANK		SAFTEY INCENTIVE	44949	1/23/2023	\$ 312.00	\$ 312.00
017-210-5-112-00 HEALTH & LIFE INSURANCE						
GUARDIAN LIFE INSURANCE CO		REC- MEMBERSHIP - FEB	44971	2/14/2023	\$ 22.94	\$ 22.94
UNITED HEALTHCARE INS CO		REC- MEMBERSHIP - FEB	44971	2/14/2023	\$ 971.34	\$ 971.34
017-210-5-320-00 TECH & OUTSIDE SVCS						
PROVIDENCE BANK	MECKENDREE	CAREER FAIR	2/28/2023 017	2/28/2023	\$ 30.00	\$ 30.00
017-210-5-480-00 MEMBERSHIP - SUPPLIES						
PROVIDENCE BANK		BIRTHDAY SUPPLIES	2/28/2023 017	2/28/2023	\$ 67.82	\$ 67.82
PROVIDENCE BANK	AMAZON	CRAYOLAS FOR LITTLE RECER'S ZONE	2/28/2023 017	2/28/2023	\$ 74.32	\$ 74.32
PROVIDENCE BANK	AMAZON	CARD PRINTER RIBBONS	2/28/2023 017	2/28/2023	\$ 247.96	\$ 247.96
PROVIDENCE BANK	AMAZON	GAMES FOR LITTLE RECER'S ZONE	2/28/2023 017	2/28/2023	\$ 85.12	\$ 85.12
Total :					\$ 1,811.50	\$ 1,811.50
017-220-5-105-00 BONUSES						
ASSOCIATED BANK		SAFTEY INCENTIVE	44949	1/23/2023	\$ 208.00	\$ 208.00
017-220-5-112-00 HEALTH & LIFE INSURANCE						
GUARDIAN LIFE INSURANCE CO		REC- FEB	44971	2/14/2023	\$ 28.44	\$ 28.44
UNITED HEALTHCARE INS CO		REC- FEB	44971	2/14/2023	\$ 1,035.72	\$ 1,035.72
017-220-5-320-00 TECH & OUTSIDE SVCS						
PRESTOX		RODENT CONTROL MAINTENANCE	196453C	1/31/2023	\$ 124.30	\$ 124.30
017-220-5-470-00 MINOR EQUIPMENT						
PROVIDENCE BANK	AMAZON	HEAVY DUTY TOOL POUCH	2/28/2023 017	2/28/2023	\$ 9.00	\$ 9.00
PROVIDENCE BANK	AMAZON	CIRCUIT BREAKER FINDER	2/28/2023 017	2/28/2023	\$ 50.49	\$ 50.49
017-220-5-480-00 SUPPLIES						
PROVIDENCE BANK	AMAZON	CLEANING SUPPLY	2/28/2023 017	2/28/2023	\$ 27.94	\$ 27.94
PROVIDENCE BANK	AMAZON	FABULOSO PROFESSIONAL CLEANER	2/28/2023 017	2/28/2023	\$ 62.59	\$ 62.59
PROVIDENCE BANK	AMAZON	FABULOSO PROFESSIONAL CLEANER	2/28/2023 017	2/28/2023	\$ 61.40	\$ 61.40

FEBRUARY PAYEMENT APPROVAL REPORT
2/1/2023 - 2/28/2023

Vendor Name	Merchant Name	Description	Invoice Number	Invoice Date	Invoice Amount	Amount Paid
PROVIDENCE BANK	AMAZON	MOLD REMOVER SPRAY	2/28/2023 017	2/28/2023	\$ 26.99	\$ 26.99
PROVIDENCE BANK	AMAZON	SCRUB BRUSH	2/28/2023 017	2/28/2023	\$ 9.99	\$ 9.99
PROVIDENCE BANK	DUTCH HOLLOW	AIR FRESHNER-FILTERS-BATH TISSUE	2/28/2023 017	2/28/2023	\$ 750.50	\$ 750.50
PROVIDENCE BANK	NYRP	SHOWER REPAIR	2/28/2023 017	2/28/2023	\$ 460.00	\$ 460.00
Total :					\$ 2,855.36	\$ 2,855.36
017-230-5-105-00 BONUSES						
ASSOCIATED BANK		SAFTEY INCENTIVE	44949	1/23/2023	\$ 104.00	\$ 104.00
017-230-5-204-00 EDUCATIONAL EXPENSE						
PROVIDENCE BANK	BLUE GOJI LLC	SUBSCRIPTION TO FITNESS BIKES	2/28/2023 017	2/28/2023	\$ 275.00	\$ 275.00
PROVIDENCE BANK	BLUE GOJI LLC	SUBSCRIPTION TO FITNESS BIKES	2/28/2023 017	2/28/2023	\$ 275.00	\$ 275.00
PROVIDENCE BANK	LES MILLS US TRADING	LES MILLS BASIC	2/28/2023 017	2/28/2023	\$ 599.00	\$ 599.00
017-230-5-320-00 TECH & OUTSIDE SVCS						
ALLEN CHASE		PERSONAL TRAINING	44973	2/16/2023	\$ 303.75	\$ 303.75
ALLEN CHASE		PERSONAL TRAINING	44958	2/1/2023	\$ 159.00	\$ 159.00
BATTENBERG, JENNIFER		FITNESS INSTRUCTOR	44958	2/1/2023	\$ 325.00	\$ 325.00
BATTENBERG, JENNIFER		FITNESS INSTRUCTOR	44973	2/16/2023	\$ 275.00	\$ 275.00
BRIDGES, KATRINA		FITNESS INSTRUCTOR	44973	2/16/2023	\$ 50.00	\$ 50.00
BRIDGES, KATRINA		FITNESS INSTRUCTOR	44958	2/1/2023	\$ 25.00	\$ 25.00
CUMMINS, AVEGAIL		FITNESS INSTRUCTOR	44958	2/1/2023	\$ 325.00	\$ 325.00
CUMMINS, AVEGAIL		FITNESS INSTRUCTOR	44973	2/16/2023	\$ 350.00	\$ 350.00
DE MEO CRISTINA		FITNESS INSTRUCTOR	44973	2/16/2023	\$ 25.00	\$ 25.00
FISHBEIN, EMILY JEAN		FITNESS INSTRUCTOR	44958	2/1/2023	\$ 125.00	\$ 125.00
FISHBEIN, EMILY JEAN		FITNESS INSTRUCTOR	44973	2/16/2023	\$ 100.00	\$ 100.00
GATTUSO, KATHRYN ANNE		PERSONAL TRAINING	44973	2/16/2023	\$ 369.00	\$ 369.00
GATTUSO, KATHRYN ANNE		PERSONAL TRAINING	44958	2/1/2023	\$ 168.00	\$ 168.00
GILBERT, JUDITH A		FITNESS INSTRUCTOR	44958	2/1/2023	\$ 45.00	\$ 45.00
GILBERT, JUDITH A		FITNESS INSTRUCTOR	44973	2/16/2023	\$ 60.00	\$ 60.00
GWEN, MEEKER		FITNESS INSTRUCTOR	44958	2/1/2023	\$ 125.00	\$ 125.00
HAYES, LISA CATHERINE		FITNESS INSTRUCTOR	44958	2/1/2023	\$ 132.00	\$ 132.00
HEDEMAN, CHANTEL		FITNESS INSTRUCTOR	44973	2/16/2023	\$ 250.00	\$ 250.00
HEDEMAN, CHANTEL		FITNESS INSTRUCTOR	44958	2/1/2023	\$ 225.00	\$ 225.00
HUGHES JESSICA		FITNESS INSTRUCTOR	44958	2/1/2023	\$ 25.00	\$ 25.00
KEHRER, DEBRA A		FITNESS INSTRUCTOR	44973	2/16/2023	\$ 45.00	\$ 45.00
KEHRER, DEBRA A		FITNESS INSTRUCTOR	44958	2/1/2023	\$ 45.00	\$ 45.00
LUTTRELL-ANDREWS, SABRINA RJ		PERSONAL TRAINING	44958	2/1/2023	\$ 216.00	\$ 216.00
LUTTRELL-ANDREWS, SABRINA RJ		PERSONAL TRAINING	44973	2/16/2023	\$ 216.00	\$ 216.00
MILLER, LAURA		FITNESS INSTRUCTOR	44958	2/1/2023	\$ 50.00	\$ 50.00
MILLER, LAURA		FITNESS INSTRUCTOR	44973	2/16/2023	\$ 50.00	\$ 50.00
OLATUNDE, MICHELE'LE		FITNESS INSTRUCTOR	44973	2/16/2023	\$ 50.00	\$ 50.00
OLATUNDE, MICHELE'LE		FITNESS INSTRUCTOR	44958	2/1/2023	\$ 25.00	\$ 25.00
RENNER, AUTUMN LEE		FITNESS INSTRUCTOR	44958	2/1/2023	\$ 275.00	\$ 275.00
RENNER, AUTUMN LEE		FITNESS INSTRUCTOR	44973	2/16/2023	\$ 175.00	\$ 175.00

FEBRUARY PAYEMENT APPROVAL REPORT
2/1/2023 - 2/28/2023

Vendor Name	Merchant Name	Description	Invoice Number	Invoice Date	Invoice Amount	Amount Paid
ROSEN ERIC		PERSONAL TRAINING	44958	2/1/2023	\$ 397.00	\$ 397.00
ROSEN ERIC		PERSONAL TRAINING	44973	2/16/2023	\$ 165.00	\$ 165.00
SEAL, KRISTEN		FITNESS INSTRUCTOR	44973	2/16/2023	\$ 120.00	\$ 120.00
SEAL, KRISTEN		FITNESS INSTRUCTOR	44958	2/1/2023	\$ 100.00	\$ 100.00
WOOD YOLANDEA M		PERSONAL TRAINING	44958	2/1/2023	\$ 105.00	\$ 105.00
PROVIDENCE BANK	ECOFIT EQUIPMENT	FITNESS EQUIPMENT PARTS	2/28/2023 017	2/28/2023	\$ 995.61	\$ 995.61
017-230-5-480-00 SUPPLIES						
PROVIDENCE BANK	AMAZON	CARPETS FOR FITNESS BIKES	2/28/2023 017	2/28/2023	\$ 441.48	\$ 441.48
PROVIDENCE BANK	AMAZON	CHIN UP EXERCISE BANDS	2/28/2023 017	2/28/2023	\$ 38.95	\$ 38.95
Total :					\$ 8,224.79	\$ 8,224.79
017-240-5-320-00 TECH & OUTSIDE SVCS						
PROVIDENCE BANK	PAYPAL	CNC SOFTWARE	2/28/2023 017	2/28/2023	\$ 30.00	\$ 30.00
Total :					\$ 30.00	\$ 30.00
017-250-5-105-00 BONUSES						
ASSOCIATED BANK		SAFTEY INCENTIVE	44949	1/23/2023	\$ 208.00	\$ 208.00
017-250-5-480-00 SUPPLIES						
PROVIDENCE BANK	AMAZON	REFUND	2/28/2023 017	2/28/2023	\$ (22.99)	\$ (22.99)
PROVIDENCE BANK	AMAZON	REFUND	2/28/2023 017	2/28/2023	\$ (49.99)	\$ (49.99)
PROVIDENCE BANK	AMAZON	COMPETITOR SWIM ASSEMBLY	2/28/2023 017	2/28/2023	\$ 123.00	\$ 123.00
PROVIDENCE BANK	AMAZON	POOL TRAINING AIDS	2/28/2023 017	2/28/2023	\$ 207.37	\$ 207.37
Total :					\$ 465.39	\$ 465.39
017-260-4-500-00 RECREATION REVENUE						
RUSHING CHRISTINE		ROOM RENTAL REFUND	44967	2/10/2023	\$ 190.00	\$ 190.00
017-260-5-105-00 BONUSES						
ASSOCIATED BANK		SAFTEY INCENTIVE	44949	1/23/2023	\$ 52.00	\$ 52.00
017-260-5-320-00 TECH & OUTSIDE SVCS						
PROVIDENCE BANK	USSAVE CLEANERS	SANTA SUIT CLEANING	2/28/2023 017	2/28/2023	\$ 19.00	\$ 19.00
017-260-5-480-00 SUPPLIES						
PROVIDENCE BANK	AMAZON	BASKETBALLS	2/28/2023 017	2/28/2023	\$ 125.78	\$ 125.78
PROVIDENCE BANK	AMAZON	EGG HUNT SUPPLIES	2/28/2023 017	2/28/2023	\$ 344.00	\$ 344.00
PROVIDENCE BANK	AMAZON	EASTER EGGS TOYS CANDY	2/28/2023 017	2/28/2023	\$ 136.45	\$ 136.45
PROVIDENCE BANK	AMAZON	EASTER EGGS TOYS CANDY	2/28/2023 017	2/28/2023	\$ 349.22	\$ 349.22
PROVIDENCE BANK	AMAZON	EASTER EGGS TOYS CANDY	2/28/2023 017	2/28/2023	\$ 391.82	\$ 391.82
PROVIDENCE BANK	AMAZON	CARDBOARD REGATTA SUPPLIES	2/28/2023 017	2/28/2023	\$ 18.65	\$ 18.65
PROVIDENCE BANK	AMAZON	CARDBOARD REGATTA SUPPLIES	2/28/2023 017	2/28/2023	\$ 38.05	\$ 38.05
PROVIDENCE BANK	AMAZON	EGGS CANDY TOYS	2/28/2023 017	2/28/2023	\$ 399.95	\$ 399.95
PROVIDENCE BANK	AMAZON	CUTTING UTENSILS	2/28/2023 017	2/28/2023	\$ 4.98	\$ 4.98
PROVIDENCE BANK	CHINA KING	LUNCH BUNCH - LUNCH	2/28/2023 017	2/28/2023	\$ 258.15	\$ 258.15
PROVIDENCE BANK	DICKS	BASKETBALL RACK	2/28/2023 017	2/28/2023	\$ 131.94	\$ 131.94
PROVIDENCE BANK	FUN EXPRESS	EGGS CANDY TOYS	2/28/2023 017	2/28/2023	\$ 179.20	\$ 179.20

FEBRUARY PAYEMENT APPROVAL REPORT
2/1/2023 - 2/28/2023

Vendor Name	Merchant Name	Description	Invoice Number	Invoice Date	Invoice Amount	Amount Paid
PROVIDENCE BANK	GFS	LUNCH BUNCH DESERT	2/28/2023 017	2/28/2023	\$ 54.95	\$ 54.95
PROVIDENCE BANK	SAMs	REPLACEMENT TABLE	2/28/2023 017	2/28/2023	\$ 59.98	\$ 59.98
Total :					<u>\$ 2,754.12</u>	<u>\$ 2,754.12</u>
Total RECREATION CENTER:					<u>\$ 42,316.04</u>	<u>\$ 25,231.21</u>
OPEB FUND						
OPEB CONTRIBUTIONS						
030-000-4-601-00 INSURANCE CONT - EMPLOYEE/RET						
UNITED HEALTHCARE INS CO		RETIREMENT CONT- FEB	44971	2/14/2023	\$ 2,497.62	\$ 2,497.62
Total OPEB CONTRIBUTIONS:					<u>\$ 2,497.62</u>	<u>\$ 2,497.62</u>
CITY CLERK DEPARTMENT						
030-100-5-112-00 HEALTH & LIFE INS						
UNITED HEALTHCARE INS CO		DUTY DISABILITY - FEB	44971	2/14/2023	\$ 3,762.00	\$ 3,762.00
Total CITY CLERK DEPARTMENT:					<u>\$ 3,762.00</u>	<u>\$ 3,762.00</u>
Total OPEB FUND:					<u>\$ 6,259.62</u>	<u>\$ 6,259.62</u>
Grand Totals:					<u>\$ 800,495.91</u>	<u>\$ 728,701.85</u>
		FEBRUARY ACOUNTS PAYABLE			<u>\$ 800,495.91</u>	<u>\$ 728,701.85</u>
		FEBRUARY PAYROLL			<u>\$ 831,512.48</u>	<u>\$ 831,512.48</u>
		GRAND TOTAL			<u>\$ 1,632,008.39</u>	<u>\$ 1,560,214.33</u>

The police department is requesting to temporarily increase our authorized sworn personnel from 45 officers to 46 officers. We have one unfilled vacancy due to a retirement. We have a second unfilled vacancy because an officer did not complete the probationary period (as of today). We will have a third unfilled vacancy when a sergeant retires in May. We are conducting officer testing for hiring this week and next week. The next police academy starts at the beginning of May and does not complete until September. Field training lasts several months so the new officers will not be patrol ready until the end of the year. We also have several officers on military leave, injured, FMLA and other leaves. Increasing the number by one, temporarily, will greatly assist us getting back up to full strength quickly and safely.

We have money in our FY22/23 budget due to being short staffed.



Steve Johnson
Chief of Police
Fairview Heights Police Department
10027 Bunkum Road
Fairview Heights, IL 62208
618-489-2100
www.FHPD.org

CITY OF FAIRVIEW HEIGHTS

JOB DESCRIPTION

<u>POSITION</u>	<u>Unskilled Laborer (Land Use)</u>
<u>DEPARTMENT</u>	<u>Land Use & Development</u>
<u>STATUS</u>	<u>Part-Time (Non-Exempt)</u>
<u>CLASSIFICATION</u>	<u>Seasonal - Up to 600 Hours</u>
<u>REPORTS DIRECTLY TO</u>	<u>Director of Land Use & Development</u>
<u>WAGE</u>	<u>\$16.00/Hr</u>

SUMMARY OF POSITION

This position includes all related labor and equipment operation involved in the maintenance of nuisance properties.

ESSENTIAL JOB DUTIES (Essential functions including the following and the Physical Requirements listed below):

- Maintain nuisance properties to include grass and weed cutting, tree and limb removal, clearing ditches of leaves and debris
- Observe and investigate potential code enforcement cases
- Other tasks that may be assigned by Director

BASIC JOB QUALIFICATIONS

- High School Diploma or equivalent
- Driving record acceptable to the City of Fairview Heights

KNOWLEDGE, SKILLS, ABILITIES REQUIRED

- Verbal communication skills
- Manual dexterity abilities
- Driving and equipment operations skills
- Ability to understand and follow directions
- Knowledge of street locations
- Ability to operate various types of grass and weed cutting equipment

WORKING CONDITIONS

The work environment is normally those encountered by outside weather conditions. It consists of manual labor.

PHYSICAL REQUIREMENTS

- Ability to crawl into small areas, walk through mud and water
- Ability to lift up to 50 pounds on a regular basis and up to 100 pounds on an occasional basis
- Ability to lift overhead, bend at the waist, crouch, and squat

The City of Fairview Heights is an Equal Opportunity Employer. EOE/M/F/D/V

CITY OF FAIRVIEW HEIGHTS

JOB DESCRIPTION

<u>POSITION</u>	<u>Horticulturist</u>
<u>DEPARTMENT</u>	<u>Parks</u>
<u>STATUS</u>	<u>Full-Time</u>
<u>CLASSIFICATION</u>	<u>Local 148</u>
<u>REPORTS DIRECTLY TO</u>	<u>Parks Supervisor</u>
<u>WAGE</u>	<u>\$28.47/Hr</u>

SUMMARY OF POSITION

Under the general supervision of the Parks Supervisor this position involves the planning and installation of all landscaping, annual flowers, tree planting, memorial programs and general maintenance of the landscaped areas in parks, along right-of-way, public facilities and other designated locations within the City of Fairview Heights. The horticulturist will also be responsible for general tree trimming, pruning of shrubs and mulching in addition to other general park maintenance duties. Assisting with ballfield maintenance, special events and snow removal is also included in the job description. Some weekend, holiday and evening work will be required.

ESSENTIAL JOB DUTIES

- Design/plan landscaping and grounds maintenance programs
- Construct various projects assigned for the above facilities
- Perform landscape installation and maintenance of flowers, shrubs, trees and lawns
- Perform snow and ice removal on sidewalks at facilities owned by The City of Fairview Heights
- Directs other temporary part-time employees in activities as assigned
- Evaluate assigned projects for materials, equipment and manpower needed
- Maintain tools, equipment and supplies
- Operate various grounds maintenance and construction equipment as assigned
- Performs related duties as assigned by supervisor or as in the personnel policy

BASIC JOB QUALIFICATIONS

- Minimum two-year associates degree in horticulture, landscape design or another related field preferred.
- Valid Driver's License required.

- Pesticide License with the State of Illinois or the ability to obtain a pesticide license within the first year of employment.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

- Verbal Communication Skills
- Internal Relationship Skills
- Substitute Supervisory Skills
- Planning and Organizational Skills
- Mechanical Abilities
- Manual Dexterity Abilities
- Landscaping skills including installation, maintenance and inspection
- Ability to operate equipment such as rake, shovel, leaf blower, tiller, mower, edger and other equipment
- Ability to operate various hand and power tools
- Ability to do physical labor with freedom of movement
- Ability to interface with the public and represent the city in a positive manner
- Ability to work independently after instruction from supervisor
- Ability to direct seasonal workers in landscape maintenance

WORKING ENVIRONMENT

The work environment characteristics are representative of those an employee encounters while performing the essential functions of this job.

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