**Committee Members:**
Joshua Frawley  
Anthony LeFlore  
Pat Baeske  
Pat Peck  
Denise Williams

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**AGENDA**  
**OPERATIONS COMMITTEE**
Wednesday, June 5, 2019 – 7:00 p.m.  
Council Chambers  
Fairview Heights City Hall  
10025 Bunkum Road

Public Participation
Approval of Minutes – May 8, 2019

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**Personnel**  
*Alderman Denise Williams, Chairman*

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**Public Services**  
*Alderman Pat Baeske, Chairman*

1. Right-Of-Way Use Agreement, Pleasant Ridge Road  
2. 20 Hollandia – Amended Permanent Easement  
4. Director’s Report - Project Updates
Committee Members in attendance – Pat Baeske, Anthony LeFlore, Pat Peck, Denise Williams

Committee Members absent – Joshua Frawley

Other Aldermen and Elected Officials in attendance – Mayor Mark Kupsky, City Clerk Karen Kaufhold, Aldermen Ryan Vickers, Harry Zimmerman, Bill Poletti

Staff in attendance – Director of Public Works John Harty, Police Lt. Jim Krummrich, and City Attorney Andrew Hoerner

Recorder – Jill Huffman

Public Participation
None

Approval of Minutes, April 10, 2019

Motion and second to approve minutes were made by Aldermen Peck/Williams. The motion carried by voice vote and was unanimous.

Public Services Committee
Alderman Pat Baeske, Chairman

MATERIALS/SERVICES FOR STREET MAINTENANCE – BID RESULTS

The Director stated at 2:00 p.m., this date, a rebid was held for two street maintenance items. Marathon Oil was the low bidder for the HFE-150 road oil which was approximately $16,000 lower than the original bid opening. Also, rebid was Portland cement concrete and the original bidder, Concrete Supply, was the low bidder. This items was rebid because there was only one bidder when originally bid. It was questioned if these items were rebid or if the City holds their original bid to which the Director replied that these items were bid again.

Motion and second to forward a Resolution to City Council with recommendation of approval of proposals from Marathon Oil for HFE-150 oil at $1.60 per gallon and Concrete Supply, Inc. for Portland cement concrete at $87.50 per cubic yard by Aldermen Peck/LeFlore. The motion carried by voice vote and was unanimous.
SURPLUS VEHICLE AUCTION – BID RESULTS

The Director stated that bids were received this date at 3:00 p.m. for three surplus vehicles. As originally discussed at the previous meeting, there were to be five vehicles auctioned. However, the Police Department’s two vehicles were received by forfeiture and that department will either auction or trade-in. The Director believes today’s auction had favorable results. The 2009 and 2011 Ford Crown Victorias, bid at $1,278.88 each and the 2013 Chevrolet Tahoe bid at $4,207.00, totaling approximately $6,500.00. It was questioned how the bidding was advertised to which the Director replied through the Belleville News-Democrat.

The Mayor added that regarding surplus vehicles, if they are useable, the vehicles are rotated into the city’s fleet for departmental use. If they are deemed to require too much maintenance, the City auctions the vehicles by sealed bid. He added, in the past, if the vehicles are still serviceable, they have been donated to other communities.

Motion and second to forward a Resolution to City Council with recommendation of approval the sale of the following vehicles: a 2009 Ford Crown Victoria to Michael Harter for $1,278.88, 2011 Ford Crown Victoria to Michael Harter for $1,278.88, and a 2013 Chevrolet Tahoe to Chicago Motors for $4,207.00 by Aldermen Williams/Peck. The motion carried by voice vote and was unanimous.

MARKET PLACE STREETSCAPE, PHASE II – FEDERAL FUNDING AGREEMENT

The Director stated that the Federal Funding Agreement is associated with the Market Place Streetscape, Phase II project which is the proposed roundabout to be located at Market Place and Commerce. This project is being funded through a CMAQ (Congestion Mitigation Air Quality) grant. The first Federal Funding Agreement was for engineering services. This grant is for the purchase of right-of-way. The remaining Federal Funding Agreement will be for construction of the roundabout. This is a necessary agreement as the City is able to partake in 80 percent Federal funding for the project. The City is responsible for 20 percent. It is estimated for right-of-way and/or easement acquisition at approximately $97,000. The CMAQ grant will not exceed $32,000 leaving a local agency (City) funding responsibility at $65,148. To put into perspective, the first phase of the Market Place Streetscape project was $120,000 for right-of-way acquisition, therefore, the consultant is forecasting that less right-of-way will be required for Phase II. The Director stated the money is in the budget and is TIF funded.

Motion and second to forward a Resolution to City Council with recommendation of approval the Local Public Agency Agreement for Federal Participate for the purchase of right-of-way associated with the Market Place Streetscape, Phase II by Aldermen Peck/LeFlore. The motion carried by voice vote and was unanimous.

It was questioned when is the anticipated date for ground breaking and completion for Phase II to which the Director replied that it will likely be bid later this year, with a start in the construction season of 2020.

LINCOLN TRAIL SIDEWALKS, PHASE 4 AND 5 – DESIGN CONTRACT, HORNER AND SHIFRIN

The Director stated that this design contract is for Lincoln Trail Sidewalks, Phases 4 and 5. Phase 4 is from Union Hill Road to Old Lincoln Trail and Phase 5 is from Old Lincoln Trail to Bunkum Road on the southern edge of the Lincoln Trail TIF District. This project is TIF funded. The Director is satisfied with the tasks outlined by Horner & Shifrin in their proposal and recommends the City enter into an
agreement with said consultant. He believes it is fair and equitable and Horner & Shifrin has performed the engineering design for Phases 1 through 3.

Motion and second to forward a Resolution to City Council with recommendation of approval the engineering design contract of $59,750.00 with Horner & Shifrin, Inc. for the Lincoln Trail Sidewalks, Phases 4 and 5 by Aldermen Williams/Peck. Discussion: It was questioned how far the sidewalks will be extended to which the Director replied that the west terminus is at Bunkum Road. It will go from Union Hill Road to Bunkum Road consisting of two phases to be mindful of the dollars coming into the TIF. The engineering is broken into two phases, and constructed one phase at a time. The motion carried by voice vote and was unanimous.

DIRECTOR’S REPORT – PROJECT UPDATES

The Director of Public Works presented his written report to the elected officials for their review.

Questioned the status of the traffic signal installation at Union Hill Road and Longacre Drive. The Director stated that the City recently received the Project Development Report for the project, which was submitted to IDOT three weeks ago for their review. The consultant can now move forward with the preparation of final plans and aim for a bid date. The Director will report further on this at the next meeting. The project is budgeted for this year and will be constructed this year.

Discussed the tracking of the overlay material on Highway 50 from the mill and overly project of Meckfessel Drive. The Director stated that he discussed this problem with a representative from Marathon Oil Company, the low bid from the Materials bid on this date, who is going to review this matter. This has not only happened in Fairview Heights, but also in Swansea and O’Fallon. He believes the State has changed the recipe for the tack coats. The Marathon Oil representative will inform the Director of his findings.

Questioned the start date for the repair of Sullivan Drive. The Director stated the County has a grant to perform a resurface from 300 feet south of Frank Scott Parkway north to the Fairview Heights city limit. The Director stated he will have to contact the County for the status of the project. He believes the pavement will be concrete patched and then asphalt overlayed.

An update on the north entrance to City Hall – the handrail is to be delivered on May 24. Therefore, in approximately three weeks the entrance should be open.

Personnel Committee
Alderman Denise Williams, Chairman

No Report

Adjournment 7:15 p.m.

Submitted By:

Recorder
Deed of Easement
And Right-of-Way for
Drainage Infrastructure

Prepared by: Becker, Hoerner &
Ysursa, P.C.

After recording return to:
City of Fairview Heights
10025 Bunkum Road
Fairview Heights, IL 62208

Project: Hollandia Drive Drainage
Improvements

THIS INDENTURE, made this day of June, 2019, by and between Ellen C. Thieleman, having an address at
20 Hollandia Drive, Fairview Heights, IL 62208, hereinafter referred to as the “Grantor,” and the City of Fairview Heights,
Illinois organized and existing under the laws of the State of Illinois, having an office for the transaction of business at
10025 Bunkum Road, Fairview Heights, Illinois, 62208, hereinafter referred to as the “Grantee.”

WITNESSETH:

The Grantor, in consideration of the covenants and agreements hereinafter recited and the sum of Four Thousand
Two Hundred Dollars ($4,200.00), the receipt and sufficiency of which are hereby acknowledged, does hereby give,
grant, and convey unto the Grantee, its successor and assigns, forever, a permanent easement and a free uninterrupted
and unobstructed right of way in, under, across, and over the property of the Grantor situated in St. Clair County, Illinois;
said right of way to be more particularly described as follows:

A part of Lot 6A of Caseyville Township, Section 33, Township 2 North, Range 8 West, being more particularly
described as follows:

Commencing at the Northeast corner of Lot 6 of Hollandia 3rd Addition as recorded in Plat Book 65, Page 126,
said point being on the south right of way line of Hollandia Drive;
thence South 00 degrees 35 minutes 29 seconds West, along the west property line, a distance of 119.02 feet
to the Point of Beginning of the tract herein described;
thence South 89 degrees 29 minutes 44 seconds East a distance of 110.00 feet;
thence South 00 degrees 30 minutes 16 seconds West a distance of 20.00 feet;
thence North 89 degrees 29 minutes 44 seconds West a distance of 110.00 feet;
thence North 00 degrees 35 minutes 29 seconds East, along the west property line, a distance of 20.00 feet to the
Point of Beginning of the tract herein described. Said tract contains 2,200 square feet, or 0.05 acres, more
or less.

And as shown on the sketch attached hereto and made a part hereof, for the purpose of installing, laying, operating,
maintaining, inspecting, removing, repairing, replacing, relaying, and adding to, from time to time, retaining wall and
drainage improvements with appurtenances.

Together with the right to the Grantee, its successors and assigns, to (i) enter in and upon the premises described
above with men and machinery, vehicles and material at any and all times for the purpose of maintaining, repairing,
renewing, or adding to the aforesaid retaining wall and drainage improvements with appurtenances; (ii) to use such additional space adjacent to the premises described above as may be required for working room during
the time of construction, repairing, renewing, or maintenance of the retaining wall and drainage improvements with appurtenances; (iii) remove trees, bushes, undergrowth, and other obstructions interfering with the activities authorized herein; and (iv) for doing anything necessary, useful, or convenient for the
enjoyment of the easement herein granted.
The right of the **Grantor** to freely use and enjoy its interest in the premises is reserved to **Grantor**, its successors and assigns insofar as the exercise thereof does not endanger or interfere with the construction, operation, and maintenance of the retaining wall and drainage ways, except that no building, structure, or similar improvements shall be erected within said easement, nor shall the grade or ground cover over **Grantee**'s facilities be substantially altered, without the consent of the **Grantee**.

The **Grantee** agrees, by acceptance of this **Deed of Easement and Right of Way** that, upon any opening made in connection with any of the purposes of this easement and right of way, said opening shall be backfilled and resurfaced to as nearly as possible the same condition as existed when said opening was made, provided that **Grantee** shall not be obligated to restore landscaping, other than grass which was destroyed upon entry, all such work to be done at the expense of the **Grantee**.

**TO HAVE AND TO HOLD** the above granted easement and right of way unto the **Grantee**, its successors and assigns, forever.

And the **Grantor** does further covenant with the **Grantee** as follows:

1. That the **Grantor** is the owner in fee simple of the real estate hereby subjected to said easement and right of way and has good title to convey the same.
2. That the **Grantee** shall quietly enjoy said easement and right of way.
3. That the **Grantee** may demolish and remove any and all encumbrances situated on the real estate subjected to said easement and right of way, including but not limited to the 576 square foot detached garage.
4. That the **Grantor** shall not build or construct any structure or similar improvement on the real estate subjected to said easement and right away without the consent of the **Grantee**.

**IN WITNESS WHEREOF**, the **Grantor** has duly executed this **INDENTURE**, all as of the day and year first above written.

**GRANTEE:**

City of Fairview Heights

Signature: ____________________________

Title: City Engineer

**STATE OF ILLINOIS**

__________________

**COUNTY OF ST. CLAIR**

__________________

I, a Notary Public for the State and County aforesaid, do hereby certify that ______________________, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he/she signed and delivered the same instrument as the free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this ________ day of June, 2019.

My Commission Expires: ____________________________

Notary Public

**GRANTOR:**

Ellen C. Thieleman

Signature: ____________________________

Title: Property Owner

**NOTARY SEAL**
THIS AGREEMENT is made and entered into this day of , 2019 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Motor Fuel Tax Funds, allotted to the LA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the “DEPARTMENT”, will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Section Description

Name: Stites Avenue – Cory Street

Route: N/A  Length: 0.28 Mi.  1500 FT  (Structure No. N/A)

Termini: Bonita to ILL Route 159

Description:
Reconstruct Stites Avenue from Bonita Blvd. to ILL Route 159 and Cory Street with new curb and gutter, HMA pavement, and storm sewers.

Agreement Provisions

The Engineer Agrees,

1. To perform or be responsible for the performance of the following engineering services for the LA, in connection with the proposed improvements herein before described, and checked below:
   a. ☑ Make such detailed surveys as are necessary for the preparation of detailed roadway plans
   b. ☐ Make stream and flood plain hydraulic surveys and gather high water data, and flood histories for the preparation of detailed bridge plans.
   c. ☐ Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. See detailed "Geotechnical Services" scope attached.
   d. ☐ Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
   e. ☐ Prepare Army Corps of Engineers Permit, Department of Natural Resources-Office of Water Resources Permit, Bridge waterway sketch, and/or Channel Change sketch, Utility plan and locations, and Railroad Crossing work agreements.
   f. ☐ Prepare Preliminary Bridge design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.
   g. ☑ Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required, shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
   h. ☑ Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easement and borrow-pit and channel change agreements including prints of the corresponding plats and staking as required.
i. □ Assist the LA in the tabulation and interpretation of the contractors' proposals

j. □ Prepare the necessary environmental documents in accordance with the procedures adopted by the DEPARTMENT's Bureau of Local Roads & Streets.

k. □ Prepare the Project Development Report when required by the DEPARTMENT.

(2) That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to the AGREEMENT, will be in accordance with current standard specifications and policies of the DEPARTMENT. It is being understood that all such reports, plats, plans and drafts shall, before being finally accepted, be subject to approval by the LA and the DEPARTMENT.

(3) To attend conferences at any reasonable time when requested to do so by representatives of the LA or the Department.

(4) In the event plans or surveys are found to be in error during construction of the SECTION and revisions of the plans or survey corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the Contractor.

(5) That basic survey notes and sketches, charts, computations and other data prepared or obtained by the Engineer pursuant to this AGREEMENT will be made available, upon request, to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.

(6) That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.

The LA Agrees,

1. To pay the ENGINEER as compensation for all services performed as stipulated in paragraphs 1a, 1g, 4i, 2, 3, 5 and 6 in accordance with one of the following methods indicated by a check mark:

   a. ☑ A sum of money equal to $79,063.00 percent of the awarded contract cost of the proposed improvement as approved by the DEPARTMENT. See attached scope and man-hour spreadsheets.

   b. □ A sum of money equal to the percent of the awarded contract cost for the proposed improvement as approved by the DEPARTMENT based on the following schedule:

      | Awarded Cost | Percentage Fees |
      |-------------|-----------------|
      | Under $50,000 | (see note) |
      | % | % |
      | % | % |
      | % | % |

      Note: Not necessarily a percentage. Could use per diem, cost-plus or lump sum.

2. To pay for services stipulated in paragraphs 1b, 1c, 1d, 1e, 1f, 1h, 1j & 1k of the ENGINEER AGREES at actual cost of performing such work plus _____ percent to cover profit, overhead and readiness to serve—"actual cost" being defined as material cost plus payroll, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under the paragraph 1b, 1c, 1d, 1e, 1f, 1h, 1j & 1k. If the ENGINEER sublets all or part of this work, the LA will pay the cost to the ENGINEER plus a five (5)-percent service charge.* (to utilize ENGINEER's standard hourly rates)

   "Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.
3. That payments due the ENGINEER for services rendered in accordance with this AGREEMENT will be made as soon as practicable after the services have been performed in accordance with the following schedule:

   a. Upon completion of detailed plans, special provisions, proposals and estimate of cost—being the work required by paragraphs 1a through 1h under THE ENGINEER AGREES to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee due under this AGREEMENT based on the approved estimate of cost.

   b. Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee due under the AGREEMENT based on the awarded contract cost, less any amounts paid under “a” above.

   By Mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.

4. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a, through 1h and prior to the completion of such services, the LA shall reimburse the ENGINEER* for his actual costs ______ percent incurred up to the time he is notified in writing of such abandonment—“actual cost” being defined as in paragraph 2 of THE LA AGREES. *(at ENGINEER’s standard hourly rates)

5. That, should the LA require changes in any of the detailed plans, specifications or estimates except for those required pay the ENGINEER for such changes on the basis of actual cost* ______ percent to cover profit, overhead and readiness to serve—“actual cost” being defined as in paragraph 2 of THE LA AGREES. It is understood that “changes” as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans and specifications. *(at ENGINEER’s standard hourly rates)

It is Mutually Agreed,

1. That any difference between the ENGINEER and the LA concerning their interpretation of the provisions of this Agreement shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee’s decision shall be final.

2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all surveys, permits, agreements, preliminary bridge design & hydraulic report, drawings, specifications, partial and completed estimates and data, if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.

3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under this AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.

4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this contract. For Breach or violation of this warranty the LA shall have the right to annul this contract without liability.

5. That the extent of the proposed storm sewer system design will be limited to those areas within the proposed roadway limits. If the ENGINEER and LA agree that the connection point for the new storm sewer system(s) is not adequate to accommodate the proposed improvements and the LA wishes to expand the scope of the project to include additional analysis and/or design of the downstream system; then the LA agrees to utilize ENGINEER’s standard hourly rates to compensate the ENGINEER for the additional work.

The classifications of the employees used in the work should be consistent with the employee classifications for the services performed.
IN WITNESS WHEREOF, the parties have caused the AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

Executed by the LA:

City of Fairview Heights of the
(State/County)

ATTEST:
By ________________________________

(Seal)

Executed by the ENGINEER:

Millenia Professional Services of Illinois
11 Executive Drive, Suite 12
Fairview Heights, IL 62208

By ________________________________
Title Senior Project Manager

Approved

Date
Department of Transportation

Regional Engineer
<table>
<thead>
<tr>
<th>Task Description</th>
<th>Estimated Man Hours</th>
<th>Fee Each Task Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>I. FIELD SURVEYS AND BASE MAP</td>
<td>79</td>
<td>$ 9,016.00</td>
</tr>
<tr>
<td>a. Research deeds, monument records and fence sections</td>
<td>6</td>
<td>$ 750.00</td>
</tr>
<tr>
<td>b. Locate existing utilities and be in Paradise and/or环绕本城市</td>
<td>4</td>
<td>$ 2,266.00</td>
</tr>
<tr>
<td>c. Locate existing control and set new control points, landmark loop for each component,</td>
<td>3</td>
<td>$ 396.00</td>
</tr>
<tr>
<td>d. Topo and crossing each cross street (14) for 200' on up to</td>
<td>6</td>
<td>$ 830.00</td>
</tr>
<tr>
<td>e. Topo and Crossing (10) stations - base of building to face of buildings</td>
<td>24</td>
<td>$ 3,720.00</td>
</tr>
<tr>
<td>f. Collect data for existing conduits typical section</td>
<td>6</td>
<td>$ 2,266.00</td>
</tr>
<tr>
<td>g. Field survey in AutoCAD, general TML and land survey</td>
<td>24</td>
<td>$ 5,120.00</td>
</tr>
<tr>
<td>h. Collect control points with line</td>
<td>2</td>
<td>$ 256.00</td>
</tr>
<tr>
<td>i. Establish right-of-way staves</td>
<td>3</td>
<td>$ 172.00</td>
</tr>
<tr>
<td>j. Survey Management &amp; QA/QC</td>
<td>10</td>
<td>$ 2,008.00</td>
</tr>
<tr>
<td>II. PRELIMINARY ROAD DESIGN</td>
<td>120</td>
<td>$ 21,516.00</td>
</tr>
<tr>
<td>a. Develop design overview collection</td>
<td>2</td>
<td>$ 146.00</td>
</tr>
<tr>
<td>b. Establish existing and proposed line center lines</td>
<td>2</td>
<td>$ 146.00</td>
</tr>
<tr>
<td>c. Establish existing and proposed line center lines</td>
<td>5</td>
<td>$ 490.00</td>
</tr>
<tr>
<td>d. Establish horizontal alignments</td>
<td>3</td>
<td>$ 172.00</td>
</tr>
<tr>
<td>e. Review horizontal utility conflicts</td>
<td>8</td>
<td>$ 352.00</td>
</tr>
<tr>
<td>f. Establish intersection points</td>
<td>16</td>
<td>$ 2,048.00</td>
</tr>
<tr>
<td>g. Establish intersection grades</td>
<td>8</td>
<td>$ 1,299.00</td>
</tr>
<tr>
<td>h. Design and establish new utility/maint. (if any)</td>
<td>8</td>
<td>$ 6,696.00</td>
</tr>
<tr>
<td>i. Point of storm sewers, sidewalks, etc.</td>
<td>2</td>
<td>$ 152.00</td>
</tr>
<tr>
<td>j. Establish control points</td>
<td>7</td>
<td>$ 426.00</td>
</tr>
<tr>
<td>k. Establish new utility/maint. (if any)</td>
<td>5</td>
<td>$ 1,260.00</td>
</tr>
<tr>
<td>l. Set proposed roadway template</td>
<td>2</td>
<td>$ 1,160.00</td>
</tr>
<tr>
<td>m. Set and add right-of-way</td>
<td>7</td>
<td>$ 476.00</td>
</tr>
<tr>
<td>n. Prepare preliminary plans in AutoCAD</td>
<td>8</td>
<td>$ 3,640.00</td>
</tr>
<tr>
<td>o. Prepare plans on plans and specifications (if any)</td>
<td>5</td>
<td>$ 1,156.00</td>
</tr>
<tr>
<td>III. DRAINAGE STUDY</td>
<td>113</td>
<td>$ 21,218.00</td>
</tr>
<tr>
<td>a. Identify existing drainage patterns and drainage</td>
<td>5</td>
<td>$ 1,050.00</td>
</tr>
<tr>
<td>b. Preliminary Drainage Design (modified sections)</td>
<td>3</td>
<td>$ 492.00</td>
</tr>
<tr>
<td>c. Outline Evaluation/Extension Design</td>
<td>2</td>
<td>$ 492.00</td>
</tr>
<tr>
<td>d. Calculate preliminary drainage/extension</td>
<td>2</td>
<td>$ 492.00</td>
</tr>
<tr>
<td>e. Design proposed storm sewer system (if any, 1000 feet)</td>
<td>6</td>
<td>$ 3,156.00</td>
</tr>
<tr>
<td>f. Design storm sewer design with treatment (if any)</td>
<td>3</td>
<td>$ 1,902.00</td>
</tr>
<tr>
<td>g. Prepare preliminary plans</td>
<td>6</td>
<td>$ 6,876.00</td>
</tr>
<tr>
<td>h. Preliminary plans on plans and specifications (if any)</td>
<td>3</td>
<td>$ 1,156.00</td>
</tr>
<tr>
<td>i. Plans, PLANS AND DRAPIANDS</td>
<td>34</td>
<td>$ 36,944.00</td>
</tr>
<tr>
<td>a. Cover Sheet</td>
<td>1</td>
<td>$ 132.00</td>
</tr>
<tr>
<td>b. Location map (planted limits)</td>
<td>1</td>
<td>$ 49.00</td>
</tr>
<tr>
<td>c. Outline of sheet</td>
<td>1</td>
<td>$ 49.00</td>
</tr>
<tr>
<td>d. General notes(standard sheet)</td>
<td>1</td>
<td>$ 490.00</td>
</tr>
<tr>
<td>e. List of DOT Standards (if any)</td>
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<td><strong>Civil Engineering Plans 1' = 20' (3 sheets)</strong></td>
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Memo

To: Elected Officials
From: John Harty-Director of Public Works
CC: Directors
Date: June 3, 2019
Re: Public Works Committee Agenda Overview

Right-Of-Way Use Agreement, Pleasant Ridge Road
(Agenda Item 1)
The Fairview Women’s Club has approached this Department with a request to utilize a portion of the Pleasant Ridge right-of-way for the creation of a pollinator habitat, plant flowers and flowering bushes. The right-of-way associated with the request is located near 625 Pleasant Ridge and is on the north side. This Department currently mows the area and would invite the opportunity to mow less City-owned property on Pleasant Ridge Road.

The City Attorney is working on an agreement to protect the City during this relationship.

20 Hollandia – Amended Permanent Easement
(Agenda Item 2)
The number 20 Hollandia Permanent Easement is in need of amending, in particular, the compensation from the property owner. The amended easement depicts $4,200.00 as compensation, as derived by professional appraisal, for the garage structure located on 20 Hollandia. That structure is need of removal in order to make the storm water improvements in that vicinity. The property owner has agreed to address the transaction as such.

Stites/Cory Drive Engineering Proposal, Millennia Professional Services
(Agenda Item 3)
Millennia Professional Services has provided the City a proposal for the engineering design services associated with the improvements to Stites and Cory Drives. It is felt that the proposed $79,063.00 for the work necessary to guide the construction improvements is fair and equitable compensation.
Millennia has worked for the City in the past with favorable results each and every time. I recommend entering into contract with Millennia Professional Services for the design of Stites and Cory Drives.

**Director's Report - Project Updates**
*(Agenda Item 4)*

**Hollandia Storm and Sanitary Sewer Improvements** - The Department is still working with a couple of the property owners in the immediate vicinity of the project in an effort to secure easement for the improvements. Progress has been made in regards to the easement acquisition and I anticipate construction to begin in late-June.

**Wilshire Drive** - Christ Brothers Asphalt was on site last week and has paved both binder and surface courses from essentially Clark drive to the Wilshire Drive cul-de-sac. From that point, they will move and perform the same operation on Berkley Court. Hank's Excavating will begin excavating the remainder of Wilshire to St. Clair Avenue in the near future and prepare that portion for asphalt work. With good weather, Wilshire Drive should be wrapped up in mid-July.

**89th Street** - The soil and slope conditions have taken another turn for the worse on this project but the design firm hired by the Village of Caseyville has come up with a new plan to mitigate the slope failure. There exist a couple overhead utilities that need to be moved out of the way and then there should be some activity on the site.

**Frank Scott Parkway Widening** - Work on Frank Scott Parkway has resumed with the preparatory excavation work for the widening.

**City Hall North Entrance** – The majority of the entrance upgrades have been completed at this time with the remaining major item to be completed being the new handrail. Much like the front entrance a number of years ago, the handrail could not be fabricated until the concrete ramp and sidewalk was in place to ensure accurate measurements. With good weather, the project should be complete in approximately two to three weeks.

**Longacre Drive Concrete Patches** – This project is substantially complete with the work taking place a week or so ago. The contract made quick work of the 25 patches and was under their bid figure by around $5,000.00
MOTIONS

**Agenda Item 1**

Move to send to City Council with the recommendation of approval the right-of-way use agreement with the Fairview Heights Women’s Club for a pollinator habitat on Pleasant Ridge Road.

**Agenda Item 2**

Move to send to City Council with the recommendation of approval the amended Permanent Easement for storm water improvements at 20 Hollandia Drive, Fairview Heights, IL.

**Agenda Item 3**

Move to send to City Council with the recommendation of approval the engineering design contract for $79,063.00 with Millennia Professional Services, Inc. for the improvements to Stites and Cory Drives.