The City Council meeting will be held in the Recreation Room behind City Hall. Entrance is through the door next to the Police Department parking lot. There will also be remote access via conference call or video call. Please mute your phone during the meeting. Phone number: 1-650-215-5226 Passcode: 163 352 9617

A. Call to order
B. Pledge of Allegiance
C. Invocation
D. Roll call
E. Public participation

F. Consent Agenda:
- City Council Minutes: August 4, 2020
- Finance Director's Report
- Presentation of Bills: $1,164,510.21

G. Committee Reports
H. Communication from Mayor
I. Communication from elected officials

J. UNFINISHED BUSINESS
   None.

K. NEW BUSINESS
   Proposed Resolution No. 22-'20, a Resolution authorizing the Mayor to enter into an agreement with Providence Bank to administer a Procurement Card System for the City of Fairview Heights.

L. ADJOURNMENT
The regular meeting of the Fairview Heights City Council was called to order at 7:00 P.M. by Mayor Mark Kupsky and was held remotely due to the COVID19 Pandemic with the Pledge of Allegiance and Invocation by City Clerk Karen J. Kaufhold.

ROLL CALL

Roll call of Aldermen present: Denise Williams, Frank Menn, Joshua Frawley, Pat Baeske, Brenda Wagner, Pat Peck, Anthony LeFlore, Ryan Vickers, and Bill Poletti were present. Alderman Harry Zimmerman was absent. Mayor Mark Kupsky, City Clerk Karen Kaufhold, and City Attorney Andrew Hoerner were also present.

PUBLIC PARTICIPATION

Karen Meirink stated she is a member of the Grant-Illini School Board and that school will begin August 10th with 25% attending virtually and 75% in person.

CONSENT AGENDA

Alderman Peck moved to approve the July 21, 2020 City Council Minutes and Finance Director’s Report. Seconded by Alderman Williams. Roll call on the motion showed Aldermen Williams, Menn, Frawley, Baeske, Wagner, Peck, LeFlore, Vickers, and Poletti voting “Yea.” Alderman Zimmerman was absent. Motion passed on 9 yeas and 1 absent.

COMMITTEE REPORTS

Mayor Kupsky announced the August 5th Operations Committee meeting has been cancelled. Mayor stated that he is working with the Finance Director to schedule a budget review meeting.

COMMUNICATIONS FROM THE MAYOR

Mayor Kupsky reminded everyone to use their masks and that COVID 19 is in our community; Mayor stated that St. Clair County recently had the largest increase year to date; Mayor stated that he sent a letter out to all businesses thanking them for taking the steps to protect their employees and customers; Mayor wished Alderman Vickers a Happy Birthday.

COMMUNICATIONS FROM ELECTED OFFICIALS

Alderman Vickers commented on the process of starting the next school year.
COMMUNICATIONS FROM ELECTED OFFICIALS - continued

Alderman Wagner thanked the schools for the quick response getting ready for the upcoming school year.

Alderman LeFlore thanked John Harty and the Public Works Department for their response to the recent flooding issues.

Alderman Williams stated that the Police Department does an outstanding job.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Proposed Resolution No. 21-'20, a Resolution authorizing the Mayor to enter into a contract Extension Agreement with the International Union of Operating Engineers, Local #148, AFL-CIO from May 1, 2020 through April 30, 2021. Motion by Alderman Williams. Seconded by Alderman Poletti.

Roll call on Proposed Resolution No. 21-'20 showed Aldermen Williams, Menn, Baeske, Wagner, Peck, LeFlore, Vickers and Poletti voting “Yea.” Alderman Frawley abstained. Alderman Zimmerman was absent. Proposed Resolution No. 21-'20 passed on 8 yeas, 1 abstained and 1 absent.

Proposed Resolution No. 21-'20 now becomes RESOLUTION NO. 4349-2020.

Alderman Baeske moved to adjourn. Seconded by Alderman Peck. Motion carried.

Meeting adjourned at 7:29 P.M.

Respectfully submitted,

KAREN J. KAUFHOLD
CITY CLERK
Memo

To: Mayor & City Council
From: Gina Rader - Director of Finance
CC: City Clerk & Directors
Date: August 13, 2020
Re: Finance Report – August 18, 2020 City Council Meeting

Bill List
The bill list will be presented at the Administration meeting in the amount of $1,164,510.21. After approval by the committee it will be sent to the August 18, 2020 City Council meeting.

Annual Audit
The auditors are finalizing their annual audit. They have completed all field work at the City. I would like to thank all of the staff that were asked to provide numerous documentation as requested. They are also finalizing the annual Police Pension audit. They plan to present at the October Finance Meeting.
## CITY OF FAIRVIEW HEIGHTS, IL
### SALES TAX REPORT
State 1% Municipal Tax Portion

<table>
<thead>
<tr>
<th>DISTRIBUTION MONTH</th>
<th>MAY 2013</th>
<th>MAY 2014</th>
<th>MAY 2015</th>
<th>MAY 2016</th>
<th>MAY 2017</th>
<th>MAY 2018</th>
<th>MAY 2019</th>
<th>MAY 2020</th>
<th>% CHANGE</th>
<th>DOLLARS</th>
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<tbody>
<tr>
<td>MAY</td>
<td>$607,011.50</td>
<td>$624,713.94</td>
<td>$591,147.75</td>
<td>$632,205.33</td>
<td>$571,553.40</td>
<td>$553,114.13</td>
<td>$490,110.91</td>
<td>$513,563.86</td>
<td>2.6%</td>
<td>$23,460.95</td>
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<tr>
<td>JUN</td>
<td>655,667.46</td>
<td>647,401.33</td>
<td>708,268.15</td>
<td>696,077.63</td>
<td>677,065.69</td>
<td>670,704.83</td>
<td>654,604.36</td>
<td>473,959.16</td>
<td>-27.6%</td>
<td>(180,546.20)</td>
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<tr>
<td>JUL</td>
<td>574,119.26</td>
<td>576,345.95</td>
<td>563,612.86</td>
<td>576,220.16</td>
<td>599,877.49</td>
<td>553,320.85</td>
<td>572,195.86</td>
<td>292,766.39</td>
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<td>(279,409.59)</td>
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<td>AUG</td>
<td>566,735.92</td>
<td>593,876.18</td>
<td>607,838.70</td>
<td>608,444.47</td>
<td>600,257.37</td>
<td>607,357.54</td>
<td>585,032.16</td>
<td>352,563.45</td>
<td>-39.7%</td>
<td>(232,048.31)</td>
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<td>SEP</td>
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<td>579,381.42</td>
<td>653,462.36</td>
<td>679,234.60</td>
<td>613,965.54</td>
<td>623,578.60</td>
<td>610,549.55</td>
<td>562,791.28</td>
<td>-30.3%</td>
<td>(122,762.33)</td>
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<tr>
<td>OCT</td>
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<td>550,762.54</td>
<td>573,059.41</td>
<td>572,368.09</td>
<td>476,601.05</td>
<td>540,557.44</td>
<td>561,747.98</td>
<td>585,185.60</td>
<td>-31.8%</td>
<td>(122,437.62)</td>
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<tr>
<td>NOV</td>
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<td>579,600.49</td>
<td>642,921.78</td>
<td>599,121.43</td>
<td>575,364.24</td>
<td>570,594.16</td>
<td>561,747.98</td>
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<td>-31.8%</td>
<td>(122,437.62)</td>
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<td>-30.3%</td>
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<td>JAN</td>
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<td>560,475.99</td>
<td>627,103.06</td>
<td>570,540.96</td>
<td>564,056.46</td>
<td>560,273.13</td>
<td>581,553.25</td>
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<td>-30.3%</td>
<td>(122,762.33)</td>
</tr>
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<td>FEB</td>
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<td>680,833.91</td>
<td>642,921.78</td>
<td>599,121.43</td>
<td>575,364.24</td>
<td>570,594.16</td>
<td>561,747.98</td>
<td>585,185.60</td>
<td>-31.8%</td>
<td>(122,437.62)</td>
</tr>
<tr>
<td>MAR</td>
<td>966,699.49</td>
<td>1,028,563.77</td>
<td>1,041,010.81</td>
<td>974,290.59</td>
<td>935,340.51</td>
<td>870,591.30</td>
<td>865,433.15</td>
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<td>-30.3%</td>
<td>(122,762.33)</td>
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<td>APR</td>
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<td>482,774.60</td>
<td>581,553.25</td>
<td>-30.3%</td>
<td>(122,762.33)</td>
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</tbody>
</table>

**YTD TOTAL** $7,329,664.71 $7,521,351.93 $7,843,945.63 $7,688,427.06 $7,386,969.39 $7,281,000.48 $7,198,877.04 $(663,856.15)

**YTD CHANGE** -6.7% 2.6% 4.3% -2.0% -3.8% -1.8% -0.9%

**MONTHLY AVG** $610,805.39 $626,777.66 $653,682.14 $640,702.26 $616,380.78 $605,083.37

8/12/2020
PROPOSED RESOLUTION NO. 22-'20

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH PROVIDENCE BANK TO ADMINISTER A PROCUREMENT CARD SYSTEM FOR THE CITY OF FAIRVIEW HEIGHTS.

WHEREAS, the City of Fairview Heights has authority to authorize the purchase of goods and services by use of Procurement Cards; and

WHEREAS, Providence Bank has agreed to administer a Procurement Card system on behalf of the City. The Procurement Cards will be issued to individual authorized employees of the City, at the discretion of department directors, with established limits and purpose; and

WHEREAS, it is the desire of the City of Fairview Heights to reduce the economic burden on the resources of the City of Fairview Heights by increasing efficiency and reducing the administrative costs of the City of Fairview Heights and to respond to the exigencies of the day-to-day operations in accordance with the procurement process as established by Illinois Statutes and City of Fairview Heights ordinances; and

WHEREAS, the City of Fairview Heights recognizes that the Procurement Card is neither a substitute for public bidding nor the City of Fairview Heights' existing procurement program, and that the Procurement Card Program is not being implemented for the purpose of bid splitting and/or the avoidance of the statutorily mandated public bidding process; and

WHEREAS, the City of Fairview Heights recognizes the economic and financial savings and benefits to be gained by establishing an electronic Procurement Card system and sponsors and endorses the Corporate MasterCard Procurement Card Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRVIEW HEIGHTS, ILLINOIS:

1. The Mayor is authorized to enter into an agreement with Providence Bank to secure Procurement Cards for each authorized employee of the City of Fairview Heights under such terms and conditions as approved by its legal counsel.

2. As a condition precedent to receiving the Procurement Card, the Finance Department shall establish a monetary limit of authority for each employee's use of the Procurement Card, as well as other security controls as needed.
3. Upon receipt and use of a Procurement Card, the cardholder shall submit receipts and such information as requested by the City of Fairview Heights' Finance Committee.

4. The City of Fairview Heights Finance Department shall establish procedures and internal controls to implement this program, to ensure that Procurement Cards are being used only for authorized City of Fairview Heights business purposes and in compliance with applicable law, and to allow for easily verifiable audits of their use.

This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED:

APPROVED:

MARK T. KUPSKY – MAYOR
CITY OF FAIRVIEW HEIGHTS

ATTEST:

KAREN KAUFHOLD – CITY CLERK