

**THE CITY OF FAIRVIEW HEIGHTS
ADMINISTRATION COMMITTEE MINUTES
Wednesday, January 12, 2022, 7:10 p.m.
Recreation Room at City Hall
10025 Bunkum Road
Fairview Heights, IL 62208
Also, Video/Audio Teleconference**

Committee Members in attendance – Aldermen Frank Menn, Ryan Vickers, Barbara Brumfield, Pat Peck, Denise Williams, and Mark Kupsky (Ex-Officio Member)

Committee Members absent –

Other Aldermen and Elected Officials in attendance – Aldermen Josh Frawley, Anthony LeFlore, Brenda Wagner, Bill Poletti, and City Clerk Karen Kaufhold

Staff in attendance – Director of Public Works John Harty, Finance Director Gina Rader, Police Chief Chris Locke, HR Manager Becky Thompson, Land Use and Development Director Dallas Alley, IT Manager Chris Elliot, and Attorney Andrew Hoerner

Recorder – Kathy Frawley

PUBLIC PARTICIPATION

None

APPROVAL OF MINUTES

Motion and second were made by Alderman Pat Peck/Alderman Barbara Brumfield to approve the December 15, 2021 Administration Committee minutes. Roll call to approve the December 15, 2021 Administration Committee minutes showed Aldermen Menn, Vickers, Brumfield, Peck, and Williams voting yea. Motion carried.

FINANCE

Alderman Frank Menn, Chairman

BILL LIST

Motion and second were made by Alderman Pat Peck/Alderman Barbara Brumfield to forward the bill list to Council for approval in the amount of \$1,872,837.57. Roll call to forward the bill list to Council showed Aldermen Menn, Vickers, Brumfield, Peck, and Williams voting yea. Motion carried.

DEMOLITION BID REVIEW FOR 10039 LINCOLN TRAIL

Director Dallas Alley went over the three bids that were received for the demolition of 10039 Lincoln Trail. Director Alley stated that the low bidder (S. Shafer Excavating Incorporated) did not fully comply with the bid proposal.

Mayor Mark Kupsky stated there were three bid proposals received. Mayor Mark read the following bids lowest to highest: S. Shafer Excavating Incorporated - \$27,200.00, Hank's Excavating & Landscaping, Inc. - \$41,500.00, and Hayes Contracting, Inc. - \$67,600.00.

Questions and comments were discussed.

Motion and second were made by Alderman Barbara Brumfield/Alderman Pat Peck to forward Hank's Excavating & Landscaping, Inc. bid to Council for approval in the amount of \$41,500.00. Roll call to forward Hank's Excavating & Landscaping, Inc. bid to Council showed Aldermen Menn, Vickers, Brumfield, Peck, and Williams voting yea. Motion carried.

PERSONNEL

Alderman Pat Peck, Chairman

VACCINATION/TESTING POLICY

Mayor Mark Kupsky stated that he distributed a policy on COVID testing & vaccination. Mayor Mark reviewed the OSHA Guideline Policy that must be complied to. The City is mandated to comply because the City employ's more than 100 employees. Mayor Mark went over the information on employees being vaccinated by February 9th or weekly testing has to be done. Mayor Mark stated this policy needs to be implemented into the City Code.

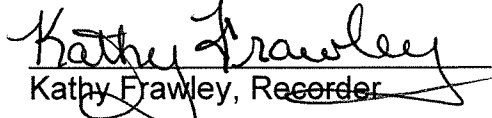
Questions and comments were discussed.

Motion and second were made by Alderman Denise Williams/Alderman Barbara Brumfield to strike the option at this time to provide home testing. Roll call to strike the option at this time to provide home testing showed Aldermen Menn, Brumfield, Peck, and Williams voting yea. Alderman Vickers voting nay. Motion carried.

Motion and second were made by Alderman Denise Williams/Alderman Barbara Brumfield to forward the COVID-19 Vaccination/Testing Policy as amended to Council for approval. Roll call to forward the COVID-19 Vaccination/Testing Policy as amended to Council for approval showed Aldermen Menn, Vickers, Brumfield, Peck, and Williams voting yea. Motion carried.

ADJOURNMENT - 7:55 p.m.

Submitted By:


Kathy Frawley, Recorder