

## FINANCE COMMITTEE MEETING

JANUARY 13, 2015

### Present:

Chairman Lowry  
Alderman Baeske  
Alderman Gough  
Director Volkman  
City Adm. Snider  
Gina Rader  
Karen Kaufhold

Alderman Greenwald  
Alderman Warner  
Director Borrer  
Director Malloy  
Mayor Mitchell  
Bev Mattison

Alderman Baricevic  
Alderman Crossley  
Director Beaston  
Lt. Houget  
Clerk Kupsky  
Randy Pierce

Chairman Lowry called the meeting to order at 7:00 P.M. Meeting was held in the meeting room at the Fairview Heights Municipal Complex.

### APPROVAL OF MINUTES

Alderman Greenwald motioned to approve the Finance Committee minutes from the December 9, 2014 meeting second by Alderman Warner. Motion passed – 3 yea

### PUBLIC COMMENTS

None

### BILL LIST REVIEW

Questions were asked on the following vendors: Ameren, St. Clair County Extra Duty and Rooters American Maintenance.

Alderman Warner moved to approve the bill list in the amount of \$1,760,981.04 and forward to the January 20, 2014 City Council Meeting, second by Alderman Greenwald. Motion passed – 3 yea

### FINANCE DIRECTOR REPORT

**Fresh Thyme Grand Opening** – They now qualify for their Sales Tax Rebate which is part of the redevelopment agreement that was entered into, the first payment is anticipated this fall. This will be built into the proposed budget that will present next month.

**FY 2015/2016 Budget** – The budgeting process is underway, Director Borrer anticipates a draft should be out to elected officials by February 13, 2015

**IMRF** – A memo will be distributed to elected officials by the end of the week regarding IMRF. Please review and contact Director Borrer with any questions.

## **HOTEL/MOTEL FUNDING PROGRAM**

This is a follow up to last month's Finance Committee Meeting, as requested Director Borrer has met with some of the traditional recipients in late December. A revised draft of the agreement was provided and upon much discussion and review, several revisions were requested:

Alderman Greenwald made a motion to amend the number of complete copies of the agreement that would need to be submitted, one hard copy and one electronic copy would need to be submitted for review. Second by Chairman Lowry. Motion passes – 3 yea

Other amendments requested:

- Clarification of City Contacts
- Create a new email specifically for Hotel/Motel
- A modified form for requests under \$2,500.00
- A section for in-kind services provided by the City
- List of all key sponsors

Chairman Lowry made a motion to forward the amended agreement to the January 20, 2015 City Council Meeting. Second by Alderman Greenwald. Motion passed – 3 yea

## **CAPITAL IMPROVEMENT PLAN**

Director Borrer provided the Capital Improvement Plan for Fiscal Years 2015-2016 through 2019-2020. There is no action required tonight; this is presented for general discussion.

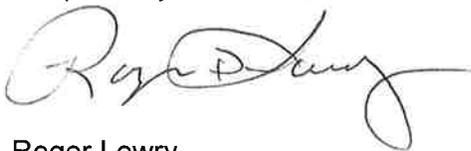
### **Highlights**

- On pages 1-2, additional information was added describing the plan, purpose, narratives and criteria as suggested by GFOA.
- New projects are highlighted in green on Page 8.
- Aggressive plan for 2015-2016 totaling \$8,592,000.00
- Page 9 provides a summary of funding sources if adopted. The City would have cash on hand to provide funding.
- Photos were added to provide a visual and insight to the project.

Alderman Baricevic wanted to indicate the large amount requested for Lincoln Trail TIF Streetscape. He also suggested that IT/Software items be taken out of the Capital Improvement Plan and placed into General Fund. City Administrator Snider agreed with this change as well.

There being no further business, Alderman Lowry adjourned the Finance Committee meeting at 7:53 p.m.

Respectfully submitted,



Roger Lowry  
Chairman  
Finance Committee  
RL/gmr