

**CITY OF FAIRVIEW HEIGHTS
ADMINISTRATION COMMITTEE - FINANCE MINUTES
(BUDGET REVIEW)**

**Wednesday, March 30, 2022 – 7:00 p.m.
Recreation Room at City Hall
10025 Bunkum Road
Fairview Heights, IL 62208
Also, Video/Audio Teleconference**

Committee Members in attendance – Aldermen: Frank Menn, Ryan Vickers, Barbara Brumfield, Pat Peck, and Mark Kupsky (Ex-Officio Member), Denise Williams arriving at 7:35 p.m.

Committee Members absent –

Other Aldermen and Elected Officials in attendance – Aldermen: Josh Frawley, Anthony LeFlore, Bill Poletti, Brenda Wagner, Harry Zimmerman, and City Clerk Karen Kaufhold

Staff in attendance – Director of Finance Gina Rader, Director of Public Works John Harty, Director of Parks & Recreation Angie Beaston, Chief of Police Chris Locke, Captain CJ Beyersdofer, Director of Land Use & Development Dallas Alley, Director of Library Jill Pifer, Director of Economic Development Paul Ellis, HR Manager Becky Thompson, IT Manager Chris Elliot, and City Attorney Andrew Hoerner

Recorder – Kathy Frawley

PUBLIC PARTICIPATION

No public participation.

APPROVAL OF MINUTES

None

FINANCE

Alderman Frank Menn, Chairman

Alderman Frank Menn stated the first item on the agenda was Insurance Renewal.

Mayor Kupsky welcomed Bob Stewart, City's Insurance Broker.

Bob Stewart thanked the senior management and HR for a great job being done; Bob Stewart reviewed what inspired over the last year; Bob Stewart presented the 2022-2023 Insurance Renewal plan. Questions and comments were discussed.

FINANCE – continued

Mayor Kupsy thanked Bob Stewart for continuing to negotiate on the City's behalf; Mayor Kupsy also thanked the employees for using the health insurance the right way and thanked HR Manager Becky Thompson for communicating with the employees and guiding them in the right way.

Bob Stewart thanked everyone at the City.

Mayor Kupsy turned the meeting back over to Chairman Frank Menn.

Mayor Kupsy thanked Finance Director Gina Rader and the Finance Department for their hard work on the budget; Mayor Kupsy recognized all of the director's; Mayor Kupsy stated that revenues are still being watched closely; and Mayor Kupsy went over how the Cannabis Sales Tax is distributed.

BUDGET REVIEW (Fiscal Year 2022-2023)

Library – Department #170

No Change

Motion and second were made by Alderman Barbara Brumfield/Alderman Pat Peck to forward to City Council for approval in the amount of \$548,525.00 for the Library – Department #170. Roll call to forward to Council showed Aldermen Menn, Vickers, Brumfield, and Peck voting "Yea". Alderman Williams was absent. Motion carried.

Land Use and Development – Department #160

No Change

Motion and second were made by Alderman Pat Peck/Alderman Barbara Brumfield to forward to City Council for approval in the amount of \$1,039,596.00 for the Land Use and Development – Department #170. Roll call to forward to Council showed Aldermen Menn, Vickers, Brumfield, and Peck voting "Yea". Alderman Williams was absent. Motion carried.

TIF #1 Fund – Bunkum Road

No Change

TIF #2 Fund – Shoppes of St. Clair

Motion and second were made by Alderman Barbara Brumfield/Alderman Pat Peck to increase account 012-160-5-503-00 (Survey/Engineering) from \$50,000.00 to \$100,000.00. Roll call to increase account 012-160-5-503-00 (Survey/Engineering) from \$50,000.00 to \$100,000.00 showed Aldermen Menn, Vickers, Brumfield, Peck, and Williams voting "Yea". Motion carried.

BUDGET REVIEW – TIF Fund continued

TIF #3 Fund – Lincoln Trail

No Change

TIF #4 – F.H. West

No Change

TIF #5 – F.H. North

No Change

Motion and second were made by Alderman Barbara Brumfield/Alderman Pat Peck to forward to City Council the budget for TIF's #1, #2, #3, #4, and #5 in the amount of \$2,640,600.00 for approval. Roll call to forward to Council showed Aldermen Menn, Vickers, Brumfield, Peck, and Williams voting "Yea". Motion carried.

Parks & Recreation – Department #140

No Change

Motion and second were made by Alderman Barbara Brumfield/Alderman Frank Menn to forward to City Council for approval in the amount of \$1,507,037.00 for the Parks & Recreation – Department #140. Roll call to forward to Council showed Aldermen Menn, Vickers, Brumfield, Peck, and Williams voting "Yea". Motion carried.

REC Complex – Fund 17

No Change

Motion and second were made by Alderman Frank Menn/Alderman Barbara Brumfield to forward to City Council for approval in the amount of \$1,859,476.00 for the REC Complex. Roll call to forward to Council showed Aldermen Menn, Brumfield, Peck, and Williams voting "Yea". Alderman Vickers was absent. Motion carried.

Public Works Engineering – Department #120

No Change

Motion and second were made by Alderman Barbara Brumfield/Alderman Frank Menn to forward to City Council for approval in the amount of \$1,373,437.00 for the Public Works Engineering – Department #120 and removing the words Fountains North (6), account 001-120-5-305-00, Line Item B. Roll call to forward to Council showed Aldermen Menn, Brumfield, Peck, and Williams voting "Yea". Alderman Vickers was absent. Motion carried.

Public Works Municipal Complex – Department #150

No Change

Motion and second were made by Alderman Barbara Brumfield/Alderman Pat Peck to forward to City Council for approval in the amount of \$759,223.00 for the Public Works Municipal Complex – Department #150. Roll call to forward to Council showed Aldermen Menn, Brumfield, Peck, and Williams voting "Yea". Alderman Vickers was absent. Motion carried.

BUDGET REIVEW – Pubic Works continued

Public Works Vehicle Maintenance – Department #130

No Change

Motion and second were made by Alderman Barbara Brumfield/Alderman Frank Menn to forward to City Council for approval in the amount of \$903,940.00 for the Public Works Vehicle Maintenance – Department #130. Roll call to forward to Council showed Aldermen Menn, Brumfield, Peck, and Williams voting “Yea”. Alderman Vickers was absent. Motion carried.

Library Building Maintenance – Department #170

No Change

Motion and second were made by Alderman Pat Peck/Alderman Frank Menn to forward to City Council for approval in the amount of \$113,509.00 for the Library Building Maintenance – Department #170. Roll call to forward to Council showed Aldermen Menn, Brumfield, Peck, and Williams voting “Yea”. Alderman Vickers was absent. Motion carried.

Motor Fuel Tax Fund

No Change

Motion and second were made by Alderman Barbara Brumfield/Alderman Frank Menn to forward to City Council for approval in the amount of \$2,607,466.00 for the Motor Fuel Tax Fund. Roll call to forward to Council showed Aldermen Menn, Brumfield, Peck, and Williams voting “Yea”. Alderman Vickers was absent. Motion carried.

Capital Improvement Plan

Motion and second were made by Alderman Pat Peck/Alderman Barbara Brumfield to reduce Line Item POL-11, Vehicle/Equipment Replacement Program from \$163,000.00 to \$110,000.00. Roll call to reduce Line Item POL-11, Vehicle/Equipment Replacement Program from \$163,000.00 to \$110,000.00 showed Aldermen Brumfield, Peck, and Williams voting “Yea”. Alderman Menn voting “Nay”. Alderman Vickers was absent. Motion carried.

Motion and second were made by Alderman Pat Peck/Alderman Denise Williams to forward to City Council for approval in the amount of \$2,056,000.00 for the Capital Improvement Plan. Roll call to forward to Council showed Aldermen Menn, Brumfield, Peck, and Williams voting “Yea”. Alderman Vickers was absent. Motion carried.

Alderman Pat Peck asked that at the 6 months budget review to look at the Police Fleet to see if an addition police vehicle would be required for this fiscal year.

Clerk’s Department – Department #100

No Change

Motion and second were made by Alderman Pat Peck/Alderman Barbara Brumfield to forward to City Council for approval in the amount of \$885,574.00 for the Clerk’s Department – Department #100. Roll call to forward to Council showed Aldermen Menn, Vickers, Brumfield, Peck, and Williams voting “Yea”. Motion carried.

BUDGET REVIEW -continued

Police Department – Department #110

Motion and second were made by Alderman Frank Menn/Alderman Barbara Brumfield to reduce account 001-110-5-201-00 (Boards & Committees) from \$25,000.00 to \$15,000.00 and forward to City Council for approval in the amount of \$9,687,877.00 for the Police Department – Department #110. Roll call to forward to Council showed Aldermen Menn, Vickers, Brumfield, Peck, and Williams voting “Yea”. Motion carried.

Emergency Services & Disaster Agency (E.S.D.A.) – Department #181

No Change

Motion and second were made by Alderman Barbara Brumfield/Alderman Frank Menn to forward to City Council for approval in the amount of \$41,508.00 for the E.S.D.A – Department #181. Roll call to forward to Council showed Aldermen Menn, Vickers, Brumfield, Peck, and Williams voting “Yea”. Motion carried.

Administration Department – Department #115

Motion and second were made by Alderman Barbara Brumfield/Alderman Pat Peck to forward to City Council for approval in the amount of \$2,018,033.00 for the Administration Department – Department #115 and removing out of account 001-115-5-225-00 (Membership Dues) Line Items D & E. Roll call to forward to Council showed Aldermen Menn, Vickers, Brumfield, Peck, and Williams voting “Yea”. Motion carried.

Mayor/City Council – Department #102

No Change

Motion and second were made by Alderman Frank Menn/Alderman Pat Peck to forward to City Council for approval in the amount of \$928,375.00 for the Mayor/City Council – Department #102. Roll call to forward to Council showed Aldermen Menn, Vickers, Brumfield, Peck, and Williams voting “Yea”. Motion carried.

Food & Beverage Tax Fund

No Change

Motion and second were made by Alderman Pat Peck/Alderman Denise Williams to forward to City Council for approval in the amount of \$1,087,600.00 for the Food & Beverage Tax Fund. Roll call to forward to Council showed Aldermen Menn, Vickers, Brumfield, Peck, and Williams voting “Yea”. Motion carried.

Hotel/Motel Tax Fund

No Change

Motion and second were made by Alderman Frank Menn/Alderman Barbara Brumfield to forward to City Council for approval in the amount of \$338,300.00 for the Hotel/Motel Tax Fund. Roll call to forward to Council showed Aldermen Menn, Vickers, Brumfield, Peck, and Williams voting “Yea”. Motion carried.

BUDGET REIVEW – continued

Finance - Department #104

No Change

Motion and second were made by Alderman Barbara Brumfield/Alderman Denise Williams to forward to City Council for approval in the amount of \$429,916.00 for the Finance – Department #104. Roll call to forward to Council showed Aldermen Menn, Vickers, Brumfield, Peck, and Williams voting “Yea”. Motion carried.

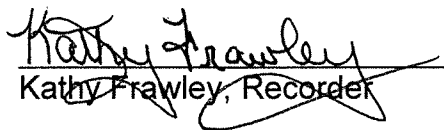
Proposed Budget – Fiscal Year 2022-2023

Motion and second were made by Alderman Barbara Brumfield/Alderman Denise Williams to forward to City Council for approval of the Proposed Budget – Fiscal Year 2022-2023 in the amount of \$31,827,392.00. Roll call to forward to Council showed Aldermen Menn, Vickers, Brumfield, Peck, and Williams voting “Yea”. Motion carried.

Motion and second were made by Alderman Denise Williams/Alderman Barbara Brumfield to adjourn.

Adjournment: 9:42 p.m.

Submitted By:


Kathy Frawley, Recorder