THE CITY OF FAIRVIEW HEIGHTS

SPECIAL ADMINISTRATION COMMITTEE MINUTES
(BUDGET REVIEW)
Wednesday, April 1, 2020 – 7:00 p.m.
Done remotely/via conference call
Immediately following the
City Council meeting

Committee Members in attendance – Pat Baeske, Frank Menn, Pat Peck, Ryan Vickers, and Denise Williams, Mark Kupsky (Ex-Officio Member)

Committee Members absent –

Other Aldermen and Elected Officials in attendance – Josh Frawley, Anthony LeFlore, Bill Poletti, Brenda Wagner, Harry Zimmerman, and Karen Kaufhold

Staff in attendance – Chief of Police Chris Locke, Captain CJ Beyersdofer, Director of Finance Gina Rader, Director of Parks & Recreation Angie Beaston, Director of Land Use & Development Andrea Riganti, Director of Library Jill Pifer, Director of Economic Development Paul Ellis, HR Specialist Becky Thompson, Cathy Bryant, Cheryl Kleb, and City Attorney Garrett Hoerner

Recorder – Kathy Frawley

Public Participation
No public participation.

Approval of Minutes
Motion and second were made by Alderman Pat Peck/Alderman Denise Williams to approve the March 11, 2020 minutes as corrected. The motion carried by voice vote and was unanimous.

Finance
Alderman Frank Menn, Chairman

Alderman Menn, Directed the meeting back to Mayor Mark Kupsky and Finance Director Gina Rader.

Budget Review:
Discussion was held on the Overall Summary, General Fund Summary, and General Fund Estimated Revenues.
Budget Review - continued

Clerk’s Office – Department #100
Motion and second to reduce 001-100-5-401-00 (Postage) from $12,000 to $10,000 and reduce 001-100-5-480-00 (Supplies) from $12,000 to $10,000 was made by Alderman Pat Peck/Alderman Denise Williams. The motion carried by voice vote and was unanimous.

Mayor & City Council – Department #102
Motion and second to reduce 001-102-5-201-10 (Elected Official Expenses), remove line item A, $2,000 (Mayor Expenses) and remove line item B, $50 (Miscellaneous) from $2,550 to $500 was made by Alderman Pat Peck/Alderman Denise Williams. The motion carried by voice vote and was unanimous.

Finance Department – Department #104
Motion and second to reduce 001-104-5-480-00 (Supplies) from $5,500 to $3,500 was made by Alderman Pat Peck/Alderman Denise Williams. The motion carried by voice vote and was unanimous.

Police Department – Department #110
Motion and second to reduce 001-110-5-302-00 (Public Relations), remove Senior Citizens Police Academy, $1,000 from $12,200 to $11,200 was made by Alderman Pat Peck/Alderman Denise Williams. The motion carried by voice vote and was unanimous.

Administration Department – Department #115
No Change

Public Works Engineering – Department #120
Motion and second to reduce 001-120-5-207-00 (Travel & Meeting Expenses) from $1,500.00 to $0 and reduce 001-120-5-320-00, line item G (I-54/IL 159 Interchange Maintenance) from $25,000 to $15,000 was made by Alderman Pat Baeske/Alderman Pat Peck. The motion carried by voice vote and was unanimous.

Public Works Vehicle Maintenance – Department #130
Motion and second to reduce 001-130-5-207-00 (Travel & Meeting Expenses) from $750 to $0 and reduce to reconsider 001-130-5-452-00 (Maintenance to Rolling Stock), line item B (Major Repairs) from $30,000 to $5,000 was made by Alderman Pat Peck/Alderman Denise Williams. The motion carried by voice vote and was unanimous.

Parks & Recreation – Department #140
Motion and second to reduce to reconsider 001-140-5-101-00 (Overtime Comp) from $15,000 to $8,000, reduce 001-140-5-204-00 (Educational Expense) from $1,000 to $0, and reduce 001-140-5-480-00 (Supplies), remove line item C, $3,000 (Tree Program) from $65,000 to $62,000 was made by Alderman Pat Peck/Alderman Denise Williams. The motion carried by voice vote and was unanimous.
Budget Review - continued

Public Works Municipal Complex – Department #150
Motion and second to reduce 001-150-5-207-00 (Travel & Meeting Expenses) from $500 to $0 and reduce 001-150-5-402-00 (Office Furniture & Equipment) from $1,000 to $0 was made by Alderman Pat Peck/Alderman Denise Williams. The motion carried by voice vote and was unanimous.

Land Use and Development – Department #160
Motion and second to reduce 001-160-5-320-00 (Tech & Outside Services) remove Court Reporter, $150 from $40,400 to $40,250 made by Alderman Pat Baeske/Alderman Pat Peck. The motion carried by voice vote and was unanimous.

Library Building Maintenance – Department #170
No Change

Emergency Services & Disaster Agency (E.S.D.A.) – Department #181
No Change

Motor Fuel Tax Fund
No Change

Public Works – Engineering – Department #120
No Change

Food & Beverage Tax Fund
No Change

Hotel/Motel Tax Fund
No Change

Home Rule Tax Fund
No Change

Library Fund
No Change

Tax Rebate Fund
No Change

TIF #1 Fund – Bunkum Road
No Change

TIF #2 Fund – Shoppes of St. Clair
No Change
Budget Review – continued

TIF #3 Fund – Lincoln Trail
No Change

Parks Programs Fund
No Change

REC Complex Fund
No Change

REC Center
No Change

REC Center – Aquatics
No Change

REC Center – Fitness
No Change

REC Center – Athletics
No Change

REC Center – Membership & Sales
No Change

Motion and second were made by Alderman Pat Peck/Alderman Pat Baeske to forward the amended budget to City Council. The motion carried by voice vote and was unanimous.

Submitted By:

[Signature]

Recorder

Adjournment: 10:33 p.m.