

**THE CITY OF FAIRVIEW HEIGHTS**  
**SPECIAL ADMINISTRATION COMMITTEE MINUTES**  
**(BUDGET REVIEW)**  
**Wednesday, April 1, 2020 – 7:00 p.m.**  
**Done remotely/via conference call**  
**Immediately following the**  
**City Council meeting**

**Committee Members in attendance** – Pat Baeske, Frank Menn, Pat Peck, Ryan Vickers, and Denise Williams, Mark Kupsky (Ex-Officio Member)

**Committee Members absent** –

**Other Aldermen and Elected Officials in attendance** – Josh Frawley, Anthony LeFlore, Bill Poletti, Brenda Wagner, Harry Zimmerman, and Karen Kaufhold

**Staff in attendance** – Chief of Police Chris Locke, Captain CJ Beyersdofer, Director of Finance Gina Rader, Director of Parks & Recreation Angie Beaston, Director of Land Use & Development Andrea Riganti, Director of Library Jill Pifer, Director of Economic Development Paul Ellis, HR Specialist Becky Thompson, Cathy Bryant, Cheryl Kleb, and City Attorney Garrett Hoerner

**Recorder** – Kathy Frawley

**Public Participation**

No public participation.

**Approval of Minutes**

Motion and second were made by Alderman Pat Peck/Alderman Denise Williams to approve the March 11, 2020 minutes as corrected. The motion carried by voice vote and was unanimous.

**Finance**

Alderman Frank Menn, Chairman

Alderman Menn, Directed the meeting back to Mayor Mark Kupsky and Finance Director Gina Rader.

**Budget Review:**

Discussion was held on the Overall Summary, General Fund Summary, and General Fund Estimated Revenues.

## **Budget Review - continued**

### **Clerk's Office – Department #100**

Motion and second to reduce 001-100-5-401-00 (Postage) from \$12,000 to \$10,000 and reduce 001-100-5-480-00 (Supplies) from \$12,000 to \$10,000 was made by Alderman Pat Peck/Alderman Denise Williams. The motion carried by voice vote and was unanimous.

### **Mayor & City Council – Department #102**

Motion and second to reduce 001-102-5-201-10 (Elected Official Expenses), remove line item A, \$2,000 (Mayor Expenses) and remove line item B, \$50 (Miscellaneous) from \$2,550 to \$500 was made by Alderman Pat Peck/Alderman Denise Williams. The motion carried by voice vote and was unanimous.

### **Finance Department – Department #104**

Motion and second to reduce 001-104-5-480-00 (Supplies) from \$5,500 to \$3,500 was made by Alderman Pat Peck/Alderman Denise Williams. The motion carried by voice vote and was unanimous.

### **Police Department – Department #110**

Motion and second to reduce 001-110-5-302-00 (Public Relations), remove Senior Citizens Police Academy, \$1,000 from \$12,200 to \$11,200 was made by Alderman Pat Peck/Alderman Denise Williams. The motion carried by voice vote and was unanimous.

### **Administration Department – Department #115**

No Change

### **Public Works Engineering – Department #120**

Motion and second to reduce 001-120-5-207-00 (Travel & Meeting Expenses) from \$1,500.00 to \$0 and reduce 001-120-5-320-00, line item G (I-64/IL 159 Interchange Maintenance) from \$25,000 to \$15,000 was made by Alderman Pat Baeske/Alderman Pat Peck. The motion carried by voice vote and was unanimous.

### **Public Works Vehicle Maintenance – Department #130**

Motion and second to reduce 001-130-5-207-00 (Travel & Meeting Expenses) from \$750 to \$0 and reduce to reconsider 001-130-5-452-00 (Maintenance to Rolling Stock), line item B (Major Repairs) from \$30,000 to \$5,000 was made by Alderman Pat Peck/Alderman Denise Williams. The motion carried by voice vote and was unanimous.

### **Parks & Recreation – Department #140**

Motion and second to reduce to reconsider 001-140-5-101-00 (Overtime Comp) from \$15,000 to \$8,000, reduce 001-140-5-204-00 (Educational Expense) from \$1,000 to \$0, and reduce 001-140-5-480-00 (Supplies), remove line item C, \$3,000 (Tree Program) from \$65,000 to \$62,000 was made by Alderman Pat Peck/Alderman Denise Williams. The motion carried by voice vote and was unanimous.

**Budget Review - continued**

**Public Works Municipal Complex – Department #150**

Motion and second to reduce 001-150-5-207-00 (Travel & Meeting Expenses) from \$500 to \$0 and reduce 001-150-5-402-00 (Office Furniture & Equipment) from \$1,000 to \$0 was made by Alderman Pat Peck/Alderman Denise Williams. The motion carried by voice vote and was unanimous.

**Land Use and Development – Department #160**

Motion and second to reduce 001-160-5-320-00 (Tech & Outside Services) remove Court Reporter, \$150 from \$40,400 to \$40,250 made by Alderman Pat Baeske/Alderman Pat Peck. The motion carried by voice vote and was unanimous.

**Library Building Maintenance – Department #170**

No Change

**Emergency Services & Disaster Agency (E.S.D.A.) – Department #181**

No Change

**Motor Fuel Tax Fund**

No Change

**Public Works – Engineering – Department #120**

No Change

**Food & Beverage Tax Fund**

No Change

**Hotel/Motel Tax Fund**

No Change

**Home Rule Tax Fund**

No Change

**Library Fund**

No Change

**Tax Rebate Fund**

No Change

**TIF #1 Fund – Bunkum Road**

No Change

**TIF #2 Fund – Shoppes of St. Clair**

No Change

**Budget Review – continued**

**TIF #3 Fund – Lincoln Trail**

No Change

**Parks Programs Fund**

No Change

**REC Complex Fund**

No Change

**REC Center**

No Change

**REC Center – Aquatics**

No Change

**REC Center – Fitness**

No Change

**REC Center – Athletics**

No Change

**REC Center – Membership & Sales**

No Change

Motion and second were made by Alderman Pat Peck/Alderman Pat Baeske to forward the amended budget to City Council. The motion carried by voice vote and was unanimous.

Submitted By:

  
Recorder

**Adjournment:** 10:33 p.m.