

**THE CITY OF FAIRVIEW HEIGHTS**  
**OPERATIONS COMMITTEE MINUTES**  
**Wednesday, April 12, 2023, 7:00 p.m.**  
**Council Chambers**  
**Fairview Heights City Hall**  
**Fairview Heights, Illinois**

**Committee Members in attendance** – Aldermen Josh Frawley – video/teleconference, Anthony LeFlore, Brenda Wagner, Pat Peck, Bill Poletti, Mayor Mark Kupsky, Ex-officio

**Committee Members absent** – None

**Other Aldermen and Elected Officials in attendance** – Aldermen Frank Menn, Ryan Vickers, Barb Brumfield, Denise Williams

**Staff in attendance** – City Attorney Andrew Hoerner, Finance Director Gina Rader – video/teleconference, Human Resource Manager Becky Thompson – video/teleconference, IT Manager Chris Elliott – video/teleconference, Police Chief Steven Johnson, Public Works Director John Harty, Administrative Assistant Kathy Frawley

**Recorder** – Jill Huffman

**Public Participation**

None

**Approval of Minutes, March 15, 2023**

Motion and second to approve minutes were made by Aldermen Peck/Poletti. Roll call vote: Aldermen Frawley – yes, LeFlore – yes, Wagner - yes, Peck - yes, Poletti – yes. Motion carried.

**Law Enforcement Committee**

*Alderman Josh Frawley, Chairman*

**STATEMENT OF THE DEPARTMENT**

The Chief of Police presented his written report to the elected officials for their review.

The Chief relayed a police K9 is available (mostly trained) and that the training for the handler will begin in three weeks. The Chief stated he has used this trainer previously, who also trains dogs for the St. Louis Metropolitan Police Department. Although police dogs will pursue, there has been a shift in how police dogs are trained. A softer training approach is being used allowing these K9s to socialize at schools and community events.

**Public Works Committee**  
*Alderman Bill Poletti, Chairman*

Alderman Poletti noted a change on the Agenda. Items 2 through 6 regarding Market Place Streetscape Conveyances will be presented at the Community Committee Meeting, under Planning, due to not having received all of the financial data in time for this meeting. Alderman Peck questioned what financial information is missing to which the Director of Public Works replied that the costs listed in the Director's Report were estimates.

**EMERGENCY VEHICLE PREEMPTION SYSTEM – BID RESULTS/AWARD**

Director Harty stated that bids were opened on April 6 with two responsive bidders – Electrico, Inc., \$779,616.79, and Wissehr Electric \$330,173.80 – two local companies. One bid was significantly higher than the other, therefore, staff reviewed the bids and they were found to be accurate. The Director has discussed with Wissehr Electric their submitted bid and they stand behind their bid. The Mayor asked the anticipated cost to which the Director replied approximately \$423,000.

Motion and second to forward to City Council with recommendation of approval for the Mayor to enter into a contract with Wissehr Electric, Inc. for the installation of the Emergency Vehicle Preemption System equipment at 27 signalized intersections in the City for a lump sum amount of \$330,173.80 by Aldermen Wagner/LeFlore. Roll call vote showed Aldermen Frawley – yes, LeFlore – yes, Wagner – yes, Peck – yes, Poletti – yes. Motion carried.

**CAT 935 TRACK LOADER – MOTION TO REMOVE FROM SERVICE BY AUCTION**

The Director of Public Works relayed that the loader is no longer of use to the City's functions and requests that it be retired from the City's fleet and sent to auction in Clinton, Illinois. The location of the auction is more visible to the farming community where this type of equipment may be more useful.

Motion and second to remove the Caterpillar 935 Track Loader from the City's inventory by means of auction by Aldermen Peck/LeFlore. Roll call vote showed Aldermen Frawley – yes, LeFlore – yes, Wagner – yes, Peck – yes, Poletti – yes. Motion carried.

**DIRECTOR'S REPORT/PROJECT UPDATES**

The Director of Public Works presented his written report to the elected officials for their review.

The Director commented that construction started on the Mark and Cari Drive project on March 27 and that the contractor is making good progress on the storm sewer installation. This project will most likely be in construction through the summer months. The residents have been very receptive of the construction activity.

The Director stated that at the Union Hill Road watermain replacement project, traffic control has been removed and concrete patching has been completed. The contractor will proceed with grading and seeding of yards.

Alderman Wagner stated that in the past, she has spoken with the Director regarding the intersection of Longacre Drive and Ruby Lane and that the patching is rough when leaving

**THE CITY OF FAIRVIEW HEIGHTS  
ADMINISTRATION COMMITTEE MINUTES  
Wednesday, April 12, 2023, 7:30 p.m.  
Council Chambers  
10025 Bunkum Road  
Fairview Heights, IL 62208  
Also, Video/Audio Teleconference**

**Committee Members in attendance** – Aldermen Frank Menn, Ryan Vickers, Barbara Brumfield, Pat Peck, Denise Williams, and Mark Kupsky (Ex-Officio Member)

**Committee Members absent** –

**Other Aldermen and Elected Officials in attendance** – Aldermen Josh Frawley (virtual), Anthony LeFlore, Brenda Wagner, and Bill Poletti

**Staff in attendance** – Public Works Director John Harty, Police Chief Steve Johnson, Finance Director Gina Rader (virtual), HR Manager Becky Thompson (virtual), IT Manager Chris Elliot (virtual), Public Works Administrative Assistant Jill Huffman, and Attorney Andrew Hoerner

**Recorder** – Kathy Frawley

**PUBLIC PARTICIPATION**

None

**APPROVAL OF MINUTES**

Motion and second were made by Alderman Denise Williams/Alderman Frank Menn to approve the March 15, 2023, March 21, 2023 (Budget Review), and March 22, 2023 (Budget Review) Administration Committee minutes. Motion and second were made by Alderman Pat Peck/Alderman Barbara Brumfield to amend the March 15, 2023 minutes by adding virtual behind Finance Director Gina Rader, Land Use Director Dallas Alley, and HR Manager Becky Thompson and amend the March 21, 2023 (Budget Review) minutes by adding virtual behind Alderman Vickers and changing the time from 7:30 p.m. to 7:50 p.m. Roll call to amend the March 15, 2023 and March 21, 2023 (Budget Review) Administrations Committee minutes as amended showed Aldermen Menn, Vickers, Brumfield, Peck, and Williams voting “Yea.” Roll call to approve the March 15, 2023, March 21, 2023 (Budget Review), and March 22, 2023 (Budget Review) Administration Committee minutes as amended showed Aldermen Menn, Vickers, Brumfield, Peck, and Williams voting “Yea.” Motion carried.

Mayor Kupsky announced the meeting will not adjourn, it will be continued to next Tuesday, April 18, 2023 at 6:40 p.m. prior to the City Council meeting for the purpose of

review of the final bill list for fiscal year '22-'23 and a Force Level Resolution will be placed on the agenda.

**FINANCE**

*Alderman Frank Menn, Chairman*

**BILL LIST**

Motion and a second were made by Alderman Pat Peck/Alderman Denise Williams to forward the bill list to City Council for approval in the amount of \$1,725,698.65. Roll call to forward the bill list in the amount of \$1,725,698.65 to City Council showed Aldermen Menn, Vickers, Brumfield, Peck, and Williams voting "Yea." Motion carried.

**PERSONNEL**

*Alderman Pat Peck, Chairman*

**INSURANCE RENEWAL**

Mayor Kupsky spoke on the health insurance and introduced Bob Stewart.

Bob Stewart , Mayor Kupsky, and HR Manager Becky Thompson (virtual) were present to discuss the health insurance renewal. Bob Stewart stated that the health insurance rates went up 9.6%, life insurance went up two cents per \$1,000.00 coverage, dental and vision stayed the same. Mr. Stewart stated all together there is an over all budgetary adjustment of 9.6%.

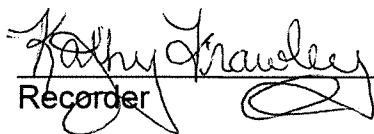
Motion and a second were made by Alderman Ryan Vickers/Barbara Brumfield to forward the Health Insurance renewals to City Council. Roll call to forward the health insurance renewals to City Council showed Aldermen Menn, Vickers, Brumfield, Peck, and Williams voting "Yea." Motion carried.

**NON-CONTRACT RAISES**

Motion and a second were made by Alderman Barbara Brumfield/Alderman Ryan Vickers to forward the non-contract raises of 3% to City Council for approval. Roll call to forward the non-contract raises of 3% to City Council showed Aldermen Menn, Vickers, Brumfield, Peck, and Williams voting "Yea." Motion carried.

At 7:55 p.m. this meeting was continued to Tuesday, April 18, 2023 at 6:40 p.m. before the City Council meeting.

Submitted By:

  
Recorder