

**THE CITY OF FAIRVIEW HEIGHTS**  
**OPERATIONS COMMITTEE MINUTES**  
**Tuesday, April 19, 2022, 6:30 p.m.**  
**Fairview Heights Recreation Room**  
**Video Conference/Tele Conference**  
**Fairview Heights, IL**

**Committee Members in attendance** – Aldermen Josh Frawley – in person, Anthony LeFlore – video/conference, Brenda Wagner - in person, Pat Peck - in person, Bill Poletti - in person, Mayor Mark Kupsky, Ex-officio – in person

**Committee Members absent** – None

**Other Aldermen and Elected Officials in attendance** – City Clerk Karen Kaufhold – in person, Aldermen Frank Menn – in person, Barb Brumfield – in person, Denise Williams – in person

**Staff in attendance** - City Attorney Andrew Hoerner – in person, Finance Director Gina Rader – in person, Human Resource Manager Becky Thompson – video/teleconference, IT Manager Chris Elliott – in person, Land Use and Development Director Dallas Alley – in person, Parks and Recreation Director Angie Beaston – video/teleconference, Public Works Director John Harty – in person,

**Recorder** – Jill Huffman

**Public Participation**

None

**Approval of Minutes, March 15, 2022**

Motion and second to approve minutes were made by Aldermen Peck/Wagner. Roll call vote: Aldermen Frawley – yes, LeFlore – yes, Wagner - yes, Peck - yes, Poletti – yes. Motion carried.

**Law Enforcement Committee**

*Josh Frawley, Chairman*

**STATE OF THE DEPARTMENT**

Alderman Frawley asked if there were any questions regarding the Police Department – Monthly Report for March, 2022. No questions from the report.

**Public Works Committee**  
*Alderman Bill Poletti, Chairman*

**MARK AND CARI DRIVE – SUPPLEMENTAL SERVICE AGREEMENT, GONZALES CO.**

The Director of Public Works presented a Supplemental Agreement from Gonzales Companies for engineering services for Mark and Cari Drive. The project was delayed for approximately three years, therefore, plans and specifications need to be completed before the project is out for bid. The Director believes the price of \$9,145 to complete the necessary items is fair and equitable. This project is being funded by Home Rule Funds. The Mayor added that the project was delayed due to COVID and now the City needs to move ahead with this neighborhood street.

For clarification, Alderman Wagner asked why these services are not bid to which the Director replied that professional services are selected on qualifications. The Director explained that every few years the City sends Requests for Qualifications to area engineering firms requesting submission of qualifications based on experience, staff, completed projects, etc. Gonzales was selected for this project by the qualification evaluation team. The Mayor added the City rotates the utilization of engineering firms located in the area.

Motion and second to forward to City Council with recommendation of approval the Supplemental Service Agreement with Gonzales Companies to update plans, specifications and bidding documents for the Mark and Cari Drive project by Aldermen Peck/LeFlore. Roll call vote showed Aldermen Frawley – yes, LeFlore – yes, Wagner – yes, Peck – yes, Poletti – yes. Motion carried.

**2021 IDOT TRAFFIC SIGNAL MASTER AGREEMENT - AMENDED**

The Director relayed that this item has been through Committee twice. The State has changed the agreement's forms, however, all information is essentially unchanged.

Motion and second to forward to City Council with recommendation of approval the amended shared signalized intersection Master Agreement with the Illinois Department of Transportation by Aldermen Wagner/Peck. Roll call vote showed Aldermen Frawley – yes, LeFlore – yes, Wagner – yes, Peck – yes, Poletti – yes. Motion carried.

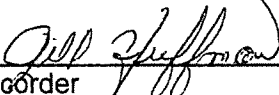
**DIRECTOR'S REPORT**

The Director of Public Works presented his written report to the elected officials for their review. No questions from the report.

Alderman Peck would like to formally congratulate Keith Whaley on his retirement from the City.

**Adjournment 6:40 p.m.**

Submitted By:

  
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Recorder