

THE CITY OF FAIRVIEW HEIGHTS

OPERATIONS COMMITTEE MINUTES

Wednesday, May 10, 2023, 7:00 p.m.

Council Chambers

Fairview Heights City Hall

Fairview Heights, Illinois

Committee Members in attendance – Aldermen Josh Frawley, Anthony LeFlore, Brenda Wagner, Harry Zimmerman, Bill Poletti, Mayor Mark Kupsy, Ex-officio

Committee Members absent – None

Other Aldermen and Elected Officials in attendance – Aldermen Frank Menn, Barb Brumfield, Pat Peck, Denise Williams

Staff in attendance – City Attorney Andrew Hoerner, Finance Director Gina Rader, IT Manager Chris Elliott – video/teleconference, Police Chief Steven Johnson, Public Works Director John Harty, Administrative Assistant Kathy Frawley

Recorder – Jill Huffman

Public Participation

None

Approval of Minutes, April 12, 2023

Motion and second to approve minutes were made by Aldermen Wagner/LeFlore. Roll call vote: Aldermen Frawley – yes, LeFlore – yes, Wagner - yes, Zimmerman - yes, Poletti – yes. Motion carried.

Law Enforcement Committee

Alderman Josh Frawley, Chairman

STATEMENT OF THE DEPARTMENT

The Chief of Police presented his written report to the elected officials for their review.

Alderman Wagner stated since solicitation permits will begin to be issued on Monday, May 15, from the Police Department, she requested a list of issued permits be distributed to the Aldermen in order to answer residents' inquiries. The Chief replied that the Department will issue emails to the Aldermen. Alderman Peck requested that solicitors wear an identifying lanyard to which the Chief replied that this is required. Alderman Wagner suggested a flyer stating that solicitations will begin on Monday to which the Chief responded and the Mayor feels

this will invite more solicitors to the City. Discussion ensued regarding the possibility of posting on social media.

The Chief stated that each solicitor is finger printed, which they pay for, submit a surety bond, and a \$100 deposit. The surety bond is submitted and if the solicitors have no violations, money will be returned to them. Alderman Peck questioned if there are pictures on their permits to which the Chief will have to review. Religious groups are exempt from solicitation ordinances. The Mayor suggested that the Chief issue a copy of the City's guidelines for solicitation to the elected officials.

The City Clerk stated that solicitors' deposits and surety bonds are given to the Clerk's office and held until the end of the year. The Mayor stated that this procedure needs to be reviewed as he is not in favor of sending people to two different places. It was stated that the Police Department's Administrative Assistant collects the information from the solicitor, places it in an envelope and at the end of a week brings it to the Clerk's office who holds it in the safe. When the solicitor is finished, the Administrative Assistant collects the held information from the Clerk's office. The Mayor asked that the Police Chief and the Clerk's Office work for a better procedure.

Alderman Poletti stated that instead of announcing that the City will allow solicitation, announce the rules for soliciting in the City. The Mayor stated that the City needs to be careful because so many cases have been taken to the Illinois Supreme Court regarding freedom and speech and what is permissible, as well as what the City promotes and enforces. This matter will need to be discussed with the City Attorney.

Alderman Wagner relayed that cash should not be held in City Hall, but instead it should be deposited in the bank. The Mayor asked that procedure be discussed between the Police Department, Clerk's office, and Finance Department.

After discussion once again ensued, Alderman Frawley stated this topic will be on June's Agenda.

FAIRVIEW HEIGHTS POLICE DEPARTMENT TO RELINQUISH OWNERSHIP OF A 2008 INFINITI G35X AND A 2008 DODGE NITRO TO CLINTON AUTO AUCTION, INC. - RESOLUTION

Alderman Frawley requested that the City auction two Police Department vehicles, a 2008 Infiniti and a 2008 Dodge Nitro as they are no longer useful to the City. These vehicles would be auctioned by Clinton Auto and the money would be returned to the Escrow account. Alderman Peck made a clerical correction on the resolution stating that the zip code should read 61727.

Motion and second to forward to City Council with recommendation of approval for the Mayor to enter into an agreement with Clinton Auto Auction and relinquish ownership of a 2008 Infiniti G35X (VIN JNKBV61F58M252894) and a 2008 Dodge Nitro (VIN 1D8GT28KX8W274372) to Clinton Auto Auction, Inc., 9750 Revere Road, Clinton, IL 61727 for the purpose of public auction with the proceeds to be provided to the Fairview Heights Police Department by Aldermen Wagner/Poletti. Roll call vote showed Aldermen Frawley – yes, LeFlore – yes, Wagner – yes, Zimmerman – yes, Poletti – yes. Motion carried.

CANINE PROGRAM

Alderman Frawley presented information regarding the agreement stating the officer, vehicle, and canine are ready. The canine is \$11,000 with \$1,500 for training for a total of \$12,500. The is included in the Escrow account.

Alderman Peck stated when the budget was discussed, there was a police canine included in the CIP and was moved forward. What about the maintenance and upkeep costs? Chief Johnson stated that this will all be expended from the Escrow account, as the purpose of the Drug Escrow account is to fund these types of purchases/activities that aids in the seizure of illegal narcotics. The Belleville Animal Clinic donates 100 percent of their veterinary services to the dog. Dog food, leashes, collars, etc. will be purchased from the Escrow account. Alderman Peck questioned if there is an estimate of cost to which Chief Johnson replied it is zero minus the food, because previously, the Department had four handlers and the trainer has all the equipment which is being returned to the Department. Currently, the only expense is dog food which, a lot of time, is donated to the Department.

Motion and second to forward to City Council with recommendation of approval for the Mayor to enter into an agreement with Dowdy Dawgs, 401 Hill Creek Road, Troy, MO 63379 to purchase a police canine for \$11,000.00 and \$1,500.00 for six weeks of training/certifications for the total cost of \$12,500.00, which will be taken from the Police Department's drug Escrow account by Aldermen Wagner/LeFlore. Discussion: The Mayor stated that the Department did have a dog, but it was too aggressive, so that dog was returned and another dog was received. Alderman Poletti commented that the canine will come with a four-year health warranty. Alderman Peck questioned the length of training for the dog to which Chief Johnson replied six weeks. He stated, that by law, four weeks of training are required, however, the dog will be trained for six weeks. Roll call vote showed Aldermen Frawley – yes, LeFlore – yes, Wagner – yes, Zimmerman – yes, Poletti – yes. Motion carried.

Public Works Committee

Alderman Bill Poletti, Chairman

JOINT FUNDING AGREEMENT FOR STATE-LET CONSTRUCTION WORK – MARKET PLACE III

This agreement defines cost responsibilities between the federal and local agencies and the participation of the local fund. The Director stated this was set up last year and established that Motor Fuel Tax would be responsible for 25 percent of construction. When the State makes payments to the contractor the City will reimburse the State 25 percent of construction costs. The Director stated this is totally funded by the Motor Fuel Tax fund and the approval to utilize the funds were previously legislated by the City.

Motion and second to forward to City Council with recommendation of approval for the Mayor to enter into a Joint Funding Agreement for State-Let Construction Work for the Market Place Streetscape Phase III project by Aldermen Wagner/Frawley. Roll call vote showed Aldermen Frawley – yes, LeFlore – yes, Wagner – yes, Zimmerman – yes, Poletti – yes. Motion carried.

Director Harty stated that the next four items are specific to the materials annually purchased with Motor Fuel Tax funds to maintain the City's streets. He stated that on April 11, bids were

opened from prospective suppliers and results were forwarded to the State for their concurrence.

Alderman Poletti stated that these are all in Director Harty's expectations.

MFT MATERIAL BID – HOT MIX ASPHALT

Motion and second to forward to City Council with recommendation of approval the bid for Hot Mix Asphalt material of \$100.00 per ton by Asphalt Sales & Products by Aldermen Wagner/Frawley. Roll call vote showed Aldermen Frawley – yes, LeFlore – yes, Wagner – yes, Zimmerman – yes, Poletti – yes. Motion carried.

MFT MATERIAL BID – BITUMINOUS MATERIAL COLD PATCH

Motion and second to forward to City Council with recommendation of approval the bid for Bituminous Cold Patch material of \$90.00 per ton by Asphalt Sales & Products by Aldermen Wagner/Frawley. Roll call vote showed Aldermen Frawley – yes, LeFlore – yes, Wagner – yes, Zimmerman – yes, Poletti – yes. Motion carried.

MFT MATERIAL BID – CA-6 AGGREGATE

Motion and second to forward to City Council with recommendation of approval the bid for CA-6 Aggregate of \$6.00 per ton by Columbia Quarry by Aldermen Zimmerman/Wagner. Roll call vote showed Aldermen Frawley – yes, LeFlore – yes, Wagner – yes, Zimmerman – yes, Poletti – yes. Motion carried.

MFT MATERIAL BID – PORTLAND CEMENT CONCRETE

Motion and second to forward to City Council with recommendation of approval the bid for Portland Cement Concrete of \$123.00 per cubic yard by Kienstra Illinois, LLC by Aldermen Wagner/LeFlore. Roll call vote showed Aldermen Frawley – yes, LeFlore – yes, Wagner – yes, Zimmerman – yes, Poletti – yes. Motion carried.

TYMCO STREET SWEEPER PURCHASE

The Director stated that this was discussed at the budget meetings. The Department is need of a new sweeper; the current sweeper is 10 years old. Through Sourcewell, the government contracting agency, a price for a new TYMCO sweeper has been submitted to the City of \$360,560. As discussed in the budget meeting, the City would make annual payments of \$68,000 to \$70,000, however, \$75,000 has been budgeted annually for the next six years.

The Mayor commented that the sweeper is used almost daily and the Director added that sweeping fulfills the City's MS4 requirements by keeping materials off the streets and out of the waterways. The Mayor stated residents need to be reminded not to place leaves in the curbs or burn in the streets.

Motion and second to forward to City Council with recommendation of approval the purchase of a TYMCO 500X Air Sweeper from EJ Equipment Company through Sourcewell Cooperative Purchasing for a price of \$360,560.00 by Aldermen Wagner/LeFlore. Roll call vote showed

Aldermen Frawley – yes, LeFlore – yes, Wagner – yes, Zimmerman – yes, Poletti – yes. Motion carried.

Alderman Williams stated that when the grass is mowed on Old Collinsville Road from US 50 to the Fox Creek area, the properties on the right-hand side of the road are mowed with grass clippings going into the road and that is one of the reasons it floods in that area. This is on the west side (Fairview Heights's side) of the road. Alderman Wagner stated this is a problem throughout the City. The Mayor stated he will follow-up with Director Alley and Code Enforcement and that this may also be a good social media post.

DIRECTOR'S REPORT/PROJECT UPDATES

The Director of Public Works presented his written report to the elected officials for their review. Alderman Wagner thanked Director Harty for being responsive to calls.

Director Harty stated that the pavement marking is finished at the Market Place roundabout. There are a couple of items that need to be completed – curb reflectors on the splitter island curb and painting of some curb. The roundabout will not be closed and will be fully functional.

The Mayor thanked Directors Harty and Beaton whose departments helped with the right-of-way clean-up during the acquisition of Fairview Hills. The Land Use Director will work on plans to remove the guard shack. The City will work with the County as it intersects with Bunkum Road.

Adjournment 7:38 p.m.

Submitted By:



Recorder