

**THE CITY OF FAIRVIEW HEIGHTS**  
**OPERATIONS COMMITTEE MINUTES**  
**Tuesday, May 11, 2022, 7:00 p.m.**  
**Fairview Heights Recreation Room**  
**Video Conference/Tele Conference**  
**Fairview Heights, IL**

**Committee Members in attendance** – Aldermen Josh Frawley, Anthony LeFlore, Brenda Wagner, Pat Peck, Bill Poletti, Mayor Mark Kupsky, Ex-officio – all in person

**Committee Members absent** – None

**Other Aldermen and Elected Officials in attendance** – City Clerk Karen Kaufhold, Aldermen Frank Menn, Harry Zimmerman, Denise Williams - all in person, Alderman Ryan Vickers – video/teleconference

**Staff in attendance** - City Attorney Andrew Hoerner, Economic Development Director Paul Ellis, Finance Director Gina Rader, Land Use and Development Director Dallas Alley, Police Chief Chris Locke, Police Captain CJ Beyersdorfer, Public Works Director John Harty, Administrative Assistant, Kathy Frawley – all in person, IT Manager Chris Elliott – video/teleconference

**Recorder** – Jill Huffman

**Public Participation**

None

**Approval of Minutes, April 19, 2022**

Motion and second to approve minutes were made by Aldermen LeFlore/Wagner. Roll call vote: Aldermen Frawley – yes, LeFlore – yes, Wagner - yes, Peck - yes, Poletti – yes. Motion carried.

Comment from Alderman Peck: Two Trekking for Trash events were held in April. Collected 66 bags of trash. The first event 20 volunteers, second event - 31 volunteers which included 11 scouts. This Saturday, May 14, is the next scheduled Trekking for Trash and will meet at 8:00 a.m. behind Walgreens. Bags, vests, pickers and gloves are provided. Everyone one is welcome to participate. Younger children need to be accompanied by an adult.

**Law Enforcement Committee**

*Josh Frawley, Chairman*

**STATEMENT OF THE DEPARTMENT**

Alderman Frawley asked if there were any questions or comments regarding the Police Department – Monthly Report for April, 2022. No questions from the report.

Chief Locke stated that the annual SILEC/SIPCA Awards Banquet was held last month. Nominations by Chief Locke included Francine Nicholson, NAACP, and Captain CJ Beyersdorfer. Francine received the Outstanding Citizen Award and Captain Beyersdorfer received the Life Saving Award.

Alderman Wagner requested that the Police Department schedule awards ceremonies on an opposite night of a City meeting in order for elected officials to be in attendance. Possibly schedule on a Monday or Thursday.

**PROPOSAL FOR A NEW PIECE OF EXERCISE EQUIPMENT**

Alderman Frawley stated that in the basement of City Hall there is a small gym for the City's employees, but is heavily used by the Police Department. The Police Department is requesting to purchase a new piece of workout equipment. The cost is not incurred by the City's General Fund but by the Federal Escrow Fund. The Police Chief relayed that the gym is for all City employees, not just the Police Department.

Alderman Peck requested that Chief Locke explain why this equipment is not being purchased locally. Chief Locke stated that originally, approximately 15 years ago, the gym was set up with commercial equipment which is still in use. The new commercial equipment is being purchased from the same company. The Police Department also referred this company to the REC.

The Mayor added that, recently, Dick's Sporting Goods donated a piece of equipment to the City.

Motion and second to forward to City Council with recommendation of approval the purchase of a Hammer Select Leg Extension from Advanced Exercise in the amount of \$4,925.71 by Aldermen Peck/LeFlore. Roll call vote showed Aldermen Frawley – yes, LeFlore – yes, Wagner – yes, Peck – yes, Poletti – yes. Motion carried.

**Public Works Committee**

*Alderman Bill Poletti, Chairman*

**LAND USE AND DEVLEOPMENT TRUCK PURCHASE – 2**

The Director of Public Works presented a proposal for the purchase of two trucks to be utilized by the Land Use and Development Department's building inspectors. The two trucks are State Bid, furnished by Morrow Brothers, and are 2021 Ford F150 extended cabs with six-foot, six-inch beds for \$29,985.00/each. The vehicles being used by building inspectors will be relocated to Code Enforcement and the Ford Crown Victorias, currently used by Code Enforcement, will be retired or auctioned.

The Mayor relayed that Public Works reviews all the fleet vehicles tracking their usefulness to the City.

Motion and second to forward to City Council with recommendation of approval the purchase of two Ford F-150 trucks from Morrow Brothers Ford, each for a price of \$29,985.00 by Aldermen Wagner/Frawley. Roll call vote showed Aldermen Frawley – yes, LeFlore – yes, Wagner – yes, Peck – yes, Poletti – yes. Motion carried.

### **PUBLIC WORKS TRUCK PURCHASE – BUILDING MAINTENANCE**

The Director of Public Works presented a proposal for the purchase of a truck to be utilized by Building Maintenance in Public Works. This truck will replace the 2002 truck that is in extremely poor condition. In comparison to the Land Use and Development Department's trucks, this truck will have an eight-foot bed for an additional cost of \$520 enabling the hauling of plywood, drywall, etc.

Motion and second to forward to City Council with recommendation of approval the purchase of a Ford F-150 truck from Morrow Brothers Ford, for a price of \$30,505.00 by Aldermen Peck/Wagner. Roll call vote showed Aldermen Frawley – yes, LeFlore – yes, Wagner – yes, Peck – yes, Poletti – yes. Motion carried.

### **CONSTRUCTION ENGINEERING PROPOSAL – MARKET PLACE CMAQ – OATES ASSOCIATES**

The Director of Public Works presented a construction engineering proposal from Oates Associates for the Market Place roundabout project. He stated that City Engineer Chris Volkman's last day with the City was April 29 and is now employed by the Illinois Department Transportation, District 8, Utility Section, where he will be for a few more years before retirement. Chris was employed by the City for 12 years where he was responsible as resident engineer to inspect/administer construction engineering for federally funded projects and also ward street projects. The Director stated that to fill this responsibility is to contract a consultant to inspect/administer this project. He stated he will bridge this work until a consultant is hired. He stated that approximately \$77,000.00 of Motor Fuel Tax funds seems exorbitant for five months' worth of work, however, there is a lot of work to be accomplished.

Alderman Poletti requested that the Director compare the MFT funds amount of approximately \$77,000.00 to what it would cost the City to employ a person to perform this work. He stated that it seems when reviewing all the employee benefits it may be less expensive to hire a consultant. The Mayor stated that the Public Works Director and he will be analyzing this situation and what would better benefit the City. The Mayor stated that the cost for the City Engineer was approximately \$145,000.00 annually based on longevity with the City.

The Director stated there are four potential projects that would require these responsibilities and associated resident engineer costs in the next three years, namely, Market Place Phase II roundabout - \$78,000.00; Market Place Phase III - \$52,000.00; Longacre Drive - \$70,000.00; Rebuild Illinois, Lincoln Highway from Barnes & Noble to Old Collinsville Road (roughly two years) \$180,000.00 totaling approximately \$383,800.00 of MFT funds over three years compared to \$435,000.00 for an individual employed by the City. These monies would not be expended from the City's operating funds, but from the Motor Fuel Tax funds. The Director

stated that \$78,000.00 is essentially a month and a half's allotment of MFT or approximately \$2,000.00 per day received by the City.

Alderman Wagner stated that if consulting firms would be utilized, they may have more than one person performing these responsibilities to which the Director added they would focus 100 percent on the project. The Director stated that the consultant would not be completely in charge; the Local Agency (City's Public Works Department) would remain responsible for the overall project and continue to review pay estimates and change orders.

It was reiterated that a consultant's expense would be incurred by the Motor Fuel Tax fund, not the City's General Fund.

Motion and second to forward to City Council with recommendation of approval the Construction Engineering Services Agreement for the Market Place CMAQ with Oates Associates for the sum of \$77,209.00 by Aldermen Wagner/Peck. Roll call vote showed Aldermen Frawley – yes, LeFlore – yes, Wagner – yes, Peck – yes, Poletti – yes. Motion carried.

**MFT MATERIAL BIDS**

The Director stated that Items 4, 5, 6, 7 on the Agenda, the MFT Material Bids - Hot Mix Asphalt, Bituminous Material Cold Patch, CA-6 Aggregate, and Portland Cement Concrete, are being tabled as these apparent low bids require approval by the Illinois Department of Transportation before proceeding.

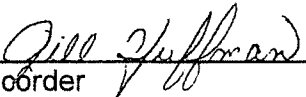
**DIRECTOR'S REPORT/PROJECT UPDATES**

The Director of Public Works presented his written report to the elected officials for their review. No questions from the report.

Alderman Wagner commended John Harty and Dallas Alley on prompt response to a situation on Kadlec Drive where damage occurred to the roadway by the Township. Dallas noticed the issue on a neighborhood website and the Street Department responded by filling the holes with CA-6 aggregate.

**Adjournment 7:25 p.m.**

Submitted By:

  
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Recorder